



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** December 10, 2014
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: December 18, 2014

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

NCTCOG BOARD

TIME: 12:00 noon – Lunch
 12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
 Centerpoint II Conference Center
 616 Six Flags Drive
 Arlington, TX 76011
 Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

December 18, 2014

Executive Board

_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Toni Rose
_____ John Horn	_____ Vonciel Jones Hill	_____ Keith Self
_____ Daniel Scarth	_____ Tom Lombard	_____ Kevin Strength
_____ Stephen Terrell	_____ Laura Maczka	_____ Laura Wheat
	_____ Larry Marshall	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Edith Marvin	_____ Christy Williams
_____ Monte Mercer	_____ Michael Morris	_____ Lucille Johnson
_____ Tim Barbee	_____ David Setzer	_____ Stephanie Cecil
_____ Doni Green	_____ Molly Thoerner	

REGULAR SESSION

Call to order time: _____

Pledges

ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1.	Approval of Minutes
_____/____	2.	Resolution Authorizing Contract with the Texas Department of State Health Services (DSHS) Mass Fatality Training and Exercise Project (Molly Thoerner)
_____/____	3.	Resolution Authorizing Submittal of the Fiscal Year 2015 Regional Implementation Plan to the Texas Department of Public Safety (Molly Thoerner)

- ___/___
4. **Resolution Ratifying a Contract with Woolpert, Inc. for High-Resolution Orthophotography, LiDar and Contour Data (Tim Barbee)**
- ___/___
5. **Resolution Authorizing a Contract with SHI Government Solutions, Inc. for Google High-Resolution Orthophotography (Tim Barbee)**
- ___/___
6. **Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices (Edith Marvin)**
- ___/___
7. **Resolution Ratifying Consultant Services Contract Extension for the integrated Stormwater Management (iSWM) Program (Edith Marvin)**
- ___/___
8. **Resolution Endorsing Submittal of a Grant Application for the Light Farms Regional Park Plan and Green Infrastructure Demonstration Project (Edith Marvin)**
- ___/___
9. **Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives (Michael Morris)**
- ___/___
10. **Resolution Endorsing Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and the 2014 Transportation Conformity Determination for the North Central Texas Ten-County Nonattainment Area (Michael Morris)**
- ___/___
11. **Resolution Authorizing the Receipt of Additional Congestion Mitigation and Air Quality Improvement Program Funds for Planning and Implementation Programs (Michael Morris)**
- ___/___
12. **Resolution Authorizing an Agreement with the North Texas Tollway Authority for Travel Demand Modeling and Traffic Forecasting Assistance (Michael Morris)**
- ___/___
13. **Resolution Authorizing a Consultant Contract with McDonald Transit Associates, Inc., for Bus Route Planning Services (Michael Morris)**
- ___/___
14. **Resolution Authorizing Allocations for Title III Nutrition and Transportation Services (Doni Green)**

___/___

15. **Resolution Adopting Policies and Procedures for Criminal Justice Grant Cycle Fiscal Year 2016 (Kelly Schmidt)**

STATUS REPORTS:

16. **Air Quality Update (Mike Eastland)**
17. **Initiation of Process for Selecting a Legislator to Fill an Ex-Officio, Non-Voting Seat on the North Central Texas Council of Governments' Executive Board (Mike Eastland)**
18. **Status Report on Aging Application to National Council on Aging (Doni Green)**

MISCELLANEOUS:

19. **Old and New Business**
20. **Future Calendar and Attendance**

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — October 23, 2014
Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:50 p.m. on October 23, 2014

Members of the Board Present:

Kathryn Wilemon – President, Councilmember, City of Arlington
John Horn – Vice-President, County Judge, Hunt County
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth
Stephen Terrell – Past President, Mayor, City of Allen
Vonciel Jones Hill, Councilmember, City of Dallas
Tom Lombard, Councilmember, City of North Richland Hills
Laura Maczka, Mayor, City of Richardson
Dr. Larry Marshall, Councilmember, City of Benbrook
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Clay Jenkins, County Judge, Dallas County
Toni Rose, State Representative
Laura Wheat, Mayor, Town of Westlake

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Angie Carson, Administrative Assistant, Transportation
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Christie Gotti, Senior Program Manager, Transportation
Doni Green, Director of Aging Programs
Jessie Huddleston, Planner, Transportation
Chris Klaus, Sr. Program Manager, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce Development
James Powell, Assistant Council, Transportation
Molly Rendon, Fiscal Manager, Administration
Shannan Ramirez, Assistant Director of Finance, Administration
Jack Tidwell, Manager, Environment & Development
Jenny Narvaez, Principal Air Quality Planner, Transportation

David Raybuck, Chief Technology Officer, Research and Information Services
Bryan Hatfield, Emergency Preparedness Program Assistant
Gregory Masota, Air Quality Planner, Transportation
Trey Ingram, Air Quality Planner, Transportation
Marian Thompson, Transportation System Operations Supervisor

Visitors Present:

Jonathan Grummer, Citizen

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Wilemon stated that the first item on the agenda was approval of the minutes from the September Executive Board meeting.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting.

Item 2. Resolution to Review and Approve NCTCOG's Investment Policy

Monte Mercer, Deputy Executive Director, presented the annual review of the investment policy, explaining that the review is required by the Public Funds Investment Act (PFIA). He said there is only one recommended change to the investment policy: Citigroup Global Markets was removed from the authorized Brokers/Dealers list, which is updated each year based on the lists from the Cities of Arlington and Carrollton.

Upon a Motion by Mayor Strength (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-2

Item 3. Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, presented the Quarterly Investment Report, which is required by the Investment Policy and provides information on the investment activity for the quarter that ended September 30, 2014. The report complies with the Public Funds Investment Act and shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. A supplementary schedule of the State's investment activity for the Regional Toll Revenue funds, as well as the NTTA Hwy 161 funds, was also provided.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-3

Item 4. Resolution Authorizing Fiscal Year 2015 Contract Option with Gradient Solutions for Professional Advisory Services

Monte Mercer, Deputy Executive Director, told the Board that a three year contract for professional advisory services with Gradient Solutions (formally Webb Watch Corporation) was procured and awarded in October 2011. Gradient Solutions has performed satisfactorily under the agreement and staff recommends exercising this first of three possible one year options for Fiscal Year 2015. The amount payable to Gradient Solutions for services performed under this contract option is not anticipated to exceed \$135,000, with total compensation under the four year contract not to exceed \$390,000.

Gradient Solutions has provided financial and programmatic advisory services in the design and review of the agency's risk assessment; utilization of data analytics for trend analysis; recommendation of best practices in policies and procedures; leveraging technology to maximize efficiency and effectiveness; and assessing financial performance of major subcontractors.

Upon a Motion by Councilmember Scarth (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-4

Item 5. This item was moved to Status Reports.

Item 6. Resolution Authorizing Acceptance of the Fiscal Year (FY) 2014 Homeland Security Grant Program (HSGP) Sub Recipient Agreements, Statements of Work and Supporting Regional Activities

Molly Thoerner, Director of Emergency Preparedness, explained that the HSGP program is 100% federally funded through the Department of Homeland Security, with no local cost-share or match requirements, in an amount not to exceed \$1,625,000 for the period of September 1, 2014 to June 30, 2016. In coordination with the Texas Homeland Security State Administrative Agency, the Emergency Preparedness Program and the Urban Area Security Initiative (UASI) seek to address regional priorities such as planning, equipment, training, exercise assistance, citizen preparedness, and to support the regional Citizen Corps Program. This program effectively fills the gaps between needs and existing capabilities pertaining to prevention, preparedness, mitigation, response, and recovery activities.

Upon a Motion by Judge Horn (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-6

Item 7. Resolution Authorizing FY2014-15 Purchase of Computer Hardware, Software, and Information Technology Contract Services for the Agency

Tim Barbee, Director of Research & Information Services, explained that the FY2014-15 Information Technology Infrastructure and Services Purchase Plan includes the Information Technology Infrastructure needs for each NCTCOG department over the next 12 months, for an amount of \$2,507,800.00. The plan includes the cost of maintenance and licensing for existing hardware, software and network infrastructure; the cost of new hardware and software to support departmental work programs; and the expected cost of contract services to support core components of the enterprise information technology environment. This environment includes support of three separate buildings at the main NCTCOG campus; 13 Workforce Service locations spread across the North Central Texas Region; one Mobile Workforce Unit; and approximately 800 staff spread across the 16 counties in the NCTCOG region.

Upon a Motion by Mayor Terrell (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-7

Item 8. Resolution Authorizing Contract with Matrix Resources, Inc., for the Public Employee Benefits Cooperative Application Rewrite Effort

Tim Barbee, Director of Research & Information Services, explained that it has become necessary to update/rewrite the Public Employees Benefit Cooperative of North Texas (PEBC) application software that was originally developed by NCTCOG. The Research and Information Services Department provides professional services, including dedicated staff, data, website and eligibility services to the Public Employees Benefit Cooperative of North Texas (PEBC), which was created in 1998 to provide health-related benefits to the employees of Dallas County, Tarrant County, and the North Texas Tollway Authority. These services are provided through an Interlocal Agreement between NCTCOG and the local governments participating in the PEBC.

The application software project is divided into two phases. The first phase is a discovery and assessment to determine the scope, architecture and estimated cost of the rewrite effort, with a cost not to exceed \$49,900. Through a Request for Qualifications process to secure consultant assistance, Matrix Resources, Inc., was recommended as the most qualified firm to perform these services. A limited Notice to Proceed for this phase has been issued to Matrix because a substantive portion of this phase must be completed by December 1, 2014, in order to request PEBC Board approval for the second phase in December. Contingent on a successful first phase and PEBC Board approval, a Notice to Proceed will be issued for the second phase, which will be the development and implementation of the solution.

The total cost of both phases is not to exceed \$450,000. The first phase will be funded out of the annual funds provided to NCTCOG by the PEBC for application development and support. If the second phase is approved, it will also be fully funded by the PEBC.

Upon a Motion by Judge Whitley (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-8

Item 9. Resolution Authorizing Consultant Contract with DeChant Consulting Services for Photogrammetry Training and Equipment

Michael Morris, Director of Transportation, explained that this item was presented at the September meeting, but no action was taken. NCTCOG has received Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds from the Texas Department of Transportation for implementation of a Freeway Incident Management Program. Freeway Incident Management is a regional program developed to address traffic congestion associated with freeway incidents, and is provided for in the Unified Planning Work Program Element 5.07.

Photogrammetry is a tool that maps crash scenes to enable quick clearance of freeway incidents by public safety personnel involved in incident and emergency response. Quick clearance is a recognized solution to traffic congestion associated with freeway incidents. Over the last several years, NCTCOG secured photogrammetry software, training, and equipment for interested local governments, some of which have now requested advanced training. Additional local governments have also expressed a desire for this training and software.

In July, NCTCOG issued a Request for Proposals to hire a firm to provide Photogrammetry Training and Equipment and received only one proposal, from its current contractor, DeChant Consulting Services. The Consultant Selection Committee (CSC) reviewed, evaluated and recommended the proposal in an amount not to exceed \$350,000. This amount will cover the cost of training, equipment, and software upgrades for approximately 60 users and will use CMAQ funds and Regional Transportation Council (RTC) Local funds as match.

Upon a Motion by Councilmember Marshall (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-9

Item 10. Resolution Authorizing Receipt of Funds for Metropolitan Planning Organization Revolver

Michael Morris, Director of Transportation, explained that the Texas Department of Transportation (TxDOT) authorized a partnership program with select metropolitan planning organizations (MPOs) in Texas to develop an MPO Revolver Fund. TxDOT awarded NCTCOG \$10 million to establish an MPO Revolver for the purpose of establishing a cash flow fund to enable NCTCOG to cash flow costs associated with federal and state programs administered by NCTCOG at the request of the Regional Transportation Council (RTC). Funds received from TxDOT will be segregated in an account specifically for the MPO Revolver. Payments made from the MPO Revolver will be limited to federal and state programs administered by NCTCOG at the request of the RTC and will follow NCTCOG standard payment procedures. Reimbursements received as a result of payments from

funds in the MPO Revolver will be credited back to the MPO Revolver, upon receipt from the reimbursing entity. Interest on funds in the MPO Revolver will remain unless authorized for another purpose by the RTC and the Executive Board.

Upon a Motion by Judge Horn (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-10

Item 11. Resolution Authorizing the Receipt of Federal Transit Administration Funds and Execution of Necessary Agreements

Michael Morris, Director of Transportation, explained that the Regional Transportation Council programmed approximately \$97.2 million in federal funds to public transit providers in the region through three Federal Transit Administration (FTA) formula funding programs:

1. Urbanized Area Formula Program funds in the Dallas-Fort Worth-Arlington Urbanized Area
2. FTA Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas
3. FTA Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington Urbanized Area

Approximately \$89.6 million was programmed to public transit providers who have the authority to enter into grant agreements directly with FTA. Approximately \$6.8 million in federal funds was programmed to smaller public transit providers for service. The North Central Texas Council of Governments (NCTCOG) will use approximately one percent (1%) of the total funds programmed in the region for administration. NCTCOG will enter into grant agreements directly with FTA for receipt of approximately \$7.6 million and enter into the following subgrantee agreements with the smaller public transit providers.

- Approximately \$5.2 million in FY 2014 Urbanized Area Formula Program for the following public transit providers: City/County Transportation (Johnson County), Community Transportation Services (Ellis County), Public Transit Services (Parker County), Special Programs for Aging Needs (Denton County), STAR Transit (Dallas and Rockwall Counties), and TAPS Public Transit (Collin County).
- Approximately \$1.7 million in FY 2014 Enhanced Mobility of Seniors and Individuals with Disabilities funds with the following public transit providers: Grand Connection (City of Grand Prairie), Handitran (City of Arlington), Mesquite Transportation for the Elderly and Disabled (City of Mesquite), and Special Programs for Aging Needs (Denton County).
- Approximately \$730,000 in FY 2013 and FY 2014 Bus and Bus Facilities Program funds will be used to purchase vehicles for transit providers.

Upon a Motion by Councilmember Scarth (seconded by Mayor Maczka), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-11

Item 12. Resolution Authorizing Submittal of Grant Applications to the State Farm Good Neighbor Citizenship Company Grant Program

Michael Morris, Director of Transportation, requested approval to submit a proposal for \$1,050,000 in grant funds through the 2015 Good Neighbor Citizenship Company Grant funded by the State Farm Companies Foundation and State Farm Insurance Company. An emphasis area for the Safety Grants is auto and roadway safety. NCTCOG will be requesting \$1,000,000 for the regional Mobility Assistance Patrol (MAP) Program and \$50,000 to develop and promote bicycle and automobile safety efforts. The MAP Program provides assistance to stalled and stranded motorists by helping them to move disabled vehicles from the main lanes of regional highway/freeway facilities and ultimately getting the vehicles operating or off the facility completely. Assistance is

also provided to law enforcement with traffic control when deemed necessary or when requested by law enforcement. The grant is funded at 100 percent, therefore no local match is required.

Upon a Motion by Mayor Maczka (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-12

Item 13. Resolution Authorizing Receipt of Funds and Consultant Contract with AECOM for the SH 183 Corridor Master Plan

Michael Morris, Director of Transportation, explained that on September 9, 2014, the City of River Oaks and NCTCOG executed an Interlocal Cooperative Agreement (ILA) for the River Oaks Boulevard (SH 183) Corridor Master Plan that was authorized by the Board in May of 2014. Under the ILA, NCTCOG will serve as the Contract Manager and Procurement Administrator. Initial approval included receipt of \$50,000 from River Oaks for this project and approval to receive an additional \$30,000 from River Oaks was requested. Through coordination with the City of River Oaks, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance and the Consultant Selection Committee recommended AECOM to complete the scope of work for this project.

Upon a Motion by Judge Whitley (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-13

Item 14. Resolution Approving Modifications the FY2014 and FY2015 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, explained that the Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2014 and FY2015 UPWP identifies the activities to be carried out between October 1, 2013, and September 30, 2015. Included in these amendments are a new initiative, project modifications, and funding adjustments which were approved by the Regional Transportation Council on October 9, 2014. The Board was provided with a list of proposed modifications, which are summarized below.

Transportation Planning Funds (TPF) Budget Modifications

As a result of NCTCOG's FY2015 budget development, funding adjustments to Transportation Planning Fund projects were proposed to reflect a reallocation of resources for FY2015.

Non-TPF Budget Modifications

Adjustments were also proposed to other funding sources as a result of NCTCOG's FY2015 budget process. Affected funding sources include Surface Transportation Program—Metropolitan Mobility, Congestion Mitigation and Air Quality Improvement Program, Federal Highway Administration, Department of Energy, Environmental Protection Agency, Texas Department of Transportation, Texas Commission on Environmental Quality, Regional Toll Revenue, NCTCOG Local, and local funds.

Other TPF Modifications

- 1.05 Computer Resource Management and Equipment Purchases (Move \$50,000 TPF funds from expansions of network high-speed data storage to accommodate the purchase of 20 computers for new staff hires)
- 1.05 Computer Resource Management and Equipment Purchases (Move \$12,000 TPF funds from expansions of network high-speed data storage to accommodate an increase in TransCAD license fees)
- 5.02 Transportation Subarea Studies and Comprehensive/Thoroughfare Planning Technical Support (Update text to add Hunt County Thoroughfare Plan and Rockwall County Thoroughfare Plan Update as technical assistance projects)

Other Modifications

Chapter I – Introduction, Organization (Update text to reflect current Regional Transportation Council organizational structure as a result of the April 2014 Bylaws Revisions)

Chapter I – Introduction, Planning Issues and Emphasis (Update text to reflect the new Federal Highway Administration and Federal Transit Administration Planning Emphasis Areas for FY2015)

- 3.02 Regional Air Quality Planning – Emission Inventories and Technical Studies (Program additional \$120,000 TCEQ funds for a Dallas-Fort Worth airports emission inventory and a new ozone designation and maintenance State Implementation Plan emission inventory)
- 3.02 Regional Air Quality Planning – Air Quality Planning (Program \$20,000 STP-MM and \$5,000 RTC Local funds and update text to reflect use of STP-MM and RTC Local funds for consultant assistance on air quality initiatives)
- 3.03 Air Quality Management and Operations – Technology Improvements (Program \$300,700 EPA and \$779,400 Local funds for idle reduction technology that targets vehicles and equipment used for goods movement purposes)
- 3.06 Transit Operations – Regional Vehicle-For-Hire Program (update text to reflect the use of Regional Toll Revenue and local funds)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (add \$210,000 FHWA funds and \$90,000 RTC Local funds to reflect receipt of TIGER grant award for the Land Use - Transportation Connections to Sustainable Schools Planning project)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (Add \$30,000 local funds and update text to remove reference to use of STP-MM funds on SH 183 in River Oaks and replace with local funds provided by Tarrant County through the City)
- 5.10 Transportation Safety Planning (Program \$120,600 STP-MM and \$19,400 RTC Local funds and update text to reflect use of STP-MM funds, RTC Local funds, and Transportation Development Credits for the regional safety information system)
- 5.11 Regional Aviation Planning – Aerial Imagery and Data Collection with an Unmanned Aircraft System (new initiative - Add \$40,000 STP-MM and \$60,000 RTC Local funds and update text to reflect the use of small unmanned aircraft systems to collect aerial imagery and GIS data for transportation and aviation related planning)
- 5.15 Regional Job Opportunity Pilot Program (Update text to delete reference to Transportation Development Credits as a potential source of matching funds; project is utilizing 100 percent federal funding)

Upon a Motion by Councilmember Lombard (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-14

Item 15. Resolution Authorizing Contract Amendment with Providence Engineering and Environmental Group, LLC

Michael Morris, Director of Transportation, explained that because the North Central Texas region has been in nonattainment for the ozone National Ambient Air Quality Standard, federal and State procedures are required in order for projects identified in multimodal transportation plans to proceed to implementation. In June of 2014, the Board approved Providence Engineering and Environmental Group, LLC (Providence) to provide air quality technical assistance with developing on-road emission inventories and enhancing staff proficiency of air quality model work for an amount not to exceed \$160,000.

The Texas Commission on Environmental Quality (TCEQ) has requested additional work (as part of a previously approved agreement between NCTCOG and TCEQ) to support these activities. This resolution authorizes a contract amendment with Providence with an increase of \$40,000 for a total not to exceed amount of \$200,000.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-15

Item 16. Resolution Authorizing Consultant Contract with Nelson/Nygaard Consulting Associates, Inc., for Planning Services for the Fort Worth Transportation Authority

Michael Morris, Director of Transportation, explained that to address the growing need for public transit service in Tarrant County, the Fort Worth Transportation Authority (The T) requested assistance to procure a qualified firm on their behalf to create a transit system plan that would provide direction on the development of multimodal transit improvements. The planning effort will include an analysis of the existing system with appropriate recommendations for improvements, opportunities to enhance and/or expand transit, a five year service and capital plan, and a long range plan. The Consultant Selection Committee recommended Nelson\Nygaard Consulting Associates, Inc. for this project for a contract amount not to exceed \$500,000, using \$400,000 in Transportation Planning Funds programmed to NCTCOG and \$100,000 in local funds provided by The T.

Upon a Motion by Judge Whitley (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-16

Item 17. Resolution Authorizing Consultant Contract with Kimley-Horn and Associates, Inc., to Implement the Frontage Road Traffic Signal Retiming During Incidents Program

Michael Morris, Director of Transportation, told the Board that the goal of the Frontage Road Traffic Signal Retiming During Incidents Program is to develop adjusted frontage road signal timing plans to mitigate congestion caused by lane closures on freeways in the urban core of the DFW Metroplex. The Consultant Selection Committee recommended Kimley-Horn and Associates, Inc., to provide consultant assistance. The consultant will Inventory frontage road segments and controller/communications capabilities, implement pilot corridors and perform evaluation of the process, develop and implement incident timing plans for the remaining corridors and prepare an executive summary of the program for approximately 575 signalized intersections in the Dallas Fort-Worth Nonattainment Area.

The total contract amount is \$2,800,000 and the project is divided into two stages. The first stage will be a pilot to evaluate the feasibility of the approach, with a cost not to exceed \$350,000. The second stage will develop and implement incident timing plans for the remaining corridors and prepare an executive summary, with a cost not to exceed \$2,450,000. Separate Notices to Proceed will be issued for the pilot and implementation stages. The Implementation stage is contingent on a successful pilot.

Upon a Motion by Judge Self (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-10-17

STATUS REPORTS:

Item 18. Status Report on the Internal Control Evaluation Conducted by Weaver and Tidwell, L.L.P., Certified Public Accountants and Advisors

Monte Mercer, Deputy Executive Director, explained that the Board Audit Committee met with Weaver representatives to receive an overview of this evaluation prior to the Board meeting. He further explained that NCTCOG procured and awarded a contract to Weaver and Tidwell, L.L.P. (Weaver) to conduct an evaluation of its current financial internal control environment. Weaver conducted an initial financial internal control evaluation in 2008 that: utilized the updated COSO 2013 framework and control guidance; included changes as it related to the upgrade of the Costpoint financial system; and followed-up on changes made in response to 2008 recommendations. As a part of this engagement, Weaver provided updated process documentation in the form of walkthroughs, matrices and points for consideration in the areas of payroll, accounts payable, billing, accounts receivable and treasury management.

MISCELLANEOUS:

Item 19. Old and New Business

There was no old or new Business.

Item 20. Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Wilemon adjourned the meeting at 2:12 p.m.

Approved by:

Checked by:

Kathryn Wilemon
President, North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

Mike Eastland, Executive Director
North Central Texas Council of Governments



December 18, 2014 — Item 2

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Molly Thoerner
Emergency Preparedness Director

SUBJECT: Resolution Authorizing Contract With the Texas Department of State Health Services (DSHS) Mass Fatality Training and Exercise Project

The North Central Texas Council of Governments' Emergency Preparedness Program proposes to enter into contract with the Texas Department of State Health Services Health Region 2/3 to conduct training and exercises aimed at increasing regional capabilities to respond to mass fatality events.

This funding is a part of the Public Health Emergency Preparedness (PHEP) Budget Period (BP) 3 Discretionary Projects and is for a total of \$99,998. The training and exercises conducted will be in conjunction with trainings being requested statewide. NCTCOG will offer 2-3 training opportunities that will help regional jurisdictions develop strategies and provide technical assistance in developing mass fatality plans. NCTCOG will then conduct a contractor-facilitated table top exercise (TTX) to determine additional gaps. This project will not only address the training needs of the region, but also test mass fatality plans once they are developed. These funds are included in the Emergency Preparedness FY15 budget and will not require additional staff.

A draft resolution authorizing a contract with the Texas Department of State Health Services is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mthoerner@nctcog.org.

MT: ba

RESOLUTION AUTHORIZING CONTRACT WITH THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES (DSHS) MASS FATALITY TRAINING AND EXERCISE PROJECT

WHEREAS, the North Central Texas Council of Governments is working with local governments and others in building regional emergency preparedness capacity; and

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and

WHEREAS, the Texas Department of State Health Services and North Central Texas Council of Governments seek to address regional priorities such as planning, equipment, training, exercise, citizen preparedness; and

WHEREAS, North Central Texas Council of Governments is the appropriate agency of local governments to coordinate the aforementioned assistance, contract with the Texas Department of State Health Services for program implementation, and complete regional planning initiatives with city and county governments in Texas Department of State Health Services Health Region 2/3.

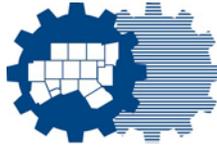
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between the North Central Texas Council of Governments and the Texas Department of State Health Services to provide planning, equipment, training, citizen preparedness, and exercise assistance for Health Services Region 2/3, in an amount of approximately \$99,998 be approved.
- Section 2.** The Public Health Emergency Preparedness Budget Period 3 Discretionary Project is 100% funded with no local cost-share or match requirements. The performance period of this grant is from October 1, 2014 to June 30, 2015.
- Section 3.** The Executive Director is authorized to execute this contract, subsequent Statements of Work, subcontracts, and amendments consistent with the approval herein in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



December 18, 2014 – Item 3

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Molly Thoerner
Emergency Preparedness Director

SUBJECT: Resolution Authorizing Submittal of the Fiscal Year 2015 Regional
Implementation Plan to the Texas Department of Public Safety.

The Regional Emergency Preparedness Advisory Committee (REPAC), in conjunction with NCTCOG staff, has developed the FY2015 Regional Implementation Plan (RIP), along with its attachments the Threat and Hazard Identification Risk Assessment (THIRA), and the State Preparedness Report (SPR).

The RIP is an annual requirement from the State of Texas for the North Central Texas region. The RIP identifies recent accomplishments and future priorities with grant funds, including the State Homeland Security Program (SHSP) grant. The THIRA identifies and assesses the region's threats and hazards, and the SPR identifies the region's capabilities and gaps using the Department of Homeland Security (DHS) core capabilities list. These assessments are intended by FEMA to make our region review our hazards, determine our capabilities/gaps, and focus funding to close those gaps.

On November 13, 2014, the REPAC Chair and Vice-Chair were given the authority to review and recommend the Regional Implementation Plan (RIP) on behalf of REPAC. The Emergency Preparedness Planning Council (EPPC) is then scheduled to approve and recommend the RIP on December 17, 2014.

A draft resolution authorizing submittal of the FY 2015 Regional Implementaion Plan is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mthoerner@nctcog.org.

MT: bh

Attachment 1: 2015 Regional Implementation Plan

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**RESOLUTION AUTHORIZING SUBMITTAL OF THE FISCIAL YEAR 2015 REGIONAL
IMPLEMENTATION PLAN TO THE TEXAS DEPARTMENT OF PUBLIC SAFETY**

WHEREAS, the North Central Texas Council of Governments is working with local governments and others in building a regional emergency preparedness capacity; and

WHEREAS, the North Central Texas Council of Governments is implementing the State Homeland Security Program (SHSP) grant on behalf of the North Central Texas region; and

WHEREAS, the 2015 Regional Implementation Plan serves as an assessment to set regional FY2015 priorities; and

WHEREAS, the Emergency Preparedness Planning Council (EPPC) and Regional Emergency Preparedness Advisory Committee (REPAC) Regional Implementation Plan Subcommittee reviewed and recommend the Regional Implementation Plan and priorities; and

WHEREAS, EPPC and REPAC will review all projects submitted by the Regional Working Groups and recommend final funding allocations in support of the priorities identified in the Regional Implementation Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

SECTION 1. The Executive Director or his designees is authorized to submit the 2015 Regional Implementation Plan to the Texas Department of Public Safety (TxDPS).

SECTION 2. EPPC is authorized to revise and amend the 2015 Regional Implementation Plan and related projects as needed.

SECTION 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Ratifying a Contract with Woolpert, Inc. for High-Resolution Orthophotography, LiDAR and Contour Data

Since 2001, NCTCOG has facilitated the purchase of high-quality, color, digital aerial photography (orthos) and derivative products for North Central Texas as a cost-sharing objective for local governments. The specifications for these cost-sharing projects are set by the NCTCOG GIS Coordinating Committee, which is comprised of member agencies from across the region.

For the 2015 project, 7,692 square miles of high resolution aerial photography will be acquired for 63 regional entities. The flight will cover the metroplex counties of Dallas, Denton, Collin, Tarrant, Rockwall and portions of the adjacent counties. In addition to the aerial product, 25 entities have requested 1,687 square miles of elevation data. The chosen vendor for this project is Woolpert, Inc., and the project is set to begin in January. Woolpert will be required to produce a product that is comparable or superior to previous regional-wide products in quality and accuracy. The data must be acquired in January and February to provide a true leaf-off product, which is optimal for engineering, public works and transportation planning. Cost of the project will not exceed \$1,600,000.00, and funding will be provided by 63 regional agency participants.

As a result of the cancelled November 2014 Executive Board meeting, and the necessity of acquiring the imagery in January/February 2015, NCTCOG executed a contract with Woolpert, Inc., on December 3, 2014.

A draft resolution ratifying the contract with Woolpert, Inc., is attached for Executive Board consideration. I will be available at the meeting to respond to any questions.

**RESOLUTION RATIFYING A CONTRACT WITH WOOLPERT, INC.
FOR HIGH-RESOLUTION ORTHOPHOTOGRAPHY, LIDAR AND CONTOUR DATA**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG routinely facilitates the cooperative purchase of high-resolution orthophotography, LiDAR, Contour Data and related services on behalf of its member governments to assist in engineering, public works and planning efforts; and,

WHEREAS, as a result of the November 2014 Executive Board meeting being cancelled, the need to schedule aircraft and seasonal requirements, it was necessary for NCTCOG to contract these services expeditiously; and,

WHEREAS, NCTCOG complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board ratifies the contract with Woolpert, Inc., in an amount not to exceed \$1,600,000, for the purchase of high resolution orthophotography, LiDAR, contour data, and related services.

Section 2. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Council Member, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Authorizing a Contract with SHI Government Solutions, Inc.,
for Google High-Resolution Orthophotography

The Executive Board will be asked to authorize a contract to secure Google high resolution orthophotography for the 2015 Secondary orthophotography (Ortho) Project.

For the 2015 secondary ortho project, 7,769 square miles of high resolution ortho photographs will be acquired for the outer portion of the NCTCOG Region that is not covered by the Woolpert ortho project. This imagery was requested by the NCTCOG 911 Department to supplement the primary ortho project in areas that do not have the funding to purchase the more expensive Woolpert product. The Google imagery will be delivered “as is”, so there will be variations in image quality, accuracy and amount of leaf cover. NCTCOG and specified 911 users will have perpetual access to the data, but cannot release the imagery to any other entities unless they have been approved by Google. The imagery will be used by NCTCOG and 911 personnel for visual, background purposes, not detailed analysis.

These products were procured using the State of Texas Department of Information Resources approved contract for Google orthophotography through SHI Government Solutions, Inc. The project is set to begin in December, pending approval. Cost of the project will not exceed \$200,000.00, and funding will be provided by the NCTCOG’s 911 Department.

A draft resolution authorizing a contract with SHI Government Solutions, Inc., for Google orthophotography is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING A CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.,
FOR GOOGLE HIGH-RESOLUTION ORTHOPHOTOGRAPHY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, for the 2015 secondary ortho project, 7,769 square miles of high resolution ortho photographs are necessary for the outer portion of the NCTCOG Region that is not covered by the Woolpert ortho project; and,

WHEREAS, the State of Texas Department of Information Resources (DIR) has a cooperative purchasing program for technology products and services that fully complies with State of Texas competitive bidding requirements; and

WHEREAS, NCTCOG, as a political subdivision of the State of Texas, is eligible to purchase goods and services through DIR cooperative purchasing contracts; and

WHEREAS, SHI Governments Solutions, Inc., has an approved contract with DIR, which includes Google orthophotography; and,

WHEREAS, NCTCOG desires to obtain Google high resolution orthophotography that meet NCTCOG's functional needs and requirements through the SHI Government Solutions, Inc., DIR contract; and,

WHEREAS, the North Central Texas Council of Governments has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into an agreement for the purchase of Google orthophotography and related services through SHI Government Solutions, Inc., an approved State DIR contractor, in an amount not to exceed \$200,000.00.

Section 2. The Executive Director or designee is authorized to execute a contract to carry out these services in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Council Member, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices

The North Central Texas Council of Governments (NCTCOG), in partnership with the National Association of Regional Councils (NARC), the Mid America Regional Council (MARC), Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the Solar Ready II project in the Dallas-Fort Worth (DFW) area through a grant application awarded by the Department of Energy under the Rooftop Solar Challenge II Program. The NCTCOG Executive Board endorsed NCTCOG's participation in this program on March 28, 2013.

The goal of the Solar Ready II project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will help ensure that local government policies and process are updated in a way that accommodates growth of new, innovative technologies, such as solar energy.

Staff will seek Executive Board's endorsement of the goals of the *Solar Ready II* initiative and encouragement of local governments in the DFW area to pass a resolution, similar to that shown in Attachment 1, to participate in the project and implement solar Best Management Practices as provided by NCTCOG. Staff will also seek authorization for NCTCOG's Executive Director to accept funding from local governments and regional agencies through FY2016 to continue work on solar initiatives suggested and prioritized by Solar Ready II stakeholders.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

**RESOLUTION RECOMMENDING LOCAL GOVERNMENT PARTICIPATION IN THE SOLAR
READY II PROJECT AND ADOPTION OF SOLAR ENERGY BEST MANAGEMENT
PRACTICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) Executive Board is the policy development body and is responsible for the general policies and programs of the NCTCOG and for control of the funds; and,

WHEREAS, the NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth (DFW) Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the NCTCOG Strategic Plan directs staff to identify and implement regional measures to reduce air pollutant emissions; and,

WHEREAS, the United States Environmental Protection Agency (EPA) has designated the ten-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as a moderate nonattainment area under the 2008 8-hour ozone National Ambient Air Quality Standards (NAAQS), and EPA has proposed a more stringent revised ozone standard within a range of 65 to 70 parts per billion, which may require substantial additional emissions reductions; and,

WHEREAS, emissions inventories from the Texas Commission on Environmental Quality (TCEQ) indicate that in 2018, approximately 5 percent of ozone-forming nitrogen oxides (NO_x) emissions in the DFW ozone nonattainment area are expected to be attributable to Electric Utility Point sources; and,

WHEREAS, increases in the amount of electricity generated by low-emitting, renewable energy sources, such as solar energy, have the potential to help reduce emissions that lead to ozone formation, improve the reliability of the Texas electrical grid, and facilitate more sound local energy reliability in cases of natural disaster or preparedness planning; and,

WHEREAS, the NCTCOG, in partnership with the National Association of Regional Councils (NARC), the Mid-America Regional Council (MARC), Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the *Solar Ready II* project in the DFW area through a grant application awarded by the Department of Energy under the Rooftop Solar Challenge II Program, which was endorsed by the NCTCOG Executive Board on March 28, 2013; and,

WHEREAS, the goal of the *Solar Ready II* project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will help ensure that local government policies and processes are updated in a way that accommodates growth of new, innovative technologies, such as solar energy; and,

WHEREAS, the NCTCOG Executive Board wishes to encourage regional efforts to achieve workable solutions that conserve resources, improve reliability of the electrical grid, and support efforts to attain the ozone standard.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board endorses the goals of the *Solar Ready II* initiative and encourages local governments in the DFW area to pass a resolution, similar to that shown in Attachment 1, to participate in the project and implement solar BMPs as provided by NCTCOG.
- Section 2.** This resolution will be transmitted to all local governments within the 16-county region.
- Section 3.** The Executive Director of the NCTCOG is authorized to seek and accept funding from local governments and regional agencies through FY2016 to continue work on solar initiatives suggested and prioritized by *Solar Ready II* stakeholders.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

RESOLUTION AUTHORIZING PARTICIPATION IN THE SOLAR READY II PROJECT AND ADOPTION OF SOLAR ENERGY BEST MANAGEMENT PRACTICES

WHEREAS, the United States Environmental Protection Agency (EPA) has designated the ten-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as a moderate nonattainment area under the 2008 8-hour ozone National Ambient Air Quality Standards (NAAQS), and is expected to propose a more stringent 8-hour ozone standard by December 2014 that may require additional significant emissions reductions; and,

WHEREAS, emissions inventories from the Texas Commission on Environmental Quality (TCEQ) indicate that in 2018, approximately 5 percent of ozone-forming nitrogen oxides (NO_x) emissions in the DFW ozone nonattainment area are expected to be attributable to Electric Utility Point sources; and,

WHEREAS, increases in the amount of electricity generated by low-emitting, renewable energy sources, such as solar energy, have the potential to help reduce emissions that lead to ozone formation, improve the reliability of the Texas electrical grid, and facilitate more sound local energy reliability in cases of natural disaster or preparedness planning; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG), in partnership with the National Association of Regional Councils (NARC), the Mid-America Regional Council (MARC), Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the *Solar Ready II* project in the DFW area; and,

WHEREAS, the goal of the *Solar Ready II* project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will help ensure that local government policies and processes are updated in a way that accommodates growth of new, innovative technologies, such as solar energy; and,

WHEREAS, [Adopting Entity] wishes to participate in regional efforts to achieve workable solutions that conserve resources, improve reliability of the electrical grid, and support efforts to attain the ozone standard.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. ___<adopting entity>___ endorses the goals of the *Solar Ready II* initiative and will participate in the preparation of policy and market changes associated with growth in solar PV deployment.

Section 2. ___<adopting entity>___ will join ongoing discussions with other partners regarding implementation of solar BMPs in the DFW region.

Section 3. ___<adopting entity>___ will review current permitting and planning processes and consider revising and adopting solar BMPs, including regional products developed in the *Solar Ready II* project or other solar initiatives, as appropriate.

Section 4. <adopting entity> will strive to notify NCTCOG of changes made with regard to solar permitting and planning processes to help inform further regional coordination.

Section 5. This resolution shall be in effect immediately upon its adoption.

I hereby certify that this resolution was adopted by the <adopting entity> on <date of adoption> .

Signature

Printed Name

Title

Adopting Entity



December 18, 2014 – ITEM 7

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Ratifying Consultant Services Contract Extension for the *integrated* Stormwater Management (iSWM) Program

The *integrated* Stormwater Management (iSWM™) program has assisted local governments in the North Central Texas region to achieve their goals of water quality protection, streambank protection, and flood control in addition to serving the communities with stormwater discharge permit compliance assistance. Under the guidance of the Public Works Council and its iSWM Implementation Subcommittee, the North Central Texas Council of Governments (NCTCOG) will be continuing to provide education, training, and implementation assistance to local governments until the next scheduled revision of the iSWM manuals to begin in 2015.

In 2009, the Executive Board approved a contract for consulting services for the iSWM program. The contract for professional services with Freese and Nichols, Inc. extended through 2011 for a total amount not to exceed \$750,000. As the approved contract, dated January 22, 2009, could be extended by mutual agreement of NCTCOG and the consultant, in September 2011 and in September 2012, the agreement was extended in time but no additional funds were required. The latest extension approved by the Executive Board, in 2012, authorized consultant services through FY2014. Due to cancellation of the November Executive Board meeting and the need to continue services, staff executed an amended agreement to extend the contract term through April 30, 2016. The contract amount of \$750,000 previously authorized by the Executive Board remains unchanged.

Attached is a resolution for Executive Board consideration ratifying the extension of the Freese and Nichols, Inc. contract for the iSWM Program through April 30, 2016. Of the budget of \$750,000 originally authorized in 2009, \$491,004 has been expended under the contract.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

Thank you.

**RESOLUTION RATIFYING CONSULTANT SERVICES CONTRACT EXTENSION FOR THE
INTEGRATED STORMWATER MANAGEMENT (ISWM) PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG assists member local governments through cost-share funding to meet state stormwater permit requirements, address flooding and streambank erosion issues, maintain and improve water quality, and protect valuable natural resources; and,

WHEREAS, the *integrated* Stormwater Management (iSWM) program has been developed by NCTCOG to provide assistance and guidance for development and redevelopment of related stormwater initiatives in North Central Texas; and,

WHEREAS, in 2009 the Executive Board approved a contract for consulting services with Freese and Nichols, Inc. for the iSWM program dated January 22, 2009; and,

WHEREAS, the Executive Board previously approved time extensions to the contract for consulting services with Freese and Nichols, Inc. for the iSWM program through Fiscal Year 2014; and

WHEREAS, the Executive Director has executed an extension to the contract for consulting services with Freese and Nichols, Inc. through April 30, 2016, to continue to perform services within the contract amount of \$750,000 previously authorized by the Executive Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board ratifies the Freese and Nichols, Inc., contract extension through April 30, 2016, to perform consulting services for the integrated Stormwater Management program. The contract amount of \$750,000 previously authorized by the Executive Board remains unchanged.

Section 2. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



December 18, 2014 – ITEM 8

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Endorsing Submittal of a Grant Application for the Light Farms Regional Park Plan and Green Infrastructure Demonstration Project

Wells Fargo and the National Fish and Wildlife Foundation have announced an Environmental Solutions for Communities funding opportunity which supports highly-visible projects that link economic development and community well-being to the stewardship and health of the environment. In response, on December 10, 2014, the North Central Texas Council of Governments (NCTCOG) in partnership with the City of Celina, the Texas Trees Foundation, Texas A&M AgriLife, the Upper Trinity Regional Water District (UTRWD), and the Connemara Conservancy, submitted a grant application for construction of a green infrastructure demonstration project at the Light Farms Regional Park Trailhead in the City of Celina.

The Light Farms Regional Park Plan and Green Infrastructure Demonstration Project seeks to create a showcase project that can be used as an educational tool to demonstrate how integrating green infrastructure (trees, rain gardens, native plants, permeable pavement, pond, recycled trail materials, solar lighting, and solar trash compactors) into a parking lot can maintain or improve water quality; enhance and manage natural habitat; conserve energy; improve water conservation; and improve overall community quality of life. This project will provide opportunities to inform and educate the public, developers, contractors, and business owners about cost-effective strategies that can be integrated into future residential and commercial development to improve economic activity in the community and enhance quality of life while also protecting and restoring local habitats and natural areas, promote urban forestry, and improve water quality in one of the fastest growing cities in North Central Texas.

Attached is a resolution for Executive Board consideration for endorsement of the grant application and, if awarded funds, a request for authorization to receive up to approximately \$100,000. Grant-required matching funds will be provided by the City of Celina, Texas A&M AgriLife, the Texas Trees Foundation, the Connemara Conservancy, and the UTRWD through the cost of land acquisition and in-kind services.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

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**RESOLUTION ENDORSING SUBMITTAL OF A GRANT APPLICATION
FOR THE LIGHT FARMS REGIONAL PARK PLAN AND
GREEN INFRASTRUCTURE DEMONSTRATION PROJECT**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG assists member local governments through cost-share funding to meet state stormwater permit requirements, address flooding and streambank erosion issues, maintain and improve water quality, and protect valuable natural resources; and,

WHEREAS, Wells Fargo and the National Fish and Wildlife Foundation have announced an Environmental Solutions for Communities funding opportunity which supports highly visible projects that link economic development and community well-being to the stewardship and health of the environment; and,

WHEREAS, the deadline for grant submissions for the Environmental Solutions for Communities funding opportunity is December 10, 2014; and,

WHEREAS, NCTCOG, in conjunction with the City of Celina, Texas A&M Agrilife, the Texas Trees Foundation, the Connemara Conservancy, and the Upper Trinity Regional Water District (UTRWD) has submitted a grant application titled Light Farms Regional Park Plan and Green Infrastructure Demonstration Project in the amount of \$100,000; and,

WHEREAS, the City of Celina, Texas A&M AgriLife, the Texas Trees Foundation, the Connemara Conservancy, and the UTRWD will provide required matching funds for the grant through the cost of land acquisition and in-kind services; and,

WHEREAS, if awarded, NCTCOG may retain 10 percent of the award for administration of the program, with the remaining grant funds being passed through to the City of Celina, Texas A&M AgriLife, and the Texas Trees Foundation to perform grant activities.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board endorses the submittal of a grant application to Wells Fargo and the National Fish and Wildlife Foundation for the Light Farms Regional Park Plan and Green Infrastructure Demonstration Project in the amount of \$100,000, with matching funds to be provided by the City of Celina, Texas A&M AgriLife, the Texas Trees Foundation, the Connemara Conservancy, and the UTRWD through the cost of land acquisition and in-kind services.

Section 2. If awarded, NCTCOG is authorized to receive funds from Wells Fargo and/or the National Fish and Wildlife Foundation in the amount of approximately \$100,000.

Section 3. If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 4. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with the City of Celina, Texas A&M Agrilife, the Texas Trees Foundation, the Connemara Conservancy, and the UTRWD to perform grant activities.

Section 5. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives

In January 2014, the Executive Board approved advertising funding for various transportation programs. Advertising for some of these programs did not proceed in Fiscal Year (FY) 2014 and some will carry over into FY2015. Due to joint advertising efforts within the Transportation Department during FY2014, participating programs saw increased Web site traffic, greater public participation, and broader audience reach including historically underserved populations.

Additional benefits received in FY2014 and expected in FY2015, by combining all Transportation Department advertising, allow for efficiencies with media outlets such as improved staff coordination, increased timeliness, lower advertising rates, increased audience reach, and cross communication when feasible. Advertisements may be presented through print and online publications, radio and television spots, bill boards, social media, transit, and kiosks. Advertising that is proposed to carry over will support activities such as Bike/Pedestrian Safety and Congestion Demand Management. Proposed new advertising funds will cover Notifications of Opportunities for Public Input/Public Meetings, Ozone Season Emissions Reduction Campaign, and Vehicle Technologies Programs.

The Bike/Pedestrian Safety Program aims to educate on safety issues and mitigation strategies for motorists, cyclists, and pedestrians. It is supported under element 5.03 of the FY2014 and FY2015 Unified Planning Work Program (UPWP) and will be funded with Transportation Enhancements (TE) and Regional Transportation Council (RTC) local funds.

The Congestion Demand Management Program is a voluntary educational program that promotes alternatives to driving alone (such as carpooling/vanpooling, transit, biking, walking and telecommuting) on a commute trip. This year-round, voluntary program is aimed at private and public employers in the region with 100 or more employees. The promoting of the Try Parking It Web site is included in this effort. This effort is supported under element 5.06 of the FY2014 and FY2015 UPWP which covers Congestion Management Operations and will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ) and RTC local funds.

The Notifications of Opportunities for Public Input/Public Meetings aim to provide reasonable opportunities for the public to comment on the region's transportation plans according to requirements of Moving Ahead for Progress in the 21st Century Act (MAP-21). Public meetings and other opportunities allow North Texans to learn about and provide input on transportation

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and air quality in the region and help set priorities for the future. This effort is supported under element 1.01 of the FY2014 and FY2015 UPWP and will be funded with Transportation Planning Funds (TPF).

The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message to the public about the importance of clean air and is a resource for clean air issues. It is supported under element 3.04 of the FY2014 and FY2015 UPWP and will be funded with CMAQ funds and Transportation Development Credits (TDCs).

The Vehicle Technologies Program aims to help minimize the region's pollution related to mobile sources by implementing a variety of programs that enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Funds allocated for advertising will be utilized to help educate the public about various programs and initiatives related to vehicle technologies that reduce emissions. This effort is supported under element 3.03 of the FY2014 and FY2015 UPWP and will be funded with Environmental Protection Agency (EPA) and CMAQ funds, partner contributions, and TDCs.

Staff is seeking Executive Board approval to spend approximately \$829,000 (\$330,000 FY2014 carry-over funds and \$499,000 FY2015 new initiatives) for the purchase and placement of advertising for Transportation Department needs. A draft resolution authorizing the purchase and placement of Transportation Department advertising is attached for Executive Board consideration. A funding table detailing funding sources, funding amounts including carry-over funds, match sources, and match amounts is provided in Attachment 1 to the resolution. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:al
Attachments

RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF ADVERTISING FOR TRANSPORTATION INITIATIVES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs within the NCTCOG; and,

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) and the associated implementing regulations emphasize the importance of public involvement, including public meetings, in the transportation planning process and require adequate notice be given to the public of these activities; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, NCTCOG was awarded Transportation Enhancement (TE) funds by the Texas Department of Transportation (TxDOT) for the Provision of Safety and Education Activities and Materials for Pedestrians and Bicycles; and,

WHEREAS, RTC Resolution R98-01 supports the development of Travel Demand Management (TDM) strategies; and TDM strategies are quick-to-implement low cost management solutions identified in the NCTCOG Congestion Management Process (CMP) – 2013 Update which is fully implemented into the planning and programming process performed as an MPO; and the Regional Trip Reduction Program is a voluntary and cooperative education program designed to reduce commute vehicle trips through the education and implementation of travel demand management strategies such as rideshare programs (carpooling and vanpooling), telecommuting and flexible work-hour programs, transit pass subsidies, bicycling, and similar strategies; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to coordinate multimedia advertising in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of advertising for Transportation Department initiatives in an amount not to exceed \$829,000 (\$678,000 federal and \$151,000 in match), as detailed in Attachment 1.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Purchase and Placement of Advertising for Transportation Initiatives

2014 Carryover Funds

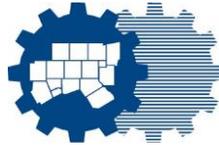
Program Name	Funding Source	Funding Amount	Match Source	Match Amount	Total *
Bike/Pedestrian Safety Program	TxDOT: Transportation Enhancement (TE)	\$200,000.00	RTC Local	\$50,000.00	\$250,000.00
Congestion Demand Management Program	CMAQ	\$64,000.00	RTC Local	\$16,000.00	\$80,000.00
Carryover Total		\$264,000.00		\$66,000.00	\$330,000.00

*Originally Approved January 2014

New Projects as of November 2015

Program Name	Funding Source	Funding Amount	Match Source	Match Amount	Total
Notifications of Opportunities for Public Input/Public Meetings	TPF	\$64,000.00	NA	\$0.00	\$64,000.00
Ozone Season Emissions Reduction Campaign	CMAQ	\$150,000.00	TDCs	\$30,000.00	\$180,000.00
Vehicle Technologies Program (i.e. Electric Vehicles Promotion, Idling Education, Freight Efficiency Outreach)	EPA CMAQ	\$50,000.00 \$150,000.00	Partner Contributions TDCs	\$35,000.00 \$20,000.00	\$255,000.00
Total		\$414,000.00		\$85,000.00	\$499,000.00

Grand Total (Carryover + New)**\$829,000.00**



December 18, 2014 – Item 10

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Endorsing Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and the 2014 Transportation Conformity Determination for the North Central Texas Ten-County Nonattainment Area

The Regional Transportation Council approved Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment (Mobility 2035 – 2014 Amendment) and the 2014 Transportation Conformity on November 13, 2014.

The Mobility 2035 – 2014 Amendment is the long-range multimodal transportation plan that guides the expenditure of federal and state funds for transportation projects in North Central Texas. NCTCOG staff has worked with the public, transportation partners, and elected officials to prepare this transportation plan. The Mobility 2035 – 2014 Amendment meets financial constraint requirements and all federal nondiscrimination and environmental justice requirements. The recommendations of this plan have no disproportionate impacts on protected populations. The Mobility 2035 – 2014 Amendment and the 2014 Transportation Conformity were conducted in accordance with NCTCOG's approved public participation plan, including presentation of draft recommendations and analysis results prior to Regional Transportation Council adoption. Additionally, the 2014 Transportation Conformity results demonstrate successful passing of the motor vehicle emissions budgets test as required by the Moving Ahead for Progress in the 21st Century Act and the Clean Air Act.

A resolution endorsing the Mobility 2035 – 2014 Amendment and the 2014 Transportation Conformity is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EW:cg
Attachment

RESOLUTION ENDORSING MOBILITY 2035: THE METROPOLITAN TRANSPORTATION PLAN FOR NORTH CENTRAL TEXAS – 2014 AMENDMENT AND THE 2014 TRANSPORTATION CONFORMITY DETERMINATION FOR THE NORTH CENTRAL TEXAS TEN-COUNTY NONATTAINMENT AREA

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and continues to be the regional forum for cooperative decisions on transportation; and,

WHEREAS, federal law, the Moving Ahead for Progress in the 21st Century Act (MAP-21), assigns the MPO the responsibility for carrying out the metropolitan transportation planning process, in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, MAP-21 assigns the MPO the responsibility for approving the metropolitan transportation plan and periodic updates; and,

WHEREAS, Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment were developed in cooperation with local governments, the Texas Department of Transportation, North Texas Tollway Authority, Dallas Area Rapid Transit, Fort Worth Transportation Authority, Denton County Transportation Authority, and other transportation agencies; and,

WHEREAS, MAP-21 assigns the MPO the responsibility for carrying out the transportation conformity process, in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, guidelines used to develop the metropolitan transportation plan, transportation conformity, and transportation improvement program come from the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU) as a transition to MAP-21; and,

WHEREAS, the air quality conformity review of Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment meets the transportation conformity-related requirements of the State Implementation Plan; the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)) as amended on November 15, 1990; and the conformity rule as specified in the U.S. Environmental Protection Agency's Transportation Conformity Rule Restructuring Amendments, effective April 13, 2012; and,

WHEREAS, the environmental justice review of Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment meets the requirements of the Civil Rights Act of 1964 and Executive Order 12898 regarding nondiscrimination of protected populations for all federally funded projects; and,

WHEREAS, Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and findings of the 2014 Transportation Conformity and environmental justice analyses were adopted by the Regional Transportation Council on November 13, 2014, under Resolution R14-09.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board endorses Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment.
- Section 2.** The Executive Board endorses the findings of the 2014 Transportation Conformity which indicate that Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment meet the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act, and the transportation conformity rule.
- Section 3.** The Executive Board endorses the findings of the nondiscrimination and environmental justice review which indicate that Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment has no disproportionate impacts on protected populations.
- Section 4.** This resolution will be included in the final documentation of Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and 2014 Transportation Conformity.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Mobility 2035 – 2014 Amendment and 2014 Transportation Conformity

NCTCOG Executive Board

Michael Morris, P.E.

December 18, 2014



Financial Summary

Maximize Existing System	Infrastructure Maintenance <ul style="list-style-type: none"> • Maintain & Operate Existing Facilities • Bridge Replacements 	\$29.2
	Management and Operations <ul style="list-style-type: none"> • Improve Efficiency & Remove Trips from System • Traffic Signals and Bicycle & Pedestrian Improvements 	\$4.8
	Growth, Development, and Land Use Strategies More Efficient Land Use & Transportation Balance	\$3.9
Strategic Infrastructure Investment	Rail and Bus Induce Switch to Transit	\$16.5
	HOV/Managed Lanes Increase Auto Occupancy	\$40.1
	Freeways/Tollways and Arterials Additional Vehicle Capacity	
Mobility 2035 -2014 Amendment Expenditures (Actual \$, billions)		\$94.5

Values may not sum due to independent rounding.

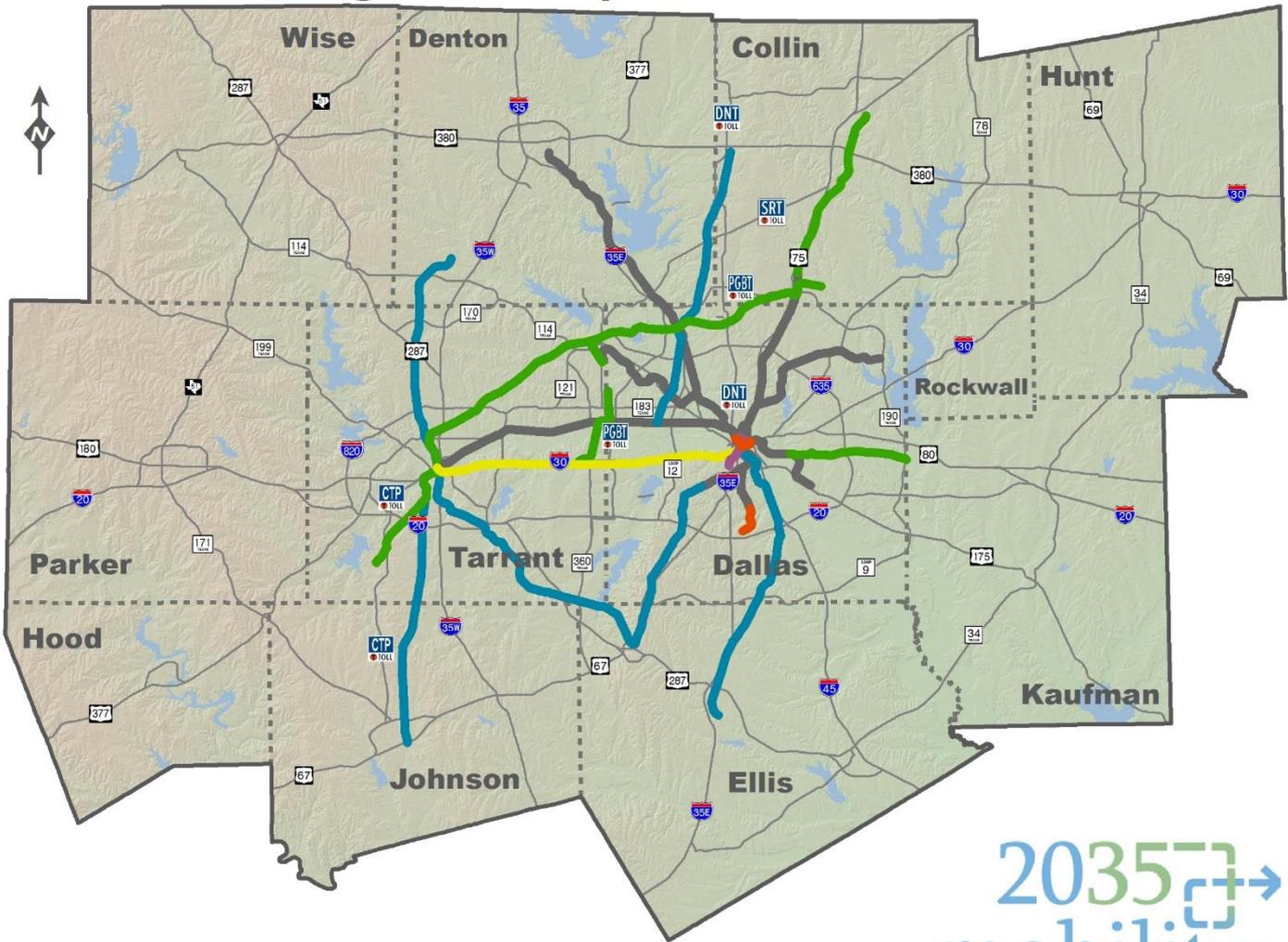
Funded Recommendations

Passenger Rail Improvements

Legend

Passenger Rail Mode

- Light Rail
- Light Rail - New Technology
- High Speed Rail
- Regional Rail
- Streetcar
- Current System



Corridor-specific alignment, design, and operational characteristics for the intercity passenger, regional passenger, and freight rail systems will be determined through capacity evaluation and ongoing project development. Refined rail forecasts are necessary to determine technology and alignment in future rail corridors.



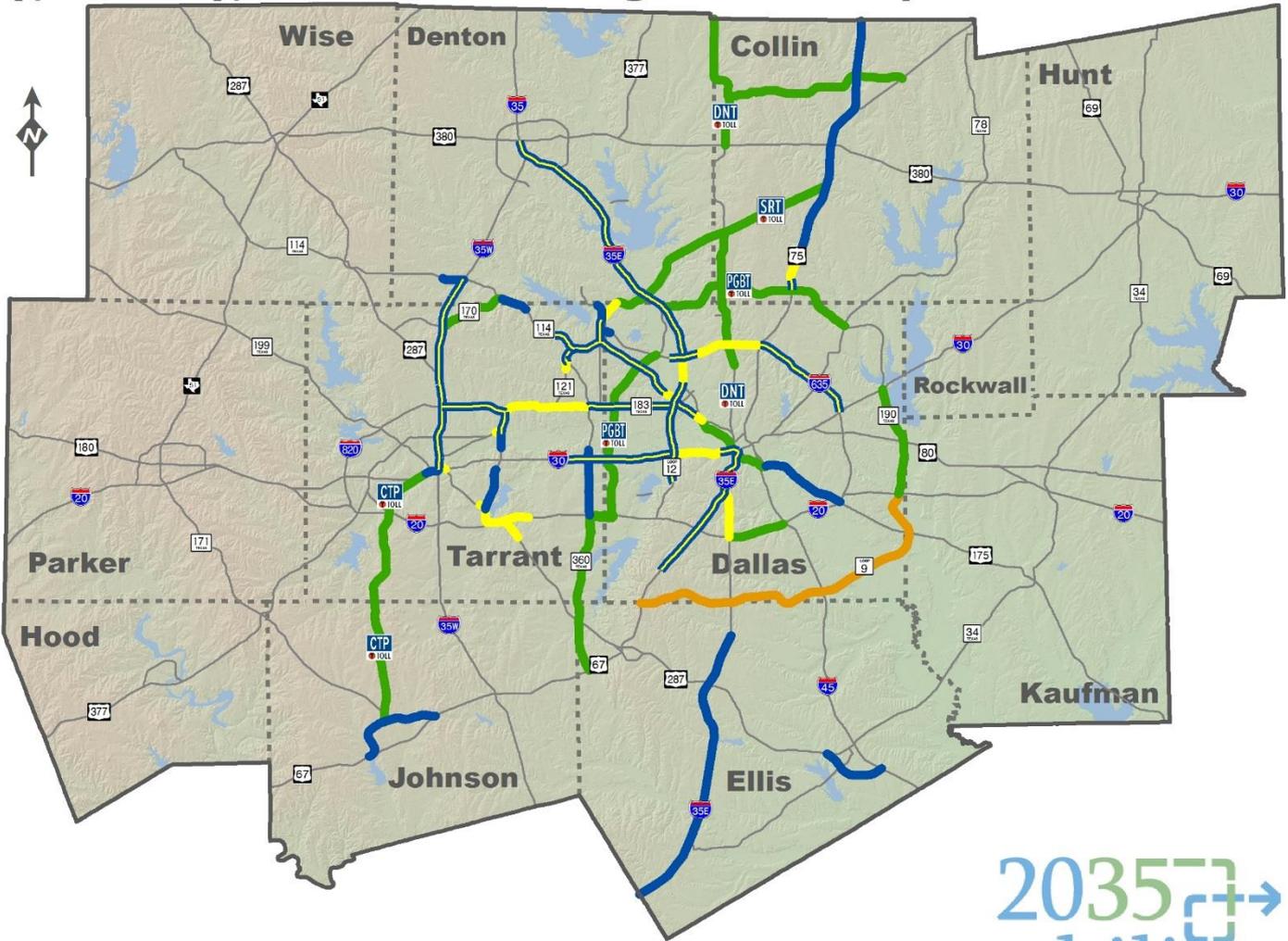
Funded Recommendations

Freeway, Tollway, and Tolled Managed Lane Improvements

Legend

Recommendations

-  Additional Capacity to Existing Roads
-  Improvements to Existing Freeway and Tolled Managed Lanes
-  Tolled Managed Lanes
-  New Toll Lanes or Improvements to Existing Tollway
-  Staged Future Tollway
-  Major Roads



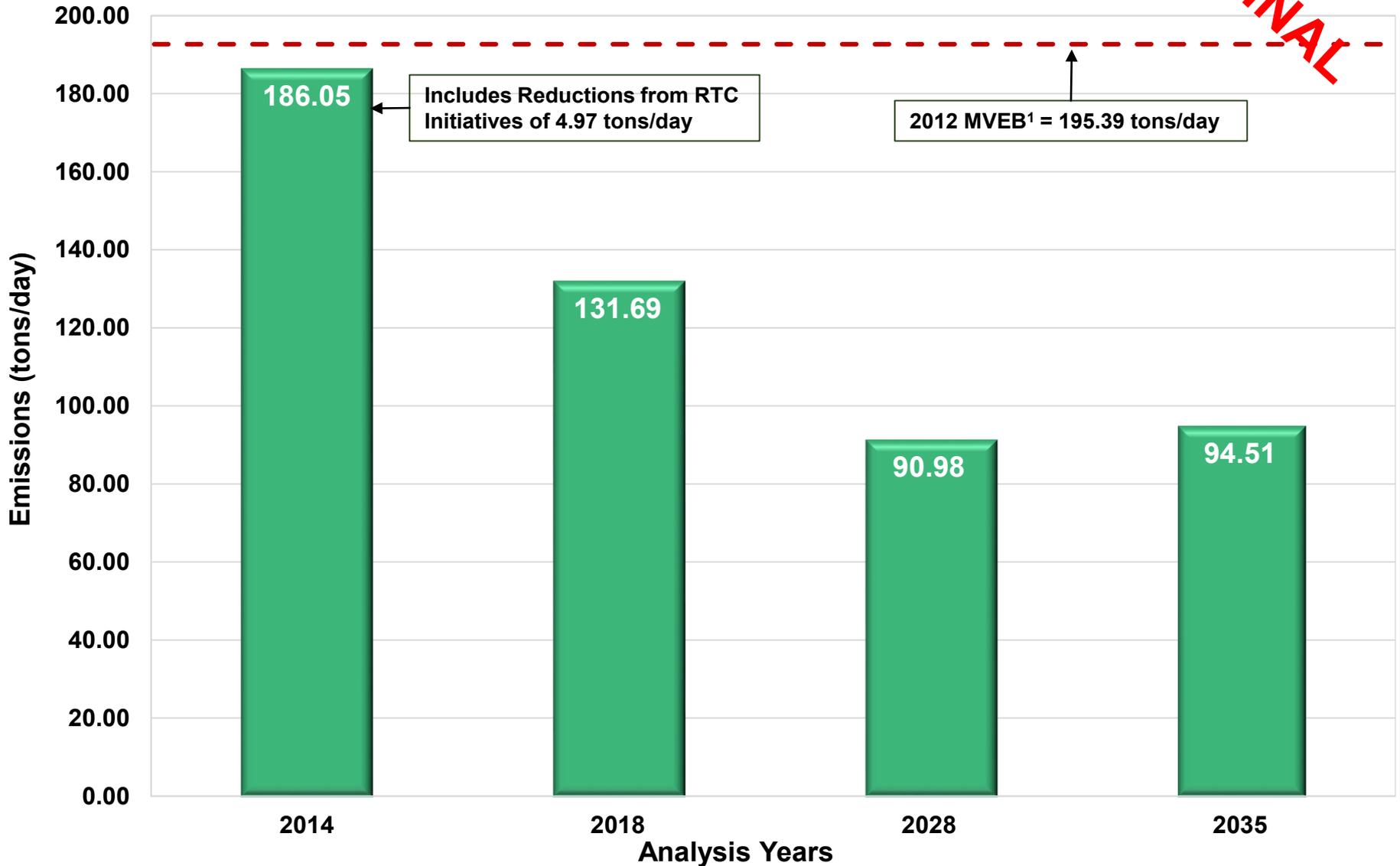
Facility recommendations indicate transportation need. Corridor-specific alignment, design, and operational characteristics for the freeway/tollway system will be determined through ongoing project development.



2014 Transportation Conformity Determination

Emissions of NO_x Results

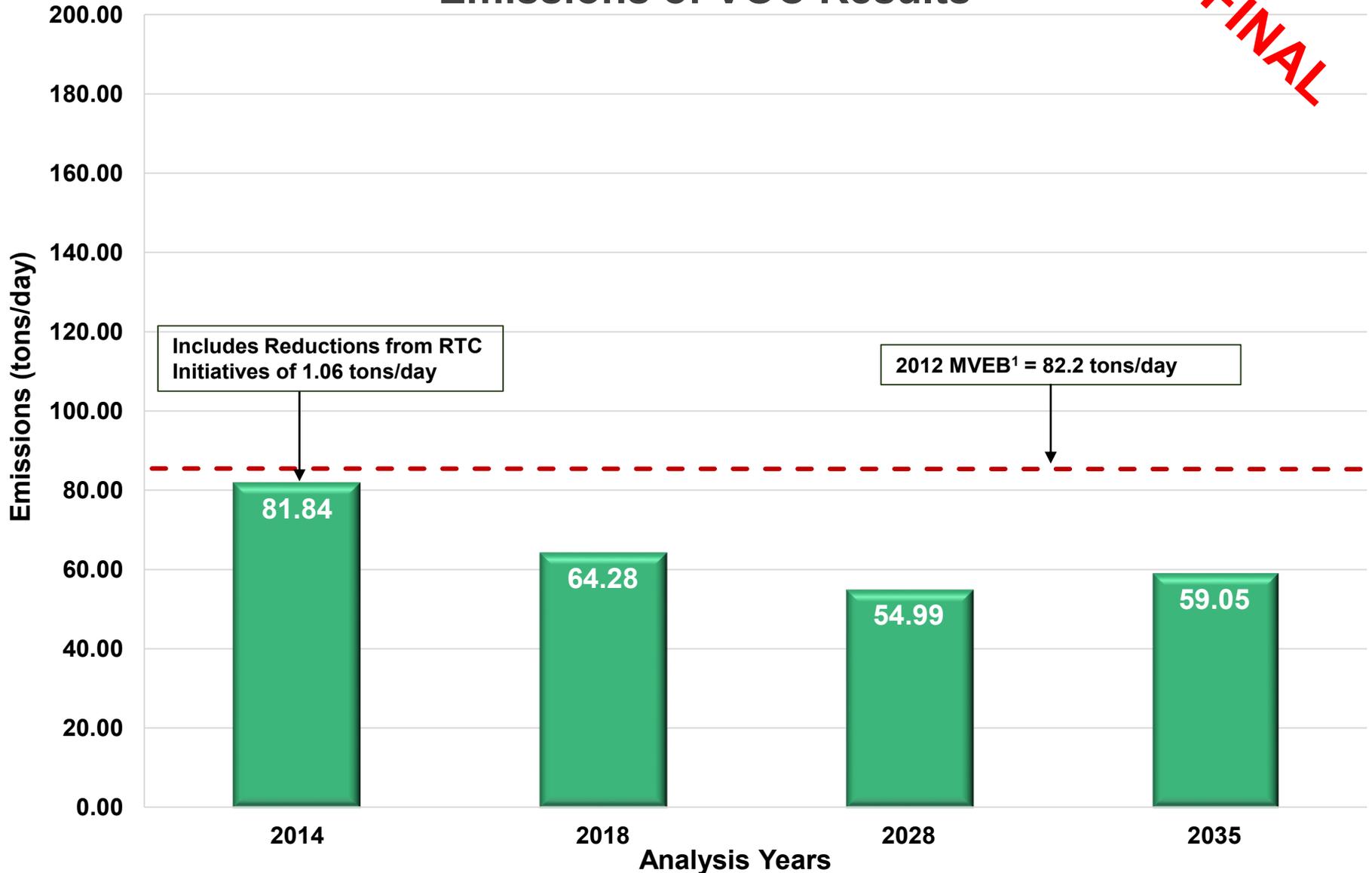
FINAL



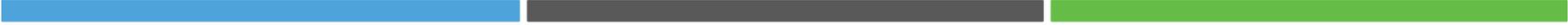
2014 Transportation Conformity Determination

Emissions of VOC Results

FINAL



¹ Source: Environmental Protection Agency Notice of Adequacy Status of the Dallas-Fort Worth, TX Reasonable Further Progress 8-Hour Ozone Motor Vehicle Emission Budgets for Transportation Conformity Purposes; Federal Register, pp 7429-7430; Published: Feb. 1, 2013; Effective February 19, 2013, <http://www.gpo.gov/fdsys/pkg/FR-2013-02-01/html/2013-02219.htm>



Environmental Justice

- Environmental justice assessment was performed on roadway and transit recommendations according to federal guidelines
- Performance measures include accessibility and mobility criteria
- The recommendations of the plan do not impose disproportionate impacts to protected populations



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing the Receipt of Additional Congestion Mitigation and Air Quality Improvement Program Funds for Planning and Implementation Programs

In October 2014, the Regional Transportation Council (RTC) programmed additional funding to complete a feasibility plan and initial design schematic of a bicycle/pedestrian bridge crossing for Roy Orr Trail along Ten Mile Creek in DeSoto. Funding includes \$160,000 Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and Transportation Development Credits in lieu of the local match.

The Roy Orr Trail currently has a low water crossing which is not compliant with the American Disabilities Act (ADA) and is not suitable for bicyclists as currently designed. The project will conduct a hydrologic/hydraulic analysis, develop recommendations for a bicycle/pedestrian bridge location and design aesthetics, and make recommendations to link adjoining land uses with the bridge and trail network to facilitate non-motorized travel between land uses in the area which are currently bisected by Ten Mile Creek.

NCTCOG will coordinate with the Texas Department of Transportation (TxDOT) to enter into an agreement to receive these funds. NCTCOG anticipates a significant portion of the funding will be awarded to a consultant to complete the feasibility plan and initial design schematic. Contracts resulting from procurement activities will be brought back to the Board for necessary approval.

A draft resolution authorizing the receipt of additional CMAQ funds is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

EB:tmb
Attachment

RESOLUTION AUTHORIZING THE RECEIPT OF ADDITIONAL CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM FUNDS FOR PLANNING AND IMPLEMENTATION PROGRAMS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, in October 2014, the RTC programmed additional Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds to be matched with Transportation Development Credits for completion of a feasibility plan and initial design schematic of a bicycle/pedestrian bridge crossing for Roy Orr Trail along Ten Mile Creek in DeSoto; and,

WHEREAS, element 5.03 of the 2014-2015 Unified Planning Work Program provides for the implementation of various sustainable development projects.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to receive approximately \$160,000 in CMAQ funds to be matched with Transportation Development Credits in lieu of local match.
- Section 2.** These funds will be incorporated into the appropriate fiscal year budgets.
- Section 3.** The Executive Board accepts the fiduciary responsibility to administer this bicycle/pedestrian bridge crossing project carried out with these funds.
- Section 4.** The Executive Director or designee is authorized to execute contractual agreements with the Texas Department of Transportation to carry out this project.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing an Agreement with the North Texas Tollway Authority for
Travel Demand Modeling and Traffic Forecasting Assistance

The North Texas Tollway Authority (NTTA) has requested that the North Central Texas Council of Governments (NCTCOG) provide travel modeling technical assistance to support NTTA's analysis of potential toll road facilities in the amount of \$100,000 through December 31, 2016. NCTCOG has had agreements for similar work with NTTA in 2009 and 2012. The current Board-approved agreement for technical assistance will expire on December 31, 2014. Work under the proposed Agreement would be performed on a task-order basis, consistent with the previous agreement with NTTA.

NCTCOG will provide NTTA assistance with activities such as forecasting, feasibility studies, environmental analyses and other initiatives. NCTCOG will also provide NTTA with travel modeling technical assistance to support toll road feasibility/viability assessments, corridor studies, and environmental analyses.

A draft resolution authorizing execution of an agreement and receipt of funds from NTTA to provide travel modeling technical assistance is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EB:tmb
Attachment

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE NORTH TEXAS TOLLWAY
AUTHORITY FOR TRAVEL DEMAND MODELING AND TRAFFIC
FORECASTING ASSISTANCE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, NCTCOG is authorized by law to conduct such coordinating and technical studies as may be required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through areawide planning; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, element 5.01 of the 2014-2015 Unified Planning Work Program provides for Corridor Studies/Environmental Study Support Planning for the North Texas Tollway Authority; and,

WHEREAS, the North Texas Tollway Authority has requested the North Central Texas Council of Governments provide technical and other assistance to NTTA through December 31, 2016.

NOW THEREFORE, BE IT RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into an agreement with the North Texas Tollway Authority for technical and other assistance, in the amount of approximately \$100,000.

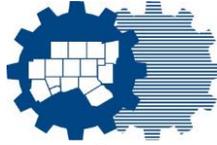
Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 11, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Consultant Contract with McDonald Transit Associates, Inc.,
for Bus Route Planning Services

As the Metropolitan Planning Organization for the North Central Texas Region and a designated recipient of Federal Transit Administration (FTA) funding for public transportation services, the North Central Texas Council of Governments (NCTCOG) provides funding to assist public transportation providers with operational and planning activities that identify opportunities for increased service and for improved efficiency and effectiveness.

Two NCTCOG subgrantees, STAR Transit and Public Transit Services (PTS), requested assistance in procuring consulting services. STAR Transit and PTS are seeking consultant assistance to complete bus route planning work to improve the efficiency of public transportation operations in the communities they serve outside the service areas of Dallas Area Rapid Transit (DART) and the Fort Worth Transportation Authority (The T). The planning effort will result in detailed plans to implement efficient bus routes and will guide these providers through the process of implementing selected routes.

In November 2014, NCTCOG staff completed a Request for Proposals (RFP) to procure consultant services and received two proposals in response to the solicitation. The Consultant Selection Committee met on December 3, 2014 to review and evaluate the proposals. Using standard project scoring criteria, the Committee recommended McDonald Transit Associates, Inc., for this work. McDonald Transit Associates, Inc., has a 10.5 percent Disadvantaged Business Enterprise participation goal for the project.

A draft resolution authorizing a consultant contract with McDonald Transit Associates, Inc., for bus route planning services, in an amount not to exceed \$125,000, is attached for Executive Board consideration. The sources of funding will be \$100,000 FTA Urbanized Area Formula Program funding and \$25,000 in local funds provided by STAR Transit and PTS. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KS/SJC:tmb
Attachments

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH MCDONALD TRANSIT ASSOCIATES, INC., FOR BUS ROUTE PLANNING SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, NCTCOG is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area wide planning; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the RTC programmed FTA Section 5307 – Urbanized Area Formula Program funding for planning activities in the Dallas-Fort Worth-Arlington Urbanized Area; and,

WHEREAS, the FY2014 and FY2015 Unified Planning Work Program Element 3.05 provides for planning assistance to transportation providers to identify opportunities for increased service in the region and improve efficiency and effectiveness of current systems; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings; and,

WHEREAS, McDonald Transit Associates, Inc., has been recommended to provide bus route planning services for STAR Transit and Public Transit Services (PTS); and,

WHEREAS, STAR Transit and PTS have agreed to provide local match.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and McDonald Transit Associates, Inc., for bus route planning services, in an amount not to exceed \$125,000, be and is hereby approved.

Section 2. NCTCOG is authorized to receive local funds from STAR Transit and PTS in the amount of \$25,000 to support this project.

Section 3. The Executive Director or designee is authorized to execute a contract with McDonald Transit Associates, Inc., in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Allocations for Title III Nutrition and Transportation Services

The North Central Texas Council of Governments (NCTCOG) is designated as the Area Agency on Aging for State Planning Region 4A by the Texas Department of Aging and Disability Services (DADS). In this capacity, NCTCOG receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older persons who live in its 14-county service region, consisting of those counties surrounding—but not including—Dallas and Tarrant. NCTCOG passes through these funds to not-for-profit agencies that apply through a Request for Proposal process. These agencies provide congregate meal, home-delivered meal, and demand-response transportation services, consistent with the applicable federal and State regulations and guidelines.

NCTCOG procures these providers on a biennial basis, during odd-numbered years. As such, it engaged in competitive procurement during Summer 2013 and executed one-year contracts, with the option to renew for one additional year with both parties' consent, and renegotiates reimbursement rates and total reimbursement on an annual basis.

NCTCOG anticipates receiving and allocating approximately \$3.4 million in federal and state Title III funding during Fiscal Year 2015 to its contractors for nutrition and transportation services. These funds will be allocated through a formula that takes into consideration the variables below. This productivity formula was approved by the Executive Board on May 22, 2014.

- base of \$4,000 for transportation services and \$15,000 for nutrition services;
- number of older persons living in the county;
- number of low-income older persons living in the county;
- units of service generated by contractor during the prior year; and
- square mileage in the service area (for transportation only).

A draft resolution allocating nutrition and transportation funds to the 15 non-profit agencies that have applied and been selected through a competitive procurement process by NCTCOG is attached for Executive Board consideration. All allocations are based on estimated funding figures provided by DADS and are subject to future adjustment resulting from subsequent increases or decreases in state and/or federal allocations. Any such adjustments would be made on a proportional basis, according to the funding formula. Contracts are performance based, and contractors are paid at a unit rate for actual work performed.

I will be available during the December 18th Board meeting to respond to questions.

616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org

**RESOLUTION AUTHORIZING ALLOCATIONS FOR TITLE III NUTRITION AND
TRANSPORTATION SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging (AAA) for State Planning Region 4A by the Texas Department of Aging and Disability Services (DADS); and,

WHEREAS, NCTCOG, in its capacity as the AAA, annually receives Title III funds for nutrition and transportation services within its region; and,

WHEREAS, NCTCOG has received Fiscal Year 2015 planning figures from DADS and has budgeted \$3,431,454 for Title III nutrition and transportation services; and

WHEREAS, NCTCOG conducted a competitive procurement in 2013 and executed agreements with the entities identified in Section 1 to perform these services in Fiscal Year 2014, with an option to extend one additional year; and,

WHEREAS, NCTCOG wishes to exercise its contractual options with these entities to continue providing services for FY 2015 in approximately the amounts shown below. In the event the region's final allocation differs from the planning figure provided by DADS, NCTCOG intends to proportionally adjust each entities amount consistent with the approved allocation formula.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG allocate funds for Title III nutrition and transportation services to the following entities in the amounts shown:

• City of Cleburne (Cle-Tran)	\$ 11,850
• Collin County Committee on Aging	\$632,110
• SPAN (Denton County Committee on Aging)	\$434,934
• Erath County Senior Citizens, Inc.	\$132,570
• Meals on Wheels of Johnson and Ellis Counties	\$525,736
• Hood County Committee on Aging	\$232,654
• Senior Center Resources and Public Transit (Hunt County Committee on Aging)	\$292,881
• Kaufman/Navarro County Senior Citizens, Inc.	\$495,240
• Meals on Wheels of Palo Pinto County	\$115,297
• Parker County Committee on Aging	\$245,235
• Meals on Wheels Senior Services of Rockwall County	\$106,881
• Somervell County Committee on Aging	\$ 90,079
• Wise County Committee on Aging	\$ 90,700
• Public Transit Services (Palo Pinto and Parker counties)	\$ 25,287
• Senior Citizens Services of Greater Tarrant County	<u>\$ 15,000</u>

TOTAL **\$3,431,454**

- Section 2.** Staff is authorized to proportionately adjust the amounts provided in Section 1 to reflect actual funding received, consistent with the approved funding formula.
- Section 3.** The Executive Director or designee is authorized to execute all contractual agreements necessary to carry out this program.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

December 18, 2014 – Item 15



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Kelly Schmidt
Senior Criminal Justice Planner

SUBJECT: Resolution Adopting Policies and Procedures for Criminal Justice Grant Cycle
FY 2016

The Office of the Governor's Criminal Justice Division (CJD) and the North Central Texas Council of Governments have an Interlocal Cooperation Agreement to provide services to units of local government and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies' applications. One CJD requirement is the development of Policies and Procedures that guide the application process. This document is attached for Board review and approval.

On November 14, 2014 the Criminal Justice Policy Development Committee reviewed and approved the Policies and Procedures for FY 2016, and encouraged Executive Board adoption.

Given this as background, we respectfully request Executive Board adoption of the Policies and Procedures which govern the application process.

I will be available December 18th should you or the Board have questions.

Thank you.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR
CRIMINAL JUSTICE GRANT CYCLE FY 2016**

WHEREAS, the North Central Texas Council of Governments is strongly committed to assisting member governments in resolving regional problems; and,

WHEREAS, the North Central Texas Council of Governments appointed members to the Criminal Justice Policy Development Committee for grant cycle 2016; and,

WHEREAS, the Criminal Justice Policy Development Committee met and approved the Policies and Procedures on November 14, 2014; and,

WHEREAS, the Criminal Justice Division's Interlocal Cooperation Agreement with NCTCOG requires the Policies and Procedures to be adopted by NCTCOG's Executive Board; and

WHEREAS, the Policy Development Committee recommends Board adoption of these Policies and Procedures.

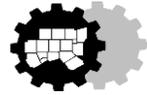
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Criminal Justice Policy Development Committee is charged with developing Policies and Procedures to govern the grant application process.
- Section 2.** The Executive Board adopts the Policies and Procedures for the Fiscal Year 2016 grant cycle, which were approved by the Criminal Justice Policy Development Committee on November 14, 2014.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 18, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



Criminal Justice Policy Development Committee Policies and Procedures

The following policies and procedures define rules and regulations governing the application processes for Criminal Justice Division (CJD) programs. CJD has identified four core program areas:

- General Victim Assistance – Direct Services Programs
- Justice Assistance Grant Programs
- Juvenile Justice and Delinquency Prevention Programs
- Violent Crimes Against Women Criminal Justice and Training Projects – Domestic Violence, Sexual Assault, Dating Violence, and Stalking Programs

In addition, these policies and procedures govern the operation of the North Central Texas Council of Governments (NCTCOG) and the Criminal Justice Division as outlined in the Interlocal Cooperation Agreement between the CJD and NCTCOG as it relates to NCTCOG's Criminal Justice Policy Development Committee (CJPDC).

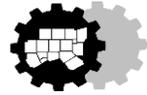
1. COMPLIANCE WITH ADMINISTRATIVE RULES

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3. The above can be viewed at: <https://cjdonline.governor.state.tx.us/updates.aspx>.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to the Criminal Justice Division (CJD) Office of the Governor. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions CJD may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.
- 1.3. NCTCOG Criminal Justice Policies and Procedures will also comply with Texas Government Code, Chapter 551 – The Texas Open Meetings Act.

2. APPLICATION WORKSHOP ATTENDANCE REQUIREMENT

- 2.1. Prior to each grant cycle, NCTCOG's Criminal Justice Program staff will hold Grant Application Workshops. Workshop schedules will be posted on NCTCOG's Criminal Justice Program website.

During the application process COG staff will provide current grantees, potential applicants, and other requestors a copy of the scoring instrument, the criteria used in the scoring of applications, and other relevant materials.



In addition, COG staff will provide information on the policies and procedures to potential applicants.

- 2.2. **MANDATORY ATTENDANCE:** Attendance is mandatory for current grantees because policies, guidelines and application rules change, and attendance is mandatory for any new applicant organization.
- 2.3. **TECHNICAL ASSISTANCE:** Applicants may request technical assistance from Criminal Justice Program staff during the development of applications prior to submission, as time permits. CJD staff will provide technical assistance on the operation of eGrants applications.
- 2.4. NCTCOG may require that additional information be submitted directly to NCTCOG for scoring purposes. Applications received on incorrect NCTCOG forms will be marked as ineligible and will not be scored.
- 2.5. **DEADLINES:** Application submission deadlines will be set by CJD and applications in all program categories will be submitted directly to the Criminal Justice Division electronically. NCTCOG may require that additional information be submitted directly to NCTCOG for scoring purposes. eGrants submissions and any other required documents are due by the CJD-determined due date. Deadlines are final. No late applications will be accepted, without exceptions. There is no appeal process.

3. FUNDING GUIDELINES

3.1. LOCAL PRIORITIES AND STRATEGIC PLANNING

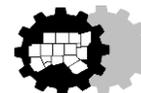
- 3.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by CJD. The criminal justice needs relevant to the plan include, but are not limited to: criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria as a separate scoring factor.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

NCTCOG will identify local priorities for the above mentioned topics and submit the Strategic Plan and an Executive Summary by a deadline set by CJD.

The Strategic Plan will be evaluated and updated at least every two years.

- 3.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.



3.2. APPLICANT ELIGIBILITY: Eligibility for funding is determined by CJD and applicant agencies must adhere to guidelines set forth by CJD in the Request For Application (RFA) as posted in the Texas Register. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other COG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.

3.2.1. Agencies that receive funds directly from their state association or directly from CJD for basic service programs must apply directly through their state association or CJD and may not apply for funds that are allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates.

3.2.2. CJD will make the final determination as to which funding source is most appropriate for each application.

3.3. FUNDING LIMITATIONS: For the FY16 grant cycle, the following maximum amounts apply to the program categories:

3.3.1. Justice Assistance Grant (JAG) –

3.3.1.1. A cap of \$80,000 has been placed on new JAG applications being scored and prioritized that benefit one (1) service area/jurisdiction.

3.3.1.2. A cap of \$160,000 has been placed on new JAG applications being scored and prioritized that benefit two (2) service areas/jurisdictions.*

3.3.1.3. A cap of \$240,000 has been placed on new JAG applications being scored and prioritized that benefit three (3) or more service areas/jurisdictions.*

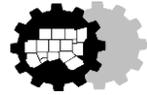
* JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements.

3.3.2. General Victim Assistance – Direct Services: A cap of \$100,000 has been placed on new applications being scored and prioritized.

3.3.3. Juvenile Justice and Delinquency Prevention: A cap of \$100,000 has been placed on new applications being scored and prioritized.

3.3.4. Violent Crimes Against Women: A cap of \$100,000 has been placed on new applications being scored and prioritized.

3.3.5. Continuation projects in the above program categories in year two or three for FY16 may either continue in the 3-year cycle at the currently funded amount or



submit the project as “new”, follow the new cap limitations and enter back in the competition to be scored.

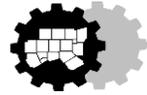
- 3.4. APPLICATION LIMITATIONS: For the FY16 grant cycle, an agency may submit no more than three (3) new applications to be scored in a given funding category. EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, the department may submit no more than three (3) new applications to be scored per funding category. For example, a county juvenile probation department and county sheriff’s office may each submit no more than three (3) new applications per funding category.

3.5. THREE-YEAR APPLICATION CYCLE

- 3.5.1. Based on scoring results, the CJPDC and NCTCOG’s Executive Board will develop priority list recommendations for a period of three years (equipment-only projects are one-year recommendations) for each of the four program categories.
- 3.5.2. CJD will not make funding allocations directly to the COG’s, therefore a recommendation for a three-year period only means the application will be scored the first year, and will move up the priority level for the second and third year without being scored again. All final funding decisions are made by CJD, and an NCTCOG recommendation is not a guarantee of funding.
- 3.5.3. For FY16, new projects will enter the three-year application cycle at 100% of the awarded amount in the first year, and will be prioritized at 100% of the original awarded amount for the second and third year of the three-year prioritization cycle.
- 3.5.4. Applications funded by CJD out of prioritization order will be one-year commitments.
- 3.5.5. One year approvals may occur when the applicant is seeking funds to acquire and install advanced technology or specialized equipment; or to provide training mandated by a state agency; or training on an advanced technology.
- 3.5.6. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through the CJD eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to the CJPDC for review. If the CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the 3-year prioritization may be withdrawn and future recommendations may be affected.

4. APPLICATION REVIEW AND SCORING PROCESS

- 4.1. Applications will be scored by members of the CJPDC.



4.2. PROJECT SCORING CRITERIA: The CJD statewide scoring instrument will be used to evaluate each new application submitted for review. The CJPDC has the option to include additional criteria to the statewide scoring instrument.

4.3. MINIMUM SCORE REQUIRED: A minimum score of seventy (70) is required for a project to be recommended for funding regardless of program category.

4.4. PROJECT SCORING PROCESS

4.4.1. Once CJD determines the eligibility of applications within a program category, the applications will be forwarded to the COG for scoring and prioritization.

4.4.2. In order to promote uniformity in scoring of applications, each CJPDC member will participate in scoring training provided by NCTCOG Criminal Justice Program staff.

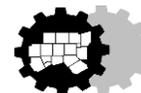
4.4.3. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, the NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of CJD multi-disciplinary representation of members and considers prior history of individual member's scoring average.

4.4.4. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.

4.4.5. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.

4.5. VENDOR HOLD: Prior to the scoring of grant applications by the CJPDC, the COG shall contact applicants that are shown on CJD's vendor hold list and inform them that the hold could jeopardize payments to the CJD-funded grant projects and their ability to receive new grant funding from CJD. The COG shall provide the CJPDC with a list of grantees that were contacted and the reason those grantees were shown on the vendor hold list. The scoring instrument will deduct points from a grant application that is shown on CJD's vendor hold list any time during the last two plan years, and the point deduction will be incorporated into the final score for each effected application. A grant application may be disqualified by CJD from the grant application process if an applicant is on vendor hold at the time funding decisions are finalized. The CJPDC reserves the



right not to recommend a project based on chronic or egregious violations including but not limited to delinquent financial reports, delinquency progress reports, or misuse of CJD funds. An application receiving a reduced score or one that is not recommended for funding based on vendor hold status will be so noted on the final prioritization list submitted to CJD.

5. NCTCOG RECOMMENDATIONS FOR FUNDING

5.1. The CJPDC must make funding recommendations on applications based upon any state strategies identified by CJD, criminal justice priorities identified in the COG's strategic plan; the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current COG policies and procedures.

5.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.

5.1.2. Following Executive Board approval, applicants will be notified within ten (10) business days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to the Criminal Justice Division. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

"Pursuant to the provisions of the Texas Administrative Code, after the CJAC reviews and prioritizes the grant applications, and the COG's governing body approves the priority listing, the COG submits the written priority listing to CJD. Based upon the COG's priority listing CJD will verify the eligibility, reasonableness and cost-effectiveness of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The COG will notify grantees of any changes in the funding recommendations."

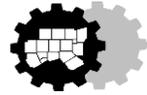
5.2. PRIORITY RANKING PROCEDURE

5.2.1. NCTCOG staff will place all continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the three-year prioritization expires.

5.2.2. New projects will be placed in priority (according to score, high to low) immediately following continuation projects in each program category.

5.2.3. If a project is deemed ineligible either by CJD, COG staff or the CJPDC, it will be listed on a priority ranking as "ineligible" directly below eligible applications.

5.2.4. In the event more than one agency submits an application for identical services serving the same geographical area and each receives a "recommended for



funding” score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.

5.2.5. The prioritized order may be altered by the CJPDC based upon monitoring reports verifying non-compliance with certified assurances, failure to complete program progress reports, failure to submit financial reports required by CJD, failure to comply with quality and assurance recommendations, or at the discretion of the CJD.

5.2.6. In the event CJD provides the COG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.

5.3. **CRIMINAL JUSTICE DIVISION REQUEST FOR APPLICATIONS (RFA):** The Criminal Justice Division will notify the Councils of Government when the RFA for all program categories are posted in the Texas Register. NCTCOG’s Criminal Justice Program staff will then notify current grantees and potential applicants of the posting, the grant application workshop schedule, and the location of the grant application on the CJD website.

5.4. **EX-PARTE CONTACT:** Any form of contact between a committee member and an applicant agency’s representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG’s Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

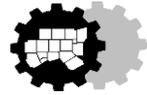
6. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

6.1. **MEMBERSHIP:** The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.

6.1.1. The representation must include concerned citizens or parents, drug abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, prosecution/courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.

6.1.2. Membership shall roughly reflect a county’s percentage of the region’s population. Every attempt will be made to have at least one representative from each of the region’s 16 counties.

6.1.3. NCTCOG’s Executive Board will appoint new members, to serve staggered three-year terms, ending December 31st of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.



6.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Ft. Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).

6.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must be present at the program category scoring review(s).

6.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, community plan participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

6.1.6. Appointed members are expected to attend each meeting to carry out the grant review and prioritization process and other CJPDC business.

6.1.7. A quorum is any percent greater than 50% of the Committee's membership. A vote may be carried by a majority of those Committee members participating at a meeting at which a quorum is present.

6.2. OFFICERS & DUTIES

6.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.

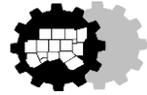
6.2.2. The Chair will:

- Preside at all meetings of the CJPDC
- Call regular and special meetings of the CJPDC
- Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
- Appoint special sub-committees at his/her discretion

6.2.3. The Vice-Chair will:

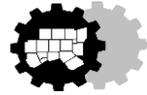
- Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair

6.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate, and be recommended to NCTCOG's Executive Board for confirmation annually.



- 6.2.5. VACANCY- In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.
- 6.3. NCTCOG will ensure that all COG governing board meetings and meetings of the CJPDC (with a quorum present) at which CJD related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.
- 6.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.
- 6.5. NCTCOG will maintain a written record documenting all CJPDC proceedings related to CJD business. Processed minutes must be certified with the signature of a CJPDC member who was in attendance at the meeting and was not disqualified from voting by subsection 6.7 (conflict of interest).
- 6.6. The retention schedule for all CJPDC records and associated sub-grant records and documents that were recommended to CJD for funding by the NCTCOG CJPDC will be retained for at least the sub-grant end date plus six (6) years. This will ensure that NCTCOG is retaining the sub-grant records and documents prioritized by the CJPDC at least through CJD's retention schedule for grant records.
- 6.7. CONFLICT OF INTEREST POLICY: Members of the COG governing body, the CJPDC, and COG staff must abstain from reviewing, voting, commenting, or taking any action on any grant application, other than a grant application submitted by a COG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:
- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded.
 - Serves on any board that oversees the unit or division that would administer the grant, if awarded.
 - Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant,
 - Receives any funds from the applicant agency as a result of the grant, if awarded, or
 - Uses or receives a substantial amount of tangible goods, services, or funds from the applicant agency.

If a member must abstain from reviewing, voting, commenting, or taking any action on any grant application, the member must also abstain from reviewing, voting, commenting, or taking any action on any competing grant applications within that program category during the prioritization process.



7. PUBLIC INFORMATION ACT REQUESTS

- 7.1. NCTCOG shall notify CJD of any Public Information Act or media request received by the COG relating to any application for CJD funding of CJD-funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested.

- 7.2 NCTCOG shall notify CJD as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for CJD funding or CJD-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), any responsive documents, the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.



North Central Texas Council of Governments

TO: Executive Board

DATE: December 10, 2014

FROM: Mike Eastland

SUBJECT: Initiation of Process for Selecting a Legislator to Fill an Ex-Officio, Non-Voting Seat on the North Central Texas Council of Governments' Executive Board

House Bill (HB) 2160, which passed during the 82nd Legislature, requires the Executive Board to offer a seat on the Board to a legislator whose district is located wholly or partly within the sixteen (16) counties served by the North Central Texas Council of Governments. In January 2013, the Board passed a resolution that established a method of notifying each qualified legislator of the availability of this seat and establishing a process for selecting a person from among those who indicate an interest in holding this seat (see attached Resolution). President Wilemon will be sending a letter to our delegation in January notifying each of them of the opportunity to submit a letter of interest in holding this ex-officio, non-voting seat on the Board. Selection of the legislator will occur at the February Board meeting. A resolution appointing that person will also be presented at that meeting.

**RESOLUTION ESTABLISHING A PROCESS OF SELECTING A LEGISLATOR TO
FILL AN EX-OFFICIO, NON-VOTING SEAT ON THE NORTH CENTRAL TEXAS
COUNCIL OF GOVERNMENTS' EXECUTIVE BOARD**

WHEREAS, HB 2160 was passed during the 82nd Session of the Texas State Legislature; and;

WHEREAS, this Act requires a Council of Governments to offer a legislator a seat on its Executive Board; and,

WHEREAS, a Legislator eligible to hold said seat must represent a Legislative District that is located in-whole or in-part in a county holding membership in the North Central Texas Council of Governments; and,

WHEREAS, said Seat is ex-officio and non-voting; and,

WHEREAS, there is no provision for the assignment of this seat to another person or for an alternate to be named; and,

WHEREAS, the Executive Board of the North Central Texas Council of Governments desires to be completely fair and impartial in selecting a legislator to hold said seat; and,

WHEREAS, the Executive Board deems that in order to accomplish its desire to be fair and impartial, it needs to officially adopt a process for making a selection of the legislator to hold this seat.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. In January of odd-numbered years, the President of the Executive Board will send an invitation to each State Senator and State Representative inviting them to submit their name as a candidate for the designated seat.

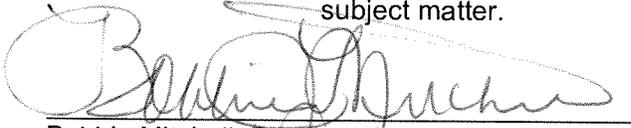
Section 2. Should more than one (1) legislator become a candidate, each legislator interested in the seat shall have his/her name placed in a drawing from which one name will be drawn. The person whose name is drawn shall fill the seat.

Section 3. The term of office for this seat shall be two (2) years.

Section 4. The names of all legislators who originally expressed an interest in the seat shall be retained in case the seat becomes vacant during the two year term.

Section 5. If more than one (1) name has been retained, the remaining candidates shall have their names placed in a drawing from which one name will be drawn. The person whose name is drawn shall fill the seat for the remainder of the two (2) year term.

Section 6. This resolution supercedes the resolution passed by the Executive Board at its regular meeting of March 2012 pertaining to this subject matter.



Bobbie Mitchell, President
North Central Texas Council of Governments
Commissioner, Denton County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 24, 2013.



Bill McElhaney, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2014

FROM: Doni Green
Director of Aging Programs

SUBJECT: Status Report on Aging Application to National Council on Aging

Aging has submitted an application for a \$100,000 grant from the National Council on Aging to establish a Benefits Enrollment Center (BEC). If awarded one of the competitive grants, Aging plans to expand the capacity of its benefits counseling program, using a call center approach to screen consumers of all ages for the Medicare Part D Low Income Subsidy, Medicare Savings Programs, Medicaid, nutrition assistance, utilities assistance, and other programs. BEC staff will work closely with Aging staff and volunteer Benefits Counselors to assess clients' needs using a person-centered approach and submit applications for benefits. BEC staff also will assist North Central Texas Aging and Disability Resource staff case managers with an expected influx of callers resulting from the spring 2015 implementation of a statewide toll-free ADRC phone line. Aging will also create an educational campaign for consumers and partners, plan and conduct print media outreach, revise current promotional materials, and update its website and social media usage.

Potential BECs must commit to assisting a minimum of 1,100 individuals to file applications or re-certifications during the 15-month period of performance, beginning March 1, 2015 and ending May 31, 2016. Awards will be announced in early February 2015, with up to 10 grants approved throughout the U.S.

Should the Aging application be recommended for funding, Aging will seek Board authorization to enter into a contract with the National Council on Aging.

I will be available during the December 18th Board meeting to respond to questions.

DG:ct



North Central Texas Council of Governments

TO: NCTCOG Executive Board
FROM: Mike Eastland
Executive Director

DATE: December 10, 2014

SUBJECT: Future Calendar

In order for you to schedule your calendars in advance, here are the next Executive Board meeting dates.

- | | |
|--------------------------|--|
| January 22, 2015 | Executive Board Meeting – NCTCOG Offices |
| February 26, 2015 | Executive Board Meeting – NCTCOG Offices |
| March 26, 2015 | Executive Board Meeting – NCTCOG Offices |
| April 23, 2015 | Executive Board Meeting – NCTCOG Offices |
| May 21, 2015 | Executive Board Meeting – NCTCOG Offices |
| June 25, 2015 | Executive Board Meeting – NCTCOG Offices |
| July 23, 2015 | Executive Board Meeting – NCTCOG Offices |
| August 27, 2015 | Executive Board Meeting – NCTCOG Offices |

EXECUTIVE BOARD ATTENDANCE

June 2014 - May 2015

EXECUTIVE BOARD ATTENDANCE													
June 2014 - May 2015													
Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Kathryn Wilemon President	P	P	P	P	P	NM							
John Horn Vice-President	P	P	P	P	P	NM							
Daniel Scarth Secretary/Treasurer	P	P	P	P	P	NM							
Steve Terrell Past President	P	P	P	P	P	NM							
Vonciel Jones Hill	P	EA	P	EA	P	NM							
Clay Jenkins	P	EA	P	P	EA	NM							
Tom Lombard	P	P	EA	P	P	NM							
Laura Maczka	EA	P	P	P	P	NM							
Larry Marshall, MD	P	P	P	P	P	NM							
Keith Self	P	EA	P	P	P	NM							
Kevin Strength	P	P	P	P	P	NM							
Glen Whitley	P	P	P	P	P	NM							
Laura Wheat	EA	EA	P	P	EA	NM							
Toni Rose - Ex Officio, Non-Voting Member	EA	EA	P	EA	EA	NM							
TOTAL PRESENT													
	11	9	13	12	11	NM							
Attendance Code:													
	P=Present EA=Excused Absence A=Absence NM=No meeting												