



# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

February 27, 2014

11:00 A.M.

### Executive Board

_____ Stephen Terrell	_____ Vonciel Jones Hill	_____ Toni Rose
_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Daniel Scarth
_____ John Horn	_____ Marcus Knight	_____ Keith Self
_____ Bobbie Mitchell	_____ A.J. Mathieu	_____ Lissa Smith
	_____ Larry Marshall	_____ Glen Whitley

### Staff

_____ Mike Eastland	_____ David Setzer	_____ Lucille Johnson
_____ Monte Mercer	_____ Molly Thoerner	_____ Stephanie Cecil
_____ Tim Barbee	_____ Edith Marvin	
_____ Michael Morris		

## SPECIAL MEETING TO CONSIDER AMENDING THE NCTCOG BYLAWS

Call to order time:

Adjournment time:

## REGULAR SESSION

Call to order time:

Pledges

### ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1.	Minutes
_____/____	2.	Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2013 (Monte Mercer)

\_\_\_/\_\_\_

3. Resolution Authorizing an Addendum to the Prosper 9-1-1 Interlocal Agreement (Christy Williams)

\_\_\_/\_\_\_

4. Resolution Accepting Bicycle and Pedestrian User Count Data Collection Equipment (Michael Morris)

### **APPOINTMENTS:**

\_\_\_/\_\_\_

5. Appointments to the Criminal Justice Policy Development Committee (CJPDC) (Kelly Schmidt)

### **STATUS REPORTS:**

6. Status Report on Workforce Board (David Setzer)
7. Status Report on the Metropolitan Planning Organization 40th Anniversary (Michael Morris)
8. Status Report on Grade-Separated High Speed Rail (Michael Morris)
9. Status Report on Transportation Development Credits (Michael Morris)

### **MISCELLANEOUS:**

10. Old and New Business
11. Future Calendar and Attendance

Adjournment: \_\_\_\_\_



**North Central Texas Council of Governments**

TO: Audit Committee

Date: February 27, 2014

FROM: Monte Mercer  
Deputy Executive Director

SUBJECT: Comprehensive Annual Financial Report (CAFR)

Attached to the Executive Board Item #2 are the Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year ended September 30, 2013. Mr. Brad Jay, Partner, Weaver and Tidwell, L.L.P., will be presenting to the Committee the final reports along with any audit findings and/or Management Letter Comments. At this time, staff is not aware of, nor expects, any findings or comments that will be presented. The Committee will have the opportunity to ask questions of Mr. Jay or staff during the presentation. In addition, the Committee will be given the opportunity to address the auditors independent of staffs' presence.

I will be available to answer any questions at the Executive Board Meeting.

MM:mdm

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**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — January 23, 2014

Transportation Council Room  
616 Six Flags Drive  
Arlington, Texas

President Terrell called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 on January 23, 2014.

**Members of the Board Present:**

Stephen Terrell – President, Mayor, City of Allen  
Kathryn Wilemon – Vice-President, Councilmember, City of Arlington  
John Horn – Secretary/Treasurer, County Judge, Hunt County  
Bobbie Mitchell – Past President, Commissioner, Denton County  
Marcus Knight, Mayor, City of Lancaster  
Dr. Larry Marshall, Councilmember, City of Benbrook  
A.J. Mathieu, Councilmember City of Joshua  
Keith Self, County Judge, Collin County  
Lissa Smith, Mayor Pro Tem, City of Plano  
Vonciel Jones Hill, Councilmember, City of Dallas

**Members of the Board Absent:**

Clay Jenkins, County Judge, Dallas County  
Toni Rose, State Representative  
Daniel Scarth, Councilmember, City of Fort Worth  
B. Glen Whitley, County Judge, Tarrant County

**Members of the Staff Present:**

Mike Eastland, Executive Director  
Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Michael Morris, Director of Transportation  
David Setzer, Director of Workforce Development  
Edith Marvin, Director, Environment and Development  
Molly Thoerner, Director of Emergency Preparedness  
Lucille Johnson, Assistant to the Executive Director  
Stephanie Cecil, Administrative Assistant, EDO  
Christy Williams, Program Manager, 9-1-1  
Bob Best, Audio/Video Comp Support Tech, Transportation  
Tamara Cook, Principle Planner, Transportation  
Debra Kosarek, Quality Assurance Manager, Workforce  
Michael Mallonee, Principal Planner, Transportation  
Mindy Mize, Program Manager, Transportation  
Molly Rendon, Fiscal Manager, Administration  
LeAnna Russell, Technical Coordinator, 9-1-1  
Shannon Stevenson, Program Manager, Transportation  
Karla Weaver, Principal Planner, Transportation  
Amanda Wilson, Public Involvement Manager, Transportation  
Sandy Wesch, Project Engineer, Transportation  
Sandra Barba, Planner, Environment and Development  
Whitney Vandiver, Communication Specialist, Transportation  
Christopher Story, Solutions Analyst, Research and Information Services  
David Raybuck, Solutions Architect, Research and Information Services  
Ali McCullough, Research Associate II, Research and Information Services

**REGULAR SESSION**

**2013 Service Awards**

The following employees received Service Awards for 2013. Those in attendance were recognized and presented with awards for their service by Executive Director Mike Eastland and Board President Mayor Steve Terrell.

Five Years

Christopher Anderson, Transportation  
Jacob Asplund, Transportation  
Sandra Barba, Environment & Dev.  
Mona Barbee, Administration  
Adam Beckom, Transportation  
Lori Berman, Workforce Development  
Sue Blasingame, Transportation  
Michael Branum, Transportation  
Melanie Devine, Emergency Preparedness  
Kimberley Diederich, Transportation  
Shawn Dintino, Transportation  
Nathan Drozd, Transportation  
Marcus Eyre, Transportation  
Staron Faucher, Transportation  
Kevin Feldt, Transportation  
Shyla Flores, Transportation  
Alycia Harp, PEBC  
Kevin Lovett, Administration  
Jody Loza, Transportation  
Sarah Luna, Workforce Development  
Norman Marquart, Administration  
Gregory Masota, Transportation  
Diane McCoy, Community Services  
Tracy Michel, Environment & Dev.  
Robert Pacleb, Transportation  
Donald Parker, Transportation  
Behruz Paschai, Transportation  
Melva Pryor, Transportation  
Thomas Shelton, Transportation  
Angela Smith, Transportation  
Robert Sprosty, Transportation

Five Years, cont.

Trina Stokes, Transportation  
Hoyt Taylor, Administration  
Sandra Wesch, Transportation  
Ralph Zaragoza, Transportation

Ten Years

Kent Andersen, Workforce Development  
Angela Carson, Transportation  
Brian Ellsworth, Research & Info. Services  
Dora Kelly, Transportation  
Lisa Key, Transportation  
Bandi Lundberg, Administration  
Richard McComb, Transportation  
Sonia Monga, Research & Info. Services  
Trey Pope, Transportation  
Christine Tran, Community Services

Fifteen Years

Therese Bergeon, Transportation  
Ken Kirkpatrick, Transportation  
Chad McKeown, Transportation  
Arash Mirzaei, Transportation  
Jeffrey Rice, Environment & Development  
Tina Rider, Community Services

Thirty Years

Samuel Brush, Environment & Development

**ACTION:**

**Item 1. Approval of Minutes**

Mayor Terrell announced that the first item on the agenda was approval of the minutes.

Upon a Motion by Councilmember Marshall (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-01-2*

**Item 2. Resolution to Accept and Approve the Quarterly Investment Report**

Monte Mercer, Deputy Executive Director, presented the quarterly investment Report, which complies with the Public Funds Investment Act, provides information on the investment activity for the quarter ending December 31,

2013 and shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. A supplementary schedule showing the State's investment activity for Regional Toll Revenue funds as well as the NTTA Hwy 161 funds was also provided to the Board.

Upon a Motion by Councilmember Marshall (seconded by Mayor Knight), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-01-2*

**Item 3. Resolution Endorsing Submittal of Grant Application and Authorization to Receive Funding from Wells Fargo for the Environmental Solutions for Communities Project**

Michael Morris, Director of Transportation, explained that funding available through the Environmental Solutions for Communities Program will be used for assessing the use of green infrastructure techniques along State Highway 199 through the cities of Sansom Park and Fort Worth. The funds include \$200,000 (\$100,000 from Wells Fargo plus \$100,000 local match), a match of \$50,000 from Regional Transportation Council (RTC) local funds, and local governments partner funds of \$30,000 from Tarrant County, \$10,000 from the City of Sansom Park, and \$10,000 from the Sansom Park Economic Development Corporation.

In addition to assessing green infrastructure, this funding will create a vision for the corridor, detail drainage and active transportation improvements, recommend improvements to stormwater drainage, and identify near and long-term implementable projects along the corridor. The project is anticipated to begin in June 2014 and conclude in June 2015 with the development of a Corridor Master Plan.

The Board agreed that the Resolution be amended to specify the \$50,000 match in local RTC funds.

Upon a Motion by Judge Self (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the amended resolution.

*See Exhibit E014-01-3*

**Item 4. Resolution Approving Sponsorship of North Texas Tollway Authority Toll Tags as an Abatement for Reduced Access**

Michael Morris, Director of Transportation, requested approximately \$100,000 for the purchase of toll tags as an abatement for a very unique situation that has no historical precedence. This situation occurred as a result of construction of the Chisholm Trail Parkway in southern Tarrant County. He provided background information that showed how Old Granbury Road was truncated in a way that impeded access to low income residents residing in a retirement village and created a hardship for them, including: a map of the truncated roadway, the resultant circuitous alternate paths, detailed performance measures on the change in access, the proposed action, and the principles RTC would use for future hardship cases. It was determined that the purchase of toll tags (which will be reimbursed by Tarrant County) was a cost-effective solution to maintain accessibility for the retirement village. The cost of this solution is significantly less than the millions of dollars in transportation improvements that would otherwise be necessary to mitigate the change in access.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-01-4*

**Item 5. Resolution Authorizing Agreement with Eco-Counter, Inc., for Purchase of Bicycle and Pedestrian (Active Transportation) User Count Equipment and Services**

Michael Morris, Director of Transportation, informed the Board that in order to address performance measures in the Metropolitan Transportation Plan: Mobility 2035 – 2013 Update; and to support effective bicycle and pedestrian planning at the local and regional level, a regional pilot program would be initiated to collect counts of bicycle and pedestrian usage throughout the region. The program will be used to obtain new baseline data for

uses such as trend analysis, updating air quality calculations for active transportation facilities, and to help identify non-motorized commuting patterns and volumes in the region. The monitoring program equipment will collect data related to the volume, direction, time of day, and types of users (bicycle or pedestrian) of shared use paths (trails).

The Consultant Selection Committee reviewed and evaluated two proposals submitted in response to a Request for Proposals (RFP) and recommended Eco-Counter, Inc. This contractor has also provided equipment and services for the Metropolitan Planning Organizations in Houston and the cities of San Antonio, Austin, and Plano.

The agreement with Eco-Counter, Inc. will include equipment, initial installation and training services, and electronic data and operations/maintenance assistance over a five-year period, in an amount not to exceed \$160,687 (\$117,314 of federal Surface Transportation Program – Metropolitan Mobility (STP-MM) funds and \$43,373 local funds).

Upon a Motion by Councilmember Jones Hill (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E014-01-5*

**Item 6. Resolution Authorizing Purchase and Placement of Advertising and Publications for Transportation Initiatives**

Michael Morris, Director of Transportation, requested Board approval to combine all Transportation Department advertising purchases for a total purchase of up to \$628,000. This will allow lower advertising rates with media outlets and cross communication among programs, when feasible. The funds will be used to place advertisements that support Transportation Department activities such as Public Meeting Notices, Ozone Season Emissions Reduction Campaign, Aviation Careers, Bike/Pedestrian Safety Program, Congestion Demand Management Program, and Vehicle Technologies Responsibility Program. Advertisements may be presented through print and online publications, radio spots, bill boards, social media, transit and kiosks.

Funding sources include: the Congestion Mitigation and Air Quality (CMAQ) Improvement Program, the Texas Department of Transportation (TxDOT) Transportation Enhancement (TE) Funds, funds from the Texas Commission on Environmental Quality (TCEQ), Regional Transportation Council (RTC) local funds, Transportation Planning Funds (TPF) and Partner Contributions.

Upon a Motion by Councilmember Wilemon (seconded by Mayor Knight), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E014-01-6*

**Item 7. Resolution Approving the FY2014-2015 Regional Solid Waste Funding Process**

Edith Marvin, Director of Environment and Development, asked the Board to approve a resolution authorizing the FY2014-2015 Regional Solid Waste Funding Process. She explained that the state uses a formula (combining population area, percentage of the solid waste tipping fee paid, and public health factors) to return a portion of the solid waste tipping fees through Councils of Governments for regional and local solid waste management activities. The majority of the funds are earmarked for local governments and other eligible entities to implement solid waste management projects that support the *Regional Solid Waste Management Plan*. NCTCOG will receive approximately \$2.1 million for the FY2014-2015 biennium.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Knight), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-01-7*

**Item 8. Resolution Authorizing a Contract with Woolpert to Provide High-Resolution Orthophotography**

Tim Barbee, Director of Research & Information Services, reminded the Board that since 2001, NCTCOG has facilitated the purchase of high-quality, color, digital aerial photography (orthos), for those member agencies who choose to participate, as a cost-sharing objective. He asked for approval of a contract with Woolpert at a cost not to exceed \$70,000.

Upon a Motion by Mayor Knight (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-01-8*

**Item 9. Resolution Authorizing the Application for Service Provider Certificate of Operation Authority (SPCOA) to the Texas Public Utility Commission (PUC)**

Christy Williams, Chief 9-1-1 Program Manager, informed the Board that the routing of 9-1-1 calls is limited by current Public Utilities Commission (PUC) rules to those organizations and businesses that hold Service Provider Certificate of Operations Authority (SPCOA) certification. She explained that this certification would allow the Regional 9-1-1 Program, or supplemental contracted systems and resources, to provide 9-1-1 database management services. After recently implementing the core services of an Emergency Services IP network (ESInet), NCTCOG has a need to transition the current legacy database to a geographically based Next Generation 9-1-1 (NG9-1-1) database. NCTCOG's NG9-1-1 system includes the ability to route and re-route 9-1-1 calls based on geography and specific incidents or events. The acquisition of this certificate would allow NCTCOG to eliminate telephone company selective routers and the costs associated with them.

Similar applications have been filed by some of the 9-1-1 districts in the state. NCTCOG is working with Mission Critical Partners and the 9-1-1 Alliance to create our application and they have undergone legal review. NCTCOG has notified the Commission on State Emergency Communications (CSEC) of the request to transition to a new database platform. CSEC has also received approval to apply for a SPCOA.

Upon a Motion by Councilmember Mathieu (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E014-01-9*

**APPOINTMENTS:**

**Item 10. Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers**

Doni Green, Chief Aging Program Officer, informed the Board that during its November 12, 2013 meeting the Regional Aging Advisory Committee (RAAC) selected the following persons to serve as officers during Calendar Year 2014: President, Martin Rechnitzer of Johnson County; Vice-President, Joe Milligan of Hunt County; Secretary, Allen Sumners of Somervell County.

The terms of membership for the 28 member Committee are based on staggered three-year terms with approximately one-third of the membership appointed each year. The committee currently has 14 vacancies. To fill those vacancies, the NCTAAA solicited nominations from county judges and local contractors, and received eleven nominations. Of these eleven nominations, three are re-nominations, as follows:

1. Pat Bonds, Johnson County, re-nominated by Judge Roger Harmon
2. Caye Mauney, Mineral Wells, re-nominated by Judge David Nicklas
3. J. C. Campbell, Granbury, re-nominated by Judge Darrell Cockerham

Eight of the nominations are first-time nominations, as follows:

4. Tim Woodruff of Decatur
5. Homer Norville, Sr. of Kaufman
6. Bailee McCauley of Morgan Mills
7. Linda Ake of Dublin
8. Vivian Conrad of Mineral Wells
9. Deborah Richardson of Corsicana
10. Stephen Straughan of Rockwall
11. Laverne West of Somervell

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the appointments as presented.

*See Exhibit E014-01-10*

**Item 11. Appointments to the Emergency Preparedness Planning Council (EPPC)**

Molly Thoerner, Director, Emergency Preparedness, asked the Board to approve seven representatives to the Emergency Preparedness Planning Council (EPPC) due to end-of-term rotations that left certain population category positions open. She explained that the Board appoints qualified local elected officials to serve a two-year term from a pool of nominations. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council recommends how the region can most efficiently and effectively utilize state and/or federal funds to fill gaps in preparedness, response, recovery, and mitigation capabilities. The following nominations were recommended and the nomination period has been extended to fill two additional seats.

- Connie White, Trophy Club
- Joe Frizzell, Midlothian
- Raymond Stephens, Forney
- Stephen Mason, Cedar Hill
- Scott Turnage, North Richland Hills
- Roger Harris, McKinney
- Shirley Roberts, Mesquite

Upon a Motion by Judge Self (seconded by Councilmember Mathieu), and unanimous vote of all members present, the Board approved the appointments as presented.

*See Exhibit E014-01-11*

**STATUS REPORTS:**

**Item 12. Research and Information Services Staff Recognized in National Competition for Work on the Texas Connector**

Tim Barbee, Director of Research & Information Services, commended Chris Story, Ali McCullough, Sonia Monga and David Raybuck as part of a team that recently earned the silver medal in the National Civic Data Challenge with their Texas Connector Application. The Civic Data Challenge is a national competition for applicants that have turned raw civic health data into useful information that can have a direct impact on public decision-making. Judges for the competition included executives from such companies as Amazon, Salesforce, CraigsList, and Facebook.

The Texas Connector is an online, interactive mapping tool that links needs with nonprofits providing a snapshot of social service needs and resources to allow funders, local and state government leaders, researchers, and the non-profit community to more effectively evaluate and meet Texas growing needs. Texas Connector bridges the information gap between the areas served by nonprofits and the underserved communities of Texas.

**Item 13. Status Report on North Central Texas Council of Governments Population and Employment Forecasting Model**

As detailed in the Memo to the Board, Dan Kessler, Assistant Director of Transportation, briefed the Board on the process underway for the development of future forecasts for regional population and employment that will be used to drive the development of Mobility 2040, the region's next metropolitan transportation plan (anticipated completion in early 2016). These Demographic forecasts are developed approximately every four years through a collaborative process involving staff from both Research and Information Services (RIS) and Transportation Departments, as well as input from local governments and partner agencies. He explained the first step in the process of developing the forecasts, the establishment of Regional Control Totals, which are estimates of future total population and employment developed by examining and comparing a number of external sources. The Control Totals are used to set the ceiling for future level of activity within the forecast horizon year, now 2040. The forecasts currently being used in the region were approved by the Board in February of 2011.

**OLD AND NEW BUSINESS:**

**Item 14. Discussion of Process for Reviewing NCTCOG Bylaws to Consider Possible Amendments**

Mike Eastland, Executive Director, reminded the Board that in December, they had discussed the fact that the recent use of the Bylaws to appoint a replacement member to the Board and to replace vacancies in the officers of the Board brought to light the fact that the Bylaws may need revision in several areas. He encouraged the Board, at that time, to consider if and how they would like to approach the consideration of amending the Bylaws.

After discussion it was decided that the best way for the Board to consider amendments of the bylaws would be acting as a "Committee of the Whole." The Board agreed to meet an hour before its regular meeting in February and to continue to do so in succeeding meetings for so long as necessary to complete its work.

**Item 15. Report on Potential Legislation to Allow Councils of Governments to Create 9-1-1 Districts**

Mike Eastland, Executive Director, explained that he wanted the Board to be fully aware and informed of activities regarding the possible creation of 9-1-1 districts. He pointed out that several councils of governments in Texas are seriously considering asking for the introduction of a bill in the 2015 legislative session that would give them authority to create a 9-1-1 District within their territory and thus withdraw from the state's 9-1-1 program, as the Capital Area Council of Governments did during the last regular session. He highlighted the current considerations regarding 9-1-1 Districts.

One approach that is being considered calls for umbrella legislation that allows for a regional district to be formed by formal action of those entities that it would serve. If formed, the entities served would determine the composition of its governing board and would set policies and adopt its budget. The council of governments would serve as its fiscal and administrative agent and be responsible for staffing.

Other considerations include a provision that existing Emergency Communication Districts or municipal 9-1-1 Districts could merge with a COG district with the official consent of the respective governing bodies. An individual municipality currently served by an Emergency Communication District could not opt out of that district and become a member of a COG district unless the district voted to let it do so and the COG district voted to accept it. However, all 9-1-1 districts would be permitted to contract with each other through interlocal agreements to provide enhanced public safety and to promote increased fiscal efficiency and service effectiveness.

COG districts would be allowed to assess a fee on land lines and wireless phones at up to 50 cents a month, as is now authorized by state legislation. The existing surcharge of six cents per month that all 9-1-1 entities currently remit to the state would stay in place so that appropriate 9-1-1 services can be delivered in sparsely populated regions of Texas.

The overarching reason for creating a COG 9-1-1 District would be to assure that the region has the best planned approaches and the best technology for delivering emergency services to its citizens. This could be assured if the 50 cent per month fee paid by citizens and businesses was retained within the region where it is assessed. These fees are now being remitted to the State Comptroller and held in a dedicated fund. Each Legislative

Session, each Council of Governments puts forth a funding request to the Commission on State Emergency Communications (CSEC) and the Commission produces a Legislative appropriation request to submit to the Legislature, which is typically less than the amount requested by the COGs. The Legislature then determines how much funding it will actually appropriate. The state is currently holding some \$140-\$160 million of 9-1-1 dedicated funds collected over the last several years. Due to the significant amount of unappropriated funds, it is impossible for COGs to have a reliable long-term capital equipment purchase and replacement plan. The non-COG districts directly receive all funds derived from the fees collected in their jurisdictions and therefore do not operate under the disadvantaged situation that COGs do. The ability to create a COG district would give NCTCOG equal footing with other districts and would guarantee this region's citizens the best level of service possible in a timely manner.

Planned next steps are to reach out to all potentially affected parties to discuss the proposal to have legislation drafted, determine their support for this action, receive any suggestions they may offer and, if these parties agree to move forward, begin the effort with them taking the lead to garner legislators' support.

The Regional Advisory Committee for NCTCOG's 9-1-1 program has given its blessing to begin the process just described and has indicated that, at this point, it believes the creation of a district in this region would offer many benefits.

**MISCELLANEOUS:**

**Item**            16.    Future Calendar and Board Attendance

The Board was provided a calendar of upcoming meetings and a record of attendance.

President Terrell adjourned the meeting at 2:38 p.m.

Approved by:

Checked by:

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Stephen Terrell  
President, North Central Texas Council of Governments  
Mayor, City of Allen

---

Mike Eastland, Executive Director  
North Central Texas Council of Governments

February 27, 2014 – Item 2



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 19, 2014

FROM: Monte Mercer  
Deputy Executive Director

SUBJECT: Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2013

North Central Texas Council of Governments' Comprehensive Annual Financial Report (CAFR), single audit reports, and the accompanying independent auditor's report for fiscal year ending September 30, 2013 are presented for acceptance to the Executive Board. Representatives from NCTCOG's independent auditing firm, Weaver & Tidwell, LLP, will be available to review the reports with Board members.

The Executive Board Audit Committee will have met with the audit firm representatives prior to the Executive Board meeting to review the reports.

I will be available to answer any questions at the Executive Board Meeting.

MM:mdm

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**RESOLUTION TO ACCEPT AND APPROVE THE  
COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR  
FISCAL YEAR 2013**

**WHEREAS**, North Central Texas Council of Governments' Comprehensive Annual Financial Report along with single audit reports for Fiscal Year ending September 2013 are hereby submitted as audited by independent auditing firm Weaver & Tidwell, LLP; and

**WHEREAS**, the Audit Committee of the Executive Board and the Executive Board have reviewed the document;

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

Section 1: The North Central Texas Council of Governments' Executive Board hereby accepts the Comprehensive Annual Financial Report along with single audit reports for Fiscal Year 2013.

Section 2: This resolution shall be in effect immediately upon its adoption.

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Stephen Terrell, President  
North Central Texas Council of Governments  
Mayor, City of Allen

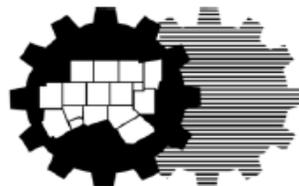
I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2014.

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John Horn, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Hunt County

# Comprehensive Annual Financial Report

Fiscal Year Ended September 30, 2013

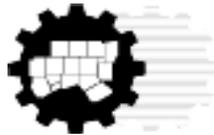


**North Central Texas  
Council of Governments**

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**Executive Director**

Mike Eastland



**Deputy Executive Director**

Monte Mercer, CPA

***PREPARED BY  
DEPARTMENT OF ADMINISTRATION***

Shannan Ramirez, Assistant Director of Finance  
Richard Michael, Budget / Financial Reporting Manager  
Maggie Lira, CPA – Accounting Manager  
Molly Rendon, Senior Transportation Fiscal Manager  
Randy Richardson, CPA - Workforce Fiscal Manager

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
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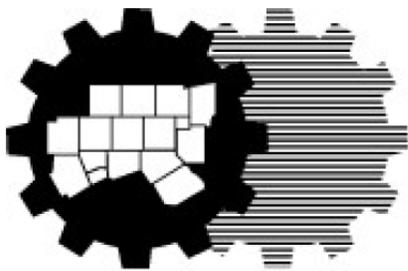
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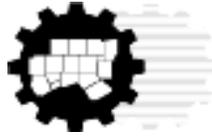
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# **Introductory Section**



**North Central Texas  
Council of Governments**



## North Central Texas Council of Governments

The Executive Board  
North Central Texas Council of Governments  
Arlington, Texas

February 19, 2014

### Members of the Executive Board:

The Comprehensive Annual Financial Report of the North Central Texas Council of Governments (NCTCOG, 'the Council' or 'the Agency') for the fiscal year ended September 30, 2013, is hereby submitted. This report was prepared for the Agency by NCTCOG's Department of Administration. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the Agency. To the best of our knowledge and belief the enclosed data is accurate in all material respects and is organized in a manner designed to fairly present the financial position and results of operations of NCTCOG as measured by the financial activity of its various funds. We believe that all disclosures necessary to enable the reader to gain the maximum understanding of the Council's financial affairs have been included.

The Comprehensive Annual Financial Report (CAFR) includes the Management Discussion and Analysis (MD&A) within the financial section immediately following the independent auditor's report. The MD&A is a narrative introduction, overview and analysis to accompany the basic financial statements. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it.

NCTCOG is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act Amendments of 1996 and the U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Nonprofit Organizations." Information related to the single audit, including the schedule of expenditures of federal awards, findings and recommendations, and other independent auditor's reports on the single audit, are included with this report and can be found at the end of the report.

The Financial Section described above is prepared in accordance with Generally Accepted Accounting Principles (GAAP) for governments as prescribed by the Governmental Accounting Standards Board (GASB) and other professional associations as applicable.

### **Organizational Profile**

The NCTCOG is a voluntary association of cities, counties, school districts, and special districts within the 16-county North Central Texas region. NCTCOG was established in January 1966, authorized by State enabling legislation (Chapter 391 – Local Government Code), to assist local governments in planning for common needs, cooperating for mutual benefit and coordinating for sound regional development. The 16-county region for NCTCOG was designated by the Governor's Office of the State of Texas.

The Agency is an organization of, by, and for local governments. Its purpose is to strengthen both the individual and collective power of local governments – and to help them recognize regional opportunities, resolve regional problems, eliminate unnecessary duplication, and make joint regional decisions – as well as to develop the means to assist in the implementation of those decisions. The NCTCOG is governed by a general assembly composed of one voting representative from each of the 237 member governments and the Executive Board, which is composed of 13 local officials elected by the General Assembly.

North Central Texas consists of a 16-county metropolitan region centered around the cities of Dallas and Fort Worth. It has a population of over 6.8 million, which is larger than 30 states, and an area of

12,800 square miles, which is larger than nine states. NCTCOG's 237 member governments are comprised of 16 counties, 166 municipalities, 24 independent school districts, and 31 special purpose districts.

The Council's functional activities include responsibilities in the following areas – community services, emergency preparedness, environment & development, a regional training center, a research and information services center, transportation, and workforce development.

### **Economic Condition and Outlook**

NCTCOG's regional population increased by approximately 72,440 persons during 2012 for a January 1, 2013 total estimated population of 6.7 million.

The December 2013 unadjusted unemployment rate for the 16 county NCTCOG region was 5.7%, which was slightly below the Texas rate of 6.1% and well below the comparable national figure of 6.7%.

Despite the economic concerns of the last few years, NCTCOG expects there to be more than 10 million people and over 6 million jobs in the area by 2040. The Region's relatively low cost of living, central location, transportation hubs, good business climate, favorable weather, and quality schools make it a competitive area nationally for business relocations. Migration, both from within the U.S. and internationally, is expected to continue to drive growth in North Central Texas well into the future.

### **New Initiatives**

#### **Transportation (TR)**

During FY2013, the North Central Texas Council of Governments (NCTCOG) Transportation Department worked on a number of new initiatives. NCTCOG was awarded \$75,000 from a Federal Highway Administration (FHWA) INVEST Implementation grant. NCTCOG will use INVEST 1.0, a sustainable highways self-evaluation tool developed by FHWA, to aid in the development and evaluation of the next metropolitan transportation plan. INVEST 1.0 provides a framework for integrating a variety of sustainable transportation best practices into system-level plans and highway projects. Emphasis areas and planning analysis conducted as part of this project include development and incorporation of sustainability performance measures for a variety of system-level components, improving planning and environmental linkages data and processes, development of transportation asset management indicators, and development of infrastructure resiliency adaptation strategies.

NCTCOG was awarded \$225,000 for an FHWA Strategic Highway Research Project 2 - Implementing Eco-Logical Implementation Assistance grant. These funds will be used to assist NCTCOG in moving towards implementation of the Regional Ecosystem Framework (REF), a framework developed from a 2007 FHWA Eco-Logical grant. NCTCOG will implement the REF principles as they relate to transportation in North Central Texas by assessing mitigation and environmental outcomes at a pre-National Environmental Policy Act (NEPA) project stage and will pilot a programmatic mitigation program. Emphasis areas of this project include updating the REF, using the REF on a pilot transportation corridor feasibility study, implementing a pilot phase of the Shared Value Mitigation Program, and creating an interactive Web site.

The North Central Texas Council of Governments, in partnership with the Texas Department of Transportation (TxDOT) and the North Texas Tollway Authority (NTTA), initiated an Auto Occupancy Detection and Verification Technology Assessment to facilitate efficient operation and toll collection on the managed lanes. The region desires that a technology-based system be implemented to verify auto occupancy. The region plans to utilize advanced technology for vehicle occupancy detection and verification. NCTCOG plans to coordinate with regional partners to conduct managed-lane technology deployment tests utilizing new, innovative technologies that have the potential to collect this data.

NCTCOG initiated a partnership with TxDOT for congestion management. The goal of this partnership is to reduce ongoing congestion problems that are a major concern within the Dallas-Fort Worth region and across the state in large metropolitan areas. TxDOT and NCTCOG recognize that Transportation System Management and Operations (TSM&O) can play a significant role in relieving congestion on the transportation system. TSM&O is an essential component of congestion mitigation. It can improve the efficiency of the system by implementing strategies that reduce vehicle demand, integrate operations into roadway design, rapidly clear collisions and stalled vehicles, reduce crashes, better utilize the existing capacity through improved operations, and incorporate active traffic management to provide real-time traffic information to motorists. In partnership with TxDOT, NCTCOG has developed and will initiate efforts to pilot new and innovative congestion mitigation strategies in the Dallas-Fort Worth region that could be applicable for other areas of the region and the State. These projects are quick to implement and have measurable results.

The Enhanced Mobility of Seniors and Individuals with Disabilities Program was established in 2013 by the Federal Transit Administration as a result of Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21). The program provides funding to serve the special transportation needs of seniors and individuals with disabilities where public transit service is insufficient, inappropriate, or unavailable. NCTCOG staff coordinated with key stakeholders to develop a funding allocation method and establish roles and responsibilities for the new program. In addition, NCTCOG created a program management plan, conducted a competitive call-for-projects and began implementing new projects.

During January 2013, the Texas Transportation Commission and the Regional Transportation Council jointly allocated \$2 million to implement a regional program to facilitate the diversification of contracts awarded by TxDOT, and to increase the under-representation of women, minorities and economically disadvantaged persons on highway construction projects, by assisting employers with their recruitment and diversity efforts. During FY2013, numerous task force meetings were held with participating agencies including TxDOT Office of Civil Rights (OCR); TxDOT Dallas District; the City of Dallas; Texas Workforce Solutions Dallas; Cedar Valley Community College – Dallas County Community College District; and CitySquare, a community-based organization. The procurement process used to select a NCTCOG consultant to oversee the program was approved in October 2013. Currently, a Statement of Work is under review by TxDOT OCR for final approval. It is anticipated this program will be initiated during the first quarter of 2014.

NCTCOG was awarded a \$75,000 grant by the Federal Highway Administration (FHWA) to conduct a Climate Change/Extreme Weather Vulnerability Risk Assessment Pilot Study on critical transportation infrastructure in the Dallas-Fort Worth Metropolitan Area. Designed as an opportunity to improve data collection, decision making, and linkages between asset management and long-range planning for critical and/or congested transportation facilities throughout the region, the study will prepare a risk assessment matrix that evaluates vulnerability through asset exposure, sensitivity, and adaptive capacity to predicted changes in weather events such as drought, extreme heat, and flash flooding. The study will also identify potential impacts and consequences to mobility, social/cultural, environmental, and quality-of-life conditions. Completed through a research partnership with the City of Dallas, Fort Worth Transportation Authority, and the University of Texas at Arlington, the results of the study will help establish an enhanced dialogue for the greater integration of vulnerability into transportation project planning and programming initiatives.

Also during FY2013, NCTCOG conducted activities to expand the regional deployment of a Capital/Operations Asset Management System designed to improve inter-agency knowledge and better track specific engineering, urban design, access, safety, mobility, financial, and right-of-way characteristics/constraints for major roadway corridors around the Dallas-Fort Worth Metropolitan Area. Several Texas Department of Transportation pilot projects of various types and in different stages of development were identified for application of the proposed information system, known as TransFACTS, and for determining the ability of asset management principles to affect infrastructure lifecycle maximization, cost reduction, and speed of implementation. These early uses of TransFACTS will help inform a process for greater integration of performance-based planning and

alternative strategic investment scenarios into project evaluation and prioritization activities for future long-range transportation plans.

NCTCOG received a grant in the amount of \$552,000 from the Texas Department of Transportation through its Transportation Enhancement Call for Projects, in the Provision of Safety and Education Activities and Materials for Pedestrians and Bicycles category. The funds will be used for the development of educational materials and training to benefit the region and NCTCOG member agencies.

The Freight Congestion and Delay Study is the first of five follow-up studies recommended in Freight North Texas: The Regional Freight System Inventory to commence. Work on this study began in January 2013 and focuses on travel-time delays related to freight, including recurrent, non-recurrent, and non-transportation related delays. This effort, currently mid-way through development, has included Regional Freight Advisory Committee (R-FAC) member input and participation in the development of a survey, identification of survey participants, as well as identification of focus areas for the study. The expected outcome of this study is a listing of potential future freight benefitting projects to be included in the next Metropolitan Transportation Plan, Mobility 2040. Prioritization of the projects will be determined by R-FAC members and NCTCOG staff.

In FY2013, NCTCOG initiated the Program Oversight and Department Streamlining Program through a funding agreement with the Texas Department of Transportation. The Regional Transportation Council programmed approximately \$2.3 million for this initiative over five years to enhance procedures and management tools for coordination and oversight of transportation planning and implementation activities. This program will reduce administrative costs and help expedite project delivery through streamlining of processes and application of best practices to ensure compliance with federal and State guidelines. NCTCOG initial efforts for this project in FY2013 included development of a Draft Plan of Action and organization of internal resources to inventory and prioritize immediate needs.

NCTCOG received \$500,000 from the US Department of Energy through the Clean Cities – Implementation Initiatives to Advance Alternative Fuel Markets grant program. Entitled Moving North Texas Forward by Addressing Alternative Fuel Barriers, this project will focus on updating the State Implementation Plan (SIP); examining alternative tax collection scenarios; updating the Clean Fleet Vehicle Policy; examining regulations related to alternative refueling infrastructure; creating an alternative fuel vehicle parking program; holding fuel-specific deployment workshops and first responder training; educating fleet managers, decision makers, businesses, and schools about alternative fuels and advanced technology vehicles; and developing a fleet recognition program. Several workshops were held in FY2013 as part of this project. Staff began working on the SIP development and the Clean Fleet Vehicle policy revisions, which will include a recognition element. Additionally, staff began to examine alternative fuel taxes and collection methods as well as regulations related to alternative refueling.

NCTCOG received \$50,000 from the Texas Commission on Environmental Quality to develop Reasonable Further Progress (RFP) on-road mobile source emissions inventories, control strategy reduction estimates, and contingency plan reduction estimates for the Dallas-Fort Worth (DFW) 2008 8-hour ozone nonattainment area. The inventories will be used to support DFW RFP State Implementation Plan analysis, planning, and development. The development of the inventories shall include consideration of the requirements for transportation conformity.

NCTCOG received \$90,000 in Department of Energy funding from the Mid-America Regional Council to complete a Solar Ready II project in the Dallas-Fort Worth (DFW) region. Under this project, staff will coordinate with stakeholders including local governments, utilities, and solar industry representatives to identify region-specific obstacles to solar implementation. Once obstacles are identified, NCTCOG will work with the stakeholder group to identify appropriate best practices which could help overcome these obstacles, and will also work with local governments to identify opportunities to improve existing solar processes and policies by incorporating best practices. Through the project, NCTCOG will engage local governments in reviewing and/or revising solar-

related practices. Staff has completed a review of the draft scope of services and professional services agreement and collected solar metrics to create initial “baseline” data.

### **Community Services (CS)**

#### *Interoperable Communications*

Specific work on the four-county Overlay (Collin, Dallas, Denton, Tarrant counties) continued after its installation and testing late in 2010. This included the assignment of IDs and the development and editing of an interoperability course for first responders. The Overlay project was completed, tested, and made operational in late December 2010. However, the assignment of ID numbers is ongoing through 2014.

In addition, an instructor and student lesson plan was drafted as train the trainer material for interoperable communications introductory classes. The manuals (eight chapters each) have been edited and are in final review stages. They should be available for use as Interoperable Communications 101 in 2014.

Local public safety agencies participated in the narrow-banding project which closed the latter part of 2013. Participating agencies included Erath County Sheriff’s Office, Hood county Sheriff’s Office, City of Burleson, City of Grapevine, Kaufman County Sheriff’s Office, City of Kaufman, City of Pantego, and the Parker County Sheriff’s Office. Funds allocated to the agencies totaled \$59,891.

The Interoperable Communications Governance Committee met January 10, 2014 to review progress on the Gap Analysis Project (GAP), and potential methods for pushing out the Overlay to the 12 counties not covered by the Overlay. The meeting, examined the concept of using newer ISSIs to cover the region for interoperability. This is under review with collaboration of Motorola Inc. and Harris Communications Inc. To assist in the review and consideration of communications concepts and project implementation, a small technical advisory committee is forming and will meet in February to discuss the ISSI approach to interoperability.

A full scale exercise, Urban Shield, was conducted November 10-12, 2013 to examine many different aspects of public safety and first responder operations. Radio communications was among the many participating special operations groups that carried out various scenarios during the three-day exercise. Urban Shield pointed out many well organized and well conducted communications procedures, but some deficiencies were noted when the After Action Report was covered. To correct some of the deficiencies, a small communication training sub-committee of the Communications Governance Committee has volunteered to assist NCTCOG is determining which corrective actions to focus on first. This group will meet to place certain measures in priority in an effort to assure that radio communications is conducted without malfunctions any time in the future.

#### *Criminal Justice Planning*

In fiscal year 2013 the Criminal Justice Program focused its efforts on meeting the “Contract for Services” requirements with the Criminal Justice Division (CJD), Office of the Governor. As a result, technical and operational assistance was provided to more than 225 public and private agencies for new and continuation of criminal justice programs, grant application workshops, preparation of grant applications, strategic planning efforts, and to meet the administrative requirements of the Criminal Justice Division.

The Law Enforcement Analysis Portal (LEAP) project continued to progress in fiscal year 2013. The LEAP project design is being expanded to connect law enforcement agencies along drug and human trafficking corridors, as well as the auto theft corridor to El Paso, Houston, San Antonio, Austin and Corpus Christi. Cooperative agreements have been developed with Tarleton State University to provide LEAP services to their rural law enforcement service area in over 100 counties. Designated High Intensity Drug Trafficking Area’s in Houston and Dallas will be connected via Automatic License Plate Recognition systems to identify vehicles of interest. In addition, discussions are continuing with neighboring states to implement LEAP’s analysis tools within their jurisdictions.

### *Aging Services*

The Aging program experienced unprecedented fiscal and program challenges during fiscal year 2013. Largely dependent on federal revenues subject to Sequestration, it did not receive a final budget until eight months into the fiscal year. Ultimately, federal funding was reduced by approximately 2%--a smaller cut than anticipated. However, Aging was compelled to tighten eligibility criteria, as the number of older persons in the region increased by 13% during one year's time. Further, deeper reductions are anticipated during fiscal year 2014.

To diversify funding streams and better maintain service levels, Aging targeted Medicaid managed care as a prospective payer source for long-term services and supports. It applied to the Administration for Community Living for free technical assistance on building capacity to contract with Medicaid managed care and was one of nine awardees nationwide. It negotiated a contract for care transitions services with a Medicaid contractor in the Fort Worth area, for services that will begin during fiscal year 2014, and opened a dialogue with two other Medicaid contractors.

Aging continued to build its knowledge of long-term services and supports for younger persons with disabilities, with the provision of information and referral, options counseling, and case management services for people of all ages. It generated nearly \$1 million in non-Title III funding for programs that serve consumers throughout the lifespan, including nursing home relocation, Aging and Disability Resource Center, and Age Well/Live Well initiatives.

Aging continued its efforts to better quantify program outcomes and invest in programs that have a research base. It partnered with Texas Health Resources to expand the scope of its evidence-based A Matter of Balance fall prevention classes and HealthyForYou workshops, using the Stanford Chronic Disease Self-Management program.

### *Regional Training Center*

The Regional Training Center (RTC) scheduled 154 classes for the 2013 fiscal year. This included 31 Texas Commission on Environmental Quality (TCEQ) sanctioned water/wastewater classes, 16 test preparation classes and four Stormwater Pollution Prevention during Construction classes. The Stormwater classes are done in collaboration with NCTCOG's Environmental and Development Department. For all TCEQ sanctioned classes, RTC completed the mandatory reporting required following the completion of each class.

Also scheduled were 36 administration/services classes. This included Records Management, Communicating with Confidence in the Workplace, Communication Differences in the Workplace, Dealing with Difficult People, Disaster Planning and Improving Filing Systems, DiSC: A Communication Preference Assessment, Making Meetings Matter, Managing Electronic Records, Public Safety Media Relations, Stress Management, Team Building, Customer Service, Totally Grammar and others.

RTC continued its contracted support of Texas Commission on Environmental Quality conventional testing. 48 testing sessions were conducted in the past fiscal year. As one of TCEQ's 15 official registered test centers, RTC also scheduled 15 computer-based testing sessions.

In collaboration with the University of North Texas Center for Public Management, RTC conducted seven Public Funds Investment Act Part 1 & Part 2 classes. This class continues to be one that is greatly attended and sorted after by CFOs and others statewide.

Three advanced and three regular code enforcement classes were scheduled during the past fiscal year. In addition to offering code enforcement classes, most of the classes offered through the Regional Training Center are submitted on a yearly basis to the Texas Department of State Health Services and are approved for code enforcement continuing education credits.

A series of Franklin Covey's highly coveted classes were offered, as well. Included were The 7 Habits of Highly Effective People, The Five Choices to Extraordinary Productivity and The 4 Disciplines of Execution. The most recently added, Leadership Modular Series: Building Process Excellence and Inspiring Trust were also offered.

Brown and Hofmeister LLP continued to support efforts of the Regional Training Center by conducting Planning and Zoning, Legal Issues in Employment and Supervision, and Annexation Workshops. The Planning and Zoning related classes were held onsite and offsite, as well.

RTC continued its support of grant-funded Transportation classes. Six Freeway Incident Management: First Responder and Manager's Courses were held.

New initiatives undertaken during the fiscal year included the Urban and Regional Information Systems Association (URISA) sanctioned Transportation class, GIS - Field Automation Options for Local Governments which was offered around the latter part of the fiscal year. RTC offered its first non-Transportation, non-URISA related GIS class entitled GIS 101 for Municipalities and Private Industries and also a new class entitled Records Management for Law Enforcement.

Other supervisory/leadership classes offered included Succession Planning and Leadership Development, Project Management for Non-Project Managers, Role of the Supervisor, and Coaching for Improved Work Performance. Additionally, RTC support 21 sessions of Texas Certified Professional Managers.

#### *Regional Law Enforcement Training*

During fiscal year 2013, the Regional Police Academy conducted Five Basic Peace Officer Courses and graduated 119 new law enforcement officers from throughout the NCTCOG region. The Regional Police Academy conducted more than 161 law enforcement training courses for in service officers providing 184,659 contact hours of training to 2,351 law enforcement officers.

#### *9-1-1*

The NCTCOG 9-1-1 Program completed a major project and improvement of the 9-1-1 system in 2013. Core Emergency Services IP network (ESInet) services were implemented. This was a milestone in the phased implementation of Next Generation 9-1-1 and NCTCOG is one of the first to implement this service in the country. The geographical routing capabilities allow for more accurate initial routing of 9-1-1 calls and the ability for multiple layers of contingency routing, which can save valuable time when citizens are calling 9-1-1 for emergency response.

NCTCOG also began implementation of Text to 9-1-1. The fifth in the nation and first in the state of Texas, NCTCOG worked with Verizon Wireless as one of their beta sites for this service. The service was first implemented in Wise County in January and throughout the year, over half of the 44 9-1-1 Public Safety Answering Points (PSAPs) implemented Text to 9-1-1 for Verizon Wireless customers. Participation was voluntary by the PSAPs and will continue throughout the region. Written requests have been sent to the other major carriers in the region, and NCTCOG awaits their responses. As other carriers are expected to offer the service in late 2014, NCTCOG will continue to implement with other PSAPs and carriers throughout next year. NCTCOG 9-1-1 staff created operational policies and procedures that addressed public education, training and development of standard operating procedures for the PSAPs. These activities have been shared with the National Emergency Number Association and are currently being used as templates for the rest of the nation and will be included in national standards and informational documents. The FCC has also taken an interest in the implementation and noted NCTCOG's progress in national meetings.

The NCTCOG 9-1-1 staff has modified and implemented a "one page planning" process to increase accountability, assist with prioritization and enhance tracking of accomplishments and challenges. In addition, our annual master planning process identified program priorities for the year. NCTCOG 9-1-1 staff spent 2013 developing written project plans, business case justifications and processes. The business case justifications were provided to the Commission on State Emergency Communications to justify the forward movement of NCTCOG as an early adopter.

#### ***Emergency Preparedness (EP)***

Regional Emergency Preparedness Program (REPP) Member Program: In 2013, the North Central Texas Regional Emergency Preparedness Program (REPP), managed by the Emergency

Preparedness Department, continued to meet stakeholder needs through advocacy, planning assistance, training, program management and support services. Specialized programs and events, including an Integrated Weather Team workshop, regional full-scale exercise planning, local training and exercise support, management of the CASA weather radar project, and the Public Works Emergency Response Team were made possible in whole or part through the REPP.

Citizen Corps Program: Citizen preparedness, training, and education were supported by \$50,000 in Homeland Security Grant funds appropriated to NCT Citizen Corps programs in 2013. The funds also helped to sustain trained citizen volunteer teams such as Community Emergency Response Teams (CERT), Volunteers in Police Service (VIPS) and Fire Corps as they served NCT in skilled support roles such as wide area search, damage assessment, triage, and rehab. These skills were used during the May 2013 tornado outbreak.

Mitigation Program-HMGP and PDM Projects: The Emergency Preparedness Department continued to support hazard mitigation planning for twelve of sixteen NCT counties in 2013. Mitigation planning helps communities by identifying hazards and developing mitigation actions to reduce or eliminate vulnerability to those hazards. Once approved and adopted, the Hazard Mitigation Action Plans (HazMAPs) will allow participating jurisdictions to be eligible for future mitigation funding.

Safe Room Project: In July 2013, the NCTCOG Emergency Preparedness Department received \$1,395,000 to administer the Individual Safe Room Rebate Program in four NCT counties: Collin, Dallas, Denton, and Tarrant. Due to overwhelming response and an ensuing waitlist of over 7,100 individual applicants, the EP Department was granted \$930,000 in additional funding to expand the program to all sixteen NCT counties. With the initial funds, 450 individual safe room awards were approved; remaining funds will go toward awards to individuals on the waitlist. The department will continue to seek additional funding as opportunities arise.

Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Member Program: The Emergency Preparedness department continued to explore financial support for the relocation of the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) test bed to the Dallas Fort Worth area (DFW demonstration network). NCTCOG signed agreements with Johnson County and the City of Midlothian to serve as host sites for donated radars. The second radar in the network was installed at the University of North Texas in April 2013. The third radar in the network was installed at the City of Midlothian in December 2013.

In June 2013 the CASA WX Executive Council approved a membership program for local jurisdictions. The membership dues assessed are based on population. Local jurisdictions that opt for membership in the CASA WX program gain access to the website allowing them to see CASA WX radar data in their jurisdiction down to the neighborhood level with updates every minute. This information could reduce uncertainty during a critical time and could save lives and property. Membership dues go towards sustaining operational expenses of the radar network.

The department worked with the region both on securing the funding to install and support the network as well as finding locations for future radar host sites within the region. CASA's focus is a new weather observation system paradigm based on low power, low cost networks of radars. CASA would provide more precise user defined weather data that in turn would increase situational awareness at the local level and across the region. This increase in data could enhance decision making during inclement weather.

### **Environment & Development (E&D)**

The overall theme for NCTCOG's environmental resource and development initiatives continues to be Sustainable Environmental Excellence or SEE. SEE is intended to guide NCTCOG's efforts, and ultimately the region's, in regards to planning for the future of this growing and changing area in a collaborative and cost-effective way for the benefit of all North Central Texas. The Department of Environment and Development (E&D) addresses SEE through three different program areas – SEE Less Trash-Solid Waste, SEE Safe Clean and Green-Watershed Management, and SEE Development Excellence.

In the SEE Less Trash program area, the 2012-2013 biennial cycle of the Texas Commission on Environmental Quality (TCEQ) grant continued, including administration of 23 local government projects totaling approximately \$1,343,000. The Resource Conservation Council's three solid waste goal subcommittees (Time To Recycle, Stop Illegal Dumping and Assuring Capacity for Trash) administered their portions of the Regional Solid Waste Plan document. Sixteen educational/training workshops were offered in fiscal year 2013 and 74 technical assistance requests to local governments were recorded. In addition, 33 responses to inquiries into the status of the Closed Landfill Inventory were handled.

In the SEE Safe, Clean and Green Watershed Management area, meetings with committees, stakeholders and interest groups regarding the region's watersheds continued, with efforts ongoing with the City of Fort Worth to continue a Greenprinting analysis of the Lake Worth watershed. The Trinity River COMMON VISION program completed an update of regulatory mapping and modeling for the Upper Trinity River Corridor and processed approximately 12 Corridor Development Certificate (CDC) applications. The Greater Trinity River Bacteria Total Maximum Daily Load (TMDL) Implementation Plan was adopted by TCEQ in cooperation with watershed stakeholders, followed by an undertaking of an Implementation Plan for polychlorinated biphenyls (PCBs).

The Regional Stormwater Management Program continued to support over 55 local participants and provided a variety of products including training workshops, support for four seasonal campaigns, an annual storm water monitoring report, cooperative purchase opportunities, and a stormwater training video related to Illicit Discharge Detection & Elimination (IDDE). The 2013 Water Quality Management Plan for North Central Texas was adopted by NCTCOG and submitted as the annual amended plan for state and federal agency review and consideration.

In SEE Development Excellence, support for the Center of Development Excellence and the 12 Principles of Development Excellence continued. Nine presentations were made to local governments and community groups by the Vision North Texas Speakers Bureau, supported by NCTCOG staff. A 2013 conference was held in February with a focus on "Designing Healthy Communities. The SPROW (Sustainable Public Rights-of-Way) interactive website was maintained and expanded. The *Integrated* Stormwater Management (iSWM) Criteria Manual adoption process continued and several training sessions were held on Low Impact Development and stormwater pond design. A regional Public Works Roundup was conducted in May that provided all-day training sessions in many sustainability and public works related topics, and approximately 15 work group meetings were conducted to begin the process of updating the Standard Specifications for Public Works Construction document. Quarterly training sessions continued on Stormwater Pollution Prevention During Construction. A Discovery Process was completed for the Elm Fork and Lower West Fork Trinity watersheds as a part of our Cooperating Technical Partner relationship with the Federal Emergency Management Agency (FEMA), and a grant opportunity was approved by FEMA to move forward with detailed flood studies and mapping for a portion of the Village Creek Watershed. Additionally, through partnering with FEMA and TFMA (Texas Floodplain Managers Association), Environment and Development again held a Managing Floodplains through the National Flood Insurance Program four-day course and hosted the TFMA Certified Floodplain Manager (CFM) Exam. Staff also facilitated adoption of regional amendments to the 2012 International Codes for construction sectors. In addition, work began towards a review of the 2014 National Electrical Code (NEC) for proposed regional amendments as well as training sessions and discussions on adoption of the 2012 International Green Construction Code (IgCC).

#### **Research and Information Services (RIS)**

The RIS Research Team provides data and analytical support to both internal and external customers. A variety of datasets that are valuable for regional and local planning are developed and maintained. These include:

- A development monitoring program database, which tracks significant commercial structures and other features and now has over 23,400 records;
- Current and historical land use layers;

- Various geographic layers including city boundaries, roads, hydrology, and statistical and planning areas;
- Population, household, and employment datasets used for demographic forecasting in conjunction with the Transportation Department;
- Small-area employment information;
- Daytime population estimates; and
- Annual population and housing estimates.

The RIS Information Technology (IT) Team responded to 9,205 officially posted Agency and Workforce support requests. These requests included new computer requests, software management, and network connectivity between 16 sites spread across the region for phone and computer access.

The IT Team has continued to assist with the management and operations of several critical enterprise computer environments that support and serve data used throughout the region. These enterprise systems provide information to the public and assist in regional planning initiatives. One such system is the DFWMaps website. On this site the public can access high resolution aerial photographs and basic demographic information for the region.

The IT Team has greatly enhanced the network to support regional workforce operations through expansion and redesign of existing networks at each center that includes redundant paths and additional bandwidth. The IT Team also continues to work with The OneStar Foundation based in Austin to create a statewide web based tool for assessing the dispersion of social service organizations and funding to those agencies. This tool will be used to identify gaps in service and funding statewide to ensure Texans have access to the services they need. IT also continues to implement advanced communication and collaboration tools that allow for enhanced communication across the region. Among these systems is a Microsoft SharePoint Environment that allows for collaboration on data and documents with staff across the region.

The RIS Information Security (IS) team reviews new Information Technology projects to ensure that threats to the confidentiality, integrity, and availability of enterprise systems and data are identified and risks are appropriately mitigated. The IS team also works to find and mitigate previously unidentified risks in existing systems by reviewing system logs and auditing access controls. The IS team looks to improve the ease-of-use of security technologies, while at the same time update or add to their functionality and effectiveness. In addition to technological improvements to the Agency's security posture, IS continues to educate employees on the importance of adhering to security policies and continues to inform employees about current threats and safe computing practices. This is achieved through new employee orientation sessions, e-mail alerts, and monthly newsletters.

**Workforce Development (WF)** - Board staff is actively engaged in a number of projects and initiatives beyond the scope of our Workforce Investment Act (WIA) activities and contract management.

Workforce Solutions for North Central Texas is dedicated to helping job seekers prepare for the workforce. Through the Workforce Investment Act (WIA), we are able to provide funding to individuals to gain the skills necessary for high-growth, in-demand occupations leading to successful careers. Our WIA programs are divided into three different service groups: adult, dislocated workers and youth.

**2013 Numbers:**

- 113,288 job seekers served
- 67,120 customers were served in our workforce centers
- 21,275 UI claimants re-employed within 10 weeks
- 6,157 children received subsidized child care
- 632 youth served

In 2013, the Mobile Workforce Unit (MWU) provided on-site services to employers and communities throughout the region at 125 events that served a total of 2,465 customers. This includes 17 employer recruiting events that served close to 700 job seekers and 6 rapid response events that provided valuable re-employment information to nearly 600 people. Additionally in 2013, the MWU provided disaster relief in West, Texas to those displaced by the massive fertilizer explosion as well as to those affected by tornados in Ennis / Hood counties.

In early 2013, we were full force in becoming a High Performance Organization, creating and implementing an environment where the employee has greater involvement and responsibility. During this process, which began in 2010, we chose to rethink the standard organizational practices, creating efficient workflow methods to be implemented in our workforce centers. In 2013 workforce deployed six performance improvement teams and trained over 100 workforce center staff. We will continue identifying and working on process / design improvements within our workforce system. We expect this will provide valuable feedback as well as validate the effectiveness of our actions and help us identify additional tactics to enable further success.

In December 2013, we successfully completed our \$2.8 million Community Based Job Training (CBJT) grant we received in 2010 from the U.S. Department of Labor to conduct training through the Certified Logistics Associate and Certified Logistics Technician programs in the Dallas/Fort Worth and Houston regions. We met all performance outcomes.

Our final CBJT outcomes are as follows:

Measure	Target	Actual
Placement	80%	83.1%
Retention	85%	85.4%
Logistics Related Employment	90%	92.7%

As of December 2013, this program had expanded into 379 authorized assessment centers in 40 states and is now recognized as an accredited course by community colleges and universities across the United States.

In April of 2012, Workforce Solutions for North Central Texas was awarded a \$4,991,839 grant from the Department of Labor (DOL). The grant is the second round of funding under the H-1B Technical Skills Training Grant Competition. The funding is currently being utilized locally to provide education, training, and job placement assistance in the fields of information technology (IT), science, technology, engineering, and math (STEM). Our grant partnership includes IBM, Lockheed Martin, AT&T, Labinal, and North Central Texas College (NCTC).

By 2016, Workforce Solutions for North Central Texas will train 4,500 individuals in courses which lead to certifications and/or industry credentials in the IT and STEM industries. This training will allow 4,300 incumbent workers to upgrade their skills and help workers advance in the career pathway; ultimately reducing the employer's reliance on foreign workers. An additional 200 long-term unemployed individuals with education and work experience in the IT and STEM industries will be trained through the project to update their skills in these rapidly evolving occupations. STEM training will be conducted through North Central Texas College and within our business partner's current operation. As of November 2013 we have trained 3,870 incumbents and 79 long-term unemployed individuals have begun training at NCTC.

Child care quality initiatives have continued to be a major focus in helping to provide a safe and developmentally appropriate environment for the children and families in our region.

### FY13 Child Care Quality Initiatives Results

- 67 child care professionals completed their Child Development Associate, a nationally recognized early childhood credential
- 38 child care professionals completed the Early Childhood Management Institute and obtained the state recognized Director's credential
- Over 1,600 (duplicated) child care professionals attended early childhood continuing education trainings
- 19 child care providers participated in the technology pilot project and received Hatch iStartSmart tablets for their preschool classrooms

In 2013, WSNCT WIA Youth Program developed the Public Office Internship Initiative during the summer months. Community partners with whom we collaborated include, but are not limited to:

- Office of the Mayor; Godley, TX
- Office of the Justice of the Peace; Weatherford, TX
- Housing Authority; Denton, TX
- Department of Building and Planning; Corinth, TX
- Department of Economic Development; Ferris, TX
- Department of Economic Development; Corsicana, TX
- Visitor's Center; Corsicana, TX
- City Hall; Stephenville, TX

15 youth candidates were required to maintain certain levels of academic excellence and complete a comprehensive work readiness curriculum. Upon completion of these requirements and recommendation from their Personal Services Representative, candidates were allowed the opportunity to apply for participation. Participants of this initiative received the opportunity to compete for eight-week paid internships (fully subsidized by the WIA Youth Program) in these various public offices. In doing so, they had the opportunity to learn about the various aspects of work in the public sector, gain valuable skills and training that will assist in the furthering of their career goals, and develop/broaden their network. In addition, participants learned how working in the public sector provides a sense of accomplishment and involvement in some of today's important issues. They were provided the opportunity to experience the feeling of contributing to a bigger cause, and helping shape the future of their communities.

As worksite sponsors, employers in the public sector had the opportunity to invest in local community youth and assist in the development of a stronger workforce for tomorrow. Employers interviewed and selected their own interns based on their assessment of the individual. WSNCT Account Managers worked closely with employers to provide supervisory training and to develop individualized training plans for their interns. All wages, services, and support for this initiative were provided at no cost to the worksite. Due to the success of this pilot initiative we have decided to expand this program and serve more youth in the summer of 2014.

Over 200 local employers and 2,000 job seekers attended our 2<sup>nd</sup> annual *Hiring Red, White and You! Veterans Job Fair* on November 14 at the Ballpark in Arlington. The job fair, hosted by Workforce Solutions for North Central Texas, Workforce Solutions for Tarrant County, Workforce Solutions Greater Dallas, The Texas Veterans Commission, and The Texas Workforce Commission (TWC) was an all-day event, free to job seekers and employers. Participating employers included AT&T, Amazon, American Airlines, CVS/Caremark, JPMorgan Chase, and Lockheed Martin.

This job fair is part of TWC's *Hiring Red, White & You!* Campaign. The campaign is a statewide event with job fairs scheduled in 28 local workforce development areas and aims to connect Texas veterans with Texas employers who value the skills, experience, discipline, and other exceptional qualities inherent with a military background.

### Workforce Development Recognitions

GE, located in Denton County, was honored as an Employer of the Year finalist at the 17th Annual Texas Workforce Commission Conference. This is the 2nd consecutive year that WSNCT has had an employer recognized as a top 5 finalist. GE Transportation has become an important workforce,

economic and community partner in the North Texas region. Through partnerships with two Local Workforce Development Boards—Workforce Solutions Tarrant County (Tarrant County) and Workforce Solutions for North Central Texas (North Central Texas)—the company has taken an active role in school districts working on STEM projects, and “Build Your Own” future workforce programs. The company has shown a commitment to hiring veterans and taken the lead in advancing the National Association of Manufacturers’ veterans-credentialing initiative through its National Manufacturing Institute.

When GE Transportation chose to establish a large manufacturing site in north Fort Worth on the Tarrant/Denton county line, the company approached Tarrant County and North Central Texas to develop a staffing and training model. The two Boards brought in Tarrant County College and North Central Texas College to develop a Skills Development Fund grant, which the TWC awarded in the amount of \$745,000. By the end of the first quarter of 2013, the company had hired 333 new employees, including 54 veterans. Some 259 of the new hires upgraded their skills in welding, assembly, and machining through the Skills Development Fund grant.

Also, at the 17th Annual Texas Workforce, WSNCT was specially recognized by Texas Workforce Commission (TWC) for going above and beyond a board’s responsibilities by providing TWC with the funding to develop a mobile-friendly version of its online job-matching website, WorkInTexas.com.

The new mobile-friendly WorkInTexas.com website automatically detects mobile phones and some tablets and is better designed to serve Texas job seekers by offering the most frequently used features of the full WorkInTexas.com website. The mobile version of the website offers quick, convenient access from mobile devices simply by typing [www.WorkInTexas.com](http://www.WorkInTexas.com) in the address bar.

Launched in 2004, WorkInTexas.com is free and hosts approximately 135,000 active job listings and more than 500,000 registered users. WorkInTexas.com also reached a major milestone this year when the number of jobs filled through its services surpassed 2 million.

In early 2013, in partnership with North Central Texas Council of Governments, we received for the 3<sup>rd</sup> consecutive year our Achievement of Excellence in Procurement® (AEP) award from the National Procurement Institute, Inc. (NPI). The AEP award was established by NPI in 1995 and recognizes organizational excellence in public procurement. The criteria are designed to measure innovation, professionalism, productivity, e-procurement, and leadership attributes of the procurement organization. We were one of 43 government agencies in Texas and one of only 23 special districts in the United States to receive the award.

In August 2013, the Metroplex Technology Business Council announced Workforce Solutions for North Central Texas (WSNCT) as a Tech Titan Investment Catalyst Finalist. This award recognized our Department of Labor- H-1B Technical Skills Training Grant and our investment in the purchase and installation of an advanced CISCO Lab at North Central Texas College - Flower Mound Campus. This technology investment is designed to provide education and training assistance related to high-growth fields in which employers are currently using the H-1B non-immigrant visa program to hire foreign workers. The award recognizes achievements of cutting-edge leaders whose ideas have elevated technology in North Texas. The prestigious annual contest recognizes outstanding information technology companies and individuals in the North Texas area who have made significant contributions locally during the past year, as well as to the technology industry overall.

In 2013, Workforce Development won a Gold MarCom Award for our 2012-2013 Annual Report, “Mapping the Future” as well as an honorable mention for the Workforce Development 2012 “At a Glance”. The MarCom Awards is an international awards competition that recognizes outstanding creative achievement by marketing and communication professionals.

### **Factors Affecting Financial Condition**

As a recipient of federal, state, and local government financial assistance, NCTCOG is responsible for ensuring that adequate internal controls are in place to ensure compliance with applicable laws

and regulations related to those programs. Internal controls are subject to periodic evaluation by management. NCTCOG staff continues to evaluate internal controls and implement recommendations to strengthen controls and minimize risk.

In developing and evaluating the Council's accounting system, consideration is given to the adequacy of internal control. Internal control is designed to provide reasonable, but not absolute, assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition; and (2) the reliability of financial records for preparing financial statements and maintaining accountability or assets. The concept of reasonable assurance recognized that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the evaluation of costs and benefits requires estimates and judgments by management. All internal control evaluations occur within the above framework. It is believed that NCTCOG's internal controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

As part of NCTCOG's single audit, tests are made to determine the adequacy of internal control including that portion related to federal financial assistance programs, as well as to determine that NCTCOG has complied with applicable laws and regulations. The results of the single audit for the fiscal year ended September 30, 2013, provided no instance of material weaknesses in internal control or significant violations of applicable laws and regulations.

NCTCOG's annual budget is a management tool that assists in analyzing financial activities during the fiscal year. The annual budget is reviewed and formally adopted by the Executive Board prior to the beginning of the fiscal year. The approved annual budget is used as a control device for the General Fund while individual grant contracts are used as the control device within the Special Revenue Funds. NCTCOG's fiscal year 2014 budget is approximately 81% grant funding and as new funding opportunities arise throughout the year, they are presented to the Executive Board for approval.

### **Other Information**

***Independent Audit*** - NCTCOG's Work Program is funded by a variety of federal, state, and local government sources. Most of the funding is received through grants, which include audit requirements. In addition to the audit requirements for individual grants, NCTCOG is required by its bylaws to have an annual audit made of the books of accounts, records, and all transactions by a Certified Public Accountant selected by and responsible to NCTCOG's Executive Board. The firm of Weaver and Tidwell, L.L.P. performed this year's audit.

NCTCOG has received a single financial and compliance audit each year since 1980. This year, NCTCOG's auditors are issuing a report on compliance with A-133 to the U.S. Department of Labor (NCTCOG's federal cognizant agency) and the Texas Department of Transportation (NCTCOG's state single audit coordinating agency). In addition, the state now requires a single audit of the state funded grants.

***Certificate of Achievement*** - The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the North Central Texas Council of Governments for its comprehensive annual financial report for the fiscal year ended September 30, 2012. This was the fourteenth consecutive year that NCTCOG has achieved this prestigious award. In order to be awarded the Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believed that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program requirements. It is NCTCOG's intention to submit this year's report to determine its eligibility for another certificate.

**Acknowledgments** - The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire staff of the Department of Administration. Appreciation is expressed to the members of the Department who assisted and contributed to its preparation. The Executive Board is also commended for their interest and support in planning and conducting the financial operations of NCTCOG in a responsible and progressive manner.

Acknowledgment is also given to the representatives of Weaver & Tidwell, L.L.P. for their invaluable assistance in producing the final document.



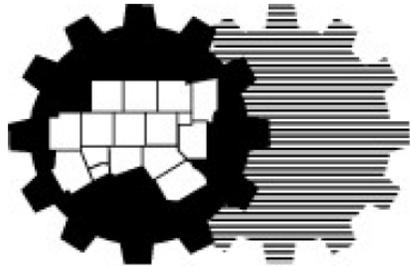
Mike Eastland  
Executive Director



Monte Mercer, CPA  
Deputy Executive Director



Shannan Ramirez  
Assistant Director of Finance



**North Central Texas  
Council of Governments**



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**North Central Texas  
Council of Governments**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**September 30, 2012**

Executive Director/CEO

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**  
**2013- 2014 EXECUTIVE BOARD**

President  
**Steve Terrell**  
Mayor  
City of Allen

Vice President  
**John Horn**  
County Judge  
Hunt County

Secretary-Treasurer  
**Kathryn Wilemon**  
Councilmember  
City of Arlington

Past President  
**Bobbie Mitchell**  
Councilmember  
City of Dallas

Director  
**Clay Jenkins**  
County Judge  
Dallas County

Director  
**B. Glen Whitley**  
County Judge  
Tarrant County

Director  
**Marcus Knight**  
Mayor  
City of Lancaster

Director  
**Dr. Larry Marshall**  
Councilmember  
City of Benbrook

Director  
**Daniel Scarth**  
Councilmember  
City of Fort Worth

Director  
**A.J. Mathieu**  
Councilmember  
City of Joshua

Director  
**Lissa Smith**  
Mayor Pro Tem  
City of Plano

Director  
**Vonciel Jones Hill**  
Councilmember  
City of Dallas

Director  
**Keith Self**  
County Judge  
Collin County

Ex Officio Member  
**Toni Rose**  
State Representative

Executive Director  
**R. Michael Eastland**

General Counsel  
**William P. Remington**

**ADMINISTRATIVE STAFF**

Deputy Executive Director  
**Monte Mercer**

Director of Transportation  
**Michael R. Morris**

Director of Community Services  
**Frederic W. Keithley**

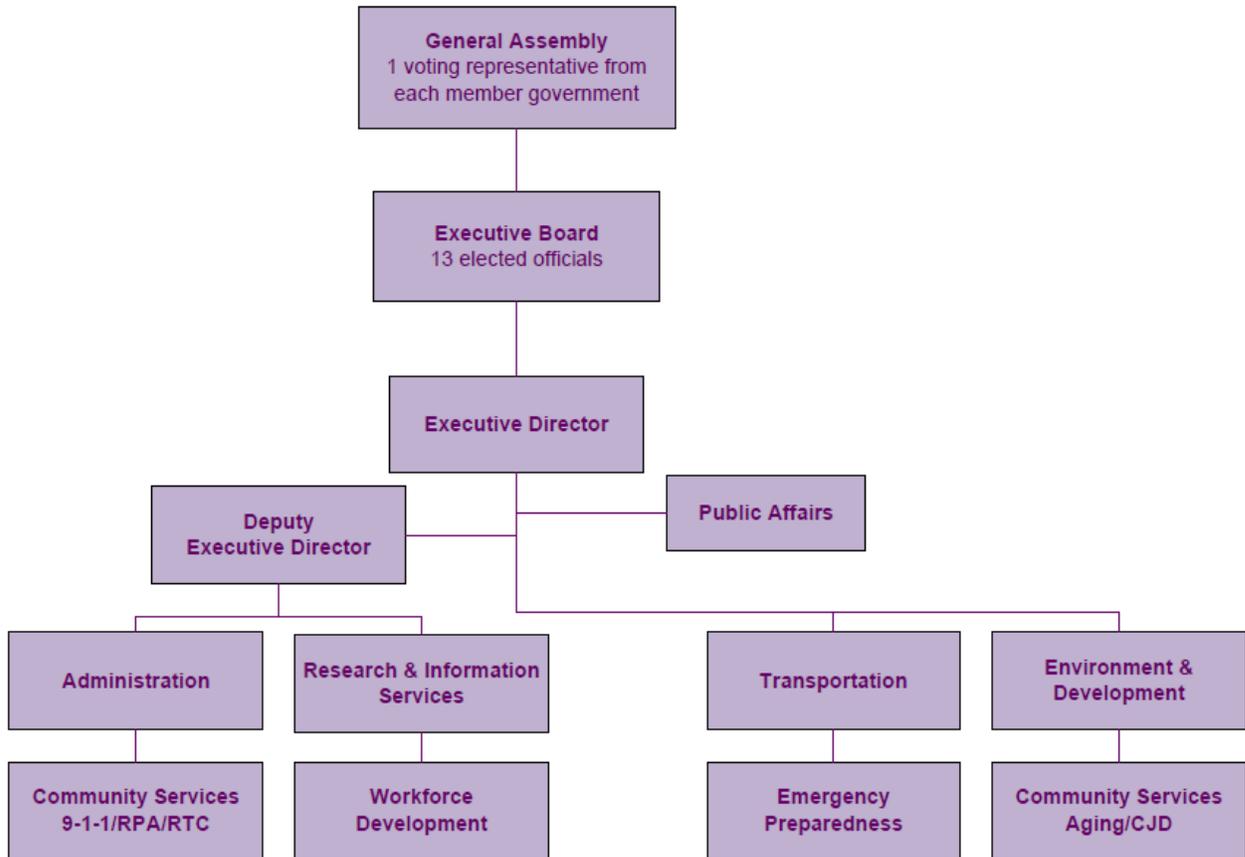
Director of Emergency Preparedness  
**Molly Thoerner**

Director of Research and Information Services  
**Tim Barbee**

Director of Environment and Development  
**Edith Marvin**

Director of Workforce Development  
**David Setzer**

## Organizational Chart North Central Texas Council of Governments



## Mission Statement

**W**e are an association of, by, and for local governments. We assist our members in planning for common needs, cooperating for mutual benefit, and recognizing regional opportunities for improving the quality of life in North Central Texas.

North Central Texas Council of Governments



## Values:

REGIONALISM

**We believe** regionalism is the cornerstone of our existence, and that our unique regional perspective provides us the vantage point to address issues that extend beyond traditional boundaries. It is our goal to be the catalyst for building consensus from diverse viewpoints and maximizing regional unity.

GOVERNANCE

**We feel** that policy decisions are best made by the level of government closest to the people. Therefore, we directly involve local governments in our decision-making process, which is made up of an executive board of local elected officials and regional citizens with support from numerous study, technical, and policy committees.

SERVICE

**We seek** to provide high quality service to our members. Our charge is to work with our local governments and other service providers to identify the most useful and beneficial plans, services, and products to satisfy their needs, and, then, to provide them in a courteous and timely manner.

EMPLOYEES

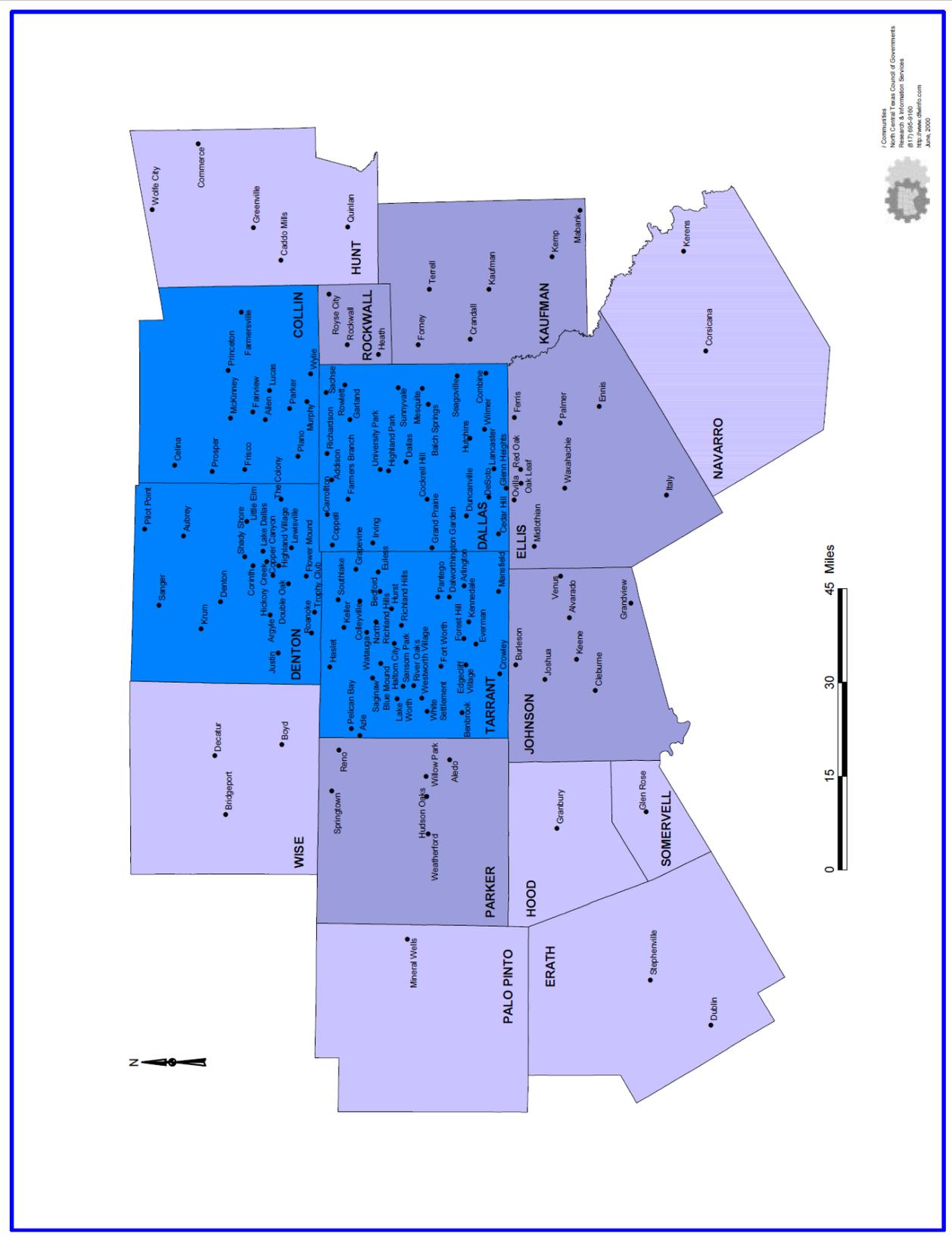
**We value** our employees and respect both individual excellence and dedicated teamwork. We support the principles of professional development, fair and consistent personnel practices, and competitive compensation.

ETHICS

**We maintain** the highest standards of professional integrity in providing competent, technically sound products and services. Honesty and impartiality are minimum standards for all our dealings with our members, the general public, other agencies, and each other.

INNOVATION

**We recognize** that our members are best served by our ability to anticipate the consequences of dynamic change. We, therefore, will help local governments find innovative solutions to both existing and future challenges facing North Central Texas.



Compass  
North Central Texas Council of Governments  
Research & Information Services  
817-685-9190  
http://www.nctcog.com  
June, 2000



**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
MEMBER GOVERNMENTS (237)**

**Counties (16)**

Collin  
Dallas  
Denton  
Ellis  
Erath  
Hood

Hunt  
Johnson  
Kaufman  
Navarro  
Palo Pinto  
Parker

Rockwall  
Somervell  
Tarrant  
Wise

**Cities (166)**

Addison  
Aledo  
Allen  
Alvarado  
Alvord  
Angus  
Anna  
Annetta  
Argyle  
Arlington  
Aubrey  
Aurora  
Azle  
Balch Springs  
Bartonville  
Bedford  
Benbrook  
Blooming Grove  
Blue Mound  
Blue Ridge  
Bridgeport  
Burlison  
Caddo Mills  
Carrollton  
Cedar Hill  
Celina  
Cleburne  
Colleyville  
Combine  
Commerce  
Coppell  
Copper Canyon  
Corinth  
Corsicana  
Crandall  
Cross Timbers  
Crowley  
Dallas  
Dalworthington Gardens  
Decatur  
Denton

DeSoto  
Dish  
Double Oak  
Dublin  
Duncanville  
Edgecliff Village  
Ennis  
Euless  
Everman  
Fairview (Collin)  
Farmers Branch  
Farmersville  
Ferris  
Flower Mound  
Forest Hill  
Forney  
Fort Worth  
Frisco  
Garland  
Glenn Heights  
Glen Rose  
Gordon  
Graford  
Granbury  
Grand Prairie  
Grandview  
Grapevine  
Greenville  
Hackberry  
Haltom City  
Haslet  
Heath  
Hickory Creek  
Highland Park  
Highland Village  
Hudson Oaks  
Hurst  
Hutchins  
Irving  
Italy  
Josephine

Joshua  
Justin  
Kaufman  
Keene  
Keller  
Kemp  
Kennedale  
Kerens  
Lake Bridgeport  
Lake Dallas  
Lake Worth  
Lakewood Village  
Lancaster  
Lavon  
Lewisville  
Little Elm  
Lucas  
Mabank  
Mansfield  
McKinney  
McLendon-Chisholm  
Melissa  
Mesquite  
Midlothian  
Milford  
Millsap  
Mineral Wells  
Murphy  
Newark  
New Fairview  
New Hope  
Northlake  
North Richland Hills  
Oak Point  
Oak Ridge  
Ovilla  
Pantego  
Paradise  
Parker  
Pecan Hill

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
MEMBER GOVERNMENTS (237)**

**Cities (166) - continued**

Pilot Point  
Plano  
Ponder  
Princeton  
Prosper  
Quinlan  
Red Oak  
Reno  
Rhome  
Richardson  
Richland Hills  
Rio Vista  
River Oaks  
Roanoke  
Rockwall

Rowlett  
Royse City  
Runaway Bay  
Sachse  
Saginaw  
Sanger  
Sansom Park  
Scurry  
Seagoville  
Southlake  
Springtown  
Stephenville  
Sunnyvale  
Talty  
Terrell

The Colony  
Trophy Club  
University Park  
Venus  
Watauga  
Waxahachie  
Weatherford  
West Tawakoni  
Westworth Village  
White Settlement  
Willow Park  
Wilmer  
Wolfe City  
Wylie

**School Districts (24)**

Arlington ISD  
Birdville ISD  
Carrollton-Farmers  
Branch ISD  
Cedar Hill ISD  
Cleburne ISD  
Denton ISD  
Duncanville ISD  
Farmersville ISD

Fort Worth ISD  
Garland ISD  
Grand Prairie ISD  
Greenville ISD  
Hurst-Euless-Bedford ISD  
Irving ISD  
Kaufman ISD  
Lewisville ISD  
Mansfield ISD

Mesquite ISD  
Midlothian ISD  
Plano ISD  
Richardson ISD  
Rockwall ISD  
Terrell ISD  
Weatherford ISD

**Special Districts (31)**

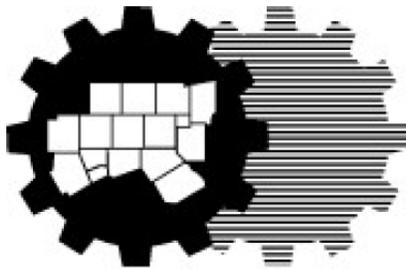
Acton Municipal Utility  
District  
Area Metropolitan  
Ambulance Authority  
Benbrook Water and Sewer  
Authority  
Central Appraisal District  
of Johnson County  
Collin County Central  
Appraisal District  
Collin County Soil & Water  
Conservation District #535  
Dallas Area Rapid Transit  
Dallas County Community  
College District  
Dallas County Flood  
Control District #1  
Dallas County Park Cities  
Municipal Utility District  
Dallas County Schools

Dallas County Utility &  
Reclamation District  
Dallas County Water Control  
& Improvement District #6  
Dalworth Soil & Water  
Conservation District  
Denton County Fresh Water  
Supply District #1A  
Denton County Fresh Water  
Supply District #6/7  
Denton County  
Transportation Authority  
Fort Worth Transportation  
Authority  
Hunt Memorial Hospital  
District  
Johnson County Special  
Utility District  
Lake Cities Municipal Utility  
Authority

Northeast Texas Rural Rail  
District  
North Texas Municipal Water  
District  
North Texas Tollway  
Authority  
Providence Village Water  
Control & Improvement  
District of Denton County  
Tarrant County Regional  
Water District  
Trinity River Authority  
Trinity River Vision Authority  
Trophy Club Municipal Utility  
District #1  
Weatherford College  
Wise County Water Control  
& Improvements Distric



# **Financial Section**



**North Central Texas  
Council of Governments**



## INDEPENDENT AUDITOR'S REPORT

To the Members of the Executive Board  
North Central Texas Council of Governments

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and remaining fund information of North Central Texas Council of Governments (The Council) as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and remaining fund information of the North Central Texas Council of Governments (the Council), as of September 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4–10 and 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Council's basic financial statements. The introductory section, other supplemental information, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplemental information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information is fairly stated in all material respects in relation to the basic financial statements as a whole.

North Central Texas Council of Governments  
February 19, 2014

Page 3

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

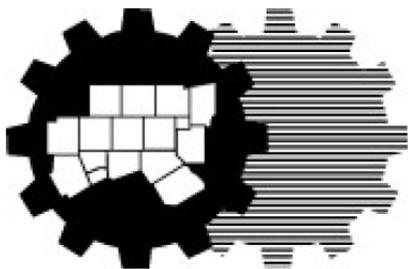
**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2014, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering North Central Texas Council of Governments' internal control over financial reporting and compliance.

*Weaver and Tidwell, L.L.P.*

WEAVER AND TIDWELL, L.L.P.

Dallas, Texas  
February 19, 2014



**North Central Texas  
Council of Governments**

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS MANAGEMENT'S DISCUSSION AND ANALYSIS FOR YEAR ENDED SEPTEMBER 30, 2013

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As management of the North Central Texas Council of Governments (NCTCOG), we offer readers of the NCTCOG's financial statements this narrative overview and analysis of the financial activities of the NCTCOG for the fiscal year ended September 30, 2013. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i-xv of this report.

## Financial Highlights

- NCTCOG's assets exceeded liabilities at the close of the most recent fiscal year by \$11,626,204 (*net position*). Of this amount \$5,247,411 (unrestricted net position) may be used to meet the government's ongoing obligations to creditors and service implementation.
- The total net position decreased by \$130,025 or a 1% drop in the current year. The decrease was mainly due to ongoing Regional Transportation Council (RTC) projects. In FY 2013 RTC expenditures were mainly funded by \$6,778,582 received in prior years.
- NCTCOG's governmental funds reported combined ending fund balances of \$11,599,699, a decrease of \$23,384, in comparison with the prior year. Of the total fund balance, approximately 44% is restricted for local transportation projects, 4% is reserved for grants and prepaids, 45% is available for spending at the government's discretion (*unassigned*) and 7% is assigned.
- Governmental funds total revenues increased \$17,447,991 or 13% in the current year. This increase was driven by \$11 million in additional Federal Transit Administration (FTA) funding as well as \$5 million in additional funds from the Commission on State Emergency Communications (CSEC).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$5,266,892, or 3% of total governmental fund expenditures.

## Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the NCTCOG's basic financial statements. The NCTCOG's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** *The government-wide financial statements* are designed to provide readers with a broad overview of NCTCOG's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the NCTCOG's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the NCTCOG is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the NCTCOG that are principally supported by grants and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the NCTCOG include the general fund and special revenue fund.

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As there are no component units within NCTCOG, the government-wide financial statements include the general, special revenue and proprietary funds as shown on pages 11 and 12 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The NCTCOG, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the NCTCOG can be divided into two categories: governmental funds and proprietary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The NCTCOG maintains two individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the special revenue fund, both of which are considered to be major funds. Individual fund data for the major special revenue governmental funds is provided in the form of *combining statements* elsewhere in this report.

The NCTCOG adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 13 and 15 of this report.

**Proprietary funds.** The NCTCOG maintains two types of proprietary funds. The *internal service fund* is an accounting device used to accumulate and allocate costs internally among the NCTCOG's various functions. The NCTCOG uses an internal service fund to account for its management information systems. Because this service predominantly benefits governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

*Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. NCTCOG uses enterprise funds to account for charges to outside customers for full costs of the services provided.

*Proprietary funds* provide the same type of information as the government-wide financial statements, only in more detail. The basic proprietary fund financial statements can be found on pages 17-19 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20-35 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplemental information*. Required supplemental information can be found on page 36 of this report.

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The combining schedule referred to earlier in connection with the major special revenue fund is presented immediately following the required supplemental information on pages 39-42 of this report.

**Government-wide Financial Analysis**

**Net position.** As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the NCTCOG, assets exceeded liabilities by \$11,626,204 at the close of the most recent fiscal year. Following is a summary of the government-wide Statement of Net position:

	2013			2012		
	Governmental Activities	Business-Type Activities	Total	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>						
Current and other assets	\$ 87,495,440	\$ 466,723	\$ 87,962,163	\$ 94,446,662	\$ 68,073	\$ 94,514,735
Capital assets	951,869	25,791	977,660	1,131,432	13,260	1,144,692
Total assets	<u>88,447,309</u>	<u>492,514</u>	<u>88,939,823</u>	<u>95,578,094</u>	<u>81,333</u>	<u>95,659,427</u>
<b>Liabilities</b>						
Long-term Liabilities outstanding	1,262,912	-	1,262,912	1,191,094	-	1,191,094
Other Liabilities	75,604,785	445,922	76,050,707	82,711,800	304	82,712,104
Total Liabilities	<u>76,867,697</u>	<u>445,922</u>	<u>77,313,619</u>	<u>83,902,894</u>	<u>304</u>	<u>83,903,198</u>
<b>Net Position</b>						
Net investment in capital assets	951,869	25,791	977,660	1,131,432	13,260	1,144,692
Restricted for grants	271,591	-	271,591	193,244	-	193,244
Restricted for local transportation projects	5,129,542	-	5,129,542	6,038,421	-	6,038,421
Unrestricted	5,226,610	20,801	5,247,411	4,312,103	67,769	4,379,872
Total net position	<u>\$ 11,579,612</u>	<u>\$ 46,592</u>	<u>\$ 11,626,204</u>	<u>\$ 11,675,200</u>	<u>\$ 81,029</u>	<u>\$ 11,756,229</u>

- A portion of NCTCOG's net position, \$5,129,542, (44%) is restricted for local projects related to transportation funded initiatives. In October 2005, NCTCOGs' Regional Transportation Council (RTC) announced the 2005 Sustainable Development Call for Projects. In April 2006, the RTC selected projects and awarded funding for infrastructure, planning, and land banking projects which began funding at the end of fiscal year 2007 continuing throughout fiscal year 2013. Current year expenses for these projects totaled \$7,718,175 and cumulative expenses through fiscal year 2013 amount to \$72,674,969, leaving a remaining \$5 million restricted for remaining projects. Funding includes RTC local funds and anticipated local contributions from project sponsors in addition to local match funding.
- An additional portion of NCTCOG's net position, \$977,660, (8%) reflects its investment in capital assets (e.g., equipment) less any debt used to acquire those assets that is still outstanding. NCTCOG uses these assets to provide grant related services, they are restricted for specific use related to grant services; consequently, these assets are not available for future spending.
- Net position restricted for grants, \$271,591, (2%) are funds that have limitations for use as specified by the funding agencies.
- The remaining balance of net position totaling \$5,247,411, (45%) is considered unrestricted and may be used to meet the government's ongoing obligations to creditors and for service implementation.

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**Change in Net position.** For the year ended September 30, 2013, the Agency's net position decreased by \$130,025. Following is a summary of the government-wide Statement of Activities:

	2013			2012		
	Governmental Activities	Business-Type Activities	Total	Governmental Activities	Business-Type Activities	Total
<b>Revenues:</b>						
<b>Program Revenues</b>						
Federal Grant	\$ 20,631,697	\$ -	\$ 20,631,697	\$ 10,839,413	\$ -	\$ 10,839,413
State Administered grants	105,208,041	-	105,208,041	97,922,702	-	97,922,702
Local revenue & In-kind	26,477,435	1,833,735	28,311,170	26,132,659	1,939,496	28,072,155
<b>Total Program Revenues</b>	<b>152,317,173</b>	<b>1,833,735</b>	<b>154,150,908</b>	<b>134,894,774</b>	<b>1,939,496</b>	<b>136,834,270</b>
<b>General Revenues:</b>						
Membership Dues	657,054	-	657,054	651,539	-	651,539
Interest Income	62,047	-	62,047	41,970	-	41,970
<b>Total General Revenue</b>	<b>719,101</b>	<b>-</b>	<b>719,101</b>	<b>693,509</b>	<b>-</b>	<b>693,509</b>
<b>Total Revenue</b>	<b>153,036,274</b>	<b>1,833,735</b>	<b>154,870,009</b>	<b>135,588,283</b>	<b>1,939,496</b>	<b>137,527,779</b>
<b>Expenses:</b>						
Agency management and administration	6,170,047	-	6,170,047	6,035,722	-	6,035,722
Community Services	24,883,533	-	24,883,533	18,522,455	-	18,522,455
Emergency Preparedness	1,426,129	-	1,426,129	2,062,309	-	2,062,309
Environment and development	3,310,704	-	3,310,704	2,074,557	-	2,074,557
RIS local assistance	3,040,498	1,868,172	4,908,670	2,637,422	1,936,213	4,573,635
Transportation	55,148,280	-	55,148,280	56,170,198	-	56,170,198
Workforce development	59,152,671	-	59,152,671	55,962,878	-	55,962,878
<b>Total expenses</b>	<b>153,131,862</b>	<b>1,868,172</b>	<b>155,000,034</b>	<b>143,465,541</b>	<b>1,936,213</b>	<b>145,401,754</b>
<b>Change in Net Position before Transfers</b>	<b>(95,588)</b>	<b>(34,437)</b>	<b>(130,025)</b>	<b>(7,877,258)</b>	<b>3,283</b>	<b>(7,873,975)</b>
<b>Transfers in (out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Change in Net Position</b>	<b>(95,588)</b>	<b>(34,437)</b>	<b>(130,025)</b>	<b>(7,877,258)</b>	<b>3,283</b>	<b>(7,873,975)</b>
<b>Net Position - October 1</b>	<b>11,675,200</b>	<b>81,029</b>	<b>11,756,229</b>	<b>19,552,458</b>	<b>77,746</b>	<b>19,630,204</b>
<b>Net position - September 30</b>	<b>\$ 11,579,612</b>	<b>\$ 46,592</b>	<b>\$ 11,626,204</b>	<b>\$ 11,675,200</b>	<b>\$ 81,029</b>	<b>\$ 11,756,229</b>

Significant components of the net position activity are as follows:

- Governmental activities total revenues increased by \$17,447,991 or 13% in the current year. This increase was driven by \$11 million in additional FTA funding for the Dallas Streetcar Project as well as \$5 million in addition funds from CSEC for the Regional EsiNet and Next Generation 911 projects.
- Governmental activities total expenses increased \$9,666,321 or 7% in the current year. Key elements of the changes are as follows:
  - Community services expenses increased \$6,361,078 or 34% compared to 2012. \$5M of this increase were expenditures for Phase One of the implementation of our Regional EsiNet and Next Generation 911.
  - Emergency preparedness expenses decreased by \$636,180 or 31% when compared to 2012. The major component of this drop were decreased expenditures relating to the Cities Readiness Initiative which was not funded into 2013.
  - Environment and development expenses increased by \$1,236,147 or 60% when compared to 2012. 2013 was the second year of a two year Solid Waste grant cycle and typically the majority of these expenses occur in year two.

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- Research and Information Services expenditures increased by \$403,076 or 15% when compared with 2012. The contributing factor of this increase was a full regional aerial flight in the orthophotography program. A full flight occurs every other year.
- Transportation expenses decreased by \$1,021,918 or 2% when compared with 2012. The primary reason for this decrease was reduced expenditures of \$917,340 in the Aircheck program, \$1,729,635 in the EPA Diesel Emissions Reduction Clean Construction project, and \$185,890 in the Federal Aviation Administration area planning grant. This decrease was partially offset by increased expenditures of \$2,033,095 in TxDot Congestion Management and Air Quality grants.
- Workforce expenses increased \$3,189,793 or 6% when compared to 2012. The majority of the increase was due to increased child care expenditures. FY 2013 budgets amounts and carry over available were significantly higher in FY 2013.

**Financial Analysis of the Government's Funds**

As noted earlier, the NCTCOG uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the NCTCOG's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the NCTCOG's financial requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the NCTCOG's governmental funds reported combined ending fund balances of \$11,599,699 a decrease of \$23,384 in comparison with the prior year. Approximately 45% of this total amount (\$5,266,892) constitutes unassigned fund balance, which is available for spending at the government's discretion. The remainder of fund balance is reserved to indicate that it is not available for use because it has already been committed to liquidate contracts and purchase orders of the prior period along with future project obligations. The general fund is the chief operating fund of the NCTCOG. At the end of the current fiscal year, the total general fund balance reached \$5,334,365. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents approximately 3% of total governmental fund expenditures.

**General Fund.** The fund balance of NCTCOG's general fund increased by \$249,435 during the current fiscal year.

**Special Revenue Fund.** The fund balance of NCTCOG's special revenue fund decreased by \$272,819 during the current fiscal year. The majority of the decrease was net use of prior year fund balance for transportation related RTC Sustainable Development projects.

**General Fund Budgetary Highlights**

There were administrative adjustments made among functions that resulted in no net change in fund balance between the original and final budget. The net change in fund balance between the final budget and actual amounts resulted in an increase of \$247,835, approximately 23% of budgeted total expenditures.

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**Capital Asset and Long Term Liability Administration**

**Capital assets.** The NCTCOG's investment in capital assets for its governmental activities as of September 30, 2013, amounts to \$951,869 (net of accumulated depreciation). This investment in capital assets includes equipment, furniture, and leasehold improvements.

	<u>2013</u>	<u>2012</u>
<u>Governmental Activities</u>		
Equipment	\$ 373,754	\$ 449,642
Leasehold Improvements	<u>578,115</u>	<u>681,790</u>
Total government activities capital assets	<u><u>\$ 951,869</u></u>	<u><u>\$ 1,131,432</u></u>

Detailed information on the NCTCOG's capital assets can be found in Note G on pages 32-33 of this report.

**Long-term liabilities.** At the end of the current fiscal year, the NCTCOG had total long-term liabilities outstanding of \$1,262,912. This debt is related to accrued vacation that is payable to employees at the time of their departure from NCTCOG.

	<u>Balance September 30, 2012</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance September 30, 2013</u>	<u>Due Within One Year</u>
Accrued vacation	\$ 1,191,094	\$ 165,131	\$ 93,313	\$ 1,262,912	\$ 121,506
Total	<u><u>\$ 1,191,094</u></u>	<u><u>\$ 165,131</u></u>	<u><u>\$ 93,313</u></u>	<u><u>\$ 1,262,912</u></u>	<u><u>\$ 121,506</u></u>

Detailed information on the long-term debt can be found in Note D on page 30 of this report.

**Economic Factors and Next Year's Budgets and Rates**

NCTCOG membership dues are calculated based on current population of governmental units as certified annually by NCTCOG. Per capita membership dues for fiscal year 2014 is estimated at \$665,000.

NCTCOG is primarily funded by state and federal grants which fluctuate from year to year. NCTCOG total estimated revenues and program expenses for fiscal year 2014 decreased a net of \$888 thousand from fiscal year 2013. Major program changes are:

9-1-1 planning funds projected an increase of \$5.3 million from the Commission on State Emergency Communications (CSEC) of which \$3.3 million is budgeted for capital expenditures.

Emergency preparedness anticipated increased funding of \$1.6 million; \$1.2 from the Texas Department of Public Safety (TDPS) and \$400 thousand from local sources.

Environment and development estimated a \$964 thousand decrease in funding from the Texas Commission on Environmental Quality (TCEQ).

Transportation programs projected net funding decreases of \$2.4 million; predominately comprised of \$4.7 million increase from the Texas Department of Transportation (TXDOT), \$2.1 million decrease from the Texas Commission of Environmental Quality (TCEQ), \$1.3 million

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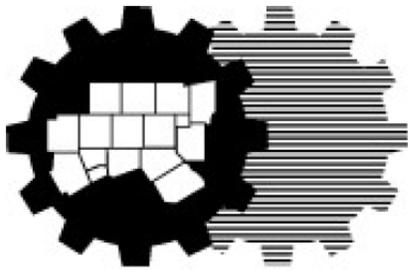
increase from the Federal Transit Authority (FTA), \$560 thousand decrease from the Environmental Protection Agency (EPA), along with decreased local contract funding of \$5.7 million.

Workforce programs estimated decreased total funding of \$4.4 million; \$3.2 million from the Texas Workforce Commission and \$1.2 million from the United States Department of Labor (USDOL).

All of these factors were considered in preparing the NCTCOG's budget for the 2014 fiscal year.

**Requests for Information**

This financial report is designed to provide a general overview of the NCTCOG's financed for all those with an interest in the agency's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Department of Administration, North Central Texas Council of Government, P.O. Box 5888, Arlington, Texas, 76005-5888. This report is also available on the NCTCOG website, [www.nctcog.org](http://www.nctcog.org).



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## **BASIC FINANCIAL STATEMENTS**

The basic financial statements include integrated sets of financial statements as required by GASB. The sets of statements include:

- Government-wide financial statements
- Fund financial statements:
  - Governmental Funds
  - Proprietary Funds
  - Agency fund

In addition, the notes to the basic financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
GOVERNMENT-WIDE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2013**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 650	\$ -	\$ 650
Investments	56,962,032	-	56,962,032
Receivables	30,218,766	466,573	30,685,339
Prepays and other assets	313,992	150	314,142
Capital assets, net of accumulated depreciation	951,869	25,791	977,660
<b>TOTAL ASSETS</b>	<b>88,447,309</b>	<b>492,514</b>	<b>88,939,823</b>
<b>LIABILITIES:</b>			
Accounts payable and accrued expenses	22,316,569	-	22,316,569
Unearned revenue	53,733,834	304	53,734,138
Internal balances	(445,618)	445,618	-
Long-term liabilities			
Due within one year	121,506	-	121,506
Due in more than one year	1,141,406	-	1,141,406
<b>TOTAL LIABILITIES</b>	<b>76,867,697</b>	<b>445,922</b>	<b>77,313,619</b>
<b>NET POSITION:</b>			
Net investment in capital assets	951,869	25,791	977,660
Restricted for grants	271,591	-	271,591
Restricted for local transportation projects	5,129,542	-	5,129,542
Unrestricted	5,226,610	20,801	5,247,411
<b>TOTAL NET POSITION</b>	<b>\$ 11,579,612</b>	<b>\$ 46,592</b>	<b>\$ 11,626,204</b>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Functions/Programs	Operating Grants and Contributions				Net (Expenses) Revenue and Changes in Net Position		
	Expenses	State/		Local Contracts and In-kind Contributions	Primary Government		
		Federal Funding	State Admin Funding		Governmental Activities	Business Type Activities	Total
<b>Primary Government:</b>							
Governmental Activities:							
Agency administration	\$ 5,463,174	\$ -	\$ -	\$ 1,676,373	\$ (3,786,801)	\$ -	\$ (3,786,801)
Agency management	706,873	-	-	25,546	(681,327)	-	(681,327)
Community services	24,883,533	453	18,843,295	6,935,992	896,207	-	896,207
Emergency preparedness	1,426,129	-	872,066	792,809	238,746	-	238,746
Environment and development	3,310,704	113,089	2,010,188	1,246,826	59,399	-	59,399
RIS local assistance	3,040,498	-	-	1,074,113	(1,966,385)	-	(1,966,385)
Transportation	55,148,280	17,630,040	27,171,834	12,164,379	1,817,973	-	1,817,973
Workforce development	59,152,671	2,888,115	56,310,658	2,561,397	2,607,499	-	2,607,499
<b>Total governmental activities</b>	<b>153,131,862</b>	<b>20,631,697</b>	<b>105,208,041</b>	<b>26,477,435</b>	<b>(814,689)</b>	<b>-</b>	<b>(814,689)</b>
Business-type activities:							
Shared services	1,868,172	-	-	1,833,735	-	(34,437)	(34,437)
<b>Total primary government</b>	<b>\$ 155,000,034</b>	<b>\$ 20,631,697</b>	<b>\$ 105,208,041</b>	<b>\$ 28,311,170</b>	<b>\$ (814,689)</b>	<b>\$ (34,437)</b>	<b>\$ (849,126)</b>
General Revenues:							
					657,054	-	657,054
					62,047	-	62,047
					<b>719,101</b>	<b>-</b>	<b>719,101</b>
					(95,588)	(34,437)	(130,025)
					11,675,200	81,029	11,756,229
					<b>\$ 11,579,612</b>	<b>\$ 46,592</b>	<b>\$ 11,626,204</b>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2013**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 650	\$ -	\$ 650
Investments	14,396,256	42,565,776	56,962,032
Accounts Receivable:			
Federal grants	-	6,538,740	6,538,740
State administered grants	-	22,346,121	22,346,121
Local grants	-	1,296,692	1,296,692
Other	32,930	4,283	37,213
Due from other funds	5,164,011	-	5,164,011
Prepays	31,961	98,930	130,891
Other assets	35,512	-	35,512
<b>TOTAL ASSETS</b>	<b><u>\$ 19,661,320</u></b>	<b><u>\$ 72,850,542</u></b>	<b><u>\$ 92,511,862</u></b>
<b>LIABILITIES:</b>			
Accounts payable	\$ 13,686,175	\$ -	\$ 13,686,175
Accrued liabilities	47,705	8,041,862	8,089,567
Accrued payroll and employee benefits	540,827	-	540,827
Due to other funds	-	4,861,760	4,861,760
Unearned revenue	52,248	53,681,586	53,733,834
<b>TOTAL LIABILITIES</b>	<b><u>14,326,955</u></b>	<b><u>66,585,208</u></b>	<b><u>80,912,163</u></b>
<b>FUND BALANCES:</b>			
Nonspendable	67,473	98,930	166,403
Restricted for grants	-	271,591	271,591
Restricted for local transportation	-	5,129,542	5,129,542
Assigned	-	765,271	765,271
Unassigned	5,266,892	-	5,266,892
<b>TOTAL FUND BALANCES</b>	<b><u>5,334,365</u></b>	<b><u>6,265,334</u></b>	<b><u>11,599,699</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 19,661,320</u></b>	<b><u>\$ 72,850,542</u></b>	<b><u>\$ 92,511,862</u></b>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2013**

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Amounts reported for governmental fund balance sheet (page 13) are different due to the following:

Total Fund Balance - total governmental funds	\$ 11,599,699
Add: Capital assets net of accumulated depreciation as of September 30, 2013 used in governmental activities were not current financial resources and therefore not reported in the governmental funds balance sheet (excluding Internal Service Fund).	897,481
Add: Internal Service Funds are used by management to charge the cost of certain activities, such as financing of the Geographical Information System, to individual funds. The net affect of this activity is to increase net position.	345,344
Less: Long term liabilities are not due and payable in the current period and, therefore, they are not reported in the governmental funds balance sheet.	<u>(1,262,912)</u>
Net position of governmental activities (page 11)	<u><u>\$ 11,579,612</u></u>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
<b>REVENUES:</b>			
Federal grants	\$ -	\$ 20,631,697	\$ 20,631,697
State administered grants	-	105,208,041	105,208,041
Membership dues	657,054	-	657,054
Local contributions	310,384	12,654,097	12,964,481
In-Kind	-	13,125,408	13,125,408
Program income	-	387,546	387,546
Interest income	10,660	51,387	62,047
<b>TOTAL REVENUES</b>	<u>978,098</u>	<u>152,058,176</u>	<u>153,036,274</u>
<b>EXPENDITURES:</b>			
Current:			
Agency administration	3,141,170	2,879,788	6,020,958
Agency management	570,144	377	570,521
Community services	229,984	25,093,058	25,323,042
Emergency preparedness	-	1,549,436	1,549,436
Environment & development	141,163	3,339,331	3,480,494
Research & information services	422,217	2,886,404	3,308,621
Transportation	73,587	56,852,548	56,926,135
Workforce development	-	59,530,189	59,530,189
Capital outlay	10,759	157,275	168,034
	<u>4,589,024</u>	<u>152,288,406</u>	<u>156,877,430</u>
Indirect Cost Allocation	(3,799,890)	-	(3,799,890)
Contributions to Indirect Costs	(17,882)	-	(17,882)
<b>TOTAL EXPENDITURES</b>	<u>771,252</u>	<u>152,288,406</u>	<u>153,059,658</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>206,846</u>	<u>(230,230)</u>	<u>(23,384)</u>
<b>OTHER FINANCING SOURCES AND USES:</b>			
Transfers In	68,159	1,171,664	1,239,823
Transfers Out	(25,570)	(1,214,253)	(1,239,823)
<b>TOTAL OTHER FINANCING SOURCES AND USES</b>	<u>42,589</u>	<u>(42,589)</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>249,435</u>	<u>(272,819)</u>	<u>(23,384)</u>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<u>5,084,930</u>	<u>6,538,153</u>	<u>11,623,083</u>
<b>FUND BALANCES - END OF YEAR</b>	<u>\$ 5,334,365</u>	<u>\$ 6,265,334</u>	<u>\$ 11,599,699</u>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT  
OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2013**

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Amounts reported for governmental activities in the statement of activities (page 12) are different due to the following:

Net change in Fund Balances - Total Governmental Funds (page 15)	\$ (23,384)
Governmental funds report capital outlay as expenditures, however, in the government-wide statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital assets recorded in the current period.	168,034
Internal Service Funds are used by management to charge the cost of certain activities, such as financing of the Geographical Information System, to individual funds. This is the net change in fund balances for Internal Service Funds.	218,100
Current year changes in the long term liability for compensated absences do not require the use of current financial resources; therefore, are not reported as expenditures in governmental funds.	(71,818)
Depreciation expense on capital assets is reported in the government-wide statement of activities, but does not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds.	<u>(386,520)</u>
Change in net position of governmental activities (page 12)	<u><u>\$ (95,588)</u></u>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
SEPTEMBER 30, 2013**

	<u>Business Type Activities</u>	<u>Governmental Activities</u>
	<u>Enterprise Fund</u>	<u>Internal Service Fund</u>
<b>ASSETS</b>		
Accounts receivable	\$ 466,573	\$ -
Prepays and other assets	150	147,589
Due from other funds	-	143,367
Total current assets	<u>466,723</u>	<u>290,956</u>
Capital assets, net of accumulated depreciation	<u>25,791</u>	<u>54,388</u>
<b>TOTAL ASSETS</b>	<u>492,514</u>	<u>345,344</u>
<b>CURRENT LIABILITIES</b>		
Unearned revenue	304	-
Due to other funds	445,618	-
<b>TOTAL LIABILITIES</b>	<u>445,922</u>	<u>-</u>
<b>NET POSITION</b>		
Net investment in capital assets	25,791	54,388
Unrestricted	20,801	290,956
<b>TOTAL NET POSITION</b>	<u>\$ 46,592</u>	<u>\$ 345,344</u>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUNDS  
FOR YEAR ENDED SEPTEMBER 30, 2013**

	<b>Business Type Activities</b>	<b>Governmental Activities</b>
	<b>Enterprise Fund</b>	<b>Internal Service Fund</b>
<b>OPERATING REVENUES</b>		
Service charges	\$ 1,833,735	\$ 4,496,038
<b>TOTAL OPERATING REVENUES</b>	<b>1,833,735</b>	<b>4,496,038</b>
<b>OPERATING EXPENSES</b>		
Personnel	7,752	747,664
Indirect	1,363	131,463
Contract services	1,425,077	130,725
Travel	-	2,643
Depreciation	9,451	7,432
Other costs	424,529	3,258,011
<b>TOTAL OPERATING EXPENSES</b>	<b>1,868,172</b>	<b>4,277,938</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(34,437)</b>	<b>218,100</b>
CHANGE IN NET POSITION	(34,437)	218,100
NET POSITION - BEGINNING OF YEAR	81,029	127,244
NET POSITION - END OF YEAR	<b>\$ 46,592</b>	<b>\$ 345,344</b>

See accompanying notes to the basic financial statements.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
FOR YEAR ENDED SEPTEMBER 30, 2013**

	<u>Business Type Activities</u>	<u>Governmental Activities</u>
	<u>Enterprise Fund</u>	<u>Internal Service Fund</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from service charges	\$ 1,435,235	\$ 4,496,038
Payments to other funds for indirect and other costs	444,105	(310,640)
Payments to suppliers for goods and services	(1,849,606)	(3,391,379)
Payments to employees	<u>(7,752)</u>	<u>(747,664)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>21,982</u>	<u>46,355</u>
<b>CASH FLOWS FROM CAPITAL INVESTING ACTIVITIES:</b>		
Purchase of capital assets	<u>(21,982)</u>	<u>(46,355)</u>
NET CASH USED IN INVESTING ACTIVITIES	<u>(21,982)</u>	<u>(46,355)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	-	-
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	<u>-</u>	<u>-</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u>\$ -</u>	<u>\$ -</u>
<b>Reconciliation of operating income (loss) to net cash provided by operating activities:</b>		
Operating income (loss)	\$ (34,437)	\$ 218,100
Adjustment to Reconcile Operating Income (loss) to Net Cash Provided by Operating Activities:		
Depreciation	9,451	7,432
Increase in prepaid expenses	(150)	(147,276)
Increase in accounts receivable	(458,145)	-
(Increase) decrease in due from other funds	59,645	(31,901)
Increase in due to other funds	<u>445,618</u>	<u>-</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 21,982</u>	<u>\$ 46,355</u>

See accompanying notes to the basic financial statements.

## NOTES TO BASIC FINANCIAL STATEMENTS

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**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES**

**General Statement**

The North Central Texas Council of Governments (the Council or NCTCOG) is a voluntary association of cities, counties, school districts, and special districts within the sixteen-county North Central Texas region. The Council was established in 1966 to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG is a political subdivision of the State of Texas under state enabling legislation Chapter 391 - Local Government Code (formerly Article 1011(m), Revised Civil Statutes, State of Texas).

**Summary of Significant Accounting Policies**

The accounting and reporting policies of the Council relating to the funds included in the accompanying basic financial statements conform in all material respects to accounting principles generally accepted in the United States of America and applicable to state and local governments.

The following significant accounting policies were applied in the preparation of the accompanying basic financial statements:

**1. Reporting Entity**

***Primary Government***

Membership in NCTCOG is voluntary. Any county, city or special purpose district within the North Central Texas region may become a member of the independent association by passing a resolution to join the Council and paying annual dues. Each member government is entitled to have one voting representative in the Council's General Assembly, which is NCTCOG's governing body. Each year the General Assembly elects a thirteen (13) member Executive Board that is the policymaking and oversight body for the Council.

The financial reporting entity is determined in accordance with GASB No. 14, "The Financial Reporting Entity", as amended by GASB No. 39, "Determining Whether Certain Organizations are Component Units".

The accompanying financial statements present the government and its blended component unit, North Central Texas Council of Governments Foundation, for which the government is considered to be financially accountable. The governing bodies of the blended component unit are substantially the same as the Council and, although legally separate entities are in substance part of the Council's operations and accordingly, are presented as such.

**2. Basis of Presentation**

The government-wide financial statements (the statement of net position and the statement of activities) report information on all of the activities of the Council. Historically, governmental activities are supported by grant funding, indirect cost reimbursements from within the agency and membership dues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include operating or capital grants and contributions

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

---

**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

that are restricted to meeting the operational or capital requirements of a particular program. Other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements:

The Council segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental funds and proprietary funds. These statements present each major fund as a separate column on the fund financial statements. There are no non-major fund categories in the Council's presentation.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balances of current financial resources. The Council has presented the following major governmental funds:

General Fund—

The General Fund is the main operating fund of the Council. This fund is used to account for all financial resources not accounted for in other funds. All general revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

Special Revenue Funds—

The Special Revenue Fund accounts for the proceeds of specific revenue sources, the expenditures for which are legally restricted for purposes specified in the grant agreements. These funds include Federal, State, State Administered, and Locally funded grants.

Proprietary Fund Type –

Proprietary Funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The accounting objectives are determinations of net income, financial position and cash flow. All assets and liabilities are included on the Statement of Net position. The Council has presented the following proprietary funds:

Enterprise Fund – accounts for charges to outside customers for full costs of services provided, including City Net shared services, law enforcement and court analysis portals.

Internal Service Fund – accounts for the cost recovery of the Geographical Information System and the agency computer network cost center. This fund accounts for these computer and maintenance services on a cost reimbursement basis and through user fees.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for the proprietary funds include the cost of personnel and contractual services, supplies and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

**3. Measurement Focus and Basis of Accounting**

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements and fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

The governmental fund types (General Fund and Special Revenue Funds) use a current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual, i.e., when they become measurable and available. "Measurable" means the amount of the transactions can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, revenues are considered available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable.

The accrual basis of accounting and flow of economic resources measurement focus are used in all proprietary fund types. Under the accrual basis of accounting, revenues are recognized when earned, and expenses (including depreciation) are recorded when the liability is incurred.

The major sources of revenue are grants, membership dues, local contributed cash, and in-kind and contributed services as follows:

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

---

**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

a) Federal, State, and Local Grant Revenue

Grant revenue is recognized when program expenditures are incurred in accordance with program guidelines. Such revenue is subject to review by the funding agency and may result in disallowance in subsequent periods.

Unearned revenue arises when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Unearned revenue also arises when resources are received by NCTCOG, before it has a legal claim to them, as when grant money is received prior to the occurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met or when NCTCOG has a legal claim to the resources, the liability for the unearned revenue is removed from the balance sheet and revenue is recognized.

b) Member Government Dues

All member governments are required to pay dues to NCTCOG. Dues are determined annually and are recognized as revenues when assessed because they are measurable and are collectible within the current period.

Dues are reported in the General Fund and funds are transferred to the Special Revenue Fund as needed to meet matching requirements of the grants.

c) Local Contributed Cash

Contributions to grant programs from local governments and other participants are recognized as revenue when grant expenditures are incurred in the case of cost reimbursement grants, and when courses are completed in the case of Regional Police Academy tuition.

d) In-Kind and Contributed Services

Local contributions, which include contributed services provided by individuals, private organizations and local governments, are used to match federal and state administered funding on various grants. Contributed services are therefore recorded as revenue and expenditures in the individual grants. The amounts of such services are recorded in the accompanying financial statements at their estimated fair market values at date of service.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

**4. Leave Policies**

Employees eligible for leave include (1) full-time employees and (2) part-time employees that work a minimum of 20 hours per week.

Based on full time or part time accrual rates employees may accrue, during the first five years of employment, up to ten (10) days of vacation leave per year. During the second five years of employment, an employee accrues up to fifteen (15) days per year, and after ten years of employment, up to twenty (20) days per year. The maximum of unused vacation leave a full-time and eligible part-time employee may accumulate is the number of days, which the employee would

**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

accumulate in three (3) years at their current accrual rate. Upon termination of employment from the Council, an employee will be paid for unused vacation leave not to exceed the maximum amount normally accrued based on hire date. Specific information related to vacation accrual is available for review in the personnel manual. The liability for accumulated vacations (\$1,262,912 at September 30, 2013) for governmental fund types, which represents normal accumulations, has been recorded. The current portion of accrued vacation pay, which would be liquidated with expendable available resources, is not material.

The Council's sick leave policy permits the accumulation of fifteen (15) sick days per year up to a maximum of 90 days for full-time employees and seven and one-half (7.5) sick days per year up to a maximum of 45 days for eligible part-time employees. Employees are not paid for unused sick days upon termination of employment. Accordingly, sick pay is charged to expenditures when taken. No provision has been made in the financial statements for unused sick leave. The General Fund is typically used to liquidate the liability for governmental activities' compensated absences. Long-term accrued compensated absences are not expected to be liquidated with expendable available financial resources and are not reported in the governmental fund financial statements.

**5. Investments**

The Council invests in authorized investment pools and funds. Investments are carried at fair value. See Note B for details on investments.

**6. Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. The commitments (purchase orders, contracts, and other commitments for the expenditure of funds) are not treated as expenditures until a liability for payment is incurred, but are merely used to facilitate effective budget control and cash planning and management.

**7. State Administered Grants**

State Administered Grants are federal grant funds, appropriated state funds, or a combination of the two, which are allocated to State agencies, and then, passed through to local units of government.

**8. Transfers**

Transfers are the distribution of local cash resources to grant projects requiring a local cash match in accordance with the terms and conditions of the grant contract. Local funds are derived primarily from NCTCOG dues paid by member governments.

**9. Allocation of Employee Benefits and Indirect Costs**

NCTCOG Employee Benefits and Indirect Costs are allocated based upon actual expenditures to all grants in accordance with the Office of Management and Budget Circular A-87. NCTCOG employee benefits are allocated to grant projects as a percentage of NCTCOG direct labor costs. Indirect costs necessary to sustain overall operations are allocated as a percentage of total direct labor costs and employee benefits charged to grant projects. Contributions to Indirect Costs represent revenues that offset certain costs included in the Indirect Cost Pool.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

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**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

**10. Transactions Between Funds**

Interfund services are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as a reduction of expenditures/expenses in the fund reimbursed. All other interfund transactions, except interfund services and reimbursements, are recorded as transfers.

**11. Capital Assets**

Capital assets, which include equipment, furniture and leasehold improvements, are reported in the governmental activities column in the government-wide financial statements and in the fund financial statements for proprietary funds. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. See Note G for details on capital assets.

**12. Risk Management**

The NCTCOG participates in the Texas Municipal League Intergovernmental Risk Pool (TML-IRP) to provide workers' compensation coverage and general liability and property insurance. The Council, along with other participating entities, contributes annual amounts determined by TML-IRP management.

As claims arise they are submitted to and paid by TML-IRP. During 2013, the Council contributed \$92,758 to the fund for this insurance coverage. There were no significant reductions in insurance coverage from the prior year. Settlement amounts have not exceeded insurance coverage for the year ended September 30, 2013 or any of the three preceding years ending September 30<sup>th</sup>.

**13. Cash and Cash Equivalents**

Cash of all funds is pooled into a common bank account in order to maximize investment opportunities. The external investment pools satisfy the definition of cash equivalents, however, it is the Council's policy to treat these as investments rather than cash equivalents. NCTCOG elects to exclude investments with an original maturity of one year or less from the date of purchase from fair value reporting. These investments are reported at amortized cost.

**14. Nature and Purpose of Restrictions and Assignment of Fund Equity**

In the government-wide financial statements, net position are reported in three categories: net position invested in capital assets; restricted net position; and unrestricted net position. Net position invested in capital assets represent capital assets less accumulated depreciation. Restricted net position represent net position restricted by parties outside of the Council. All other net position are considered unrestricted.

In accordance with Governmental Accounting Standards Board Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, the NCTCOG classifies governmental fund balances as follows.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

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**NOTE A - GENERAL STATEMENT AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (continued)**

Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers (grantors) either through laws and regulations, constitutionally or through enabling legislation.

Committed fund balance – includes amounts that can be used only for the specific purposes determined by the Executive Board. Commitments may be changed or lifted only by the Executive Board.

Assigned fund balance – comprises amounts intended to be used by the Council for specific purposes and is authorized by the Executive Board or by the Executive Director or body to which the Executive Board delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed.

Unassigned fund balance – residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Unrestricted fund balance - total of committed fund balance, assigned fund balance, and unassigned fund balance.

In an effort to ensure the continuance of sound financial management of public resources, the Council's unrestricted fund balance will be maintained in the General Fund. This will provide the Council with sufficient funds to address emergencies, sudden loss of revenue or operating needs, and unexpected downturns without borrowing.

This policy establishes the amounts the Council will strive to maintain in its General Fund balance, the conditions under which fund balance may be spent, and the method by which fund balances will be restored. These amounts are expressed as goals, recognizing that fund balance levels can fluctuate from year to year in the normal course of operations for any government.

Minimum Unassigned/Unrestricted Fund Balance - It is the intent of the Council to limit use of unassigned/unrestricted fund balances to address unanticipated, non-recurring needs or known and planned future obligations. Fund balances shall not normally be applied to recurring annual operating expenditures. Unassigned fund balances may, however, be used to allow time for the Council to restructure its operations in a deliberate manner, but such use will only take place in the context of long-term financial planning.

The Council's unassigned/unrestricted fund balance in the general fund should represent no less than two months of operating expenditures. The Council considers a fund balance of less than two months of operating expenditures to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the targeted minimum level or has a deficiency, the Council will request increased local funding over the subsequent fiscal years.

It is the policy of the Council that expenditures for which more than one category of fund balance could be used, that the order of use is: Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance. A schedule of NCTCOG fund balances is provided in Note K.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 SEPTEMBER 30, 2013**

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**NOTE B - CASH AND INVESTMENTS**

GASB 40 requires the following disclosure for investments:

**1. Legal and Contractual Provisions Governing Deposits and Investments**

The Public Funds Act contains specific provisions in the areas of investment practices, management reports, and establishment of appropriate policies. Among other things it requires the NCTCOG to adopt, implement and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar weighted maturity, allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit. Statutes and the NCTCOG's investment policy authorized the NCTCOG to invest in the following investments as summarized in the table below:

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment In One Issuer</u>
US Treasury Securities	less than 2 years	100%	none
US Agencies and Instrumentalities	less than 2 years	85%	none
Certificates of Deposit	less than 2 years	100%	none
Repurchase Agreements	less than 120 days	20%	none
Money Market Mutual Funds	less than 2 years	50%	none
Local Government Investment Pools	less than 2 years	100%	none

The Act also requires the NCTCOG to have independent auditors perform test procedures related to investment practices as provided by the Act. The NCTCOG is in substantial compliance with the requirements of the Act and with local policies.

Cash and investments as of September 30, 2013 are classified in the accompanying financial statements as follows:

**Statement of net position:**

Primary Government	
Total cash and investments	<u>\$ 56,962,682</u>

Cash and investments as of September 30, 2013 consist of the following:

Deposits with financial institutions	\$ -
Cash on hand	650
Investments	<u>56,962,032</u>
Total cash and investments	<u>\$ 56,962,682</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

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**NOTE B - CASH AND INVESTMENTS (continued)**

**2. Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the NCTCOG manages its exposure to risk is to invest in local government investment pools because all invested funds are intended to cover expenditures that are expected to occur within the next twelve months.

As of September 30, 2013, NCTCOG had the following investments:

<u>Investment Type</u>	<u>Amount</u>	<u>Weighted Average Maturity(1)</u>
TexPool	\$ 24,347,070	60 days
Logic	438	55 days
TexStar	<u>32,614,524</u>	51 days
	<u><u>\$ 56,962,032</u></u>	

(1) Based on the final maturity dates of each floating rate instrument held in the portfolio.

As of September 30, 2013 NCTCOG did not invest in any securities which are highly sensitive to interest rate fluctuations.

**3. Disclosures Relating to Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the Public Funds Investment Act, NCTCOG's investment policy, or debt agreements, and the actual rating as of year-end for each investment type.

<u>Investment Type</u>	<u>Amount</u>	<u>Minimum Rating Required</u>	<u>Rating as of Year End</u>
Primary Government			
TexPool	\$ 24,347,070	A	AAAm
Logic	438	A	AAAm
TexStar	<u>32,614,524</u>	A	AAAm
Total Primary Government	<u><u>\$ 56,962,032</u></u>		

**4. Concentration of Credit Risk**

The investment policy of NCTCOG contains no limitation on the amount that can be invested in any one issuer. As of September 30, 2013 other than external investment pools, NCTCOG did not have 5% or more of its investments with any one issuer.

**NOTE B - CASH AND INVESTMENTS (continued)**

**5. Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Public Funds Investment Act and NCTCOG's investment policy do not contain legal policy requirements that would limit the exposure to custodial credit risk for deposits or investment other than the following provision for deposits: The Public Funds Investment Act requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least the bank balance less the FDIC insurance at all times. At September 30, 2013, the Council's deposits had a carrying amount of \$0 and a bank ledger balance of \$599,410. Pledged collateral of \$3,531,444 was available to cover the uninsured available balance, as well as \$250,000 in FDIC insurance.

**6. Investment in Local Government Investment Pools**

NCTCOG is a voluntary participant in various investment pools organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. The Public Funds Investment Act allows eligible entities of the State of Texas to jointly invest their funds in permitted investments. NCTCOG invests in the following investment pools:

**TexPool:** The Comptroller of Public Accounts (the "Comptroller") is the sole officer, director and shareholder of the Texas Treasury Safekeeping Trust Company (the "Trust Company") which is authorized to operate TexPool. Pursuant to the TexPool Participation Agreement, administrative and investment services to TexPool are Federated Investors, Inc. ("Federated"), under an agreement with the Comptroller, acting on behalf of the Trust Company. The Comptroller maintains oversight of the services provided to TexPool by Federated. In addition, the TexPool Advisory Board advises on TexPool's Investment Policy and approves any fee increases. As required by the Public Funds Investment Act, the Advisory Board is composed equally of participants in TexPool and other persons who do not have a business relationship with TexPool who are qualified to advise TexPool.

**TEXSTAR:** JPMorgan Fleming Asset Management (USA), Inc. and First Southwest Asset Management, Inc. serve as co-administrators for TEXSTAR under an agreement with the TEXSTAR board of directors. JPMorgan Fleming Asset Management (USA), Inc. provides investment services, and First Southwest Asset Management, Inc. provides participant services and marketing. Custodial, transfer agency, fund accounting and depository services are provided by JPMorgan Chase Bank and/or its subsidiary J.P. Morgan Investor Services Co. The primary objectives of TEXSTAR are, in order of priority, preservation and protection of principal, maintenance of sufficient liquidity to meet Participants' needs, diversification to avoid unreasonable or avoidable risks, and yield.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 SEPTEMBER 30, 2013**

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**NOTE B - CASH AND INVESTMENTS (continued)**

**LOGIC:** The Cooperative's governing body is a six-member Board of Directors (the "Board") comprised of employees, officers or elected officials of participant Government Entities or individuals who do not have a business relationship with the Cooperative and are qualified to advise it. A maximum of two advisory board members represent the Co-Administrators of the Cooperative. The Cooperative will invest only in authorized investments under the Public Funds Investment Act. Its general investment objectives are safety of principal, liquidity in accordance with the operating requirements of the Participants, and a competitive rate of return.

Each investment pool the NCTCOG participates and operates in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940 to the extent such rule is applicable to its operations. Accordingly, the investment pools use the amortized cost method permitted by SEC Rule 2a-7 to report net position and share prices since that amount approximates fair value. A Board of Directors comprised of local government officers, including participants of the investment pools, performs regulatory oversight in the external investment pools.

**NOTE C - FEDERAL AND STATE ADMINISTERED GRANT RECEIVABLES**

Federal and state administered grant receivables consist of receivables for reimbursement of expenditures under various programs and grants. All amounts are expected to be collected within the next year.

**NOTE D - CHANGES IN LONG-TERM LIABILITIES**

A summary of long-term liability transactions for the year ended September 30, 2013, is presented below. Due to the nature of the obligation for accrued vacation, annual requirements to amortize such obligations are not determinable and have not been presented. Compensated absences are liquidated by all governmental funds by allocating amounts based on labor hours charged to those funds.

	Balance September 30, 2012	Increases	Decreases	Balance September 30, 2013	Due Within One Year
Accrued vacation	\$ 1,191,094	\$ 165,131	\$ 93,313	\$ 1,262,912	\$ 121,506
Total	<u>\$ 1,191,094</u>	<u>\$ 165,131</u>	<u>\$ 93,313</u>	<u>\$ 1,262,912</u>	<u>\$ 121,506</u>

**NOTE E - DEFERRED COMPENSATION PLAN**

The Council offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The International City Management Association Retirement Corporation (ICMARC) administers the plan. The plan, available to all Council employees, permits them to defer a portion of their salary until future years. All amounts of compensation deferred, all property and rights purchased, and all income, property, or rights are (until paid or made available to the employee or other beneficiary) held in trust for the exclusive benefit of the participants and their beneficiaries. NCTCOG has no fiduciary responsibility for the plan and the amounts are not accessible by the Council or its creditors. Therefore, the plan assets are not reported in the financial statements.

The Council also contributes to a Section 457 deferred compensation plan for part-time employees. This plan is also administered by ICMARC. Part-time employees contributed \$20,685 during 2013. The Council contributed a matching \$15,627 as the employers match, 3.75% of gross salaries. Part-time employees are 100% vested in the plan from the first contribution.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 NOTES TO BASIC FINANCIAL STATEMENTS  
 SEPTEMBER 30, 2013**

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**NOTE F - TRANSACTIONS AND TRANSFERS**

Internal transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as a reduction of expenditures/expenses in the fund reimbursed. All other interfund transactions are recorded as transfers (See Note A).

The following is a summary of interfund transfers at September 30, 2013:

Transfers in/out other funds:

<u>Transfer In</u>	<u>Transfer Out</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Special Revenue	\$ 35,952	Recovery of Depreciation
General Fund	Special Revenue	32,207	Local Funded Projects
Special Revenue	General Fund	25,570	Local match dollars
Special Revenue	Special Revenue	1,146,094	State funded projects/local match
	Total	<u>\$ 1,239,823</u>	

Due to/from other funds:

	<u>Due From</u>	<u>Due To</u>
General Fund	\$ 5,164,011	\$ -
Special Revenue Fund	-	4,861,760
Enterprise Fund	-	445,618
Internal Service Fund	143,367	-
Total	<u>\$ 5,307,378</u>	<u>\$ 5,307,378</u>

The outstanding balances between funds result mainly from the time lag between dates that interfund goods and services are provided or reimbursable expenditures occur and/or payments between funds are made.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

**NOTE G - CAPITAL ASSETS**

**Governmental activities:**

A summary of changes in the governmental activities capital assets for the year ended September 30, 2013, follows:

	Balance at October 1, 2012	Increases	Decreases	Balance at September 30, 2013
<b>Governmental Activities</b>				
<b><u>General Capital Assets</u></b>				
Capital Assets being depreciated:				
Equipment	\$ 4,362,955	\$ 168,034	\$ (9,020)	\$ 4,521,969
Furniture	466,680	-	(82,093)	384,587
Leasehold Improvements	2,268,614	-	-	2,268,614
Total capital assets being depreciated	<u>7,098,249</u>	<u>168,034</u>	<u>(91,113)</u>	<u>7,175,170</u>
Accumulated depreciation				
Equipment	3,922,127	282,845	(9,020)	4,195,952
Furniture	466,680	-	(82,093)	384,587
Leasehold Improvements	1,593,475	103,675	-	1,697,150
Total accumulated depreciation	<u>5,982,282</u>	<u>386,520</u>	<u>(91,113)</u>	<u>6,277,689</u>
Total governmental funds capital assets, net	<u>1,115,967</u>	<u>(218,486)</u>	<u>-</u>	<u>897,481</u>
<b><u>Internal Service Fund Capital Assets</u></b>				
Capital assets being depreciated:				
Equipment	533,145	46,355	(29,906)	549,594
Furniture	1,005	-	-	1,005
Leasehold Improvements	14,671	-	-	14,671
Total capital assets being depreciated	<u>548,821</u>	<u>46,355</u>	<u>(29,906)</u>	<u>565,270</u>
Accumulated depreciation				
Equipment	524,331	7,432	(29,906)	501,857
Furniture	1,005	-	-	1,005
Leasehold Improvements	8,020	-	-	8,020
Total accumulated depreciation	<u>533,356</u>	<u>7,432</u>	<u>(29,906)</u>	<u>510,882</u>
Total internal service funds capital assets, net	<u>15,465</u>	<u>38,923</u>	<u>-</u>	<u>54,388</u>
Governmental activities capital assets, net	<u>\$ 1,131,432</u>	<u>\$ (179,563)</u>	<u>\$ -</u>	<u>\$ 951,869</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

**NOTE G - CAPITAL ASSETS (continued)**

	Balance at October 1, 2012	Increases	Decreases/ Transfers	Balance at September 30, 2013
Business Type Activities:				
<u>Capital assets being depreciated:</u>				
Equipment	\$ 7,361,554	\$ 21,982	\$ -	\$ 7,383,536
Total capital assets being depreciated	<u>7,361,554</u>	<u>21,982</u>	<u>-</u>	<u>7,383,536</u>
<u>Accumulated Depreciation:</u>				
Equipment	7,348,294	9,451	-	7,357,745
Total accumulated depreciation	<u>7,348,294</u>	<u>9,451</u>	<u>-</u>	<u>7,357,745</u>
Total Business-type activities capital assets, net	<u>\$ 13,260</u>	<u>\$ 12,531</u>	<u>\$ -</u>	<u>\$ 25,791</u>

Assets capitalized have an original cost of \$5,000 or more per unit and over three (3) years of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Equipment	3 years
Furniture	5 years
Leasehold Improvements	Length of remaining lease

Depreciation expense was charged as direct expense to programs of the primary government as follows:

Governmental Activities

Agency Administration	\$ 33,808
Agency Management	52
Community Services	54,069
Emergency Preparedness	13,006
Environment & Development	17,854
RIS Local Assistance	28,939
Transportation	197,376
Workforce Development	41,416
Internal Service Fund	<u>7,432</u>
Total Depreciation expense-governmental activities	<u>\$ 393,952</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

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**NOTE H - RETIREMENT PLAN**

ICMARC administers the Council's 401(a) retirement plan. It is a defined contribution retirement plan, which provides retirement benefits for all full-time permanent employees. The Council contributed an amount (\$2,239,810) during fiscal year 2013 equal to twelve percent (12%) of the permanent full-time employees' gross salaries. Full-time employees also contributed an amount of \$1,119,905 during 2013 equal to six percent (6%) of gross salaries. Total Council payroll for the year was \$19,298,896 including \$18,755,531 payroll covered by the plan. Employees become 40 percent (40%) vested in the Council's contributions after three full years of employment. An additional 15 percent (15%) is vested for each additional full year of employment. An employee becomes fully vested after seven years of employment. The Council's retirement plan was formed under the authority of the Council Executive Board and the Executive Board has the authority to amend/or terminate the retirement plan and/or contribution requirements at any time.

**NOTE I - COMMITMENTS**

The Council entered into non-cancellable operating leases primarily for office space and equipment. Rental expenditures under all NCTCOG operating lease agreements were \$3,928,118 for 2013.

Future minimum rental payments required under operating leases for NCTCOG and its subcontractors that have initial or remaining lease terms in excess of one year as of September 30, 2013, are as follows:

<u>Year Ending September 30</u>	
2014	\$ 3,779,655
2015	3,419,359
2016	3,028,648
2017	2,814,438
2018	2,737,667
Thereafter (2019-2024)	<u>12,137,844</u>
	<u>\$ 27,917,611</u>

**NOTE J - CONTINGENCIES**

For a majority of the expenditures in Workforce Development (WD) and Aging Programs, the Council contracts with other governments or local agencies to perform the specific services set forth in the grant agreements. The Council disburses grant funds to the agencies based on monthly expenditure and performance reports received from each agency.

WD and Aging program subcontractors are required to have an annual independent audit. The Council requires each agency to submit a copy of the audit reports. If such audits disclose expenditures not in accordance with terms of the grants, the grantor agency could disallow the costs and require reimbursement of the disallowed costs either from the Council or the delegate agency. The Council generally has the right of recovery from the subcontractors.

For the year ended September 30, 2013, agency costs of various amounts were disbursed for which the audits have not been received. Based on prior experience, management believes that the Council will not incur significant losses from possible grant disallowances.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO BASIC FINANCIAL STATEMENTS  
SEPTEMBER 30, 2013**

**NOTE J – CONTINGENCIES (continued)**

Additionally, grantor agencies reserve the right to perform certain audit work in addition to the work performed by the Council's independent auditors. Disallowed costs, if any, resulting from such additional work, would have to be absorbed by the Council. Management does not believe that the Council will incur any significant costs if such additional work should occur.

**NOTE K – FUND BALANCES**

In accordance with GASB 54 the NCTCOG classifies governmental fund balances as follows:

**DETAILED FUND BALANCE DISCLOSURE**

	General Fund	Major Special Revenue					TOTAL
	Fund	CJD	Local	TCEQ	TXWD	TXDOT	
<b>FUND BALANCES:</b>							
Non Spendable:							
Prepays	\$ 31,961	\$ -	\$ 98,930	\$ -	\$ -	\$ -	\$ 130,891
Inventory	35,512	-	-	-	-	-	35,512
Restricted:							
Grants	-	86,064	-	2,924	117,997	64,606	271,591
Local Transportation	-	-	5,129,542	-	-	-	5,129,542
Assigned	-	-	765,271	-	-	-	765,271
Unassigned	5,266,892	-	-	-	-	-	5,266,892
<b>TOTAL FUND BALANCES:</b>	<b>\$ 5,334,365</b>	<b>\$ 86,064</b>	<b>\$ 5,993,743</b>	<b>\$ 2,924</b>	<b>\$ 117,997</b>	<b>\$ 64,606</b>	<b>\$ 11,599,699</b>

**NOTE L – SUBSEQUENT EVENTS**

In preparing these financial statements, the Council has evaluated events and transactions for potential recognition or disclosure through February 19, 2014, the date the financial statements were available to be issued.

**REQUIRED  
SUPPLEMENTAL  
INFORMATION**

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
BUDGETARY COMPARISON  
GENERAL FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

	Budgeted Amounts		Budget Basis Actual	Variance with Final Budget (Negative)
	Original	Final		
<b>REVENUES</b>				
Member dues	\$ 658,354	\$ 658,354	\$ 657,054	\$ (1,300)
Local contributed cash	393,065	393,065	310,384	(82,681)
Interest income	10,000	10,000	10,660	660
Total revenues	<u>1,061,419</u>	<u>1,061,419</u>	<u>978,098</u>	<u>(83,321)</u>
<b>EXPENDITURES</b>				
Current:				
Agency administration	3,324,317	3,005,700	2,984,324	21,376
Agency management	733,620	709,620	570,149	139,471
Public affairs	178,714	178,714	156,938	21,776
RIS local assistance	368,393	428,393	423,075	5,318
Community services	370,565	370,565	230,146	140,419
Environmental & development	140,000	142,000	141,328	672
Transportation	65,000	75,000	73,590	1,410
Capital outlay	-	12,000	10,759	1,241
Total current expenditures	<u>5,180,609</u>	<u>4,921,992</u>	<u>4,590,309</u>	<u>331,683</u>
Indirect cost allocation	(3,845,573)	(3,845,573)	(3,799,890)	(45,683)
Contributions to indirect costs	<u>(273,617)</u>	<u>(15,000)</u>	<u>(17,882)</u>	<u>2,882</u>
Total expenditures	<u>1,061,419</u>	<u>1,061,419</u>	<u>772,537</u>	<u>288,882</u>
Excess (deficiencies) of revenues Over/(under) expenditures	-	-	205,561	205,561
<b>OTHER FINANCING SOURCES</b>				
Transfers in	-	-	68,159	68,159
Transfers out	-	-	(25,570)	(25,570)
Charge for use of assets	40,000	40,000	37,237	(2,763)
Indirect allocation to Special Revenue Fund	<u>(38,400)</u>	<u>(38,400)</u>	<u>(35,952)</u>	<u>2,448</u>
Total other financing sources	<u>1,600</u>	<u>1,600</u>	<u>43,874</u>	<u>42,274</u>
Net changes in fund balances	1,600	1,600	249,435	247,835
Fund balances - beginning	5,084,930	5,084,930	5,084,930	-
Fund balances - ending	<u>\$ 5,086,530</u>	<u>\$ 5,086,530</u>	<u>\$ 5,334,365</u>	<u>\$ 247,835</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 NOTES TO REQUIRED SUPPLEMENTAL INFORMATION  
 SEPTEMBER 30, 2013**

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**NOTE A: FINANCIAL STATEMENT PRESENTATION - BUDGET BASIS**

It is NCTCOG's policy to prepare the annual budget on a basis, which includes an equipment usage charge in the General Fund. Accordingly, the Budgetary Comparison Schedule - General Fund is prepared on the basis utilized in preparing the budget, which includes this equipment usage charge. However, the Statement of Revenue, Expenditures, and Changes in Fund Balance - Governmental Fund, prepared in accordance with accounting principles generally accepted in the United States (GAAP), does not include this equipment usage charge.

The effect of this difference on the Budgetary Comparison Schedule - General Fund is an increase in reported expenditures offset by an adjustment to other sources (uses) in the amounts of the current year equipment usage charge. After this adjustment is made through the transfers in (out), the net changes in budget basis versus GAAP basis are the same.

<u>General Fund</u>	
Total Net Expenditures (GAAP Basis)	\$ 771,252
Plus Charge for use of assets	37,237
Less: Use of assets recovered through indirect cost allocated to Special Revenue Fund	(35,952)
Total Expenditures (Budget Basis)	\$ 772,537
Total Other Sources (GAAP Basis)	\$ 42,589
Plus Charge for use of assets	37,237
Less: Use of assets recovered through indirect cost allocated to Special Revenue Fund	(35,952)
Total Other Sources (Budget Basis)	\$ 43,874

**NOTE B: BUDGETARY CONTROLS**

NCTCOG follows these procedures in establishing the General Fund budgetary data reflected in the basic financial statements:

- a) Prior to October 1, the Executive Director submits to the Executive Board a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them.
- b) Prior to October 1, the Executive Board formally approves the budget document following a public hearing.
- c) The approved annual budget is used as a control device for the General Fund. The individual grant contracts are used as the control device within the Special Revenue Funds.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO REQUIRED SUPPLEMENTAL INFORMATION  
SEPTEMBER 30, 2013**

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- d) The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles (GAAP) except that depreciation and the increase in NCTCOG's liability for accrued vacation is included as expenditures. Budgetary comparisons presented for the General Fund in this report are on this non-GAAP budgetary basis.
- e) Appropriations for the General Fund lapse at the end of the fiscal year.
- f) Expenditures cannot legally exceed appropriations at the fund level. Expenditures are monitored by the Department of Administration. When expenditures are required for functions that have not been budgeted, authorization to incur the expenditures is requested from NCTCOG's Executive Board by resolution during its regular monthly meetings.
- g) The Executive Director is authorized to transfer budgeted amounts between programs; however, NCTCOG's Executive Board would approve any revisions, which would increase total expenditures.

**OTHER  
SUPPLEMENTAL  
INFORMATION**

Other supplementary information includes financial schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such schedules include:

- Combining Schedules- Federal, State and Locally Administered Grant Funds
- Schedule of Indirect Costs (Budget Basis)
- Schedule of Employee Benefits- All Funds
- Texas Local Government Code Chapter 391 Indirect Cost Limitations Test
- Capital Assets:
  - By Source
  - By Function and Activity
  - Changes by Function and Activity

Additional support for specific grants within the Special Revenue governmental fund can be found in the supplemental booklet available upon request.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FEDERAL, STATE AND LOCALLY ADMINISTERED GRANTS  
YEAR ENDED SEPTEMBER 30, 2013**

	<u>Federal Funds Total</u>	<u>State and Locally Administered Total</u>	<u>Combined Total</u>
<b>REVENUES</b>			
Federal grants	\$ 20,631,697	\$ -	\$ 20,631,697
State administered grants	-	105,208,041	105,208,041
Local contributions	165,609	12,488,488	12,654,097
In-Kind	3,097,745	10,027,663	13,125,408
Program income	-	387,546	387,546
Interest income	-	51,387	51,387
<b>TOTAL REVENUES</b>	<u>23,895,051</u>	<u>128,163,125</u>	<u>152,058,176</u>
<b>EXPENDITURES</b>			
Current:			
Agency administration	212,595	2,667,193	2,879,788
Agency management	-	377	377
Community services	234	25,092,824	25,093,058
Emergency preparedness	-	1,549,436	1,549,436
Environment & development	117,736	3,221,595	3,339,331
Research & information services	890	2,885,514	2,886,404
Transportation	20,861,977	35,990,571	56,852,548
Workforce development	2,860,663	56,669,526	59,530,189
Capital Outlay	-	157,275	157,275
<b>TOTAL EXPENDITURES</b>	<u>24,054,095</u>	<u>128,234,311</u>	<u>152,288,406</u>
<b>DEFICIENCIES OF REVENUES UNDER EXPENDITURES</b>	<u>(159,044)</u>	<u>(71,186)</u>	<u>(230,230)</u>
<b>OTHER FINANCING SOURCES</b>			
Transfers In	160,744	1,010,920	1,171,664
Transfers Out	(1,700)	(1,212,553)	(1,214,253)
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>159,044</u>	<u>(201,633)</u>	<u>(42,589)</u>
<b>DEFICIENCIES OF REVENUES AND OTHER FINANCING SOURCES UNDER EXPENDITURES AND OTHER FINANCING USES</b>	-	(272,819)	(272,819)
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<u>-</u>	<u>6,538,153</u>	<u>6,538,153</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ -</u>	<u>\$ 6,265,334</u>	<u>\$ 6,265,334</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
 FEDERAL GRANTS  
 YEAR ENDED SEPTEMBER 30, 2013**

	Federal Funds								TOTAL
	DOE	EPA	FTA	FEMA	FAA	HUD	DOL	DOJ	
<b>REVENUES</b>									
Federal grants	\$1,317,092	\$ 652,529	\$15,239,127	\$ 113,089	\$148,052	\$273,240	\$2,888,115	\$ 453	\$20,631,697
State administered grants	-	-	-	-	-	-	-	-	-
Local contributions	-	-	165,609	-	-	-	-	-	165,609
In-Kind	519,409	625,421	1,952,915	-	-	-	-	-	3,097,745
<b>TOTAL REVENUES</b>	<b>1,836,501</b>	<b>1,277,950</b>	<b>17,357,651</b>	<b>113,089</b>	<b>148,052</b>	<b>273,240</b>	<b>2,888,115</b>	<b>453</b>	<b>23,895,051</b>
<b>EXPENDITURES</b>									
Current:									
Agency administration	7,099	15,598	143,398	1,085	7,839	11,176	26,181	219	212,595
Community services	-	-	-	-	-	-	-	234	234
Emergency preparedness	-	-	-	-	-	-	-	-	-
Environment & development	-	-	-	117,736	-	-	-	-	117,736
Research & information services	-	-	-	-	64	-	826	-	890
Transportation	1,847,867	1,262,314	17,265,480	-	147,796	338,520	-	-	20,861,977
Workforce development	-	-	-	-	-	-	2,860,663	-	2,860,663
Capital Outlay	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,854,966</b>	<b>1,277,912</b>	<b>17,408,878</b>	<b>118,821</b>	<b>155,699</b>	<b>349,696</b>	<b>2,887,670</b>	<b>453</b>	<b>24,054,095</b>
<b>EXCESS/(DEFICIENCIES) OF REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(18,465)</b>	<b>38</b>	<b>(51,227)</b>	<b>(5,732)</b>	<b>(7,647)</b>	<b>(76,456)</b>	<b>445</b>	<b>-</b>	<b>(159,044)</b>
<b>OTHER FINANCING SOURCES</b>									
Transfers in	18,649	-	51,798	5,816	7,846	76,635	-	-	160,744
Transfers out	(184)	(38)	(571)	(84)	(199)	(179)	(445)	-	(1,700)
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>18,465</b>	<b>(38)</b>	<b>51,227</b>	<b>5,732</b>	<b>7,647</b>	<b>76,456</b>	<b>(445)</b>	<b>-</b>	<b>159,044</b>
<b>EXCESS/DEFICIENCIES OF REVENUES AND OTHER FINANCING SOURCES OVER/(UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
STATE AND LOCALLY ADMINISTERED FUNDS  
YEAR ENDED SEPTEMBER 30, 2013**

	State and Locally Administered Funds				
	CJD	CSEC	LOCAL		TDA
			Transportation	Other	
<b>REVENUES</b>					
Federal grants	\$ -	\$ -	\$ -	\$ -	\$ -
State administered grants	803,869	10,837,001	-	-	14,538
Local contributions	263,226	-	6,855,522	4,948,040	-
In-Kind	-	-	628,318	-	-
Program income	-	-	-	-	-
Interest income	-	562	30,713	-	-
<b>TOTAL REVENUES</b>	<b>1,067,095</b>	<b>10,837,563</b>	<b>7,514,553</b>	<b>4,948,040</b>	<b>14,538</b>
<b>EXPENDITURES</b>					
Current:					
Agency administration	27,530	59,734	23,234	1,142,298	384
Agency management	-	377	-	-	-
Community services	969,873	10,675,151	-	43,968	-
Emergency preparedness	-	-	-	541,815	-
Environment & development	-	-	-	1,230,018	14,136
Research & information services	863	143	1,005	1,096,936	-
Transportation	1,555	4,092	7,584,092	5,758	-
Workforce development	-	-	-	33	-
Capital Outlay	-	95,896	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>999,821</b>	<b>10,835,393</b>	<b>7,608,331</b>	<b>4,060,826</b>	<b>14,520</b>
<b>EXCESS/(DEFICIENCIES) OF REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>67,274</b>	<b>2,170</b>	<b>(93,778)</b>	<b>887,214</b>	<b>18</b>
<b>OTHER FINANCING SOURCES</b>					
Transfers in	-	-	19,813	160	-
Transfers out	(771)	(2,170)	(834,914)	(329,661)	(18)
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(771)</b>	<b>(2,170)</b>	<b>(815,101)</b>	<b>(329,501)</b>	<b>(18)</b>
<b>EXCESS/DEFICIENCIES OF REVENUES AND OTHER FINANCING SOURCES OVER/(UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>66,503</b>	<b>-</b>	<b>(908,879)</b>	<b>557,713</b>	<b>-</b>
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b>19,561</b>	<b>-</b>	<b>6,038,421</b>	<b>306,488</b>	<b>-</b>
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 86,064</b>	<b>\$ -</b>	<b>\$ 5,129,542</b>	<b>\$ 864,201</b>	<b>\$ -</b>

**State and Locally Administered Funds**

TCEQ		DADS	TDPS	TWC	TVC	TXDOT	TXWD	Total
Transportation	Other							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4,830,999	1,995,650	6,756,128	1,318,297	56,183,501	127,157	22,340,901	-	105,208,041
-	-	-	-	-	-	421,700	-	12,488,488
-	-	5,894,840	51,224	2,538,597	-	914,684	-	10,027,663
79,421	-	306,830	-	-	-	1,295	-	387,546
4,499	1,193	-	-	-	-	14,420	-	51,387
<u>4,914,919</u>	<u>1,996,843</u>	<u>12,957,798</u>	<u>1,369,521</u>	<u>58,722,098</u>	<u>127,157</u>	<u>23,693,000</u>	<u>-</u>	<u>128,163,125</u>
27,917	22,083	147,896	87,704	624,125	8,644	495,644	-	2,667,193
-	-	-	-	-	-	-	-	377
-	-	12,926,205	429,570	-	-	48,057	-	25,092,824
-	-	-	1,007,621	-	-	-	-	1,549,436
-	1,977,088	-	-	353	-	-	-	3,221,595
11,582	(13)	205	12,045	1,480,159	-	282,589	-	2,885,514
4,875,192	(968)	5,152	591	-	-	23,515,107	-	35,990,571
-	-	-	-	56,550,993	118,500	-	-	56,669,526
-	-	-	-	61,379	-	-	-	157,275
<u>4,914,691</u>	<u>1,998,190</u>	<u>13,079,458</u>	<u>1,537,531</u>	<u>58,717,009</u>	<u>127,144</u>	<u>24,341,397</u>	<u>-</u>	<u>128,234,311</u>
228	(1,347)	(121,660)	(168,010)	5,089	13	(648,397)	-	(71,186)
-	240	124,057	168,955	-	-	697,695	-	1,010,920
-	(1,763)	(2,397)	(945)	(5,089)	(13)	(34,812)	-	(1,212,553)
-	(1,523)	121,660	168,010	(5,089)	(13)	662,883	-	(201,633)
228	(2,870)	-	-	-	-	14,486	-	(272,819)
255	5,311	-	-	-	-	50,120	117,997	6,538,153
<u>\$ 483</u>	<u>\$ 2,441</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 64,606</u>	<u>\$ 117,997</u>	<u>\$ 6,265,334</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF INDIRECT COSTS (BUDGET BASIS)  
GENERAL FUND  
YEAR ENDED SEPTEMBER 30, 2013**

	<u>Actual</u>	<u>Budget</u>
Salaries	\$ 1,558,631	\$ 1,645,981
Benefits	<u>645,620</u>	<u>697,894</u>
Indirect personnel	2,204,251	2,343,875
Legal	13,730	20,000
Audit	91,000	91,000
Contract services	432,199	316,692
Travel	16,155	17,300
Equipment use fee	37,237	40,000
Consumable supplies	48,635	122,900
Insurance & bonding	31,576	36,200
Rent	411,824	450,951
Printing & publications	37,750	30,400
Equipment rental	8,816	-
Advertising	4,080	4,000
Maintenance & repairs	119,249	102,000
Employee recruitment	6,911	2,600
Communications	12,839	17,800
Postage	8,870	10,400
Subscriptions & dues	111,626	161,200
Other	<u>221,024</u>	<u>93,255</u>
 TOTAL	 3,817,772	 3,860,573
 Less: Contributions to Indirect costs	 <u>(17,882)</u>	 <u>(15,000)</u>
 NET INDIRECT COSTS	 <u>\$ 3,799,890</u>	 <u>\$ 3,845,573</u>

Indirect costs rate computations:

Net indirect costs	\$ <u>3,799,890</u>	\$ <u>3,845,573</u>
Direct salaries & benefits - all funds	\$ 21,610,945 = 17.58%	\$ 21,726,865 = 17.70%

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EMPLOYEE BENEFITS ALL FUNDS  
YEAR ENDED SEPTEMBER 30, 2013**

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<b>Full Time Benefits Programs</b>	<u><b>Actual</b></u>	<u><b>Projected</b></u>
Medicare insurance	\$ 256,621	\$ 269,494
Medical insurance	2,105,267	2,017,609
Worker's compensation	56,357	51,571
Flexible benefit plan	7,459	7,147
Life & disability insurance	136,973	131,873
Other benefits	42,712	112,000
Unemployment insurance	5,387	22,378
Retirement	2,035,709	1,935,299
Vacation	964,937	952,711
Sick leave	547,096	512,371
Holiday leave	729,210	711,626
Other leave	<u>33,751</u>	<u>48,753</u>
<b>TOTAL</b>	<u><u>\$ 6,921,479</u></u>	<u><u>\$ 6,772,832</u></u>

Employee benefits rate computations:

Total full-time benefits	<u>\$ 6,921,479</u>	<u>\$ 6,772,832</u>
Total regular salaries	\$ 16,510,632 = 41.92%	\$ 16,360,364 = 41.40%

Total personnel costs recap:

Salaries	\$ 16,510,632	\$ 16,360,364
Benefits	<u>6,921,479</u>	<u>6,772,832</u>
<b>Personnel - NCTCOG</b>	<u><u>\$ 23,432,111</u></u>	<u><u>\$ 23,133,196</u></u>

**TEXAS LOCAL GOVERNMENT CODE CHAPTER 391 INDIRECT COST LIMITATIONS TEST  
 FISCAL YEAR 2013 ACTUAL  
 OCTOBER 1, 2012 - SEPTEMBER 30, 2013**

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<b>Total Indirect Costs</b>	<b>\$ 3,799,890</b>		
<b>Expenditures:</b>			
General Fund	4,589,024		
Special Revenue Fund	152,288,406		
Proprietary Fund	4,277,938		
Enterprise Fund	1,868,172		
Interdepartmental Transfers for Direct Charges and Indirect Costs	<u>(8,295,928)</u>		
<b>Total Expenditures</b>	154,727,612	=	<b>2.5%</b>
<b>Less:</b>			
Pass-Through Funds <sup>(1)</sup>	(49,614,573)		
In-Kind Expenditures	(13,175,348)		
Contract Services	(37,993,383)		
Capital Expenditures	<u>(168,034)</u>		
<b>Adjusted Expenditures</b>	53,776,274	=	<b>7.1%</b>

<sup>(1)</sup> Includes Subgrants & Subcontracts

**Texas Statutes §391.0115 (e).** “A commission may not spend an amount more than 15 percent of the commission's total expenditures on the commission's indirect costs. For the purposes of this subsection, the commission's capital expenditures and any subcontracts, pass-throughs, or subgrants may not be considered in determining the commission's total direct costs. In this subsection, "pass-through funds" means funds, including subgrants or subcontracts, that are received by a commission from the federal or state government or other grantor for which the commission serves merely as a cash conduit and has no administrative or financial involvement in the program, such as contractor selection, contract provisions, contract methodology payment, or contractor oversight and monitoring.”

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF CAPITAL ASSETS BY SOURCE  
AS OF SEPTEMBER 30, 2013**

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	<u>Totals</u>
<b>CAPITAL ASSETS</b>	
Equipment	\$ 12,455,099
Furniture	385,592
Leasehold Improvements	<u>2,283,285</u>
Total Capital Assets	<u>\$ 15,123,976</u>
 <b>SOURCES</b>	
NCTCOG	
Equipment	\$ 10,001,634
Furniture	89,692
Leasehold Improvements	<u>619,603</u>
	10,710,929
GRANT FUNDED	
Equipment	2,453,465
Furniture	295,900
Leasehold Improvements	<u>1,663,682</u>
	4,413,047
Less: Internal Service Fund Assets	565,270
Less: Enterprise Fund	<u>7,383,536</u>
Total General Capital Assets	<u>\$ 7,175,170</u>

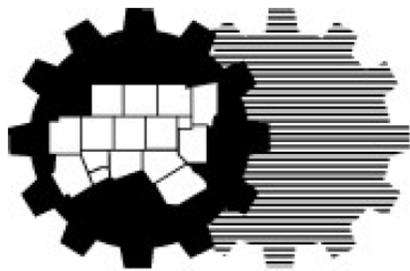
**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF CAPITAL ASSETS BY FUNCTION AND ACTIVITY  
AS OF SEPTEMBER 30, 2013**

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	<u>Totals</u>
<b>CAPITAL ASSETS</b>	
Local Assistance	\$ 1,298,343
Transportation Planning-TxDOT	731,705
Regional Information Services	1,286,210
Environmental Resources	99,054
Emergency Preparedness	240,834
Workforce Development	3,291,296
Community Services	792,998
Enterprise Fund	<u>7,383,536</u>
 Total Capital Assets	 15,123,976
 Less: Internal Service Fund	 565,270
Less: Enterprise Fund	<u>7,383,536</u>
 Total General Capital Assets	 \$ <u><u>7,175,170</u></u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF CHANGES IN CAPITAL ASSETS BY FUNCTION AND ACTIVITY  
AS OF SEPTEMBER 30, 2013**

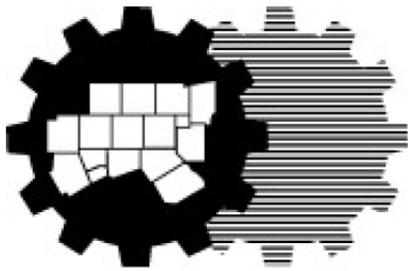
	<u>2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>2013</u>
<b>CAPITAL ASSETS</b>				
Local assistance	\$ 1,284,610	\$ 57,114	\$ 43,381	\$ 1,298,343
Transportation planning-TxDOT	731,705	-	-	731,705
Regional information services	1,301,023	-	14,813	1,286,210
Environmental resources	99,054	-	-	99,054
Emergency preparedness	241,709	-	875	240,834
Workforce development	3,291,867	61,379	61,950	3,291,296
Community services	697,102	95,896	-	792,998
Enterprise fund	<u>7,361,554</u>	<u>21,982</u>	<u>-</u>	<u>7,383,536</u>
 Total capital assets	 15,008,624	 236,371	 121,019	 15,123,976
 Less: Internal service fund	 548,821	 46,355	 29,906	 565,270
Less: Enterprise fund	<u>7,361,554</u>	<u>21,982</u>	<u>-</u>	<u>7,383,536</u>
 Total General Capital Assets	 <u>\$ 7,098,249</u>	 <u>\$ 168,034</u>	 <u>\$ 91,113</u>	 <u>\$ 7,175,170</u>



**North Central Texas  
Council of Governments**



**Statistical  
Section**



**North Central Texas  
Council of Governments**

## STATISTICAL SECTION

This part of the North Central Texas Council of Governments' comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, notes disclosures, and required supplementary information says about the Council's overall financial health. This information has not been audited by the independent auditor.

<b><u>Contents</u></b>	<b><u>Table #s</u></b>
<b>Financial Trends</b> These tables contain trend information to help the reader understand how the Council's financial performance and well-being have changed over time.	<b>1, 2, 3 &amp; 4</b>
<b>Revenue Capacity</b> These tables are to contain information to help the reader assess the Council's most significant local revenue sources.	<b>5</b>
<b>Debt Capacity</b> These tables are to present information to help the reader assess the affordability of the Council's current levels of outstanding debt.	<b>6</b>
<b>Economic and Demographic Information</b> These tables offer economic and demographic indicators to help the reader understand the environment within which the Council's financial activities take place.	<b>7 &amp; 8</b>
<b>Operating Information</b> These tables contain service and infrastructure data to help the reader understand how the information in the Council's financial report relates to the services the Council provides.	<b>9 &amp; 10</b>

**Source:** Unless otherwise noted, the information in these tables is derived from the comprehensive annual financial reports for the relevant year. The Council implemented GASB Statement 34 in fiscal year 2003: tables presenting government-wide information include information beginning in that year.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NET POSITION BY COMPONENT  
LAST TEN FISCAL YEARS  
(ACCRUAL BASIS OF ACCOUNTING)  
(UNAUDITED)**

	<b>Fiscal Year</b>		
	<u>2013</u>	<u>2012</u>	<u>2011</u>
Governmental activities			
Net investment in capital assets	\$ 951,869	\$ 1,131,432	\$ 1,368,144
Restricted	5,401,133	6,231,665	14,061,433
Unrestricted	5,226,610	4,312,103	4,122,881
Total governmental activities net position	<u>\$ 11,579,612</u>	<u>\$ 11,675,200</u>	<u>\$ 19,552,458</u>
Business-type activities			
Net investment in capital assets	\$ 25,791	\$ 13,260	\$ 22,100
Unrestricted	20,801	67,769	55,656
Total business-type activities net position	<u>\$ 46,592</u>	<u>\$ 81,029</u>	<u>\$ 77,756</u>
Primary government			
Net investment in capital assets	\$ 977,660	\$ 1,144,692	\$ 1,390,244
Restricted	5,401,133	6,231,665	14,061,433
Unrestricted	5,247,411	4,379,872	4,178,537
Total primary governmental net position	<u>\$ 11,626,204</u>	<u>\$ 11,756,229</u>	<u>\$ 19,630,214</u>

**Source:** Comprehensive Annual Financial Report

**Note:** Accrual-basis financial information for the NCTCOG as a whole is only available back to 2003, the year GASB Statement 34 was implemented.

TABLE 1

Fiscal Year						
2010	2009	2008	2007	2006	2005	2004
\$ 1,161,862	\$ 1,497,753	\$ 1,255,488	\$ 484,470	\$ 498,220	\$ 546,788	\$ 778,657
27,942,962	38,909,613	53,519,795	40,565,985	202,931	144,383	127,788
3,816,701	3,646,310	3,776,966	3,254,971	2,900,375	2,729,099	2,418,801
<u>\$ 32,921,525</u>	<u>\$ 44,053,676</u>	<u>\$ 58,552,249</u>	<u>\$ 44,305,426</u>	<u>\$ 3,601,526</u>	<u>\$ 3,420,270</u>	<u>\$ 3,325,246</u>
\$ -	\$ -	\$ 1,217,307	\$ 3,759,091	\$ 6,527,148	\$ -	\$ -
90,141	67,345	128,515	(94,171)	108,308	-	-
<u>\$ 90,141</u>	<u>\$ 67,345</u>	<u>\$ 1,345,822</u>	<u>\$ 3,664,920</u>	<u>\$ 6,635,456</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 1,161,862	\$ 1,497,753	\$ 2,472,795	\$ 4,243,561	\$ 7,025,368	\$ 546,788	\$ 778,657
27,942,962	38,909,613	53,519,795	40,565,985	202,931	144,383	127,788
3,906,842	3,713,655	3,905,481	3,160,800	3,008,683	2,729,099	2,418,801
<u>\$ 33,011,666</u>	<u>\$ 44,121,021</u>	<u>\$ 59,898,071</u>	<u>\$ 47,970,346</u>	<u>\$ 10,236,982</u>	<u>\$ 3,420,270</u>	<u>\$ 3,325,246</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
CHANGE IN NET POSITION, LAST TEN FISCAL YEARS  
(ACCRUAL BASIS OF ACCOUNTING)  
(UNAUDITED)**

	Fiscal Year			
	2013	2012	2011	2010
<b>Expenses</b>				
Governmental activities:				
Agency administration	\$ 5,463,174	\$ 5,276,175	\$ 5,201,324	\$ 5,227,937
Agency management	706,873	759,547	848,942	776,145
Community services	24,883,533	18,522,455	22,909,179	20,488,403
Emergency preparedness	1,426,129	2,062,309	3,539,299	2,781,337
Environment and development	3,310,704	2,074,557	4,587,918	4,614,671
RIS local assistance	3,040,498	2,637,422	3,446,598	2,487,667
Transportation	55,148,280	56,170,198	76,151,018	75,614,317
Workforce development	59,152,671	55,962,878	58,952,928	59,043,491
Total governmental activities expenses	<u>153,131,862</u>	<u>143,465,541</u>	<u>175,637,206</u>	<u>171,033,968</u>
Business-type activities:				
Shared service center	1,868,172	1,936,213	1,947,896	1,987,466
Total business-type activities expenses	<u>1,868,172</u>	<u>1,936,213</u>	<u>1,947,896</u>	<u>1,987,466</u>
Total primary government expenses	<u>\$ 155,000,034</u>	<u>\$ 145,401,754</u>	<u>\$ 177,585,102</u>	<u>\$ 173,021,434</u>
<b>Program Revenues</b>				
Governmental activities:				
Operating grants:				
Agency administration	\$ -	\$ 120,965	\$ 238,845	\$ 123,814
Community services	18,843,748	13,050,047	17,129,937	15,802,837
Emergency preparedness	872,066	1,658,836	3,378,498	3,087,356
Environment and development	2,123,277	1,003,473	3,799,786	1,795,328
RIS local assistance	-	-	37,938	158,382
Transportation	44,801,874	37,113,912	48,336,809	56,793,123
Workforce development	59,198,773	55,814,882	59,195,722	58,439,547
Local grants and contributions	26,477,435	26,132,659	26,264,855	22,639,979
Total governmental activities program revenues	<u>152,317,173</u>	<u>134,894,774</u>	<u>158,382,390</u>	<u>158,840,366</u>
Business-type activities:				
Charges for services:				
Shared services	1,833,735	1,939,496	1,939,738	2,010,262
Total business-type activities program revenues	<u>1,833,735</u>	<u>1,939,496</u>	<u>1,939,738</u>	<u>2,010,262</u>
Total primary government program revenues	<u>\$ 154,150,908</u>	<u>\$ 136,834,270</u>	<u>\$ 160,322,128</u>	<u>\$ 160,850,628</u>
<b>Net (Expenses) Revenue</b>				
Governmental activities	\$ (814,689)	\$ (8,570,767)	\$ (14,254,816)	\$ (12,193,602)
Business-type activities	(34,437)	3,283	(8,158)	22,796
Total primary government net expenses	<u>\$ (849,126)</u>	<u>\$ (8,567,484)</u>	<u>\$ (14,262,974)</u>	<u>\$ (12,170,806)</u>
<b>General Revenues and Other Changes in Net Position</b>				
Governmental activities:				
Membership dues	\$ 657,054	\$ 651,539	\$ 663,091	\$ 654,835
Interest on investments	62,047	41,970	218,421	406,616
Transfers in (out)	-	-	4,237	-
Total governmental activities	<u>719,101</u>	<u>693,509</u>	<u>885,749</u>	<u>1,061,451</u>
Business-type activities:				
Transfers in (out)	-	-	(4,237)	-
Total business-type activities	<u>-</u>	<u>-</u>	<u>(4,237)</u>	<u>-</u>
Total primary government	<u>\$ 719,101</u>	<u>\$ 693,509</u>	<u>\$ 881,512</u>	<u>\$ 1,061,451</u>
<b>Change in Net Position</b>				
Governmental activities	\$ (95,588)	\$ (7,877,258)	\$ (13,369,067)	\$ (11,132,151)
Business-type activities	(34,437)	3,283	(12,395)	22,796
Total primary government	<u>\$ (130,025)</u>	<u>\$ (7,873,975)</u>	<u>\$ (13,381,462)</u>	<u>\$ (11,109,355)</u>

**Source:** Comprehensive Annual Financial Report

**Note:** Accrual-basis financial information for the NCTCOG as a whole is only available back to 2003, the year GASB Statement 34 was implemented.

The Governmental activities revenues have been restated for the years presented to reflect revenues generated from operating grants as opposed to local grants and contributions.

**TABLE 2**

		Fiscal Year					
		2009	2008	2007	2006	2005	2004
\$	5,269,854	\$ 5,355,259	\$ 4,802,438	\$ 3,655,700	\$ 2,909,373	\$ 2,861,274	
	853,457	571,395	558,360	610,618	947,451	497,792	
	22,490,067	19,668,658	14,732,789	15,019,016	13,912,338	12,957,865	
	2,435,347	4,461,768	6,766,770	1,129,860	1,090,853	643,622	
	5,709,613	4,343,873	5,520,315	2,960,701	5,607,103	2,819,256	
	3,486,236	2,979,893	2,227,484	2,279,069	2,987,476	2,368,924	
	63,238,757	59,886,873	47,265,285	14,443,094	12,346,155	11,292,631	
	53,269,187	48,193,206	49,917,806	44,205,070	43,430,365	37,823,520	
	<u>156,752,518</u>	<u>145,460,925</u>	<u>131,791,247</u>	<u>84,303,128</u>	<u>83,231,114</u>	<u>71,264,884</u>	
	2,861,816	4,023,843	4,484,126	2,094,538	114,631	-	
	<u>2,861,816</u>	<u>4,023,843</u>	<u>4,484,126</u>	<u>2,094,538</u>	<u>114,631</u>	<u>-</u>	
\$	<u>159,614,334</u>	<u>\$ 149,484,768</u>	<u>\$ 136,275,373</u>	<u>\$ 86,397,666</u>	<u>\$ 83,345,745</u>	<u>\$ 71,264,884</u>	
\$	100,626	\$ 78,732	\$ 829,212	\$ 770,046	\$ 133,036	\$ 65,024	
	17,634,359	14,759,657	10,043,056	10,341,041	9,827,308	8,816,107	
	2,262,037	4,547,830	6,846,840	1,140,891	1,157,462	737,276	
	4,353,732	1,943,294	2,430,434	1,920,421	3,942,280	1,615,441	
	200,903	159,905	1,115,696	1,405,433	13,906	10,896	
	42,882,386	46,223,986	29,793,889	13,173,525	13,040,326	11,838,046	
	51,946,951	50,814,449	51,347,719	45,422,270	44,466,690	38,717,710	
	21,644,684	38,238,325	66,241,118	9,393,181	9,871,427	8,633,446	
	<u>141,025,678</u>	<u>156,766,178</u>	<u>168,647,964</u>	<u>83,566,808</u>	<u>82,452,435</u>	<u>70,433,946</u>	
	1,583,339	1,704,745	1,513,590	8,729,994	114,631	-	
	<u>1,583,339</u>	<u>1,704,745</u>	<u>1,513,590</u>	<u>8,729,994</u>	<u>114,631</u>	<u>-</u>	
\$	<u>142,609,017</u>	<u>\$ 158,470,923</u>	<u>\$ 170,161,554</u>	<u>\$ 92,296,802</u>	<u>\$ 82,567,066</u>	<u>\$ 70,433,946</u>	
\$	(15,726,840)	\$ 11,305,253	\$ 36,856,717	\$ (736,320)	\$ (778,679)	\$ (830,938)	
	(1,278,477)	(2,319,098)	(2,970,536)	6,635,456	-	-	
\$	<u>(17,005,317)</u>	<u>\$ 8,986,155</u>	<u>\$ 33,886,181</u>	<u>\$ 5,899,136</u>	<u>\$ (778,679)</u>	<u>\$ (830,938)</u>	
\$	645,519	\$ 632,215	\$ 617,503	\$ 595,578	\$ 579,019	\$ 567,314	
	582,748	2,308,855	3,230,180	321,998	294,684	108,604	
	-	-	-	-	-	-	
	<u>1,228,267</u>	<u>2,941,070</u>	<u>3,847,683</u>	<u>917,576</u>	<u>873,703</u>	<u>675,918</u>	
	-	-	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
\$	<u>1,228,267</u>	<u>\$ 2,941,070</u>	<u>\$ 3,847,683</u>	<u>\$ 917,576</u>	<u>\$ 873,703</u>	<u>\$ 675,918</u>	
\$	(14,498,573)	\$ 14,246,323	\$ 40,704,400	\$ 181,256	\$ 95,024	\$ (155,020)	
	(1,278,477)	(2,319,098)	(2,970,536)	6,635,456	-	-	
\$	<u>(15,777,050)</u>	<u>\$ 11,927,225</u>	<u>\$ 37,733,864</u>	<u>\$ 6,816,712</u>	<u>\$ 95,024</u>	<u>\$ (155,020)</u>	

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 FUND BALANCES, GOVERNMENTAL FUNDS  
 LAST TEN FISCAL YEARS  
 (UNAUDITED)**

	<b>Fiscal Year - Pre GASB 54</b>			
	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
General Fund				
Reserved <sup>a</sup>	\$ 10,946	\$ 3,158	\$ 13,322	\$ 15,555
Unreserved	4,988,995	4,884,409	4,708,103	4,256,017
Total general fund	<u>\$ 4,999,941</u>	<u>\$ 4,887,567</u>	<u>\$ 4,721,425</u>	<u>\$ 4,271,572</u>

All Other Governmental Funds				
Reserved for:				
Prepaid items	\$ 79,881	\$ 55,054	\$ 47,588	\$ 48,359
Grants	221,448	796,364	645,283	437,221
Local transportation projects	27,721,514	38,113,249	52,874,512	40,148,643
Unreserved, reported in:				
Special revenue funds	-	-	-	(66,059)
Capital projects funds	-	-	-	-
Total all other governmental funds	<u>\$ 28,022,843</u>	<u>\$ 38,964,667</u>	<u>\$ 53,567,383</u>	<u>\$ 40,568,164</u>

	<b>Fiscal Year - Post GASB 54</b>			
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
General Fund				
Non Spendable:				
Non Spendable	\$ 67,473	\$ 55,616	\$ 80,646	\$ 47,704
Spendable:				
Unassigned	5,266,892	5,029,314	4,918,967	4,952,237
Total General Fund	<u>\$ 5,334,365</u>	<u>\$ 5,084,930</u>	<u>\$ 4,999,613</u>	<u>\$ 4,999,941</u>

All Other Governmental Funds				
Non Spendable:				
Non Spendable	\$ 98,930	\$ 57,990	\$ 36,339	\$ 79,881
Spendable:				
Restricted for grants	271,591	193,244	181,786	166,551
Restricted for local transportation	5,129,542	6,038,421	13,877,396	27,721,514
Assigned	765,271	248,498	204,827	54,897
Total all other governmental funds	<u>\$ 6,265,334</u>	<u>\$ 6,538,153</u>	<u>\$ 14,300,348</u>	<u>\$ 28,022,843</u>

**Source:** Comprehensive Annual Financial Report

**Notes:** <sup>a</sup>Includes encumbrances and prepaid items.

GASB 54 adopted in 2011

2010 data restated for GASB 54 comparable presentation

**TABLE 3**

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<b>Fiscal Year - Pre GASB 54</b>		
<u>2006</u>	<u>2005</u>	<u>2004</u>
\$ 142,193	\$ 169,310	\$ -
3,612,647	3,309,101	3,126,462
<u>\$ 3,754,840</u>	<u>\$ 3,478,411</u>	<u>\$ 3,126,462</u>
\$ 51,762	\$ 42,122	\$ -
104,684	102,261	127,788
-	-	-
-	-	-
-	-	-
<u>\$ 156,446</u>	<u>\$ 144,383</u>	<u>\$ 127,788</u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS  
 LAST TEN FISCAL YEARS  
 (MODIFIED ACCRUAL BASIS OF ACCOUNTING)  
 (UNAUDITED)**

	<b>FISCAL YEAR</b>			
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<b>REVENUES</b>				
Federal grants	\$ 20,631,697	\$ 10,839,413	\$ 12,979,109	\$ 12,842,963
State administered grants	105,208,041	97,922,702	119,138,426	123,357,424
Membership dues	657,054	651,539	663,091	654,835
Local contributed cash	12,964,481	6,000,683	7,718,250	7,242,670
In-Kind	13,125,408	19,820,625	21,228,282	15,055,527
Program income	387,546	311,351	318,323	341,782
Interest income	62,047	41,970	218,421	406,616
<b>TOTAL REVENUES</b>	<u>153,036,274</u>	<u>135,588,283</u>	<u>162,263,902</u>	<u>159,901,817</u>
<b>EXPENDITURES</b>				
Current:				
Agency administration	6,020,958	6,123,956	6,037,841	6,149,666
Agency management	570,521	522,548	602,541	611,201
Community services	25,323,042	18,967,988	23,368,882	20,913,065
Emergency preparedness	1,549,436	2,199,152	3,703,670	2,919,321
Environment & development	3,480,494	2,237,449	4,814,780	4,842,179
Research & information services	3,308,621	2,875,759	3,691,229	2,688,156
Transportation	56,926,135	57,792,540	77,753,457	77,112,327
Workforce development	59,530,189	56,271,929	59,235,482	59,291,468
Capital outlay	168,034	229,057	793,319	198,978
	<u>156,877,430</u>	<u>147,220,378</u>	<u>180,001,201</u>	<u>174,726,361</u>
Indirect cost allocation	(3,799,890)	(3,634,081)	(3,718,074)	(3,614,978)
Contributions to indirect costs	(17,882)	(321,138)	(292,163)	(380,116)
<b>TOTAL EXPENDITURES</b>	<u>153,059,658</u>	<u>143,265,159</u>	<u>175,990,964</u>	<u>170,731,267</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	(23,384)	(7,676,876)	(13,727,062)	(10,829,450)
<b>OTHER FINANCING SOURCES AND USES</b>				
Capital-related debt issued (note payable)	-	-	-	-
Transfers In	1,239,823	1,144,310	1,234,411	717,919
Transfers out	(1,239,823)	(1,144,310)	(1,230,174)	(717,919)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>4,237</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ (23,384)</u>	<u>\$ (7,676,876)</u>	<u>\$ (13,722,825)</u>	<u>\$ (10,829,450)</u>

**TABLE 4**

<b>FISCAL YEAR</b>					
<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
\$ 3,391,827	\$ 4,796,333	\$ 2,130,761	\$ 695,214	\$ 311,125	\$ 232,407
115,989,167	113,731,520	100,276,085	73,478,413	72,269,883	61,568,093
645,519	632,215	617,503	595,578	579,019	567,314
9,694,057	26,908,819	44,262,299	4,342,999	5,383,009	4,824,658
11,505,589	10,893,201	21,514,892	4,565,843	3,934,202	3,251,139
445,038	436,305	463,927	484,339	554,216	557,649
582,748	2,308,855	3,230,180	321,998	294,684	108,604
<u>142,253,945</u>	<u>159,707,248</u>	<u>172,495,647</u>	<u>84,484,384</u>	<u>83,326,138</u>	<u>71,109,864</u>
6,239,753	5,380,601	4,780,155	3,681,798	3,301,741	2,586,675
617,456	580,135	569,182	636,145	959,325	1,399,249
22,810,881	20,020,526	15,051,041	15,442,386	14,097,463	13,070,752
2,555,857	4,527,038	6,892,294	1,144,842	1,144,296	687,678
5,906,678	4,380,767	5,612,603	3,020,890	5,774,954	3,024,371
3,660,746	3,000,855	2,215,495	2,323,786	3,119,094	2,525,289
64,537,300	60,937,748	48,098,352	14,761,367	12,949,745	11,831,488
53,457,071	49,234,539	51,333,120	45,410,697	43,633,788	37,847,555
614,578	1,423,653	374,854	201,959	348,945	237,546
<u>160,400,320</u>	<u>149,485,862</u>	<u>134,927,096</u>	<u>86,623,870</u>	<u>85,329,351</u>	<u>73,210,603</u>
(3,359,333)	(2,860,926)	(2,872,021)	(2,160,816)	(2,186,536)	(2,118,195)
(378,949)	(366,759)	(363,527)	(352,543)	(279,397)	(250,015)
<u>156,662,038</u>	<u>146,258,177</u>	<u>131,691,548</u>	<u>84,110,511</u>	<u>82,863,418</u>	<u>70,842,393</u>
(14,408,093)	13,449,071	40,804,099	373,873	462,720	267,471
-	-	149,887	-	-	-
1,058,306	627,426	314,725	218,893	330,534	295,458
(1,086,787)	(627,426)	(340,564)	(303,970)	(424,710)	(324,823)
<u>(28,481)</u>	<u>-</u>	<u>124,048</u>	<u>(85,077)</u>	<u>(94,176)</u>	<u>(29,365)</u>
<u><u>\$(14,436,574)</u></u>	<u><u>\$ 13,449,071</u></u>	<u><u>\$ 40,928,147</u></u>	<u><u>\$ 288,796</u></u>	<u><u>\$ 368,544</u></u>	<u><u>\$ 238,106</u></u>

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
REVENUES BY SOURCE  
LAST TEN FISCAL YEARS  
(UNAUDITED)**

<u>Fiscal Year</u>	<u>LOCAL</u>					<u>TOTAL</u>
	<u>MemberDues</u>	<u>Interest (1)</u>	<u>Contributions (1)</u>	<u>In-Kind</u>	<u>Program</u>	
2013	\$ 657,054	\$ 62,047	\$ 12,964,481	\$ 13,125,408	\$ 387,546	\$ 27,196,536
2012	651,539	41,970	6,000,683	19,820,625	311,351	26,826,168
2011	663,091	218,421	7,718,250	21,228,282	318,323	30,146,367
2010	654,835	406,616	7,242,670	15,055,527	341,782	23,701,430
2009	645,519	582,748	9,694,057	11,505,589	445,038	22,872,951
2008	632,215	2,308,855	26,908,819	10,893,201	436,305	41,179,395
2007	617,503	3,230,180	44,262,299	21,514,892	463,927	70,088,801
2006	595,578	321,998	4,342,999	4,565,843	484,339	10,310,757
2005	579,019	294,684	5,383,009	3,934,202	554,216	10,745,130
2004	567,314	108,604	4,824,658	3,251,139	557,649	9,309,364

**Notes:** (1) Includes General and Special Revenue

**TABLE 5**

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<b>GRANTS</b>			<b>GRAND</b>
<u>State</u>	<u>Federal</u>	<u>TOTAL</u>	<b>TOTAL</b>
\$ 105,208,041	\$ 20,631,697	\$ 125,839,738	\$ 153,036,274
97,922,702	10,839,413	108,762,115	135,588,283
119,138,426	12,979,109	132,117,535	162,263,902
123,357,424	12,842,963	136,200,387	159,901,817
115,989,167	3,391,827	119,380,994	142,253,945
113,731,520	4,796,333	118,527,853	159,707,248
100,276,085	2,130,761	102,406,846	172,495,647
73,478,413	695,214	74,173,627	84,484,384
72,269,883	311,125	72,581,008	83,326,138
61,568,093	232,407	61,800,500	71,109,864

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 OUTSTANDING DEBT-GOVERNMENTAL ACTIVITIES  
 LAST SEVEN FISCAL YEARS  
 (UNAUDITED)**

**TABLE 6**

<u>Fiscal Year</u>	<u>Outstanding Note Payable (1)</u>	<u>Annual Payments</u>	<u>Total Revenues</u>	<u>Payments as Percent of Total Revenues</u>
2013	\$ -	\$ -	\$ 153,036,274	0.0000%
2012	-	-	135,588,283	0.0000%
2011	-	-	162,263,902	0.0000%
2010	-	60,957	159,901,817	0.0381%
2009	60,957	42,896	142,253,945	0.0302%
2008	103,853	39,469	159,707,248	0.0247%
2007	143,322	6,565	172,495,647	0.0038%

**Source:** Details on outstanding debt can be found in the notes to the financial statements

**Note:** (1) The Note Payable is for equipment for the Agency  
 NCTCOG had no debt activity prior to 2007.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 DEMOGRAPHIC AND ECONOMIC STATISTICS  
 LAST TEN CALENDAR YEARS  
 (UNAUDITED)**

**TABLE 7**

Year	Estimated Population <sup>a</sup>	Personal Income <sup>b</sup>	Per Capita Personal Income <sup>b</sup>	School Enrollment <sup>c</sup>	Unemployment Rate <sup>d</sup>
2013	6,712,730 *	\$ 312,527,855,529 *	\$ 46,639 *	1,312,126 *	5.7%
2012	6,640,290	309,155,231,000	46,136	1,289,298	6.7%
2011	6,584,130	293,168,937,000	44,628	1,264,190	7.8%
2010	6,539,950	267,544,467,000	41,462	1,240,827	8.2%
2009	6,639,630	256,748,150,000	40,485	1,216,929	7.8%
2008	6,538,850	272,171,616,000	43,820	1,193,011	5.1%
2007	6,406,450	252,997,455,000	41,598	1,168,405	4.3%
2006	6,242,800	239,510,993,000	40,303	1,122,168	4.8%
2005	6,047,800	218,771,377,000	37,872	1,086,599	5.2%
2004	5,867,400	203,669,470,000	35,831	1,070,271	5.9%

**Sources:** <sup>a</sup>Yearly NCTCOG Population Estimates.  
<sup>b</sup>Income provided by BEA Regional Bearfacts for the  
 Dallas-Fort Worth-Arlington, Tx Metropolitan Statistical Area, via tracer2.com  
<sup>c</sup>Texas Education Agency  
<sup>d</sup>Texas Workforce Commission, via tracer2.com

**Notes:** N/A - Data not available.  
 \* - Approximation only, as information not published yet

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND PREVIOUS FIVE YEARS  
(UNAUDITED)**

**TABLE 8**

2013		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
Texas Health Resources	21,100	0.64%
Bank of America	20,000	0.60%
Dallas ISD	19,800	0.60%
American Airlines	19,219	0.58%
Baylor Health Care Systems	16,850	0.51%
Lockheed Martin	16,000	0.48%
JPMorgan Chase	14,500	0.44%
Texas Instruments	14,000	0.42%
City of Dallas	13,000	0.39%
UT Southwestern.	12,100	0.37%
<b>Total</b>	<b>166,569</b>	<b>5.03%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,313,916

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2014  
<sup>b</sup> NCTCOG, RIS department

2012		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
American Airlines	24,700	0.77%
Bank of America	20,000	0.62%
Texas Health Resources	19,230	0.60%
Dallas ISD	18,314	0.57%
Baylor Health Care System	17,097	0.53%
AT&T	15,800	0.49%
Lockheed Martin	14,126	0.44%
JP Morgan Chase	13,500	0.42%
UT Southwestern Medical Center	13,122	0.41%
City of Dallas	12,836	0.40%
<b>Total</b>	<b>168,725</b>	<b>5.26%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,209,334

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2013  
<sup>b</sup> NCTCOG, RIS department

2011		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
Wal-Mart	34,700	1.11%
American Airlines	24,888	0.80%
Texas Health Resources	24,189	0.78%
Bank of America	20,000	0.64%
AT&T*	17,500	0.56%
Baylor Health Care System	17,097	0.55%
Lockheed Martin	15,000	0.48%
JP Morgan Chase	13,500	0.43%
HCA North Texas Division	11,400	0.37%
Verizon	10,500	0.34%
<b>Total</b>	<b>188,774</b>	<b>6.06%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,115,023

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2012  
<sup>b</sup> NCTCOG, RIS department

2010		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
Wal-Mart	34,700	1.13%
American Airlines	20,700	0.67%
Bank of America	20,000	0.65%
Baylor Health Care System	19,700	0.64%
Texas Health Resources	18,700	0.61%
AT&T	17,500	0.57%
Lockheed Martin Aeronautics	14,900	0.49%
JPMorgan Chase	13,000	0.42%
HCA North Texas Division	12,300	0.40%
Verizon Communications	11,000	0.36%
<b>Total</b>	<b>182,500</b>	<b>5.94%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,072,082

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2011  
<sup>b</sup> NCTCOG, RIS department

2009		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
Wal-Mart	37,100	1.21%
American Airlines	21,935	0.72%
Baylor Health Care System	18,000	0.59%
Texas Health Resources	17,485	0.57%
AT&T	14,400	0.47%
Lockheed Martin Aeronautics	14,100	0.46%
Verizon Communication	14,000	0.46%
HCA	12,300	0.40%
JPMorgan Chase	10,000	0.33%
Citi	9,100	0.30%
<b>Total</b>	<b>168,420</b>	<b>5.51%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,059,028

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2010  
<sup>b</sup> NCTCOG, RIS department

2008		
Employer <sup>a</sup>	Employees	Percentage of Total NCTCOG Employment
Wal-Mart	35,700	1.17%
American Airlines	25,952	0.85%
Texas Health Resources	17,203	0.56%
AT&T	16,600	0.54%
Baylor Health Care System	16,000	0.52%
Lockheed Martin Aeronautics	14,250	0.47%
Verizon Communication	14,000	0.46%
HCA	12,304	0.40%
Texas Instruments	11,000	0.36%
Kroger Foods	10,150	0.33%
<b>Total</b>	<b>173,159</b>	<b>5.65%</b>

Total NCTCOG Region Employees <sup>b</sup> 3,062,897

Source: <sup>a</sup> Dallas Business Journal, Book of Lists 2009  
<sup>b</sup> NCTCOG, RIS department

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 FULL-TIME EQUIVALENT COUNCIL EMPLOYEES BY  
 FUNCTION/PROGRAM LAST TEN FISCAL YEARS  
 (UNAUDITED)**

**TABLE 9**

Function/Program	Fiscal Year									
	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Agency Management	3	3	3	3	3	3	3	3	3	3
Agency Administration	39	38	39	39	39	34	30	27	24	22
Public Affairs	2	3	4	4	4	4	4	4	4	4
Research and Information Services	27	26	30	32	32	31	27	26	24	24
Community Services	44	44	45	41	40	38	34	32	31	35
Environment & Development	12	18	23	23	24	26	24	24	24	26
Transportation	149	153	158	149	154	145	116	108	90	82
Workforce Development	31	28	25	22	22	24	23	28	28	27
Emergency Preparedness	12	13	18	18	13	11	9	6	6	5
<b>Total</b>	<b>319</b>	<b>326</b>	<b>345</b>	<b>331</b>	<b>331</b>	<b>316</b>	<b>270</b>	<b>258</b>	<b>234</b>	<b>228</b>

**Source:** Agency Annual Fiscal Program

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
 CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM  
 LAST TEN FISCAL YEARS  
 (UNAUDITED)**

Function/Program	Fiscal Year			
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Local assistance	\$ 1,298,343	\$ 1,284,610	\$ 1,220,486	\$ 1,188,120
Transportation - TxDOT	731,705	731,705	726,435	617,517
Regional information services	1,286,210	1,301,023	1,301,023	1,264,710
Environmental resources	99,054	99,054	99,054	99,054
Emergency preparedness	240,834	241,709	241,709	215,893
Workforce development	3,291,296	3,291,867	3,234,064	2,659,095
Community services	792,998	697,102	600,545	600,545
Enterprise Fund	7,383,536	7,361,554	7,361,554	7,335,034
Prior Year Balance	-	-	-	-

**Source:** Comprehensive Annual Financial Report

**TABLE 10**

---

<b>Fiscal Year</b>						
<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	
\$ 1,185,086	\$ 1,208,926	\$ 772,363	\$ 583,680	\$ 580,468	\$ 473,849	
617,517	540,975	414,588	344,444	334,216	439,863	
1,264,710	1,102,440	837,499	800,347	753,631	831,112	
99,054	99,054	99,054	99,054	135,912	137,546	
188,670	88,164	67,451	59,186	39,307	39,307	
2,592,517	2,530,547	2,076,129	2,026,134	2,081,390	1,993,449	
501,362	376,749	151,005	130,390	164,217	275,751	
7,335,034	7,335,034	8,080,514	8,080,514	553,333	-	
-	-	-	3,967,800	3,967,800	3,967,800	

**RESOLUTION TO ACCEPT AND APPROVE THE  
COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR  
FISCAL YEAR 2013**

**WHEREAS**, North Central Texas Council of Governments' Comprehensive Annual Financial Report along with single audit reports for Fiscal Year ending September 2013 are hereby submitted as audited by independent auditing firm Weaver & Tidwell, LLP; and

**WHEREAS**, the Audit Committee of the Executive Board and the Executive Board have reviewed the document;

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

Section 1: The North Central Texas Council of Governments' Executive Board hereby accepts the Comprehensive Annual Financial Report along with single audit reports for Fiscal Year 2013.

Section 2: This resolution shall be in effect immediately upon its adoption.

---

Stephen Terrell, President  
North Central Texas Council of Governments  
Mayor, City of Allen

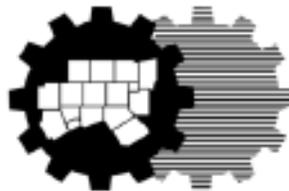
I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2014.

---

John Horn, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Hunt County

# Federal Financial Assistance Reports

Fiscal Year Ended September 30, 2013



North Central Texas  
Council of Governments

**NORTH CENTRAL TEXAS  
COUNCIL OF GOVERNMENTS**

**FEDERAL FINANCIAL  
AND  
COMPLIANCE INFORMATION**

**YEAR ENDED SEPTEMBER 30, 2013**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Members of the Executive Board  
North Central Texas Council of Governments  
Arlington, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the remaining fund information of the North Central Texas Council of Governments (the Council) as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements and have issued our report thereon dated February 19, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Weaver and Tidwell, L.L.P.*

WEAVER AND TIDWELL, L.L.P.

Dallas, Texas  
February 19, 2014



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM,  
ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR  
A-133 AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Members of the Executive Board  
North Central Texas Council of Governments  
Arlington, Texas

Report on Compliance for Each Major Federal Program

We have audited North Central Texas Council of Governments' (the Council) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Council's major federal programs for the year ended September 30, 2013. The Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Council's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Council's compliance.

Opinion on Each Major Federal Program

In our opinion, the Council, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2013.

Report on Internal Control Over Compliance

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the remaining fund information of North Central Texas Council of Governments, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise North Central Texas Council of Governments basic financial statements. We issued our report thereon dated September 30, 2013, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

*Weaver and Tidwell, L.L.P.*  
WEAVER AND TIDWELL, L.L.P

Dallas, Texas  
February 19, 2014

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**Section I-Summary of Auditors' Results**

**BASIC FINANCIAL STATEMENTS:**

An unqualified opinion was issued on the financial statements.

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_ Yes      X  No
- Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)? \_\_\_ Yes      X  None reported

Noncompliance which is material to the basic financial statements noted? \_\_\_ Yes      X  No

**FEDERAL AWARDS:**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_ Yes      X  No
- Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)? \_\_\_ Yes      X  None reported

An unqualified opinion was issued on compliance for major programs.

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? \_\_\_ Yes      X  No

Identification of federal major programs:

CFDA Number(s)	Name of Federal Programs or Cluster
17.258, 17.259, 17.278	WIA Cluster
20.507	Federal Transit Cluster
20.932	Surface Transportation
81.086	Various Department of Energy grants
93.044, 93.045, 93.053	Aging Cluster

Dollar threshold used to distinguish Between type A and type B programs: \$2,735,501

Auditee qualified as low-risk auditee?  X  Yes     \_\_\_ No

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**Section II-Financial Statement Findings**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards*.

There were no findings for the year ended September 30, 2013.

**Section III-Federal Awards Findings and Questioned Costs**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major federal programs, as required to be reported by Circular A-133 Compliance Supplement. Where practical, findings should be organized by federal agency or pass-through entity.

There were no findings for the year ended September 30, 2013.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SUMMARY OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

There were no findings from the year ended September 30, 2012.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Federal Grantor / Pass-Through Grantor/ Program Title	NCTCOG Grant Number	Federal CFDA Number	Contract Number	Federal Expenditures
<b>U.S. Department of Transportation:</b>				
<i>Pass-Through Texas Department of Transportation:</i>				
TxDot JARC Regional Coordination	0717005	20.516	51202F7246	\$ 3,828
TxDot Mobility Management	0750004	20.516	51202F7245	366,043
INVEST Web Tool - Pilot Test Evaluation	0750005	20.UNKNOWN	HEPN-1111-4L3E-0011	917
Value Pricing Pilot Program	0780004	20.200	0918-00-195	102,288
INVEST Implementation Project	0780005	20.205	TRX 1806	428
Ecological Implement	0780006	20.205	TRX 1851	46
Climate Change	0780007	20.205	TRX 1844	12
Regional Emissions Reduction	0782001	20.205	0918-00-145	1,418,717
Air Quality Initiatives	0782002	20.205	18-1XXF1004	117,907
Clean Vehicle Tech Program	0782005	20.205	0918-00-094	87,826
Regional Traffic Signal	0782010	20.205	02-0XXF1002	582,842
Freeway Incident Management Program	0782011	20.205	18-0XXF1006	67,441
Freeway Incident Management Program	0782012	20.205	18-1XXF1003	115,479
Regional Traffic Signal	0782013	20.205	18-0XXF1006	139,885
AQ Initiatives CMAQ FY13	0782016	20.205	18-3XXF1009	9,093
Air Quality Initiatives	0783002	20.205	02-0XXF1004	691,712
Reg Trip / Vanpool / Bike Pedestrian	0783003	20.205	18-1XXF1001	593,723
High Emitting Vehicle Program	0783025	20.205	0918-00-143	(5,563)
Safety Education Program	0783036	20.205	0918-00-117	880
Diesel Idling Reduction	0783037	20.205	0918-00-0110	72,631
Regional ITS Data Archiving	0783039	20.205	0918-00-147	43,489
Regional Goods Movement	0783041	20.205	02-2XXF1006	197,834
Regional Bicycle Pedestrian	0783042	20.205	18-0XXF1001	203,543
Travel Survey (2010-2012)	0783045	20.205	18-0XXF1003	459,406
Plan Oversight Administration and Implementation Initiatives	0783046	20.205	02-0XXF1003	194,014
Regional Project Tracking	0783047	20.205	02-0XXF1001	319,270
Regional Aerial Photography - Data Collection and Planning	0783049	20.205	0918-00-178	87,773
Implementation of Management	0783050	20.205	02-1XXF1003	528,944
Streamlined Project Delivery	0783052	20.205	02-2XXF1007	489,177
Reg Trip / Vanpool / Bike Pedestrian	0783053	20.205	18-2XXF1007	1,424,222
Regional ITS Data Archiving FY2012	0783054	20.205	18-2XXF1008	20,230
Streamlined Project Delivery	0783055	20.205	18-3XXF1011	1,542
Congestion Mgmt and Data	0783057	20.205	18-3XXF1021	1,861
Regional Goods Mvmt FY 13	0783058	20.205	02-3XXF10009	501
Trip/Vanpool/Bike/Ped/SD	0783060	20.205	18-3XXF1014	1,654
Blacklands/NETEX	0783061	20.205	18-3XXF1020	13,787
Highway Planning & Construction	07D1Y12	20.205	50-12XF0006	(16,192)
Highway Planning & Construction	07D1Y13	20.205	50-13XF006	8,251,489
Highway Planning & Construction	07D1Y14	20.205	50-14F006	192,111
<i>Texas Department of Transportation, subtotal</i>				<u>16,780,790</u>
<i>Pass-Through Federal Transit Administration:</i>				
FTA - JA/RC Administration	0717001	20.516	TX-37-X014	208,507
FTA - Grantee Administration	0711Y06	20.507	TX-90-X760	156,622
FTA - Grantee Administration	0711Y07	20.507	TX-90-X814	138,761
FTA - Urban Funding	0711Y08	20.507	TX-90-X840	361,132
FTA - Urban Funding	0711Y09	20.507	TX-90-X862	310,207
FTA - Urban Funding	0711Y10	20.507	TX-90-X911	207,353
FTA - Urban Funding	0711Y11	20.507	TX-90-X948	370,247
FTA - Urban Funding	0711Y12	20.507	TX-90-X980	281,014
Transit Planning Studies - Travel Surveys (Alt. Analysis)	0713001	20.522	TX-39-0001	60,376
FTA - Grantee Administration (New Freedom)	0712Y08	20.521	TX-57-X009	181,956
FTA - Grantee Administration (New Freedom)	0712Y09	20.521	TX-57-X021	24,006
FTA - Grantee Administration (New Freedom)	0712Y10	20.521	TX-57-X028	84,010
FTA - Grantee Administration (New Freedom)	0712Y11	20.521	TX-57-X039	394,171
FTA - Grantee Administration (New Freedom)	0712Y12	20.521	TX-57-X043	2,243
FTA - JA/RC Administration	0717Y08	20.516	TX-37-X061	179,346
FTA - JA/RC Administration	0717Y09	20.516	TX-37-X074	193,853
FTA - JA/RC Administration	0717Y10	20.516	TX-37-X081	426,424
FTA - JA/RC Administration	0717Y11	20.516	TX-37-X096	149,887
FTA - JA/RC Administration	0717Y12	20.516	TX-37-X106	124,177
* FTA - ARRA	071A001	20.507	TX-96-X020	302,392
* FTA - ARRA Dallas Street Car	0715002	20.932	TX-78-0001	11,082,443
<i>Federal Transit Administration, subtotal</i>				<u>15,239,127</u>

(continued)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Federal Grantor / Pass-Through Grantor/ Program Title	NCTCOG Grant Number	Federal CFDA Number	Contract Number	Federal Expenditures
<i>Pass-Through Federal Aviation Administration:</i> Federal Aviation Administration	0730Y11	20.106	3-48-D302-05-2010	148,052
<b>TOTAL U.S. DEPARTMENT OF TRANSPORTATION</b>				<b>32,167,969</b>
<b><u>U. S. Department of Labor:</u></b>				
<i>Direct Programs:</i>				
Community-Based Job Training	0801810	17.269	CB-20564-10-60-A-48	900,694
H1-B	0801812	17.268	HG-22735-12-60.A-48	1,987,421
<i>Direct Programs, subtotal</i>				<u>2,888,115</u>
<i>Pass-Through Texas Workforce Commission:</i>				
Workforce Investment Act, Youth Program	0800613	17.259	0412WIY000	3,251,733
Workforce Investment Act, Youth Program	0800614	17.259	0413WIY000	293,955
Workforce Investment Act, Adult Program	0800712	17.258	0411WIA000	60,319
Workforce Investment Act, Adult Program	0800713	17.258	0412WIA000	3,540,540
Workforce Investment Act, Dislocated Worker	0800812	17.278	0411WID000	246,941
Workforce Investment Act, Dislocated Worker	0800813	17.278	0412WID000	5,292,681
<i>Workforce Investment Act, subtotal</i>				<u>12,686,169</u>
Emergency Unemployment Compensation Reemployment and Eligibility Assessment	0802512	17.225	0412EUC000	293,019
Trade Adjustment Assistance	0802112	17.245	0412TRA000	41,382
Trade Adjustment Assistance	0802113	17.245	0413TRA000	1,155,462
<i>Trade Adjustment Assistance, subtotal</i>				<u>1,196,844</u>
Wagner Peyser Employment Services	0801713	17.207	0413RAG000	13,147
Wagner Peyser Employment Services	0801713	17.273	0413RAG000	1,157
Wagner Peyser Employment Services	0801912	17.207	0412WPA000	184,592
Wagner Peyser Employment Services	0801913	17.207	0413WPA000	398,368
<i>Wagner Peyser Employment Services, subtotal</i>				<u>597,264</u>
Disability Program-Navigator Initiative	0802312	17.258	0412DNI000	2,291
Disability Program-Navigator Initiative	0802312	17.259	0412DNI000	121
<i>Disability Program-Navigator Initiative, subtotal</i>				<u>2,412</u>
Performance Incentive Award	0802613	17.207	0413PAE000	5,635
Performance Incentive Award	0802613	17.259	0413PAE000	563
Performance Incentive Award	0802613	17.278	0413PAE000	5,071
<i>Performance Incentive Award, subtotal</i>				<u>11,269</u>
<b>TOTAL U.S. DEPARTMENT OF LABOR</b>				<b>17,675,092</b>
<b><u>U.S. Department of Agriculture:</u></b>				
<i>Pass-Through Texas Workforce Commission:</i>				
Food Stamp Employment & Training	0800912	10.561	0412SNE000	76,411
Food Stamp Employment & Training	0800913	10.561	0413SNE000	538,073
Food Stamp ABAWD	0801012	10.561	0412SNA000	34,505
Food Stamp ABAWD	0801013	10.561	0413SNA000	317,750
<b>TOTAL U.S. DEPARTMENT OF AGRICULTURE</b>				<b>966,739</b>
<b><u>U.S. Department of Justice:</u></b>				
<i>Pass-Through Bureau of Justice Assistance:</i>				
Project Safe Neighborhoods	0565711	16.609	2010-GP-BX-0017	453
<b>TOTAL U.S. DEPARTMENT OF JUSTICE</b>				<b>453</b>
<b><u>U. S. Environmental Protection Agency:</u></b>				
<i>Direct Programs:</i>				
North Central Texas Clean School Bus Program	0721004	66.039	DE-00F12601	148,541
North Central Texas On-Site Idle Reduction Investments	0721005	66.039	DE-00F12401	398,636
Freight Efficiency Outreach Center	0720006	66.041	AF-83495901	105,352
<i>Direct Programs, subtotal</i>				<u>652,529</u>

(continued)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Federal Grantor / Pass-Through Grantor/ Program Title	NCTCOG Grant Number	Federal CFDA Number	Contract Number	Federal Expenditures
<i>Pass-Through Texas Commission on Environmental Quality:</i>				
Water Quality Management Planning	0667012	66.454	582-12-10089	1,570
Water Quality Management Planning	0667013	66.454	582-13-30046	75,356
Water Quality Management Planning	0667014	66.454	582-14-40167	4,777
<i>Texas Commission on Environmental Quality, subtotal</i>				81,703
<b>TOTAL U.S. ENVIRONMENTAL PROTECTION AGENCY</b>				<b>734,232</b>
<b><u>U. S. Department of Health and Human Services:</u></b>				
<i>Pass-Through Texas Department of Aging and Disability Services:</i>				
Title VII - Prevention of Elder Abuse, Neglect & Exploitation	0300713	93.041	2013-EAP-18	17,054
Title VII - Long Term Care Ombudsman Services for Older Individuals	0300813	93.042	2013-OAG-18	80,135
<i>Title VII, subtotal</i>				97,189
Title III, Part B - Administration	0300111	93.044	539-11-0002-0001	(825)
Title III, Part B - Administration	0300113	93.044	539-11-0002-0001	114,239
Title III, Part B - Grants for Supportive Services and Senior Centers	0300213	93.044	539-11-0002-0001	1,351,137
Title III, Part B - Grants for Supportive Services and Senior Centers	0301713	93.044	539-11-0002-0001	12,898
<i>Title III, Part B, subtotal</i>				1,477,449
Title III, Part C-1 - Administration	0300113	93.045	539-11-0002-0001	170,851
Title III, Part C-2 - Administration	0300113	93.045	539-11-0002-0001	54,577
Title III, Part C-1 Nutrition Services	0300312	93.045	539-11-0002-0001	(1,469)
Title III, Part C-1 Nutrition Services	0300313	93.045	539-11-0002-0001	580,018
Title III, Part C-2 Nutrition Services	0300413	93.045	539-11-0002-0001	1,722,338
<i>Title III, Part C, subtotal</i>				2,526,315
Title III, Part D, Disease Prevention and Health Promotion Services	0390411	93.043	539-11-0002-0001	2
Title III, Part D, Disease Prevention and Health Promotion Services	0300513	93.043	539-11-0002-0001	73,448
<i>Title III, Part D, subtotal</i>				73,450
Title III, Part E - Administration	0300113	93.052	2013-ADM-18	44,710
Title III, Part E National Family Caregiver Support Program	0300613	93.052	2013-3E-18	580,530
<i>Title III, Part E, subtotal</i>				625,240
Nutrition Services Incentive Program	0300913	93.053	2013-NSIP-13	523,541
Aging & Disability Resource Center	0301513	93.048	539-11-0002-0001	27,924
Aging & Disability Resource Center	0301513	93.779	539-11-0002-0001	116,905
Aging & Disability Resource Center	0301514	93.778	539-11-0002-0001	16,584
Aging & Disability Resource Center	0301514	93.048	539-11-0002-0001	908
<i>Aging &amp; Disability Resource Center, subtotal</i>				162,321
CMS-HCFA - Centers for Medicare & Medicaid Services Research, Demonstrations and Evaluations	0301112	93.779	539-11-0002-0001	23,331
CMS-HCFA - Centers for Medicare & Medicaid Services Research, Demonstrations and Evaluations	0301113	93.779	539-11-0002-0001	82,520
CMS-MIPPA	0390111	93.779	539-11-0002-0001	536
CMS-Money Follows the Person	0301213	93.791	539-11-0002-0001	1,390
CMS-Money Follows the Person	0301312	93.791	539-11-0002-0001	34,997
CMS-Money Follows the Person	0301312	93.779	539-11-0002-0001	45,570
CMS-Money Follows the Person	0301314	93.791	539-11-0002-0001	2,500
<i>CMS-HCFA - Centers for Medicare &amp; Medicaid Services, subtotal</i>				190,844
<i>Texas Department of Aging and Disability Services, subtotal</i>				5,676,349
<i>Pass-Through Texas Workforce Commission:</i>				
Temporary Assistance for Needy Families	0801312	93.558	0412TAN000	45,859
Temporary Assistance for Needy Families	0801313	93.558	0413TAN000	3,247,316
<i>Temporary Assistance for Needy Families, subtotal</i>				3,293,175

(continued)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

Federal Grantor / Pass-Through Grantor/ Program Title	NCTCOG Grant Number	Federal CFDA Number	Contract Number	Federal Expenditures
<i>Pass-Through Texas Workforce Commission:</i>				
Direct Child Care Services	0800312	93.596	0412CCF000	1,357,794
Direct Child Care Services	0800313	93.575	0413CCF000	9,277,605
Direct Child Care Services	0800313	93.596	0413CCF000	11,081,583
Direct Child Care Services	0800313	93.558	0413CCF000	257,711
Child Care Attendance Automation	0801613	93.575	0413CAA000	246,771
Child Care - Local Match	0800412	93.596	0412CCM000	899,884
Child Care - Local Match	0800413	93.596	0413CCM000	4,452,620
<i>Child Care Services, subtotal</i>				<u>27,573,968</u>
Wagner Peyser Employment Services	0801913	93.558	0413WPA000	71,258
Disability Program-Navigator Initiative	0802312	93.558	0412DNI000	2,412
<i>Texas Workforce Commission, subtotal</i>				<u>30,940,813</u>
<b>TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>				<b><u>36,617,162</u></b>
<b><u>U.S. Department of Homeland Security:</u></b>				
<i>Pass-Through Texas Department of Public Safety:</i>				
Urban Area Security Initiative, 2009	0902Y09	97.067	2009-SS-T9-0064	(2,718)
Urban Area Security Initiative, 2010	0902Y10	97.067	2010-SS-T0-0008	100,454
Urban Area Security Initiative, 2011	0902Y11	97.067	EMW-2011-SS-00019	177,460
Urban Area Security Initiative, 2012	0902Y12	97.067	EMW-2012-SS-00018-S01	38,619
State Homeland Security Grant Program 2010	0901Y10	97.067	2010-SS-T0-0008	11,961
State Homeland Security Grant Program 2011	0901Y11	97.067	EMW-2011-SS-00019	169,851
State Homeland Security Grant Program 2012	0901Y12	97.067	EMW-2012-SS-00018-S01	583,157
Citizen Corps Program 2010	0904Y10	97.067	2010-SS-T0-0008	15,000
Hazard Mitigation Grant Program DR-1999-023	0911923	97-039	DR-1999-023	1,420
Hazard Mitigation Grant Program DR-1931-004	0911931	97-039	DR-1931-004	116,799
Pre-Disaster Mitigation Program	0911232	97-047	PDM FY-12-032	95,170
Safe Room Rebate	0911992	97-039	DR-1999-002	11,124
<b>TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY</b>				<b><u>1,318,297</u></b>
<b><u>U.S. Department of Energy:</u></b>				
<i>Direct Programs:</i>				
Clean Cities Coalition	0740012	81.086	DE-FE0004002	36,640
Moving North Texas Forward	0740014	81.086	DE-EE00603	48,666
* ARRA North Central Texas Alternative Fuel and Advanced Technology Investments	074A001	81.086	DE-EE0005589	1,229,394
<i>Direct Programs, subtotal</i>				<u>1,314,700</u>
<i>Pass-Through State Energy Conservation Office:</i>				
Solar Rooftop	0740015	81.117	TRX 1876	2,392
<b>TOTAL U.S. DEPARTMENT OF ENERGY</b>				<b><u>1,317,092</u></b>
<b><u>U.S. Department of Housing and Urban Development</u></b>				
<i>Direct Programs:</i>				
Planning for Military Communities	0701001	14.704	CCPTX0024-10	273,240
<b>TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</b>				<b><u>273,240</u></b>
<b><u>U.S. Federal Emergency Management Agency</u></b>				
<i>Direct Programs:</i>				
Coop Technical Partners	0668413	97.045	EMT-2012-CA-0008	113,089
<b>TOTAL U.S. DEPARTMENT OF FEDERAL EMERGENCY MANAGEMENT</b>				<b><u>113,089</u></b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>				<b><u>\$ 91,183,365</u></b>

\* Denotes American Recovery and Reinvestment Act of 2009 - Stimulus Funds

(concluded)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**NOTE 1. GENERAL**

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all applicable federal awards of the North Central Texas Council of Governments (the Council). The Council's reporting entity is defined in Note A to the basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies are included on the schedule.

**NOTE 2. BASIS OF ACCOUNTING**

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting. The modified accrual basis of accounting is described in Note A to the basic financial statements.

**NOTE 3. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS**

Amounts reported in the accompanying schedule may not agree with the amounts reported in the related federal financial reports with grantor agencies because of accruals which would be included in the next report filed with the agencies.

**NOTE 4. RELATIONSHIP TO THE BASIC FINANCIAL STATEMENTS**

Federal awards revenues are reported in the Council's basic financial statements as follows:

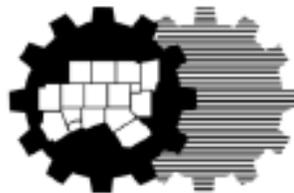
Federal Grants	\$	20,631,697
State Administered Grants		105,208,041
Less: State funded grant awards		<u>34,656,373</u>
Per Schedule of Expenditures of Federal Awards	\$	<u><u>91,183,365</u></u>

**NOTE 5. NEGATIVE AMOUNTS**

Due to a revision in the calculation of administrative costs, the funding agent has retroactively calculated certain grant expenditures. As a result of this recalculation, the effected grants reflect a negative balance on the current schedule of expenditures of federal awards.

# Uniform Grant Management Standards Reports

Fiscal Year Ended September 30, 2013



North Central Texas  
Council of Governments

**NORTH CENTRAL TEXAS  
COUNCIL OF GOVERNMENTS**

**UNIFORM GRANT MANAGEMENT  
STANDARDS REPORTS**

**YEAR ENDED SEPTEMBER 30, 2013**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Members of the Executive Board  
North Central Texas Council of Governments  
Arlington, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the North Central Texas Council of Governments (the Council) as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements and have issued our report thereon dated February 19, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Weaver and Tidwell, L.L.P.*

WEAVER AND TIDWELL, L.L.P

Dallas, Texas  
February 19, 2014



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM,  
ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH UNIFORM GRANT  
MANAGEMENT STANDARDS AND ON THE SCHEDULE OF EXPENDITURES OF STATE  
AWARDS**

Members of the Executive Board  
North Central Texas Council of Governments  
Arlington, Texas

**Report on Compliance for Each Major State Program**

We have audited North Central Texas Council of Governments' (the Council) compliance with the types of compliance requirements described in the Uniform Grant Management Standards issued by the Governor's Office of Budget and Planning that could have a direct and material effect on each of the Council's major state programs for the year ended September 30, 2013. The Council's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Council's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Uniform Grants Management Standards issued by the Governor's Office of Budget and Planning. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Council's compliance.

**Opinion on Each Major State Program**

In our opinion, the Council, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended September 30, 2013.

**Report on Internal Control Over Compliance**

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control

over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with Uniform Grant Management Standards, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Report on Schedule of Expenditures of State Awards Required by Uniform Grant Management Standards**

We have audited the financial statements of the governmental activities, the business-type activities, the, each major fund, and the remaining fund information of North Central Texas Council of Governments, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise North Central Texas Council of Governments' basic financial statements. We issued our report thereon dated September 30, 2013, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state is presented for purposes of additional analysis as required by Uniform Grant Management Standards and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements

or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Grant Management Standards. Accordingly, this report is not suitable for any other purpose.

*Weaver and Tidwell, L.L.P.*

WEAVER AND TIDWELL, L.L.P

Dallas, Texas  
February 19, 2014

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**Section I-Summary of Auditors' Results**

**BASIC FINANCIAL STATEMENTS:**

An unqualified opinion was issued on the financial statements.

Internal control over financial reporting:

Material weakness(es) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> None reported
Noncompliance which is material to the basic financial statements noted?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**STATE AWARDS:**

Internal control over major programs:

Material weakness(es) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> None reported

An unqualified opinion was issued on compliance for major programs.

Any audit findings disclosed that are required to be reported under the Uniform Grants Management Standards?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Identification of state major programs:

<u>State Grant Number(s)</u>	<u>Name of State Grant or Program</u>
N/A	9-1-1 Programs
582-12-10157, 582-14-40586	Solid Waste Coordination
Various	Aircheck Texas
0413CCF000	Child Care Direct Care
0412CCP000, 0413CCP000, 0414CCP000	Child Care PRS

Dollar threshold used to distinguish Between type A and type B programs:	<u>\$1,039,691</u>
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Auditee qualified as low-risk auditee?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**Section II-Financial Statement Findings**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards*.

There were no findings for the year ended September 30, 2013.

**Section III-State Awards Findings and Questioned Costs**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs, related to the audit of major state programs, as required to be reported by Uniform Grant Management Standards issued by the Governor's Office of Budget and Planning. Where practical, findings should be organized by state agency or pass-through entity.

There were no findings for the year ended September 30, 2013.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SUMMARY OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

There were no findings from the year ended September 30, 2012.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

<u>State Grantor / Program Title</u>	<u>NCTCOG Grant Number</u>	<u>State Contract Number</u>	<u>State Expenditures</u>
<b><u>Texas Department of Aging and Disability Services:</u></b>			
State General Revenue	0301013	53900-0-0000050391-M2	\$ 291,769
Relocation Programs	0301412	53900-0-0000050391-M2	772
Relocation Programs	0301413	53900-0-0000050391-M2	709,389
Relocation Programs	0301414	53900-0-0000050391-M2	68,036
Transition Assistance Services	0301612	1017098	158
Transition Assistance Services	0301613	1017098	9,655
<b>TOTAL TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES</b>			<b><u>1,079,779</u></b>
<b><u>Texas Commission on Environmental Quality:</u></b>			
Solid Waste Coordination Grant	0658712	582-12-10157	1,785,421
Solid Waste Coordination Grant	0658714	582-14-40586	46,256
<i>Solid Waste, subtotal</i>			<u>1,831,677</u>
Greater Trinity River TMDL Implementation Project	0666413	582-11-90502 w.o.#3	71,574
Greater Trinity River TMDL Implementation Project	0666414	582-11-90502 w.o.#4	10,696
<i>TMDL Implementation, subtotal</i>			<u>82,270</u>
<i>Pass-through Collin County</i>			
Aircheck Texas	0761Y13	582-12-20275	446,049
Aircheck Texas	0761Y14	582-12-20275	10,334
<i>Pass-through Dallas County</i>			
Aircheck Texas	0761Y13	582-12-20270	1,912,967
Aircheck Texas	0761Y14	582-12-20270	43,122
<i>Pass-through Denton County</i>			
Aircheck Texas	0761Y13	582-12-20274	403,114
Aircheck Texas	0761Y14	582-12-20274	7,611
<i>Pass-through Ellis County</i>			
Aircheck Texas	0761Y13	582-12-20276	104,975
Aircheck Texas	0761Y14	582-12-20276	5,289
<i>Pass-through Johnson County</i>			
Aircheck Texas	0761Y13	582-12-20277	91,102
Aircheck Texas	0761Y14	582-12-20277	2,660
<i>Pass-through Kaufman County</i>			
Aircheck Texas	0761Y13	582-12-20285	64,221
Aircheck Texas	0761Y14	582-12-20285	2,508
<i>Pass-through Parker County</i>			
Aircheck Texas	0761Y13	582-12-20278	68,966
Aircheck Texas	0761Y14	582-12-20278	4,083
<i>Pass-through Rockwall County</i>			
Aircheck Texas	0761Y13	582-12-20279	106,294
Aircheck Texas	0761Y14	582-12-20279	5,383
<i>Pass-through Tarrant County</i>			
Aircheck Texas	0761Y13	582-12-20287	1,523,324
Aircheck Texas	0761Y14	582-12-20287	19,222
<i>Aircheck Texas, subtotal</i>			<u>4,821,224</u>

(continued)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

<u>State Grantor / Program Title</u>	<u>NCTCOG Grant Number</u>	<u>State Contract Number</u>	<u>State Expenditures</u>
Air Quality Technical Assistance	0760Y12	582-11-13174-FY 13	8,935
North Central Texas Clean School Bus (SEP)	0764001	2008-006	840
<b>TOTAL COMMISSION ON ENVIRONMENTAL QUALITY</b>			<b>6,744,946</b>
<b><u>Texas Department of Rural Affairs</u></b>			
Texas Department of Rural Affairs	0667113	C712207	14,468
Texas Department of Rural Affairs	0667114	C712207	70
<b>TOTAL TEXAS DEPARTMENT OF RURAL AFFAIRS</b>			<b>14,538</b>
<b><u>Office of the Governor, Criminal Justice Division:</u></b>			
Criminal Justice Planning Fund	0565013	N/A	219,277
Criminal Justice Planning Fund	0565014	N/A	12,071
Regional Police Training	0565513	SF-12-A10-14604-13	526,355
Regional Police Training	0565514	SF-14-A10-14604-14	46,166
<b>TOTAL OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION</b>			<b>803,869</b>
<b><u>Commission on State Emergency Communications:</u></b>			
9-1-1 Programs	0553900.11	N/A	6,297,132
9-1-1 Programs	0553900.12	N/A	39,267
9-1-1 Programs	0553900.13	N/A	4,267,391
9-1-1 Programs	0553903.14	N/A	233,211
<b>TOTAL COMMISSION ON STATE EMERGENCY COMMUNICATIONS</b>			<b>10,837,001</b>
<b><u>Texas Department of Transportation:</u></b>			
Cottonbelt (Collin County)	0751001.01	0918-24-161	101,845
Outer Loop (Collin County)	0751001.04	0918-24-174	16,961
Cottonbelt (Dallas County)	0751001.06	0918-45-877	137,719
Planning Support Regional	0751001.08	0918-00-197	402,366
Planning Support - Tarrant	0751001.08	0918-00-197	12,055
Planning Support - Collin	0751001.08	0918-00-197	32,009
Planning Support - Dallas	0751001.08	0918-00-197	132,444
Planning Support - Denton	0751001.08	0918-00-197	58
IH 635 to US 380	0751002.01	0918-02-119	17,365
Regional Vehicle for Hire	0751002.02	0918-00-174	215,408
Regional Goods Movement	0783041	02-XXF1006	7,419
Regional Traffic Signal	0782010	02-0XXF1002	2,076
Regional Traffic Signal	0782013	18-0XXF1006	28,103

(continued)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

<u>State Grantor / Program Title</u>	<u>NCTCOG Grant Number</u>	<u>State Contract Number</u>	<u>State Expenditures</u>
HOV Operations Outside DART Service Area (RTR)	0751004	0918-00-191	3,938,614
Sec 404 & Mitigation Bank	0751005	0918-00-198	169,576
Safety Assurance Reviews Sec 408 Permits	0751006	0918-00-229	57,587
RTR Administration	0751007	0918-00-987	252,874
Regional Good Mvmt FY13	0783058	02-3XXF1009	63
Regional Aerial Photography	0783049	0918-00-178	21,943
<i>Pass-Through Texas A&amp;M Transportation Institute:</i>			
US75 Corridor Study	07L0043	TTI 2AC 18-OXX1A003 P36002	13,626
<b>TOTAL TEXAS DEPARTMENT OF TRANSPORTATION</b>			<b><u>5,560,111</u></b>
<b><u>State General Revenue:</u></b>			
<i>Pass-Through Texas Workforce Commission</i>			
Child Care Direct Care	0800313	0413CCF000	5,154,225
SNAP	0800912	0412SNE000	(12,880)
SNAP	0800913	0413SNE000	242,234
Temporary Assistance for Needy Families	0801312	0412TAN000	4,249
Temporary Assistance for Needy Families	0801313	0413TAN000	302,989
Tx Back To Work	0801512	0412BTW000	169,387
RAG ISAMS	0801713	0413RAG000	3,226
Child Care PRS	0800512	0412CCP000	3,957
Child Care PRS	0800513	0413CCP000	3,350,879
Child Care PRS	0800514	0414CCP000	270,706
<b>TOTAL STATE GENERAL REVENUE</b>			<b><u>9,488,972</u></b>
<b><u>Texas Veterans Commission</u></b>			
Texas Veterans	0802213	VES-13-04	127,157
<b>TOTAL TEXAS VETERANS COMMISSION</b>			<b><u>127,157</u></b>
<b>TOTAL EXPENDITURES OF STATE AWARDS</b>			<b><u>\$ 34,656,373</u></b>

(concluded)

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
NOTES TO SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2013**

**NOTE 1. GENERAL**

The accompanying Schedule of Expenditures of State Awards presents the activity of all applicable state awards of the North Central Texas Council of Governments (Council). The Council's reporting entity is defined in Note A to the basic financial statements. State awards received directly from state agencies, as well as state awards passed through other government agencies are included on the schedule.

**NOTE 2. BASIS OF ACCOUNTING**

The accompanying Schedule of Expenditures of State Awards is presented using the modified accrual basis of accounting. The modified accrual basis of accounting is described in Note A to the basic financial statements.

**NOTE 3. RELATIONSHIP TO STATE FINANCIAL REPORTS**

Amounts reported in the accompanying schedule may not agree with the amounts reported in the related state financial reports with grantor agencies because of accruals which would be included in the next report filed with the agencies.

**NOTE 4. RELATIONSHIP TO THE BASIC FINANCIAL STATEMENTS**

State awards revenues are reported in the Council's basic financial statements as follows:

Federal Grants	\$ 20,631,697
State Administered Grants	105,208,041
Less: Federally funded grant awards	<u>91,183,365</u>
Per Schedule of Expenditures of State Awards	<u><u>\$ 34,656,373</u></u>

**NOTE 5. NEGATIVE AMOUNTS**

Due to a revision in the calculation of administrative costs, the funding agent has retroactively calculated certain grant expenditures. As a result of this recalculation, the effected grants reflect a negative balance on the current schedule of expenditures of state awards.



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 20, 2014

FROM: Christy Williams  
Chief 9-1-1 Program Manager

SUBJECT: **RESOLUTION AUTHORIZING AN ADDENDUM TO THE PROSPER  
9-1-1 INTERLOCAL AGREEMENT**

The 9-1-1 program requests Executive Board approval to approve a contract addendum to the 9-1-1 Interlocal Agreement for the Town of Prosper. Prosper notified NCTCOG 9-1-1 in September of 2013 that they were entering into a contract with Smart911. This is a third party software company that contracts directly with cities and counties to provide additional information for 9-1-1 callers who subscribe to their service and voluntarily provide the information for use in 9-1-1 calls.

In November NCTCOG 9-1-1 received a request to provide a 9-1-1 interface to the stand alone Smart911 terminal in Prosper. This request brought about questions regarding privacy and confidentiality. Therefore, NCTCOG 9-1-1 staff reached out to our attorney and the Commission on State Emergency Communications and their attorney. After months of due diligence, NCTCOG legal counsel recommended and CSEC agreed to the creation of an addendum to the Prosper 9-1-1 Interlocal Agreement. The agreement has been written by NCTCOG legal counsel and reviewed by all parties, including legal counsel from the Town of Prosper.

The Addendum will go before Prosper City Council on February 25, 2014. There is no funding request with this resolution. The request falls within CSEC rules and policies. I will be available during the February Board meeting to respond to questions.

**RESOLUTION AUTHORIZING AN ADDENDUM TO THE PROSPER 9-1-1  
INTERLOCAL AGREEMENT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E-9-1-1) system for 44 Public Safety Answering Points in 14 North Central Texas counties which comprise the 9-1-1 service area; and

**WHEREAS**, the NCTCOG 9-1-1 region includes Collin, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell and Wise Counties as well as the cities of Balch Springs, Cockrell Hill, Sachse, Seagoville, Wilmer; and

**WHEREAS**, NCTCOG 9-1-1 recognizes regional opportunities for improving the quality of life in North Central Texas through a regional 9-1-1 system; and

**WHEREAS**, NCTCOG 9-1-1 supports the counties and cities in the program and encourages forward movement by providing public safety services to their citizens; and

**WHEREAS**, NCTCOG 9-1-1 has been transitioning to a Next Generation 9-1-1 system for the past seven years; and

**WHEREAS**, NCTCOG 9-1-1 understands that Smart911 is the first of many third party providers that will provide valuable services that will enhance the 9-1-1 system; and

**WHEREAS**, NCTCOG 9-1-1 implements policies and plans that will allow for consistency;

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Executive Director is authorized to submit an addendum to the Prosper 9-1-1 Interlocal Agreement.

**Section 2.** The Interlocal Agreement will be amended upon signatures from the Town of Prosper and the NCTCOG Executive Director.

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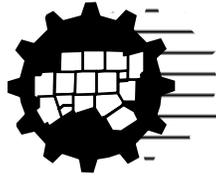
The Honorable Steve Terrell, President  
North Central Texas Council of Governments  
Mayor, City of Allen

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2014.

---

John Horn, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Hunt County

**616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
www.nctcog.org**



North Central Texas Council of Governments

TO: Mike Eastland  
Executive Director

DATE: February 20, 2014

FROM: Michael Morris, P.E.  
Director of Transportation

SUBJECT: Resolution Accepting Bicycle and Pedestrian User Count Data Collection  
Equipment

The Rails-to-Trails Conservancy (Conservancy) is a non-profit organization based in Washington, DC, which supports a mission to work with communities in developing a nationwide network of trails from former rail lines where opportunities exist, and in connecting corridors to build healthier places for healthier people. They have requested that the North Central Texas Council of Governments (NCTCOG) participate in a minimum year-long data collection project as part of a nation-wide effort. The Conservancy desires to collect counts of bicycle and pedestrian trail users utilizing permanently installed count equipment in twelve study areas across the country, including the Dallas-Fort Worth region.

The Conservancy will provide two counters to NCTCOG for installation at locations determined by NCTCOG working in conjunction with local governments and special districts. The Conservancy will pay costs of the first year of maintenance. By participating in the program, NCTCOG agrees to provide data from the counters to the Conservancy for at least a one-year period and coordinate the installation of the counters, and in exchange NCTCOG will retain ownership. The value of the counters is approximately \$10,000.

The outcome of the project will be participation in the nationwide count program to gauge utilization of trails in various parts of the country and to add to the Regional Data Collection Program for bicycle and pedestrian users. NCTCOG will be responsible for the on-going maintenance after the initial data-collection period, which is expected to be paid for by the agency maintaining the facilities where the counters are installed.

A draft resolution accepting the bicycle and pedestrian counters from the Conservancy is attached for Executive Board consideration. Also attached is additional information about the Conservancy's program. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KW:al  
Attachments

# The Trail Modeling & Assessment Platform



A continuous counter composed of an infrared sensor and induction loop.

There are more than 21,000 miles of rail-trails in rural, suburban and urban communities. We are now on the verge of linking many of these trails to form expansive networks, which will connect people and destinations across the country.

Decision-makers give considerable credence to quantitative methods for planning and prioritizing transportation investments. Such forecasting tools have been used in the highway planning process for decades, but have only recently begun to be developed for trail, bicycle and pedestrian investments. As a result, road projects are defined as needs, while trail projects are often considered amenities.

The three components of the proposed platform are data collection, analytical models, and communication of outcomes. An advisory committee comprised of leading researchers and practitioners from transportation, health, and economics will oversee T-MAP's development to ensure that each platform component is both accurate and credible.

The core of the platform is a suite of general analytical models that can be used independently for a specific purpose or in concert, depending upon the needs of a community. There are three core models:

- **A GIS-based method for measuring trail system connectivity**
- **A trail use demand factoring and forecasting model**
- **A set of impact assessment tools that translate trail use into dollars related to health and transportation impacts.**

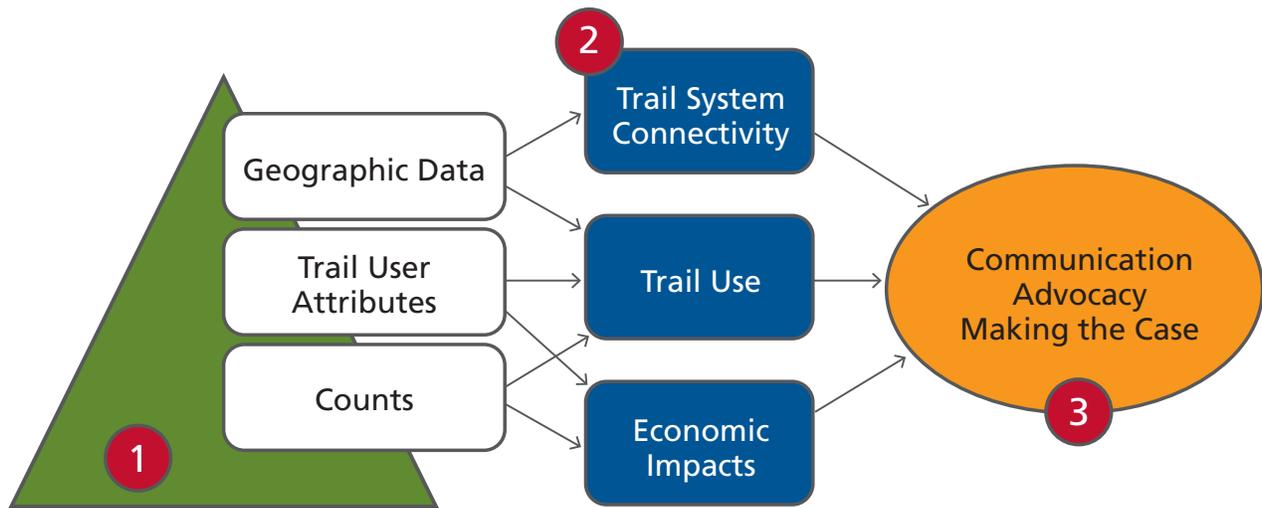
## T-MAP

The Trail Modeling and Assessment Platform (T-MAP) is a \$1.2 million, three-year initiative to create the next generation of trail planning data collection instruments, methodologies and analysis tools.

For the first time, the trail movement will have access to sophisticated analytical tools similar to those that have traditionally been used in the development of road projects. T-MAP will empower our movement with a powerful suite of tools that will permit us to demonstrate convincingly how trail investment can create healthier places for healthier people.



**rails-to-trails**  
conservancy



Models are only as good as the data available to calibrate them, however. The platform includes a set of data collection instruments that will set a next-generation standard for active transportation research. To develop T-MAP, Rails-to-Trails Conservancy (RTC) will collect data on trail use and trail users in 12 urban areas throughout the U.S.

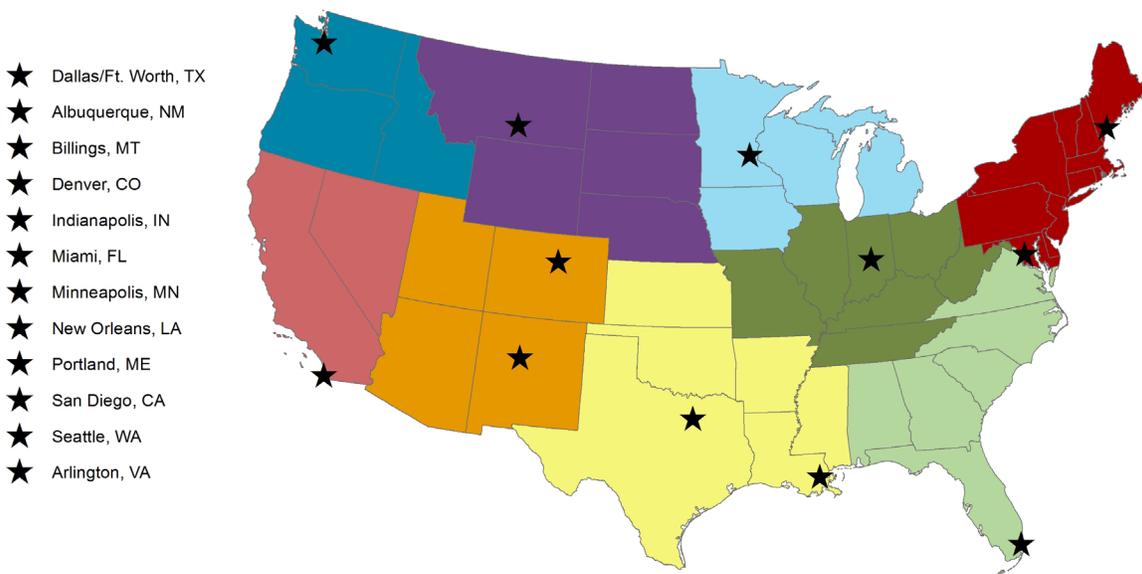
While the foundation of T-MAP is data, and the core is sophisticated modeling, the usefulness and reach of the platform can only be maximized through communications tools and products for understanding, explaining

and persuading. Storytelling and compelling communications product will be a key component of T-MAP in order to reach key audiences. Communities will be able to convert model output into tables, graphs and factsheets.

**Project Year 1 and 2:** Data collection and creation of modeling and assessment tools.

**Project Year 3:** Initial deployment of T-MAP with trail building partners.

### Proposed Study Areas



**For more information, contact: Tracy Hadden Loh at 202.974.5110**

Rails-to-Trails Conservancy (RTC) is a nonprofit organization based in Washington, D.C., serving as the national voice for more than 150,000 members and supporters.

National Office / 2121 Ward Court, NW / 5th Floor / Washington, DC 20037  
 main 202.331.9696 / fax 202.223.9257 / [www.railstotrails.org](http://www.railstotrails.org)



**rails-to-trails**  
 conservancy

**RESOLUTION ACCEPTING BICYCLE AND PEDESTRIAN  
USER COUNT DATA COLLECTION EQUIPMENT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Rails-to-Trails Conservancy (Conservancy), a Washington, DC, based non-profit organization, whose mission is to work with communities in developing a nationwide network of trails from former rail lines where opportunities exist; and,

**WHEREAS**, the Conservancy desires to collect counts of bicycle and pedestrian trail users utilizing permanently installed count equipment in twelve urban regions across the country, including the Dallas-Fort Worth region; and,

**WHEREAS**, the Conservancy has requested that NCTCOG participate in the program by providing two counters to NCTCOG for installation at locations determined by NCTCOG. The Conservancy will pay the first year of maintenance; and,

**WHEREAS**, the counters are valued at approximately \$10,000.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** NCTCOG approves the acceptance of two permanently installed bicycle and pedestrian counters from the Rail-to-Trails Conservancy, a non-profit pedestrian trail advocacy group.
- Section 2.** NCTCOG will own the counters and will be required to provide data from the counters to the Conservancy for at least a one-year period.
- Section 3.** NCTCOG will be responsible for the on-going maintenance after the initial data-collection period, which is expected to be paid for by the agency maintaining the facilities where the counters are installed
- Section 4.** The Executive Director or designee is authorized to execute necessary agreements to carry out this program.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Stephen Terrell, President  
North Central Texas Council of Governments  
Mayor, City of Allen

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2014.

---

John Horn, Secretary-Treasurer  
North Central Texas Council of Governments  
County Judge, Hunt County



**February 27, 2014 – Item 5**

**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 10, 2014

FROM: Kelly Schmidt  
Senior Criminal Justice Planner

SUBJECT: Appointments to the Criminal Justice Policy Development Committee (CJPDC)

The Criminal Justice Policy Development Committee reviews funding requests for local justice-related grants. Members serve as the grant review and priority-setting committee for approximately \$10.3 million in law enforcement, courts, juvenile and victims' services funds.

According to the Criminal Justice Division, (CJD) Office of the Governor guidelines, membership of the committee must include representatives from the following nine areas: citizens or parents, drug abuse prevention, education, juvenile justice, law enforcement, mental health, nonprofit organizations, prosecution/courts, and victim services. In addition, the Interagency Cooperation Agreement with CJD requires that no one category exceed one-third of the total membership.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval seven new appointment recommendations; profile sheets for these nominees are attached. Additionally, of the continuing members, three are recommended to be reappointed to another three-year term.

Also per the Policies and Procedures, Committee officers include a Chair and Vice-Chair. With that in mind, we are recommending for Chair and Vice-Chair Mr. Eric Nishimoto, Public Information Officer for Collin County and Ms. Lisa Tomlinson, Director of Johnson-Somervell County Juvenile Probation Department, respectively.

Per the Committee's approved Policies and Procedures, membership reflects the geographic area's percentage of the region's population. Every attempt has been made to have at least one representative from each of this region's 16 counties.

I will be available February 27<sup>th</sup> should you or the Board have questions.

Thank you.

**616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)**

## **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

## **NUMBER OF COMMITTEE MEMBERS**

Not more than 50

## **TERMS OF MEMBERSHIP**

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

## **STANDARD MEETING DATE**

The Committee meets as needed, usually no more than six times a year.

## **SPECIAL REQUIREMENTS**

The composition of the Committee includes representation from the following sectors, per NCTCOG's contract with the Criminal Justice Division, Office of the Governor:

- Citizens or Parents
- Drug Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution/Courts
- Victim Services

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS**

**CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**

**Officers**

	<b>Name</b>		<b>Title</b>	<b>Entity</b>	<b>Committee Status</b>
1.	Mr. Eric	Nishimoto	Public Information Officer	Collin County	<i>Chair</i>
2.	Ms. Lisa	Tomlinson	Chief	Johnson-Somervell County Juvenile Services	<i>Vice-Chair</i>

**Proposed New Members:**

3.	Mr. Joseph W.	Costa	Chief of Police	City of DeSoto	Proposed New Member - Dallas County (Recommended by Levatta Levels, Asst.Superintendent, DeSoto ISD)
4.	Ms. Allison	Harris	Grant Services Supervisor	Dallas County Juvenile Services	Proposed New Member - Dallas County (Recommended by Dr. Terry Smith, Director of Dallas County Juvenile Services)
5.	Mr. Brian	Harvey	Chief of Police	City of Allen	Proposed New Member - Collin County (nominated himself)
6.	Mr. Curtis	Krohn	Senior Pastor	Faith Bible Church	Proposed New Member - Dallas County (Recommended by Levatta Levels, Assistant Superintendent, DeSoto ISD)
7.	Ms. Ellen	Magnis	Chief of External Affairs	Dallas Children's Advocacy Center	Proposed New Member - Dallas County (Recommended by Lynn Davis, CEO, Dallas Children's Advocacy Center)
8.	Mr. Steve	Smith	Captain	Hood County Sheriff's Office	Proposed New Member - Hood County (Recommended by Sheriff Roger Deeds)
9.	Ms. Jewel	West	Director of Finance and Grant Management	Hunt County Rape Crisis Center/Children's Advocacy Center	Proposed New Member - Hunt County (Recommended by County Judge Horn)

**Leaving Committee:**

10.	Mr. Gary	Adams	Chief of Police	City of University Park	Leaving Committee
11.	Ms. Keli	Aiken	Assistant District Attorney	Hunt County District Attorney's Office	Leaving Committee
12.	Mr. Ron	Everett	Police Forensic Services Administrator City of Dallas		Leaving Committee
13.	Ms. Levatta	Levels	Assistant Superintendent	DeSoto ISD	Leaving Committee
14.	Ms. Kimberly	Martinez	Citizen-At-Large, Dallas County		Leaving Committee
15.	Ms. Michelle	Patrick	Chief Deputy Clerk	Collin County District Clerk's Office	Leaving Committee
16.	Mr. Drayson	Robertson	Major of Police City of Dallas		Leaving Committee
17.	Ms. Lyn	Willis	Assistant Director	Tarrant County Juvenile Services	Leaving Committee
18.	Mr. Robert	Young	Special Investigator	Hood County District Attorney's Office	Leaving Committee

**Reappointments**

19.	Ms. Lee Ann	Breeding	Citizen-At-Large	Denton County	Reappointment
20.	Ms. Tonia	Cunningham	Victim Advocate	City of Frisco	Reappointment
21.	Ms. Kathryn	Taylor	Citizen-At-Large	Denton County	Reappointment

**Continuing Members**

22.	Mr. Samuel	Allen	Community Service Liaison	City of Balch Springs	
23.	Mr. Russ	Authier	Chief Deputy	Parker County Sheriff's Office	
24.	Mr. Stan	Brien	Citizen-At-Large	Denton County	
25.	Ms. Deborah	Caddy	Director	Rape Crisis and Victims' Services Programs, The Women's Center	
26.	Mr. Santos	Cadena	Deputy Chief of Police	City of Dallas	
27.	Ms. Pam	Corder	Project Manager	Kaufman County	
28.	Mr. Chris	Crawford	Police Lieutenant	City of Weatherford	
29.	Ms. Kenda	Culpepper	District Attorney	Rockwall County	
30.	Mr. Ed	Drain	Assistant Chief of Police	City of Plano	
31.	Dr. Ellen	Elliston	Citizen-At-Large	Tarrant County	
32.	Ms. Michelle	Espy	Budget and Program Coordinator	Tarrant County CSCD	
33.	Mr. Jim	French	Director	Palo Pinto CSCD	
34.	Ms. Holly	Griffin	Assistant District Attorney	Collin County District Attorney's Office	
35.	Ms. Nancy	Hagan	Citizen-At-Large	Tarrant County	
36.	Ms. Virginia	Hoft	Executive Director	Santa Fe Youth Services	
37.	Ms. Terri L.	Johnson	Justice of the Peace, Precinct 2	Wise County	
38.	Ms. Sasha	Kane	Planner/Grant Manager	Fort Worth Police Department	
39.	Ms. Evy Kay	Washburne	Citizen-At-Large	Dallas County	
40.	Ms. Gina	Kennedy	Grant Manager	Dallas County District Attorney's Office	
41.	Mr. Russ	Kerbow	Chief of Police	City of Lewisville	
42.	Ms. Jodee	Lucero	Executive Director	Cross Timbers Family Services	
43.	Ms. Ruby (Rue)	Mayweather	Grant Writer	Dallas County Sheriff's Office	
44.	Rev. Ernie	McCoulskey	Director	Kauf-Van Baptist Association	
45.	Ms. Jennifer	Morrison	Consultant	North Texas Nonprofit Resources	
46.	Ms. LaKerrie	Owens	Executive Director	Youth Conversion, Inc.	
47.	Ms. Dee	Pedigo	Misdemeanor Court Services Supervisor	Dallas County CSCD	
48.	Ms. Nori	Rhodes	Police Patrol Support Captain	City of Corsicana	
49.	Mr. Jerry	Rucker	Records Manager	Tarrant County Sheriff's Office	
50.	Mr. John	Sands	Citizen-At-Large	Hunt County	
51.	Dr. Terry	Smith	Director	Dallas County Juvenile Services	
52.	Mr. Jerry	Stringer	Commissioner, Precinct #3	Johnson County	
53.	Ms. Eren	Turner	Executive Director	Youth and Family Counseling	
54.	Ms. Jerri	Vaughn	Executive Director	Johnson County Family Crisis Center	
55.	Ms. Rhonda	Welch	Safety/Security Coordinator	Midlothian ISD	
56.	Mr. Kelly	Willis	Victims' Services Supervisor	Tarrant County Juvenile Services	
57.	Mr. Patrick	Wilson	County and District Attorney	Ellis County	
58.	Ms. Sheila	Wynn	Assistant District Attorney	Tarrant County District Attorney's Office	



North Central Texas Council of Governments

**TO:** Mike Eastland  
Executive Director

**FROM:** David K. Setzer  
Director of Workforce Development

**DATE:** February 19, 2014

**SUBJECT:** Status Report on Workforce Board

There are several issues that are impacting the Workforce Development department and the Workforce Board. Among these are a recent visit by TWC to the region, new Child Care program requirements, new Adult Basic Education delivery strategies and changes in the delivery of Skills Development funding. I will also present a summary where our contractor is in meeting our performance measures and budget expenditures.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, C.F.M., CWE

February 27, 2014

Update of Workforce Development  
Programs and Issues

**WORKFORCE SOLUTIONS**  
NORTH CENTRAL TEXAS  
dfwjobs.com



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### TWC Visit to the Region

- On January 9<sup>th</sup>, our region was visited by the three TWC Commissioners, and key TWC Program staff. The three Metroplex Area Boards were present, as well as the North Texas Board from Wichita Falls. Each Board Area was asked to focus on:
  - Key industry priorities
  - Other key areas of local interest
  - Local Board challenges
  - Local Board opportunities

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### Child Care Program

- Child Care Quality was a focus area for the last Legislative Session.
- Improving the quality of Child Care received new funding.
- We have been investing in increasing the quality of our providers since 2010.
- We will begin assessing the existing quality of our 700+ providers.
- Provide them with mentoring and technical assistance.
- Encourage them to become Texas Rising Star providers which will result in higher levels of reimbursement.

**WORKFORCE SOLUTIONS**  
NORTH CENTRAL TEXAS

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### Adult Basic Education

- Was reassigned from TEA to TWC.
- TWC held stakeholder meetings throughout 2013.
- TWC has adopted new program rules for delivery of adult education and literacy programs.
- Providers and fiscal agents are being put in place.
- Many existing providers, including community colleges, will continue to deliver these services.
- New focus on outcomes.



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### Skills Development Funding

- Has been moved from TWC to the Governor's Employer Initiatives Unit.
- Will continue to function as it has with grant requests being presented to the Governor's office for analysis and funding.
- Traditionally, Workforce Boards invested time and effort into finding employers and facilitating training providers, but received no compensation for this important role.
- Significant change is that now the Workforce Boards will be compensated for this function, based on documented involvement of their activities.
- Because this program is funded from general revenue, it is considered "unrestricted funding" and can be used by local boards for critical needs that are otherwise not allowable under federal program rules.



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### Performance Update

- The Workforce Board is focused on driving systemic and sustainable performance improvement.
- We are moving the organization toward a Baldrige based model.
- We are very close to having all staff fully trained.
- The Process Improvement Steering Team has selected these high profile projects for this year
  1. Choices Generation 3
  2. Job Development
  3. Front desk triage
  4. Paperless case file system
  5. Center Manager leadership development
  6. Customer workshops
  7. Child Care provider payment process
- These teams are in various stages of progress with aggressive completion goals.
- Since 2010, our performance has steadily increased and we are currently meeting or exceeding all TWC contracted measures.



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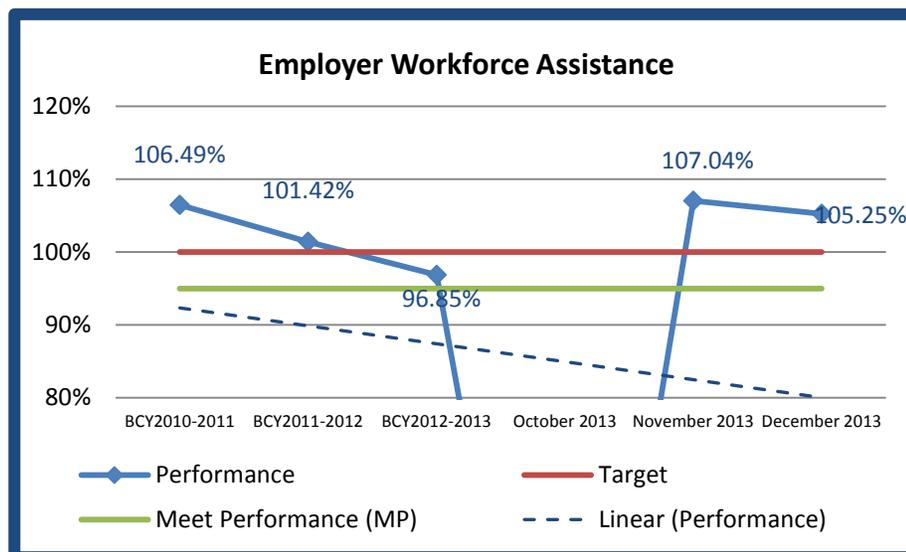
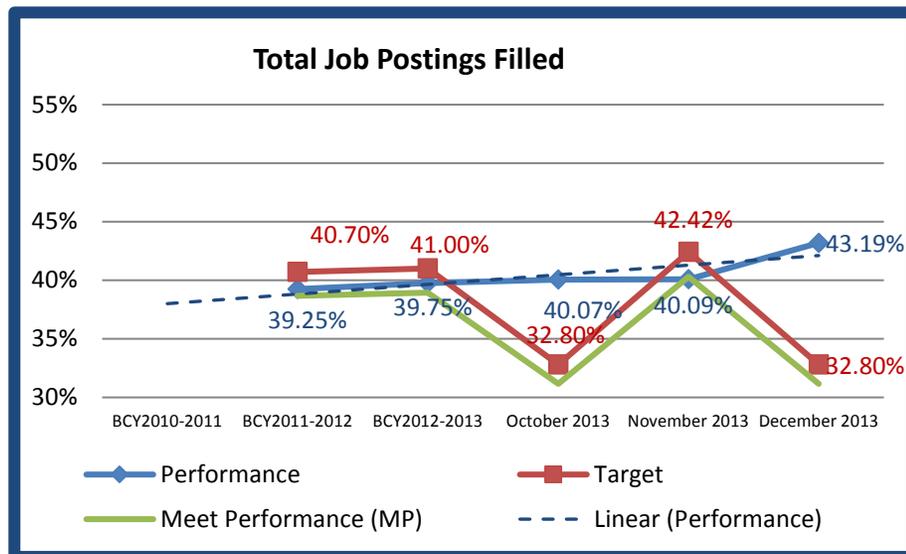
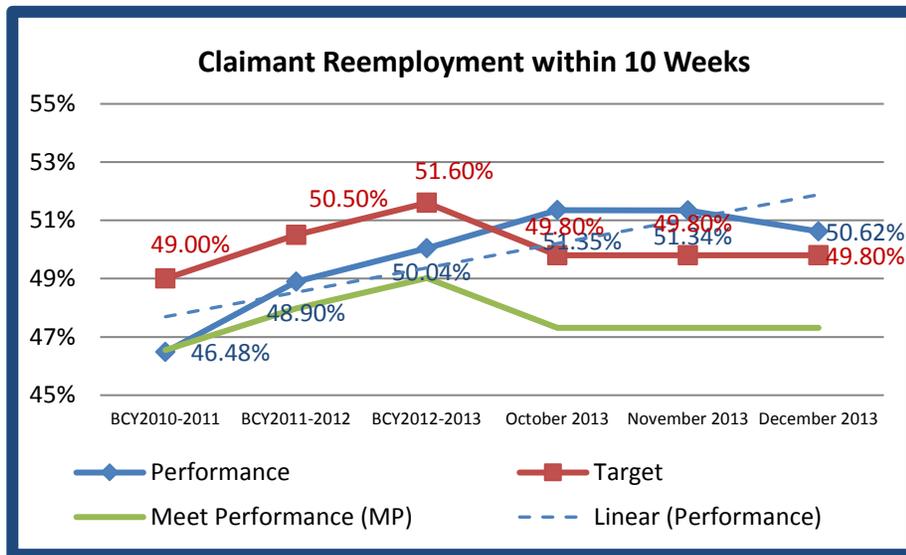
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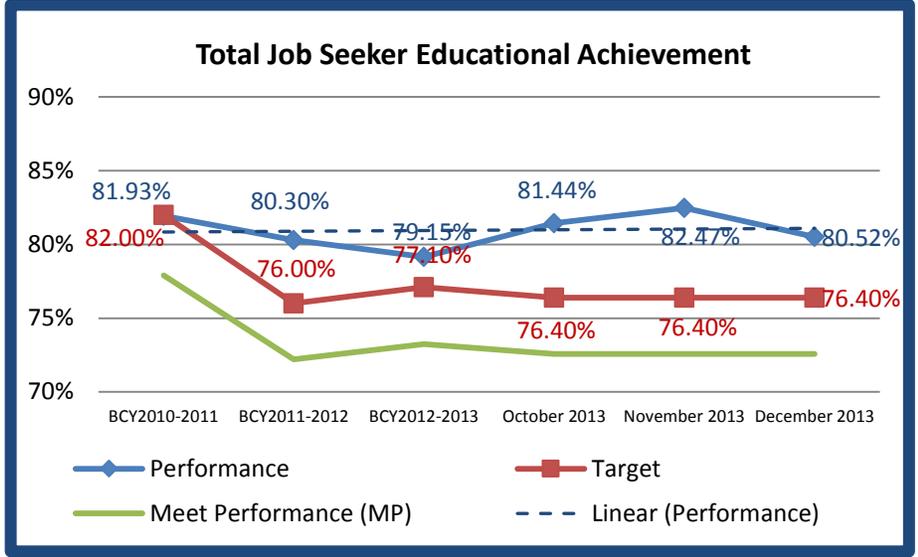
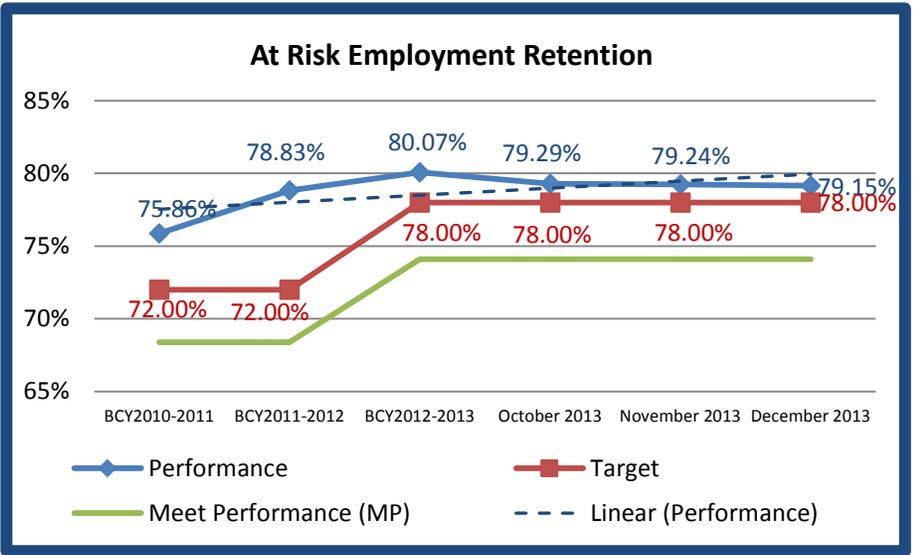
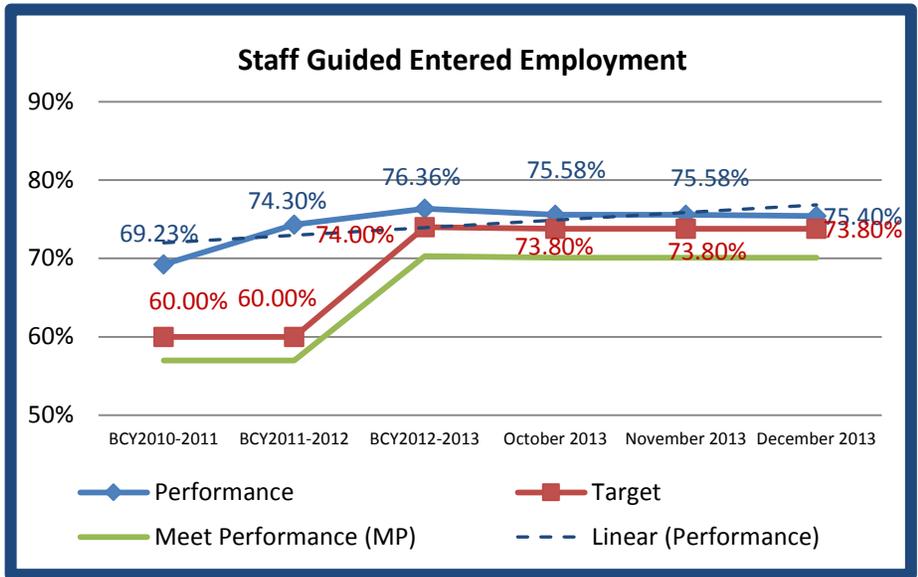
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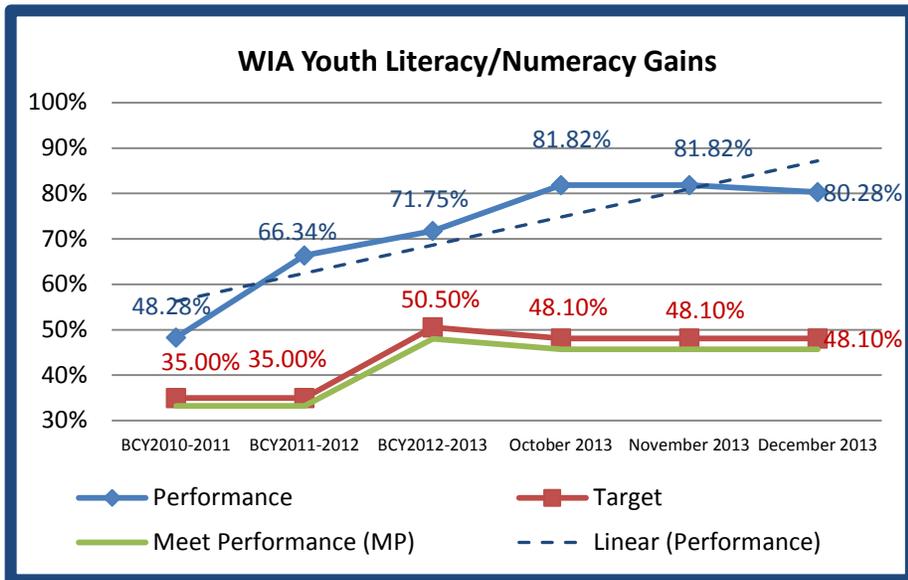
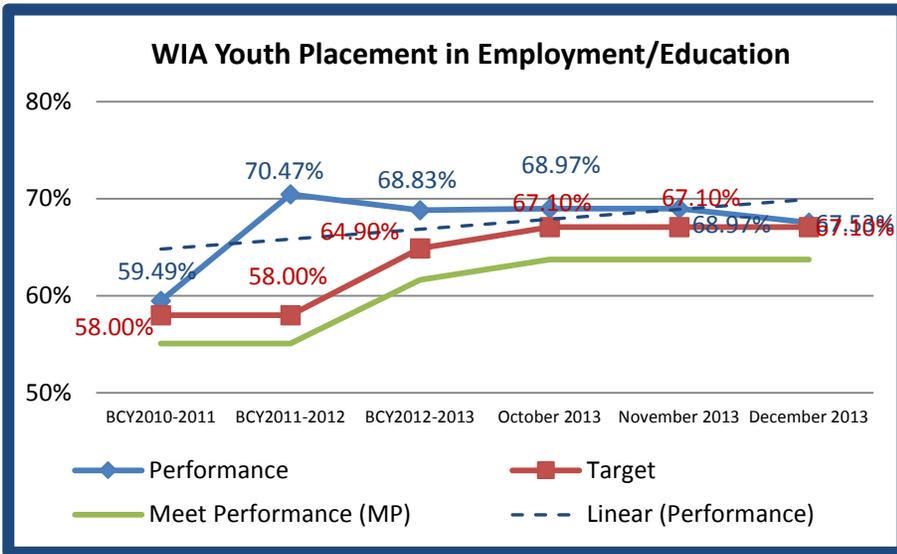
# REEMPLOYMENT & EMPLOYER ENGAGEMENT MEASURES



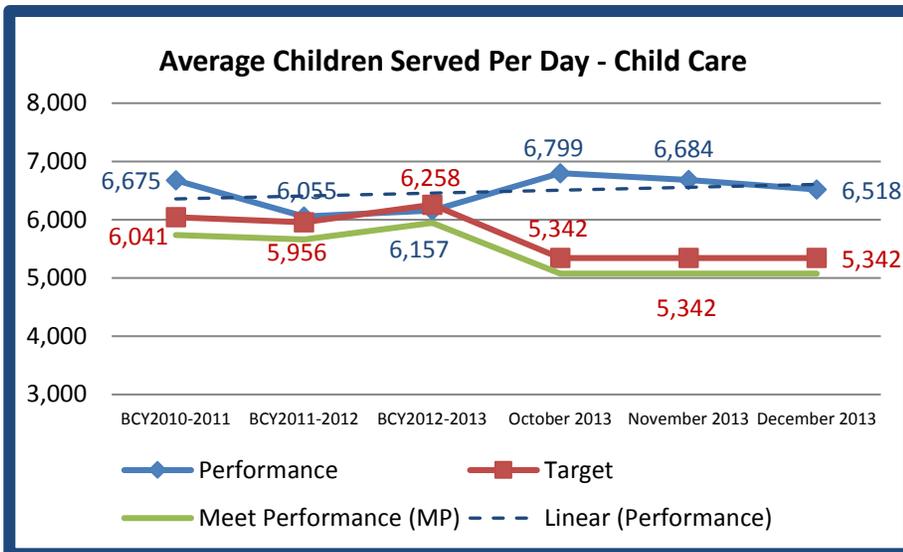
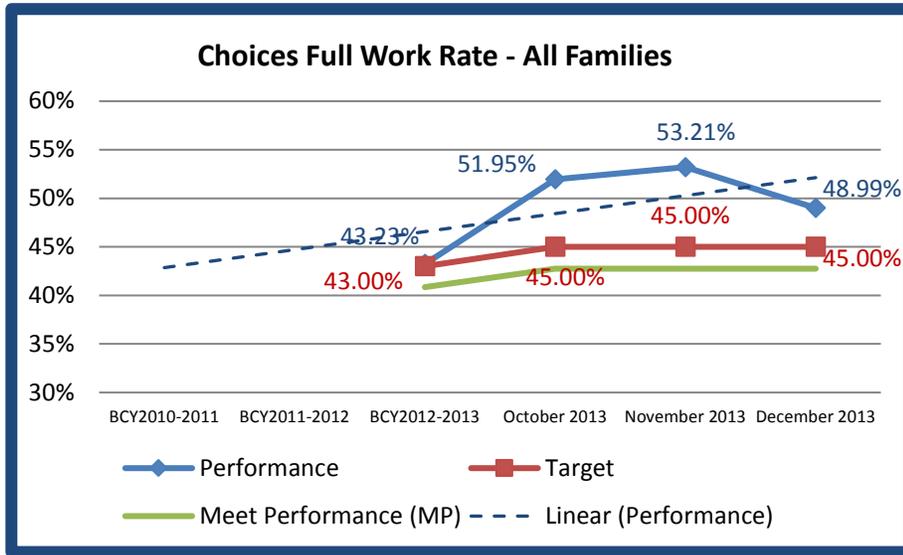
# COMMON MEASURES



# COMMON MEASURES



# PROGRAM PARTICIPATION MEASURES





**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 20, 2014

FROM: Michael Morris, P.E.  
Director of Transportation

SUBJECT: Status Report on the Metropolitan Planning Organization 40<sup>th</sup> Anniversary

The North Central Texas Council of Governments is celebrating its 40<sup>th</sup> anniversary as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth area in 2014. The Transportation Department will celebrate throughout the year by focusing on a theme each month to highlight progress since 1974. The Department will communicate this progress through its print and online resources, as well as social media platforms. Attached is the Regional Transportation Council's updated stationary commemorating the 40<sup>th</sup> anniversary. A status report will be provided to the Executive Board during the meeting.

BW:jh  
Attachment



**The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)**



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 20, 2014

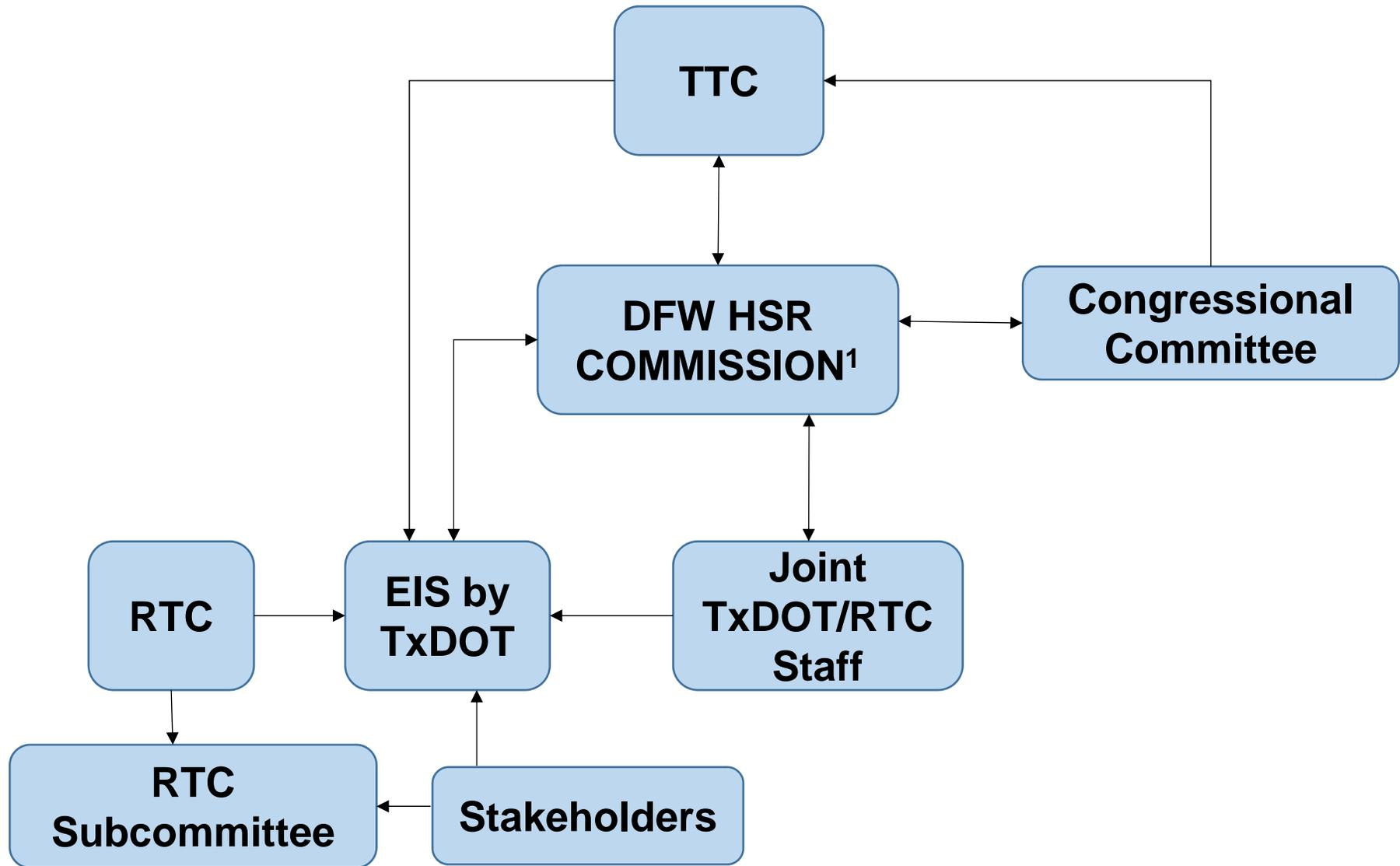
FROM: Michael Morris, P.E.  
Director of Transportation

SUBJECT: Status Report on Grade-Separated High Speed Rail

Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2013 Update defines grade-separated, high speed rail service for the North Texas region using the "3 station concept" serving downtown Dallas, Arlington-Dallas/Fort Worth International Airport, and downtown Fort Worth. Attached is a flow chart which shows recent actions by the Texas Transportation Commission. I will provide an update on the path forward in building seamless grade-separated, high speed rail from downtown Fort Worth to Houston.

MM:al  
Attachment

# Conceptual Fort Worth to Dallas



<sup>1</sup>Chair: **Bill Meadows**; Focused on revenue, focused on local business support for project, focused on seamless connection with whoever builds the Dallas to Houston section

(NCTCOG: 2/19/2014)



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: February 20, 2014

FROM: Michael Morris, P.E.  
Director of Transportation

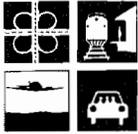
SUBJECT: Status Report on Transportation Development Credits

In partnership with the Texas Department of Transportation (TxDOT), the Regional Transportation Council (RTC) continues to look for new and innovative ways to leverage scarce transportation funding to address critical transportation improvement needs across the region. Transportation Development Credits are a financing tool that allows for the use of federal funds without local match dollars. Credits are earned when the State, a toll authority, or a private entity funds capital transportation investments with toll revenues on toll facilities. These credits are not money or cash. They do not increase funding for a given project, but can be used in lieu of a match to federal funding

RTC is required to submit an annual report to the Texas Transportation Commission by December 1 of each year. Attached is a copy of that report. Since that time, RTC has continued to move out on Category 1: strategic awards to small transit providers, Category 2: a call for projects in the "Transportation Alternatives Program," Category 3: a process to allocate Transportation Development Credits to entities within the region, Category 4: initial efforts for the sale of credits to the Texas Department of Transportation, and Category 5: the restructure of regional programs/management and operations reducing a need for local cash contributions. All of these efforts will lead to a review and update by RTC for 2014.

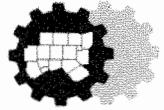
Use of Transportation Development Credits is not a straight forward process and staff has held several workshops on the topic to communicate potential applications. Examples will be provided to the Executive Board.

MM:al  
Attachment



## Regional Transportation Council

The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)



November 27, 2013

Mr. Brian Barth, P.E.  
District Engineer  
TxDOT Fort Worth District  
2501 SW Loop 820  
Fort Worth, TX 76133

Mr. Bill Hale, P.E.  
District Engineer  
TxDOT Dallas District  
4777 US Highway 80 East  
Mesquite, TX 75150

Mr. Paul Montgomery, P.E.  
District Engineer  
TxDOT Paris District  
1365 N Main Street  
Paris, TX 75460

Dear Messrs. Barth, Hale, and Montgomery:

Enclosed is the FY 2013 report regarding Transportation Development Credit (TDC) allocations and approved projects from the North Central Texas Council of Governments (NCTCOG) and the Regional Transportation Council (RTC), which serve as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area. The following attachments are provided:

- Attachment 1 RTC Approval Presentation Materials
- Attachment 2 Summary of TDCs Available, Committed, and Approved
- Attachment 3 Projects with Approved TDCs
- Attachment 4 TDC Workshop Presentation Materials

The allocations and projects contained within these attachments have been approved by the Regional Transportation Council (RTC). NCTCOG and the RTC anticipate several calls for projects in 2014, which will result in additional projects approved with TDCs. The RTC has requested the sale of \$100 million in Transportation Development Credits to TxDOT Headquarters. Please transmit this report to the appropriate division within your agency. This report fulfills our December 1, 2013 submittal data on Transportation Development Credits. Should you need any additional information, please contact Christie Gotti, Senior Program Manager, or me at 817/695-9240.

Sincerely,

Michael Morris, P.E.  
Director of Transportation

CG:lp  
Enclosures

cc: James Bass, Chief Financial Officer, TxDOT Austin  
Tim Juarez, Jr., MPO/RPO Coordinator, TxDOT North Regional Support Center, Austin  
Tammy Marlow, Transp. Funding Specialist, TxDOT North Regional Support Center, Wichita Falls  
Victor Vandergriff, Commissioner, Texas Transportation Commission, Austin  
Phil Wilson, Executive Director, TxDOT Austin

**TRANSPORTATION  
DEVELOPMENT CREDITS:  
DOCUMENTED PROCESS  
FOR RECEIPT, EVALUATION,  
AND AWARD OF CREDITS**

Regional Transportation Council  
July 11, 2013

# WHAT ARE TRANSPORTATION DEVELOPMENT CREDITS?

Accounting System that Assigns Value to Transportation Projects Built with Tolls

Not Cash

Used to Meet Future Federal “Local Match” Requirements

Regional Value Equal to 465.5 Million Credits as of March 2013

# MATCHES FOR FEDERAL TRANSPORTATION PROJECTS

TYPE	CASH TOWARDS PROJECT COST	NON-FEDERAL MATCH
CASH	YES	YES
IN-KIND (Often labor cost from partner agencies)	NO	YES
Transportation Development Credits (TDC)	NO	YES

# PROPOSED FOCUS AREAS

Maximize Federal Funds (e.g., Small Transit Providers)

Expedite Project Delivery For Non-Federal Projects (i.e., Tells a Story)

Leverage Projects to Maximize Revenue

Advance Goals of the Region or Texas Transportation Commission

Use on Management and Operations, Transit, Roadway, Bicycle/Pedestrian Projects

# REGIONAL PROCESS

Document Process (This is it.)

Invite Public to Comment at Key Decision Points

Develop Good Documentation Process on Credit Use

Address Focus Areas

Adapt Five Methods of Awards

Credits Good for Two Years After Award

# FIVE METHODS OF AWARDS WITHIN THE REGION

Strategic Awards to Small Transit Providers

RTC Call for Projects (Type 1: RTC has Revenue)

RTC Call for Projects (Type 2: Local Agency has Revenue)

Sale of Credits to Another Metropolitan Planning Organization or  
Texas Transportation Commission

Regional Program/Management and Operations

Propose all 5 Awards Proceed in Parallel

# PROPOSED AMOUNTS

METHODS	CREDITS
Strategic Awards	≈ 5 Million, Always Open
Type 1 Call	≈ 0 in 2013, Be Ready with MAP-21 Transportation Alternative Program
Type 2 Call	≈ 50 Million
Sale	≈ 150 Million
Regional Program	≈ 10 Million

≈ 250 Million in 2014 plus New Credits

# 2013 SCHEDULE

Document Process	Spring ✓
Alert Small Transit Providers	May ✓
Conduct Public Review	June ✓
Receive RTC Approval	Summer/Fall
Initiate Proposed Actions and Conduct Public Review at Key Decisions	Summer/Fall
Prepare TxDOT Report	December 1, 2013

# **ACTION**

RTC approves the documentation process, recognition of public comment at this key decision point, and request staff to advance this funding tool to expedite multimodal project delivery.

## **QUESTION/CONTACT**

Christie Gotti

Senior Program Manager

817/608-2338

[cgotti@nctcog.org](mailto:cgotti@nctcog.org)

**Summary of Transportation Development Credits (TDC):  
Available, Committed, and Approved  
Dallas-Fort Worth Metropolitan Planning Organization  
November 2013**

**Available TDC Credits (per 2014 UTP): 465,846,222**

<b>Award Type</b>	<b>Amount</b>
Total Credits Approved for Transit Projects to Date	(1,697,058)
Regional Projects	(463,677)
Subtotal of Approved Projects	(2,160,735)
Set aside for Category 1 - Strategic Awards to Small Transit Providers	(3,302,942)
Set aside for Category 2 - Type 1 Call for Projects (Spring 2014)	(2,000,000)
Set aside for Category 3 - Type 2 Call for Projects (Summer 2014)	(50,000,000)
Set aside for Category 4 - Sale/Transfer to TxDOT or other MPOs	(150,000,000)
Set aside for Category 5 - Additional Regional Programs/Management and Operations	(9,536,323)
Subtotal of Set Asides for Future Programming	(214,839,265)
<b>Total of Remaining Credits</b>	<b>(217,000,000)</b>

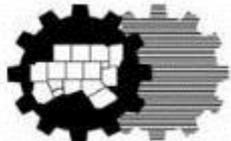
**Projects with Approved TDCs and Set Asides for Future Allocation**  
**Dallas-Fort Worth Metropolitan Planning Organization**  
**As of November 2013**

**Projects Approved with TDCs:**

<b>TIP Code</b>	<b>Project Name</b>	<b>Amount</b>	<b>FY</b>
12239.10	5307 Purchase of Expansion Vehicles	\$ 10,487	2013
12626.12	5307 Purchase Replacement Vehicles	\$ 4,711	2013
12003.13	5307 Purchase Replacement Vehicles	\$ 11,250	2014
12006.13	5307 Bus Preventive Maintenance	\$ 11,942	2014
12011.13	5307 Purchase Replacement Vehicles	\$ 31,500	2014
12036.13	5307 Bus Preventive Maintenance	\$ 25,956	2014
12079.13	5307 Capital Cost of Contracting	\$ 298,188	2014
12085.13	5307 Purchase Replacement Vehicles	\$ 150,000	2014
12244.12	5307 Purchase Replacement Vehicles	\$ 29,750	2014
12244.13	5307 Purchase Replacement Vehicles	\$ 60,000	2014
12245.13	5307 Acquisition of Radios	\$ 10,800	2014
12247.13	5307 Project Administration	\$ 9,000	2014
12249.13	5307 Purchase of Expansion Vehicles	\$ 18,750	2014
12307.13	5307 Acquisition of Hardware	\$ 36,700	2014
12372.13	5307 Bus Preventive Maintenance	\$ 30,000	2014
12373.13	5307 Purchase Replacement Vehicles	\$ 75,000	2014
12474.13	5307 Renovation of Admin. Building	\$ 42,000	2014
12563.13	5307 Bus Preventive Maintenance	\$ 3,000	2014
12567.13	5307 Acquisition of Software	\$ 4,400	2014
12573.13	5307 Capital Cost of Contracting	\$ 48,000	2014
12576.13	5307 Purchase Replacement Vehicles	\$ 104,475	2014
12628.12	5307 Purchase Replacement Vehicles	\$ 29,750	2014
12628.13	5307 Purchase Replacement Vehicles	\$ 22,500	2014
12647.13	5307 Purchase Replacement Vehicles	\$ 9,000	2014
12649.13	5310 Purchase of Service	\$ 28,800	2014
12653.13	5310 Purchase of Service	\$ 83,200	2014
12654.13	5310 Purchase of Service	\$ 19,200	2014
12655.12	5307 Purchase Replacement Vehicles	\$ 49,157	2014
12661.13	5307 Renovation of Admin. Building	\$ 96,571	2014
12662.13	5307 Purchase of Expansion Vehicles	\$ 72,000	2014
12663.13	5307 Bus Preventive Maintenance	\$ 12,000	2014
12664.13	5307 Acquisition of Hardware	\$ 1,200	2014
12666.13	5307 Mobility Management	\$ 4,000	2014
12670.13	5307 Acquisition of Shop Equipment	\$ 53,000	2014
12672.13	5307 Acquisition of Software	\$ 20,000	2014
12673.13	5307 Acquisition of Surveillance/Security Equipment	\$ 20,000	2014
12674.13	5307 Construction of Admin/Maint Facility	\$ 112,771	2014
12675.13	5307 Bus Preventive Maintenance	\$ 20,000	2014
12676.13	5307 Bus Transit Enhancements	\$ 1,000	2014
12679.13	5307 Purchase of Expansion Vehicles	\$ 27,000	2014
20268.20	Corridor Feasibility and Preliminary Engineering for NETEX and SH 78 (Phase 2)	\$ 463,677	2014
		<b>\$ 2,160,735</b>	

**PROPOSED APPROACH TO  
TRANSPORTATION  
DEVELOPMENT CREDITS:  
DALLAS-FORT WORTH  
METROPOLITAN PLANNING  
ORGANIZATION (MPO)**

**TDC WORKSHOP  
OCTOBER 25, 2013**



North Central Texas  
Council of Governments  
Transportation Department

# BACKGROUND

- Transportation Development Credits = TDCs
- TDCs are “earned” by the region when toll revenues are used to fund capital projects on public highways
- 465 million credits available presently (MPO allocation)
- TDCs are not money or cash
- They do not increase funding for a given project
- Eligible “match” to federal funding award

# BACKGROUND

- Texas Department of Transportation (TxDOT) receives 25% of TDCs across the state
- Remaining 75% allocated to MPOs
- Generalized TDC award process (specific details provided in each award type later in presentation):
  - Application by local entity
  - Evaluation of applications
  - Public Involvement
  - Award of TDCs
  - Add project with TDCs to TIP/STIP

# GENERAL OVERVIEW

- Eligible project types include:
  - Highway
  - Transit
  - Bicycle/pedestrian
  
- Credits will not be split according to the Congestion Mitigation Air Quality Improvement Program (CMAQ) and/or Surface Transportation Program-Metropolitan Mobility (STP-MM) Eastern and Western Funding Distributions
  - Instead, TDCs will be placed on best projects

# AWARD METHODS AND AMOUNTS

Category	Award Methods	Amount of Credits
1	Strategic Awards to Small Transit Providers	≈5 million
2	Type 1 Call: RTC has Revenue Transportation Alternatives Program	Proposed ≈1-2 million
3	Type 2 Call: Local Agency has Revenue	≈50 million
4	Selling TDCs to Other MPOs/TxDOT	≈150 million
5	Regional Programs/Management and Operations	≈10 million

Leaves a balance of ≈250 million credits for future use  
Amounts to be updated annually

# CATEGORY 1: STRATEGIC AWARDS TO SMALL TRANSIT PROVIDERS

## ■ Goal

- To support public transit by maximizing the use of federal funds, particularly when federal funds otherwise would be unused because of the inability of agencies to provide the local match

## ■ Eligible Entities

- Federal Transit Administration (FTA) grantees or subgrantees including non-profits, transit agencies and local governments
- Intended audience: Small transit providers with small projects

# CATEGORY 1: STRATEGIC AWARDS TO SMALL TRANSIT PROVIDERS

- Eligible project types
  - Capital (e.g., buses, mobility management, maintenance)
  - Planning
- Selected Federal Transit Administration (FTA) funding programs
  - Urbanized Area Formula Program
  - Enhanced Mobility for Seniors and Individuals with Disabilities
  - Job Access/Reverse Commute
  - New Freedom
- Timing
  - TDCs can only be used on projects that are new (i.e., not currently in federal grants)
  - Ongoing, continuous, “open” call

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE

## ■ Goals

- Advance initiatives of strategic importance
- Expedite delivery of projects (federal and non-federal)
- Free up local or State funds for use on:
  - A project that can be expedited outside the federal process
  - Projects not typically eligible for federal funds

## ■ Eligible project types: roadway, transit, bicycle/ pedestrian projects

## ■ Generally not eligible: maintenance, rehabilitation, reconstruction, etc. unless involves capacity expansion

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE

- Applies to RTC-selected funding categories, such as:
  - Congestion Mitigation Air Quality Improvement Program (CMAQ)
  - Surface Transportation Program – Metropolitan Mobility (STP-MM)
  - Transportation Alternatives Program (TAP)

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE

## ■ General guidelines

- Should not be a *typical* roadway, transit, or bicycle/ pedestrian project
- Should be multi-modal or innovative
- Should be a strategically important initiative
- Should involve partnerships with other agencies and coordination with other transportation modes
- Cannot reduce overall amount of funds available for transportation (i.e., freed up local funds cannot be spent on non-transportation uses)
- Best used in situations in which there are limited local funds available for a project

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE

- Amount available = 0 currently, minimum of 1-2 million in 2014
- RTC will decide up front whether or not to include TDCs as an option in a funding initiative or call for projects
- Agencies must apply for TDCs when they apply for funding through a call for projects (same application)
- The process for receipt and evaluation of TDCs will be provided with each applicable call for projects

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE TRANSPORTATION ALTERNATIVES PROGRAM

- Next anticipated opportunity to apply for TDCs through a Type 1 Call.
  - Transportation Alternatives Program (TAP)
- TAP public meetings and workshop to be held December 2013 on Program Development & Eligibility.
- Call for Projects anticipated:
  - Opening: February 24, 2014
  - Closing: April 28, 2014

# CATEGORY 2: TYPE 1 CALL – RTC HAS REVENUE TRANSPORTATION ALTERNATIVES PROGRAM

- TAP funding categories with intended credits:
  - Safe Routes to School (SRTS) - Yes
  - Transportation Enhancements - No
  - Urban Thoroughfares/Boulevards - No
- Safe routes to school projects are typically smaller in scale and provide pedestrian/bicycle access to schools and safety improvements, etc.
- School Districts may be eligible for funds along with more traditional partners.

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

- **Goals:**
  - Advance projects of strategic importance
  - Support capacity expansion of roadway, transit, bicycle/ pedestrian projects
  - Leverage projects to maximize revenue available to regional transportation projects
  - Expedite multi-modal project delivery
  - Demonstrate innovative funding, partnering, or project delivery method(s)
  
- **Available Credits = 50 million**
  
- **Eligible project types: roadway, transit, bicycle/pedestrian**

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

## ■ General guidelines

- Demonstrate significant partnership or partnership opportunity
- Advance regional goals
- Provide regional benefits
- Advance projects/programs of strategic importance
- Strong emphasis on innovation
- Demonstrate how project will “tell a story,” considering both the project(s) receiving TDCs and the project(s) that will utilize the redirected local funds
- Make a case for the project:
  - Explain problem
  - Demonstrate how solution addresses problem
  - Provide performance measures (that provide analytical support showing the project or program’s impact)

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

- Call for projects considerations
  - Must consider how award of credits will expand funding for transportation projects
  - State or local matching funds replaced by TDCs must be reinvested in other transportation projects within the region
  - No additional federal funds will be identified to cover the gap created by the use of TDCs
  
- Evaluation process
  - Qualitative review based on stated goals and evaluation criteria announced with call for projects materials
  - Analytical review of performance measures provided in application

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

- Application process
  - NCTCOG will send letters announcing call for projects
  - Letter will define the specific application process (preliminary information provided on next slide)
  - Anticipate a January 2014 initiation
  - Agencies will have 90 days to respond
- Public meetings will be held to review selection criteria and draft project selections

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

- Applications will likely need to include:
  - Project name, scope, limits
  - Description of project need and benefits (congestion, air quality, reliability, etc.)
  - Detailed description of how funds freed up by use of TDCs will be utilized on other transportation projects
    - After-project closeout report required to explain how freed up local funds were used (will be used in annual report to TxDOT as well)
  - Identification of how cost overruns and change orders will be funded
  - A limited number of pages

# CATEGORY 3: TYPE 2 CALL – LOCAL AGENCY HAS REVENUE

- Good Example of Strategic Partnerships – Local agency submits a multi-modal transportation project in partnership with neighboring cities; redirected local funds spent on new bicycle/pedestrian facility that spans three cities
- Bad Example of Innovative Projects – Local agency submits roadway project that eliminates local match on said roadway project; redirected local funds are spent on typical roadway maintenance

# CATEGORY 4: SELL TDCs TO TxDOT AND OTHER MPOs

- An MPO may transfer (i.e., “sell”) TDCs allocated to it to another MPO or to the Texas Transportation Commission (43 Tex. Admin. Code §5.111)
- RTC approved staff to negotiate a transfer of up to 150 million in TDCs to other MPOs and/or TxDOT, contingent on RTC approval:
  - 50 million to MPOs
  - 100 million to TxDOT
- Goals of transferring or selling credits
  - Generate local revolving fund to cash flow federal programs administered by NCTCOG
  - Generate local revenue for locally funded programs and projects to be awarded by the RTC (e.g., air quality, sustainable development, innovative, and/or strategic programs)

# CATEGORY 5: REGIONAL PROGRAMS

## MANAGEMENT AND OPERATIONS

- Review existing projects
  - Management and operations
  - NCTCOG-implemented
  - Regional programs
- Support regional programs that improve air quality, congestion, reliability
- Examples might include: air quality education and outreach, safety education, data collection, etc.

# CATEGORY 5: REGIONAL PROGRAMS

## MANAGEMENT AND OPERATIONS

- NCTCOG staff will perform a strategic review of existing regional initiatives
  - Additional federal funds will not be added to offset the loss of local match
  - Streamlining and other cost savings opportunities will be reviewed to ensure project can be completed without local matching funds
- Utilize on projects with a small budget; and therefore, high administrative cost to collect local match
- Reduces RTC's reliance on dwindling sources of local matching funds for regional programs
- Makes savings available for future projects

# TDC AGREEMENTS

- If awarded TDCs by the RTC, awardee will execute an agreement with NCTCOG
  - Outlines use of TDCs
  - Outlines use of redirected local funds (freed up from use of TDCs) if applicable
  - Establishes a timeframe for “obligation” of TDCs
  - Will be brief (less than five pages)
- Goal is to obligate these credits as quickly as possible
- Projects should be ready for implementation
- If TDCs are not “obligated” in a timely fashion, the TDCs may be rescinded

# TDC APPLICATION TO TxDOT

- Entities must request award from MPO first
- If TDCs not awarded by MPO, applicant can apply for TxDOT TDCs
- Applicant will need to request a letter of support from the RTC for inclusion in the TxDOT application
  - Provision of letter based on current inclusion in MTP

# PUBLIC REVIEW AND COMMENT

- Public review and comment will be solicited at key decision points, including:
  - Determination of amount available by award type
  - Prior to creation of evaluation criteria (if applicable)
  - Prior to distribution of credits

# ANNUAL REPORT TO TXDOT

- NCTCOG staff must prepare and submit report to TxDOT annually by December 1<sup>st</sup>
- Report includes:
  - List of projects and amount of MPO credits approved by project
  - Anticipated plans for balance of credits
  - Status of projects selected with MPO credits (if applicable)
  - List of additional projects to be implemented with redirected local funds (if applicable)

# QUESTIONS?

# CONTACTS

Type of TDC Award	Best Contact
Strategic Awards to Small Transit Providers	Jessie Huddleston 817/608-2399
Type 1 Calls (General)  Upcoming Transportation Alternatives Program	Christie Gotti 817/608-2338 Karla Weaver 817/608-2376
Type 2 Calls	Christie Gotti 817/608-2338
Sell TDCs to TxDOT or Other MPOs	Ken Kirkpatrick 817/695-9278
Regional Programs	Christie Gotti 817/608-2338



**North Central Texas Council of Governments**

**TO:** NCTCOG Executive Board **DATE:** February 27, 2014  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Future Calendar

In order for you to schedule your calendars in advance, here are the next Executive Board meeting dates.

<b>March 27, 2014</b>	11:00 AM: Committee of the Whole (By-Laws) 12:45 PM: Executive Board Meeting – NCTCOG Offices
<b>April 24, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>May 22, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>June 20, 2014</b>	<b>GENERAL ASSEMBLY</b>
<b>June 26, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>July 24, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>August 28, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>September 25, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>October 23, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>November 20, 2014</b>	Executive Board Meeting – NCTCOG Offices
<b>December 18, 2014</b>	Executive Board Meeting – NCTCOG Offices

**EXECUTIVE BOARD ATTENDANCE**

**June 2013 - May 2014**

<b>Name</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>TOTAL</b>
<b>Steve Terrell</b> President	P	P	P	P	P		P	P					7
<b>Kathryn Wilemon</b> Vice- President	P	P	P	P	P		P	P					7
<b>John Horn</b> Secretary/Treasurer							P	P					2
<b>Bobbie Mitchell</b> Past President	EA	P	P	P	P		EA	P					5
<b>Vonciel Jones Hill</b>	P	EA	P	P	EA		P	P					5
<b>Clay Jenkins</b>	EA	EA	EA	P	P		P	EA					3
<b>Marcus Knight</b>	P	P	P	EA	P		P	P					6
<b>Larry Marshall, MD</b>	P	P	P	P	P		P	P					7
<b>A.J. Mathieu</b>	P	P	P	P	P		P	P					7
<b>Daniel Scarth</b>	P	P	P	P	P		P	EA					6
<b>Keith Self</b>	P	P	P	P	P		P	P					7
<b>Lissa Smith</b>	P	P	P	P	P		P	P					7
<b>Glen Whitley</b>	EA	P	EA	P	EA		P	EA					3
<b>Tony Rose</b> - Ex Officio, Non-Voting Member	EA	EA	P	P	P		EA	EA					3
<b>Bill McElhaney</b> Vice- President	P	P	P	P									4
<b>TOTAL PRESENT</b>	10	11	12	13	11		12						

**Attendance Code:** P=Present EA=Excused Absence A=Absence NM=No meeting