

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — February 27, 2014

Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Terrell called the special meeting of the North Central Texas Council of Governments Executive Board to order at 11:09 on March 27, 2014 to consider amending the NCTCOG Bylaws.

Members of the Board Present:

Stephen Terrell – President, Mayor, City of Allen
Kathryn Wilemon – Vice-President, Councilmember, City of Arlington
John Horn – Secretary/Treasurer, County Judge, Hunt County
Bobbie Mitchell – Past President, Commissioner, Denton County
Vonciel Jones Hill, Councilmember, City of Dallas
Marcus Knight, Mayor, City of Lancaster
Dr. Larry Marshall, Councilmember, City of Benbrook
A.J. Mathieu, Councilmember City of Joshua
Toni Rose, State Representative
Daniel Scarth, Councilmember, City of Fort Worth
Keith Self, County Judge, Collin County
Lissa Smith, Mayor Pro Tem, City of Plano
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Clay Jenkins, County Judge, Dallas County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, Executive Director's Office
Stephanie Mullen, Grants and Contracts Supervisor, Transportation
Karen Richard, Chief Human Resources Officer
Bob Best, Audio/Video Comp Support Tech, Transportation
James Powell, Assistant Council, Transportation
Shannan Ramirez, Assistant Director of Finance, Administration
Kelly Schmidt, Senior Criminal Justice Planner
Christy Williams, Chief Program Manager, 9-1-1
Amanda Wilson, Public Involvement Manager, Transportation

Visitors Present:

Brad Jay, Partner, Weaver, LLP

ACTION:

Special Board Meeting to Consider Amending the NCTCOG Bylaws

The Board discussed a number of proposed changes to the NCTCOG Bylaws (**See Attachment 1**). After the discussion, it was the consensus of the Board that another Bylaws meeting (beginning at 11:00 am) be added to the Agenda of the April 24, 2014 Executive Board Meeting.

At 12:45 pm the Board recessed for lunch, to reconvene not later than 1:10 pm.

REGULAR SESSION

President Terrell called the Regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:10 pm on March 27, 2014.

Item 1. Minutes

President Terrell stated that the first item on the agenda was approval of the minutes from the January meeting.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the Minutes of the January Executive Board Meeting.

Item 2. Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2013

Monte Mercer, Deputy Executive Director, presented the Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year that ended September 30, 2013. He explained that the auditors had no findings or comments. He introduced Mr. Brad Jay, Partner, Weaver, L.L.P., confirmed that they were issuing a clean report and complimented NCTCOG staff for having everything in order to facilitate the auditing work and for fully assisting them in providing information and answering questions.

Audit Committee Chair, Councilmember Wilemon, informed the Board that the committee reviewed the audit reports and was given the opportunity to ask questions of Mr. Jay. She recommended the Board accept the auditor's reports.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-02-3

Item 3. Resolution Authorizing an Addendum to the Prosper 9-1-1 Interlocal Agreement

Christy Williams, Chief 9-1-1 Program Manager, requested Executive Board approval of a contract addendum to the 9-1-1 Interlocal Agreement with the Town of Prosper. Prosper notified NCTCOG 9-1-1 in September of 2013 that they were entering into a contract with Smart911, a third party software company that contracts directly with cities and counties to provide additional information for 9-1-1 callers who subscribe to their service and voluntarily provide the information for use in 9-1-1 calls.

In November NCTCOG 9-1-1 received a request to provide a 9-1-1 interface to the stand alone Smart911 terminal in Prosper. This request brought about questions regarding privacy and confidentiality. NCTCOG 9-1-1 staff worked with NCTCOG legal counsel and the Commission on State Emergency Communications and their attorney to address these issues. NCTCOG legal counsel recommended and CSEC agreed to the creation of an addendum to the Prosper 9-1-1 Interlocal Agreement. The addendum removes any liability for misuse of the Smart911 information from NCTCOG and CSEC.

The Addendum is to go before Prosper City Council on February 25, 2014. There is no funding request with this resolution. The request falls within CSEC rules and policies.

Upon a Motion by Judge Self (seconded by Mayor Knight), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-02-4

Item 4. Resolution Accepting Bicycle and Pedestrian User Count Data Collection Equipment

Michael Morris, Director of Transportation, asked the Board to consider accepting two bicycle and pedestrian counters, valued at approximately \$10,000, from the Rail-to-Trails Conservancy, a non-profit pedestrian trail advocacy group based in Washington, DC. The Conservancy supports the development of a nationwide network of trails (using former rail lines) and desires to collect counts of bicycle and pedestrian trail users. The proposed collections would occur in twelve study areas across the country in order to gauge the utilization of trails. As detailed in a memo to the Board, NCTCOG will coordinate the installation of the counters and provide the data they gather to the Conservancy for at least a one-year period; after which, NCTCOG will retain ownership of the equipment.

Upon a Motion by Mayor Knight (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-02-5

APPOINTMENTS:

Item 5. Appointments to the Criminal Justice Policy Development Committee (CJPDC)

Kelly Schmidt, Senior Criminal Justice Planner, asked the Board to approve seven new appointments and two officers for the Criminal Justice Policy Development Committee (CJPDC). She explained that the proposed appointments were consistent with the guidelines for the committee issued by the Criminal Justice Division of the Office of the Governor and the committee's approved Policies and Procedures. Those being recommended for appointment have been reviewed and approved by the CJPDC Nominations Subcommittee.

Officers:

Chair: Mr. Eric, Nishimoto, Public Information Officer, Collin County

Vice-Chair: Ms. Lisa, Tomlinson, Chief, Johnson-Somervell County Juvenile Services

Proposed New Members:

Mr. Joseph W. Costa, Chief of Police, City of DeSoto

Ms. Allison Harris, Grant Services Supervisor, Dallas County Juvenile Services

Mr. Brian Harvey, Chief of Police, City of Allen

Mr. Curtis Krohn, Senior Pastor, Faith Bible Church

Ms. Ellen Magnis, Chief of External Affairs, Dallas Children's Advocacy Center

Mr. Steve Smith, Captain, Hood County Sheriff's Office

Ms. Jewel West, Director of Finance and Grant Management, Hunt County Rape Crisis Center/Children's Advocacy Center

Upon a Motion by Judge Horn (seconded by Judge Self), and unanimous vote of all members present, the Board approved the proposed appointments.

STATUS REPORTS:

Item 6. Status Report on Workforce Board

David Setzer, Director of Workforce Development, briefed the Board on several issues that are impacting the Workforce Development department and the Workforce Board, including a recent visit by TWC, new Child Care program requirements, new Adult Basic Education delivery strategies, and changes in the delivery of Skills Development funding.

Item 7. Status Report on the Metropolitan Planning Organization 40th Anniversary

Michael Morris, Director of Transportation, briefed the Board on the celebration activities for the 40th anniversary of NCTCOG'S Metropolitan Planning Organization (MPO). He explained that the Transportation Department will highlight progress since 1974 throughout the year by using a specific theme each month. The promotion will use print, online resources and social media. He also presented the department's new stationary commemorating the 40th anniversary, which was developed by NCTCOG graphic artist Kristy Keener who, upon request of the Board, explained the impetus for her design.

Item 8. Status Report on Grade-Separated High Speed Rail

Using a flow chart which shows recent actions by the Texas Transportation Commission, Michael Morris, Director of Transportation, provided an update on the path to building seamless grade-separated, high speed rail from downtown Fort Worth to Houston.

Item 9. Status Report on Transportation Development Credits (Michael Morris)

Michael Morris, Director of Transportation, explained that Transportation Development Credits (TDC) are a financing tool that allows for the use of federal funds without local match dollars. Credits are earned when the State, a toll authority, or a private entity funds capital transportation investments with toll revenues. These credits are not money or cash. They do not increase funding for a given project, but can be used in lieu of a match to federal funding. The use of Transportation Development Credits is not a straight forward process and staff has held several workshops on the topic to communicate potential applications.

The Regional Transportation Council (RTC) is required to submit an annual report on TDC allocations to the Texas Transportation Commission. The FY2013 report was provided to the Board and contained the following materials: the RTC approval presentation materials; a summary of TDCs available, committed, and approved; projects with approved TDCs; and TDC Workshop Presentation Materials. The Report also included, a list of projects and the amount of MPO credits approved for each project; anticipated plans for the balance of credits; the status of projects selected with MPO credits (if applicable); and a list of additional projects to be implemented with redirected local funds (if applicable). NCTCOG and the RTC anticipate several calls for projects in 2014, which will result in additional projects with TDCs. The RTC has also requested the sale of \$100 million in Transportation Development Credits to TxDOT Headquarters.

Since the report was submitted, the RTC has continued to move forward in the process of awarding funds in five categories:

Category 1: strategic awards to small transit providers

Category 2: a call for projects in the "Transportation Alternatives Program"

Category 3: a process to allocate Transportation Development Credits to entities within the region

Category 4: initial efforts for the sale of credits to the Texas Department of Transportation

Category 5: the restructure of regional programs/management and operations reducing a need for local cash contributions

MISCELLANEOUS:

Item 10. Old and New Business

No old or new business items were presented.

Item 11. Future Calendar and Attendance

The Board was provided with a calendar and a record of attendance for their review and information.

There being no other business, President Terrell adjourned the meeting

Approved by:



Stephen Terrell
President, North Central Texas Council of Governments
Mayor, City of Allen

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments

BYLAWS (REVISED) OF THE North Central Texas Council of Governments

2014 December 2009

INTRODUCTION

The North Central Texas Council of Governments (NCTCOG) is the regional planning commission for the 16-county Texas State Planning Region 4 comprising Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant and Wise counties. NCTCOG is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391.

STATEMENT OF PRINCIPLES AND POLICIES

1. The underlying concept of the North Central Texas Council of Governments (hereinafter referred to as the Council) is that the general purpose units of government, which are closest to the people, should exercise the basic initiative and leadership and have the primary responsibility for dealing with those problems and needs which require action on an areawide or regional basis.
2. The physical, economic, and social well-being of the region, its citizens and business enterprises, now and in the future, are dependent upon an orderly development of the entire region. This will be possible only with the successful coordination of governmental services and policies.
3. Counties and cities are the principal units of local government in the region. As such, they have the responsibility for anticipating and meeting the local governmental needs which future development will produce, including the need for joint and coordinated areawide services.
4. County and city governing bodies are, and should continue to be, the top policy makers in local government. They are directly concerned with all services and regulations affecting the public in their communities.
5. Constructive and workable policies and programs for meeting and solving the areawide problems of local government will be most effectively and expeditiously developed by regular meetings of governmental unit members in an areawide voluntary council dedicated to the solution of these problems.
6. The Council is an organization through which individual governmental units can coordinate their efforts. It is not in itself a government nor does it seek to become one.
7. The Council shall consider such matters as are areawide or regional in nature or as requested by or deemed beneficial to its member governments.

MEMBERSHIP

Section I.

Membership in the Council of Governments shall be voluntary and will be determined by passage of a resolution, the payment of dues, and shall be open to the following eligible ~~members~~entities:

- A. Any county in the North Central Texas State Planning Region as determined by the Office of the Governor, State of Texas.
- B. ~~All~~ Any incorporated cities, municipalities, towns, and villages within the North Central Texas State Planning Region, as determined by the Office of the Governor, State of Texas.
- C. ~~Independent School, Hospital, Water and Sewer, and other special purpose Districts~~ Any authority, district or other political subdivision of the State within the North Central Texas State Planning Region, as determined by the Office of the Governor, State of Texas.
- D. ~~Each member shall be entitled to one (1) voting representative, but may send as many delegates as desired to Council meetings. The voting representative shall be an elective public official appointed by and from the governing body of the member government.~~

GENERAL ASSEMBLY

Section II.

- A. ~~The General Assembly shall be the governing body of the Council, and shall be made up~~ composed of one (1) elective or appointed public official from each governmental member of the Council whose annual dues are current, ~~the voting representatives, or their alternates, from all member governments. The General Assembly shall be responsible for the general policies and programs of the Council, for the election of officers, directors and for amendments to these Bylaws except as otherwise provided herein.~~
- ~~B. The General Assembly shall be composed of:~~
 - 1. ~~One (1) elective public official from each dues-paying participating governmental unit, as set forth in Section I.~~
- ~~C. Twenty five percent (25%) of the total number of members encompassed in Section I shall constitute a quorum at all meetings of the Assembly~~ members of the transaction of business.
- ~~D. When a quorum of the~~ The members present at any Assembly meeting shall constitute a quorum, and is present at any meeting, the majority vote of said ~~the members present shall decide any question~~ business under consideration except

Bylaws. Bylaws may be revised by an affirmative vote of seventy-five percent (75%) of the members present. (See Section XI.)

- ~~E.~~ In the absence of any member of the Assembly representing a participating governmental unit, another designated member of the absent member's governing body may serve as the alternate at a meeting of the Assembly. Such alternate member shall have full voting privileges and shall be counted in the determination of a question.
- FC. The General Assembly shall elect a President, Vice President, Secretary-Treasurer, and Directors of the Council to serve in the same capacity on the General Assembly and Executive Board.

GENERAL MEMBERSHIP (GENERAL ASSEMBLY) MEETINGS

Section III.

- A. An annual membership meeting of the General Assembly shall be held after the ~~spring~~ municipal elections for the purpose of electing Officers and Directors to the General Assembly and Executive Board. Additional meetings may be called by the Executive Board, as necessary. General membership meetings shall be for the purposes of amending Bylaws, electing officers, and conducting any other business which may be deemed appropriate.
- B. Written notice of the time, date and location of general membership meetings shall be served upon or ~~mailed-transmitted~~ to each voting representative of each member governmental unit entitled to vote thereat (at the member's physical or electronic address as it appears on the books of the Council) at least ten (10) days prior to the meeting.
- C. Special general membership meetings, for any purpose or purposes, shall be called by the President at the written request of any five (5) members of the General Assembly.
- D. Written notice of special general membership meetings, stating the time, place, and object of such meetings, and the business to be transacted, shall be served upon or ~~mailed-transmitted~~ to each member governmental unit entitled to vote thereat, at least ten (10) days before such meeting. Business transacted at all special meetings shall be confined to the objects and business to be transacted as stated in the notice.
- E. The time, date, and location of all general membership meetings shall be determined by the President as recommended by the Executive Board.

ROLE AND RESPONSIBILITIES

Section IV.

- A. ~~The Council of Governments shall be concerned with the planning of the region with respect to transportation, water supply, storm water, waste water, flood management, drainage, emergency management, work force development, community services, data support services, land use, environmental protection, public facilities, conservation, and any other governmental functions beneficial to its members, other aspects of urban-rural development.~~ Such Council shall be vested with full authority to perform all acts, to render all services, to initiate all studies and to make all recommendations authorized by law. ~~The Council is authorized to apply for, contract for, receive and expend for its purposes, any funds or grants from any participating governmental unit or from the State of Texas, Federal Government, or any other sources, and to contract with and receive payments for services rendered to any incorporated municipality, the State of Texas or any of its political subdivisions, or the Federal Government. The Council shall have no power to levy any character of tax whatsoever. The participating governmental units shall appropriate funds pay annual dues, as determined by the Executive Board, to the Council for to help offset the costs and expenses required in the performance of its purpose.~~

The Council is empowered to make use of funds to employ staff and/or agents, rent office space, and ~~purchase furniture and supplies~~ contract for goods and services as it may deem necessary to expeditiously carry to completion any studies, activities and/or programs with which it may be charged.

- B. ~~In the event one or more governmental units within the region should desire the Council~~ A member government(s) may request the Council to conduct a special study or administer a special study, activity or service on their behalf pertaining to a portion of the entire region, they may make application to the Executive Board by ordinance, resolution, rule, or order such request wherein they bind themselves agree to pay or share in the all costs of such involved in said study. If said study, activity or service is deemed feasible by the Council, it may enter into an separate contract agreement(s) with the particular member government(s) at unit and/or units any other interested parties to conduct same.

EXECUTIVE BOARD

Section V.

- A. The Executive Board shall constitute the Board of Directors and be the policy development governing body of the Council for the General Assembly and between meetings of the entire membership, shall be responsible for the general policies, and programs of the Council and for the control of the funds.
- B. The Executive Board shall also be responsible for ~~preparing business for the general and special membership meetings, preparing~~ approving a work program, and preparing and adopting the annual budget following a public hearing of such budget.

- C. The Executive Board shall be empowered to appoint an Executive Director as the chief administrative and executive officer of the Council of Governments and to authorize through Board action the additional employment of such staff as necessary.
- D. The Executive Board shall be empowered to employ consultants and to ~~execute~~ authorize contracts necessary to carry out the business of the Council of ~~Governments~~.
- E. The Executive Board shall be empowered to appoint study committees, technical advisory committees, and policy development committees deemed necessary to carry out the business of the Council of ~~Governments~~.
- F. The President of the Executive Board shall serve or be empowered to appoint a nominating committee comprised of Past Presidents to prepare a slate of Officer and Director candidates for all offices of the Council of Governments consideration at the annual membership meeting of the General Assembly.
- ~~G. The Executive Board shall be responsible for the review and comment process in connection with coordination of federal grants in aid for local governments.~~
- H.G. The Executive Board shall meet regularly at least once each month, unless otherwise determined by its members, to conduct the continuing business of the Council.
- H. Representation on the Board shall meet the following minimum requirements at all times: Two (2) locally elected officials on the Board shall be representatives from the two (2) largest populated member Cities (one from each City), as of the last official census. Two (2) locally elected officials on the Board shall be representatives from the two (2) largest populated member Counties (one from each County), as of the last official census. One (1) locally elected official on the Board shall be from a member City with a population in excess of One Hundred Thousand (100,000), as of the last official census. Two (2) locally elected officials on the Board shall be from member Cities with populations in excess of Twenty-five Thousand (25,000), as of the last official census. One (1) locally elected official on the Board shall be from a member City with a population of less than Twenty-Five Thousand (25,000), as of the last official census. One (1) locally elected official on the Board shall be from a County with a population in excess of Three Hundred Thousand (300,000), as of the last official census. One (1) locally elected official on the Board shall be from a County with a population less than Three Hundred Thousand (300,000), as of the last official census. Two (2) locally elected officials shall be representatives without regard to population. No entity shall have more than one representative at any one time, with the exception that the Past President shall serve in a designated position on the Board and shall not be deemed to be a representative of any specific entity.
- J. The Executive Board shall be composed of the following members:
1. The Immediate Past President of the Council; ~~and~~

2. ~~The twelve (12)~~INSERT NUMBER (XX) Directors of the Council; and,-
3. One (1) ex-officio, non-voting member who is a Texas State Legislator representing a Legislative District that is located in-whole or in-part in a county holding membership in the North Central Texas Council of Governments for so long as required by State law.
- J. Each member of the Executive Board shall be entitled to one vote, with the exception of the President who will only vote in the event of a tie. Members must be in attendance to vote.
- K. The membership of the Executive Board shall always be composed of elected local government officials except as provided in I.3. above.
- L. A majority of the Executive Board members in office immediately before a meeting shall constitute a quorum for the transaction of business. No business shall be considered by the Board at any meeting at which a quorum is not present. There shall always be thirteen (13) members on the Board. Vacancies occurring on the Board shall be filled by appointment by the remaining members of the Board.
- M. Should a vacancy occur in the Officers or Directors of the Executive Board in the Officers of the Council or General Assembly, a successor shall be appointed by the Executive remaining members of the Board to fill the unexpired term and in accordance with Section V. 4H.
- N. The Executive Board shall establish an Ethics Policy, consistent with State law related to Metropolitan Planning Organizations, that which is applicable to board Board members and employees.

DIRECTOR AND OFFICER LIABILITY AND INDEMNIFICATION

Section VI.

- A. No Director or Officer of the Council shall be personally liable to the Council or any other person for an action taken or omission made by the Director or Officer in such person's capacity as a Director or Officer unless a Director's or Officer's conduct was not exercised (1) in good faith, (2) with ordinary care, and (3) in a manner the Director or Officer reasonably believed to be in the best interest of the Council.
- B. The Council shall indemnify a Director or Officer for necessary expenses and costs, including attorney's fees, judgments, fines and amounts reasonably paid in settlement, incurred by the Director or Officer in connection with any claim asserted against the Director or Officer in their respective capacity as a Director or Officer so long as the Director's or Officer's conduct was exercised (1) in good faith, (2) with ordinary care, and (3) in a manner the Director or Officer reasonably believed to be in the best interest of the Council.

WAIVER OF NOTICE

Section VII.

Whenever any notice is required to be given under the provisions of the Bylaws to any member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

ADVISORY GROUPS

Section VIII.

- A. It is the intent of this organization that the Council shall, when advisable, seek the advice and cooperation of interested citizen groups in the formulation of recommendations and to establish the priority of projects for consideration.
- B. The Council may recommend to the Executive Board the establishment of such citizen and/or technical advisory committees as may be necessary to effectively carry out the business of the Council of Governments.

FORMATION OF A NON-PROFIT CORPORATION

Section VIII.

~~A non profit corporation is to be formed to implement all provisions of these Bylaws.~~

FINANCES

Section IX.

All checks or demands for money and notes of the corporation shall be signed by such officer or officers, or such persons as the Executive Board may from time to time designate.

ELECTIONS AND OFFICERS' TERMS

Section X.

~~Election of Officers and Directors to the Executive Board will be conducted at the annual membership meeting of the General Assembly. The elected Officers and Directors of the Council shall hold office for one year, said term to begin after immediately following the aforementioned Annual Spring meeting of the Council of Governments. Election of Officers will be held, unless otherwise determined by the Executive Board, at the Annual Spring meeting. The Officers and Directors will and continue to serve in their respective positions through the next annual membership meeting or until such time as a replacement has been duly elected in accordance with Section V. M.~~

AMENDMENTS TO THE BYLAWS

Section XI.

These Bylaws may be altered, amended, or added to by written ballots from the members or by action of the General Assembly or Executive Board, provided:

- A. Proposed changes shall contain a full statement of the proposed amendment or amendments.
- B. The enactment of the amendment by written ballots shall require a majority vote of the ~~general membership~~ city and county member governments.
- C. The enactment of amendments at the General Assembly shall require an affirmative vote of seventy-five percent (75%) of the members present at the General Assembly and shall be submitted in writing to the Executive Board at least sixty (60) days prior to the General Assembly.
- D. The enactment of amendments by the Executive Board shall require a majority vote and shall be limited to only those changes necessary to conform the Bylaws to State law. Any such changes by the Executive Board shall be transmitted in writing to all member governments within thirty (30) days of enactment.

BUDGETS AND PAYMENTS

Section XII.

- A. The fiscal year of the organization shall begin on the first day of October in each year.
- B. The annual budget, including the dues structure, for the organization shall be prepared, ~~approved, and adopted by~~ and submitted to the Executive Board for approval and adoption on or before the last day of September of each year, after a public hearing thereon.
- ~~C. Prior to the adoption of the annual budget, dues for all participating governmental units shall be fixed by the Executive Board. Dues shall be in amounts sufficient to provide funds as required by the budget. Any member governmental unit whose annual dues have not been paid by the date of any general membership meeting shall not officially participate in any meeting until such dues are paid in full.~~
- CD. New members may join the Council upon the pro-rated payment of dues for the remaining portion of the current fiscal year.
- DE. The annual dues for city and county member governments ~~al units~~ shall be established in accordance with current population of such member governments ~~al units~~ as certified annually by the Council. All other member governments shall pay annual dues as established by the Executive Board.

EF. The books of the Council shall be audited annually by a certified public accountant or accountants, and the audit report shall be ~~made to~~approved by the Executive Board and be available no later than ~~three~~six (36) months after the close of the fiscal year.

DRAFT

North Central Texas Council of Governments

Current Executive Board by Population Category

OFFICERS

President	Steve Terrell
Vice-President	Kathryn Wilemon (As of Dec. 2013)
Secretary/Treasurer	John Horn (As of Dec. 2013)
Past President	* Bobbie Mitchell, Denton

DIRECTORS

Counties

Largest (Appointed by Dallas County)	Clay Jenkins
2 nd Largest (Appointed by Tarrant County)	Glen Whitley
300,000 +	Keith Self, Collin (2013)
300,000 -	John Horn, Hunt (Dec. 2013)

Cities

Largest (Appointed by City of Dallas)	Vonciel Jones Hill
2 nd Largest (Appointed by City of Fort Worth)	Danny Scarth
100,000 +	Lissa Smith, Plano (2012)
25,000 +	Steve Terrell, Allen (2009)
25,000 +	Marcus Knight, Lancaster (2012)
25,000 -	A. J. Mathieu, Joshua (2012)

Any Government

Larry Marshall, Benbrook (2013)
Kathryn Wilemon, Arlington (2011)

* Past President does not fill a designated seat

Sample Options for Expanding NCTCOG Executive Board Seats

OPTION 1

Population category 2013 estimates	Number / Total Population	Annual Dues 2014	Recommended Seat(s)
<u>COUNTIES</u>			
1. >650,000	4 / 5,764,860	\$57,649	4
2. 75,000 - 650,000	6 / 705,540	\$7,056	1
3. <75,000	6 / 241,860	\$2,531	1
TOTAL COUNTY	16 / 6,712,260	\$67,236	6
<u>CITIES</u>			
1. >350,000	3 / 2,350,480	\$235,048	3
2. 200,000 - 350,000	3 / 714,780	\$71,478	1
3. 120,000 - 200,000	5 / 710,640	\$71,064	1
4. 50,000 - 120,000	9 / 699,590	\$69,959	1
5. 25,000 - 50,000	21 / 781,890	\$74,377	1
6. <25,000	124 / 773,960	\$70,650	1
TOTAL CITY	165 / 6,031,340	\$592,576	8
<u>STANDING MEMBERS</u>			
Past President			1
State Legislator Ex-Officio (Non-Voting)			1
TOTAL BOARD			16

Sample Options for Expanding NCTCOG Executive Board Seats

OPTION 2

Population category 2013 estimates	Number / Total Population	Annual Dues 2014	Recommended Seat(s)
<u>COUNTIES</u>			
1. >650,000	4 / 5,764,860	\$57,649	4
2. 75,000 - 650,000	6 / 705,540	\$7,056	1
3. <75,000	6 / 241,860	\$2,531	1
TOTAL COUNTY	16 / 6,712,260	\$67,236	6
<u>CITIES</u>			
1. >350,000	3 / 2,350,480	\$235,048	3
2. 100,000 - 350,000	10 / 1,643,460	\$164,346	1
3. 50,000 - 100,000	7 / 481,550	\$48,155	1
4. 25,000 - 50,000	21 / 781,890	\$74,377	2
5. <25,000	124 / 773,960	\$70,650	2
TOTAL CITY	165 / 6,031,340	\$592,576	9
<u>STANDING MEMBERS</u>			
Past President			1
State Legislator Ex-Officio (Non-Voting)			1
TOTAL BOARD			17

Sample Options for Expanding NCTCOG Executive Board Seats

OPTION 3

Population category 2013 estimates	Number / Total Population	Annual Dues 2014	Recommended Seat(s)
<u>COUNTIES</u>			
1. >650,000	4 / 5,764,860	\$57,649	4
2. 75,000 - 650,000	6 / 705,540	\$7,056	1
3. <75,000	6 / 241,860	\$2,531	1
TOTAL COUNTY	16 / 6,712,260	\$67,236	6
<u>CITIES</u>			
1. >350,000	3 / 2,350,480	\$235,048	3
2. 200,000 - 350,000	3 / 714,780	\$71,478	1
3. 100,000 - 200,000	7 / 928,680	\$92,868	1
4. 50,000 - 100,000	7 / 481,550	\$48,155	1
5. 20,000 - 50,000	29 / 982,820	\$93,994	1 / 2
6. <20,000	116 / 573,030	\$51,033	1 / 2
TOTAL CITY	165 / 6,031,340	\$592,576	8 / 10
<u>STANDING MEMBERS</u>			
Past President			1
State Legislator Ex-Officio (Non-Voting)			1
TOTAL BOARD			16 / 18

Local Government Annual Dues:

Dues for cities with populations under 2,000, school districts, and special districts are \$100 per year. Dues for cities between 2,000 and 5,000 in population are \$200 per year. Dues for cities over 5,000 in population are assessed on the basis of \$0.10 per capita in Dallas, Tarrant, Denton, and Collin Counties and \$0.08 per capita in the remaining counties. All counties are assessed on \$0.01 per capita (with a \$200 minimum).