



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** July 17, 2014
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: July 24, 2014

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

NCTCOG BOARD

TIME: 9:00 a.m. – New Board Member Orientation
 12:00 noon – Lunch
 12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
 Centerpoint II Conference Center
 616 Six Flags Drive
 Arlington, TX 76011
 Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
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North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

July 24, 2014

12:45 P.M.

Executive Board

_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Toni Rose
_____ John Horn	_____ Vonciel Jones Hill	_____ Keith Self
_____ Daniel Scarth	_____ Tom Lombard	_____ Kevin Strength
_____ Stephen Terrell	_____ Laura Maczka	_____ Glen Whitley
	_____ Larry Marshall	_____ Laura Wheat

Staff

_____ Mike Eastland	_____ David Setzer	_____ Lucille Johnson
_____ Monte Mercer	_____ Molly Thoerner	_____ Stephanie Cecil
_____ Tim Barbee	_____ Edith Marvin	
_____ Michael Morris		

REGULAR SESSION

Call to order time: _____

Pledges

ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1.	Approval of Minutes
_____/____	2.	Resolution to Accept and Approve the Quarterly Investment Report (Monte Mercer)
_____/____	3.	Resolution Authorizing a Consultant Contract for Completion of a Dallas Love Field Airport Survey (Michael Morris)

___/___ 4. Resolution Authorizing Contracts for the 2014 Cooperative Transit Vehicle and Inspection Services Procurements (Michael Morris)

___/___ 5. Resolution Approving the FY 2015 Solid Waste Funding Implementation Projects (Edith Marvin)

APPOINTMENTS:

___/___ 6. Appointments to Executive Board Standing Committees (Kathryn Wilemon)

___/___ 7. 2014 Appointments to the Emergency Preparedness Planning Council (EPPC) (Molly Thoerner)

STATUS REPORTS:

8. September is National Preparedness Month (Molly Thoerner)

9. Summary of New Workforce Legislation Passed by Congress (David Setzer)

10. Status Update on Implementation of the Freight Efficiency Outreach Center (Michael Morris)

MISCELLANEOUS:

11. Old and New Business

12. Future Calendar and Attendance

Adjournment: _____

North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

BOARD MEETING

July 24, 2014

[Immediately Following the 12:45 pm Executive Board Meeting]

Foundation Board

_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Toni Rose
_____ John Horn	_____ Vonciel Jones Hill	_____ Keith Self
_____ Daniel Scarth	_____ Tom Lombard	_____ Kevin Strength
_____ Stephen Terrell	_____ Laura Maczka	_____ Glen Whitley
	_____ Larry Marshall	_____ Laura Wheat

Staff

_____ Mike Eastland _____ Monte Mercer

Call to order time: _____

Item # Name of Item

Item 1. **Annual Meeting and Orientation of the North Central Texas Council of Governments Foundation, Inc. – Status Report (ME)**

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — June 26, 2014
Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:50 pm on June 26, 2014.

Members of the Board Present:

Kathryn Wilemon – President, Councilmember, City of Arlington
John Horn – Vice-President, County Judge, Hunt County
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth
Stephen Terrell – Past President, Mayor, City of Allen
Vonciel Jones Hill, Councilmember, City of Dallas
Clay Jenkins, County Judge, Dallas County
Tom Lombard, Councilmember, City of North Richland Hills
Dr. Larry Marshall, Councilmember, City of Benbrook
Keith Self, County Judge, Collin County
Kevin Strength, Councilmember, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Laura Maczka, Mayor, City of Richardson
Toni Rose, State Representative
Laura Wheat, Mayor, Town of Westlake

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Michael Morris, Director of Transportation
Edith Marvin, Director, Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Chief Program Manager, 9-1-1
Doni Green, Chief Aging Program Officer
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Tamara Cook, Manager, Environment & Development Programs
Chris Klaus, Senior Program Manager, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce
James Powell, Assistant Council, Transportation
Shannan Ramirez, Assistant Director of Finance, Administration
Jack Tidwell, Manager, Environment & Development
Randy Richardson, Fiscal Analyst, Workforce
Tony Allen Price, Intern, Administration
Kay O'Dell, Manager, Workforce Development
Clay Dilday, Tech Program Supervisor, 9-1-1

Visitors Present:

Jonathan Grummer, Citizen

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Wilemon stated that the first item on the agenda was approval of the minutes from the May Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

Item 2. This item was removed

Item 3. Resolution Authorizing Aging Contract for Medical Equipment and Supplies

Doni Green, Chief Aging Program Officer, explained that NCTCOG's Aging Program receives federal and state funding to provide health maintenance goods and supplies to clients of its care coordination and caregiver support program. She asked for Board authorization to enter into a new contract with Quality Medical Supplies (QMS) in an amount not to exceed \$100,000 per annum for the period of July 1, 2014, through June 30, 2015, with an option to renew for one additional year with the consent of both parties. QMS is the current contractor for Medical Equipment and Supplies, has performed well under the terms of its current contract, and was the only company that responded to a competitive bid solicitation process.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-3

Item 4. Resolution Authorizing Lease for Additional Office Space

Monte Mercer, Deputy Executive Director, asked the Board for authorization to lease additional office space for the 9-1-1 Communications Program area. After questions from the Board that involved issues in the additional 9-1-1 items (Item 5 and Item 6), Mr. Mercer and Christy Williams, Chief 9-1-1 Program Officer, took the opportunity to give an all-inclusive explanation of the items, after which, the Board voted on the items sequentially.

Ms. Williams explained that the NCTCOG 9-1-1 program provides planning, implementation, management and on-going administration for the regional network of an emergency 9-1-1 (E-9-1-1) system containing 44 Public Safety Answering Points (PSAPs) in thirteen counties across the North Central Texas region and five cities in Dallas County (Balch Springs, Sachse, Wilmer, Seagoville, and Cockrell Hill).

In 2008, the 9-1-1 program began the implementation of "Next Generation" 9-1-1 Services. The continued migration to a Next Generation 9-1-1 Emergency Services IP network with core services and advanced technology necessitates upgrading current data center security and systems to a higher technology data center. This upgrade will require a number of actions, including:

Reorganizing the current NCTCOG leased space in the CenterPoint II (CPII) and CenterPoint III (CPIII) buildings to acquire net additional space for the program and relocating the division and the Data Center from CPII to a space in CPIII.

The implementation of a Next Generation 9-1-1 Emergency Services IP network has caused the division to reach maximum capacity of physical space in the NCTCOG-based 9-1-1 data center. In addition, the program needs more space for operations and training facilities. Relocating the program to existing leased space will provide a net gain of 7,183 square feet of additional office space. The program will occupy 9,555 square feet of space with approximately 800 square feet devoted to the Data Center. The lease will be coterminous with the NCTCOG master lease that expires March 31, 2023. Sufficient funding is available to pay for the lease and a tenant improvement allowance will also be provided by the landlord to renovate the space.

Obtaining an architectural and engineering design firm that specializes in the design of high technology data centers to design the new center; develop a Request for Proposals (RFP) for the actual construction of the center; and provide project management to relocate critical infrastructure throughout the duration of the project.

To relocate and update the security and systems, building renovations and design specifications are required to accommodate the Data Center. The 9-1-1 Program submitted a Request for Qualifications (RFQ) to several design firms who specialize in the design of high technology Data Centers. 9-1-1 technical staff, in conjunction with the consulting firm of Mission Critical Partners 911, conducted interviews with the four firms that responded to the RFQ and selected the firm of Gensler for a contract not to exceed \$157,750. Gensler will design the new center, develop an RFP for the actual construction of the center, and provide project management to relocate critical infrastructure throughout the project.

Replacing network routers and switches that have reached end of life and cannot support newer technology and implementing a backup solution that will allow for the long term archival of critical systems data as well as provide multiple periods of backup in the event of a failure or data corruption.

Current Network Routers and switches have reached end of life and cannot support newer technology. Implementing a backup solution will allow for the long term archival of critical systems data as well as provide multiple periods of backup in the event of a failure or data corruption. These items would be purchased through a Texas Department of Information Resources (DIR) contract from General Data Tech (GDT) for a cost of \$913,321. The Texas Local Government Code allows purchase from cooperative purchasing contracts without going through the competitive bid process as the contracts have already been competitively bid.

Upon a Motion by Councilmember Marshall (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution for additional space as presented.

See Exhibit E14-06-4

Item 5. Resolution Authorizing Contract for Architectural and Electrical Engineering Services to Design a New 9-1-1 Data Center

See Item 4 for discussion of this item.

Upon a Motion by Judge Horn (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-5

Item 6. Resolution Authorizing the Purchase of Data Backup Solution, Network Routers and Switches for the 9-1-1 Program

See Item 4 for discussion of this item.

Upon a Motion by Councilmember Lombard (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-6

Item 7. Resolution Authorizing Submittal of Grant Application for Integrated Travel Demand Modeling

Michael Morris, Director of Transportation, informed the Board that the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program Element 2.01 provides for travel forecasting, data collection, and travel demand modeling activities. Funding of \$700,000 will be requested as part of the grant application to the Federal Highway Administration (FHWA) through the second Strategic Highway Research Program (SHRP2) for

advanced travel tools including the development of integrated travel analysis models with traveler decision inputs to better align outcomes with real-world conditions. In addition, \$500,000 of supplemental funding will be sought from the Regional Transportation Council.

If awarded, the funding will help develop an advanced network modeling tool for the region through use of Dynamic Traffic Assignment (DTA) which will enable NCTCOG to complete a detailed analysis of roadway projects, signals, managed lanes, toll roads, and high occupancy vehicle lanes. Development of these analytical tools and behavioral moves can be used in transportation forecasting, planning, management and allocation of funds for projects.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-7

Item 8. Resolution Authorizing Receipt of Funds for Enhancements to the North Central Texas Council of Governments Regional Travel Model

Michael Morris, Director of Transportation, explained that NCTCOG and the Federal Highway Administration (FHWA) are coordinating to develop innovative methods and analytical tools to assist with management and data collection for the regional travel model. This funding of approximately \$100,000 from the FHWA matched with \$25,000 Transportation Development Credits would support activities related to enhancement of the trip-based travel model, to utilize the outcomes from the National Household Travel Survey of 2009. The enhancements target aspects of the trip-based models that are common among travel models in different regions. The NCTCOG project will be used as a guide for use of national data in practical improvements to the analytical tools by FHWA.

Upon a Motion by Councilmember Scarth (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-8

Item 9. Resolution Authorizing Submittal of a Grant Application to the Federal Aviation Administration for Aviation Planning Activities

Michael Morris, Director of Transportation, pointed out that element 5.11 of the Fiscal Year (FY) 2014 and FY 2015 Unified Planning Work Program includes aviation planning activities and that the Federal Aviation Administration (FAA) has funding available for these activities. NCTCOG wishes to submit a grant application for aviation planning activities for approximately \$675,000 with a local match of \$75,000 from Regional Transportation Council (RTC) Local funds previously allocated to FAA grant activities.

Funding through this opportunity will help implement FAA's mandate to collect Geographic Information System (GIS) data for regional airports that receive federal funds as well as assist with other continuous airport system planning work. If awarded, this project will include activities related to the collection of GIS data for the regional airports in the Dallas-Fort Worth area, which will be used to advance the implementation of Next Generation Air Traffic Control Systems (NextGen) as well as to provide valuable geospatial data at regional airports.

Upon a Motion by Councilmember Jones Hill (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-9

Judge Jenkins entered the meeting at this point in the agenda.

Item 10. Resolution Endorsing Submittal of a Grant Application to the National Institute of Justice for Aviation Planning Activities

Michael Morris, Director of Transportation, noted that in 2012, NCTCOG completed the Regional General Aviation and Heliport System Plan to provide guidance and recommendations for the successful future of General Aviation and Vertical Flight through 2035. One product of this plan is a report with recommendations for the

implementation of small unmanned aircraft systems (sUAS) in the region. Funding is now available from the National Institute of Justice (NIJ) for activities related to the use of sUAS and NCTCOG wishes to submit a grant application requesting approximately \$250,000 for aviation planning activities and to use \$100,000 in previously approved RTC local match for aviation.

If awarded, NCTCOG staff will develop, host, implement, and maintain a web-based, flight data and incident reporting system. This system will be designed to collect flight-operations data from law enforcement and other public safety agencies using sUAS. The resulting data analysis, documentation, and research will enhance the safe integration of this new technology in the National Airspace System. The City of Arlington's Police Department has documented its support of the grant request.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-10

Item 11. Resolution Authorizing a Consultant Contract for Air Quality Technical Assistance

Michael Morris, Director of Transportation, reminded the Board that because the Dallas-Fort Worth region is in nonattainment of the federal air quality standards for ozone, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone. As a result of this nonattainment, federal and state procedures are required in order for projects identified in multimodal transportation plans to proceed to implementation. NCTCOG is actively involved in the development and implementation of the State Implementation Plan (SIP) for air quality and element 3.02 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program (UPWP) includes activities related to the implementation of the SIP.

Providence Engineering and Environmental Group, LLC, submitted a proposal in response to a Request for Proposals for an air quality technical assistance consultant. Their proposal has been reviewed, evaluated and recommended by a Consultant Selection Committee, in an amount not to exceed \$160,000.

Upon a Motion by Councilmember Marshall (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-11

Item 12. Resolution Authorizing Fiscal Year 2015-2016 Funding Initiatives to SEE Safe Clean & Green and SEE Development Excellence

Edith Marvin, Director of Environment and Development, briefed the Board on progress working with local governments, federal/state agencies and other partners to implement the adopted vision and strategic plan of Sustainable Environmental Excellence (SEE) through the SEE Safe Clean & Green and SEE Development Excellence plans. These plans focus on:

- sufficient supplies of clean water for drinking and other uses
- the reduction of flooding through proper management of watersheds and stream corridors
- strategic conservation of open spaces within watersheds to provide a network for ecological benefits and recreational opportunities

In addition, Development and land-use planning at the regional and community level will bear on the success of this region's ability to counter negative forces before they occur. "Business as usual" planning and development will cause North Texans to experience poorer air quality, decreased open space, increased traffic gridlock, decreased environmental quality, insufficient water supplies, increased flooding and runoff, decreased surface water quality, and increased urban heat island effects.

To continue the vision contained in NCTCOG's Strategic Plan, approval was requested for the continuation of programmatic funding and initiatives, including:

- Texas Commission on Environmental Quality funding in an amount not to exceed \$250,000 in federal/state funds per annum through FY2016 to carry out responsibilities as the designated area-wide water quality management planning agency

- Texas Commission on Environmental Quality Watershed Nonpoint Source Pollutant funding in an amount not to exceed \$200,000 in federal/state funds per annum through FY2016 to conduct a nonpoint source management initiative in water quality impaired watersheds in the Greater Trinity River basin
- Fee-for-service funding from local governments and regional agencies in an amount not to exceed \$800,000 per annum through FY2016 for stormwater management initiatives
- Fee-for-service funding from cities and counties along the Trinity River corridor in an amount not to exceed \$150,000 per annum through FY2016 for the Trinity River COMMON VISION program
- Fee-for-service funding from local governments and regional agencies in an amount not to exceed \$400,000 per annum through FY2016 for public works initiatives
- FEMA and/or the Texas Water Development Board funding in an amount not to exceed \$350,000 per annum through FY2016 to build on the Cooperating Technical Partnership for flood risk reduction
- Conducting Center of Development Excellence and Vision North Texas outreach to member local governments, the development community, and other interested parties, and continued participation in the VNT partnership through FY2016
- Execution of the necessary agreements with the Texas Department of Agriculture to support the Texas Community Development Block Grant program in an amount not to exceed \$40,000 in federal/state funds per annum through FY2016 for providing administrative services and technical assistance through Community and Economic Development Assistance funding
- Authorization for the Executive Director to pursue other opportunities for cooperation or funding to implement the SEE Safe Clean & Green and SEE Development Excellence visions, strategic plan, and objectives through FY2016, including but not limited to cooperative activities and drafting of memoranda of agreements with state and federal partners, extension of interagency agreements to other local governments, identification of additional funding sources, and participation in and support to initiatives by other agencies

Upon a Motion by Councilmember Jones Hill (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-12

Item 13. Resolution Endorsing Submittal of Grant Application to the Department of Interior for Establishment of a Watershed Group

Edith Marvin, Director of Environment and Development, explained that in response to a funding opportunity for WaterSMART: Cooperative Watershed Management Program (CWMP) Grants offered by the U.S. Department of Interior (DOI) Bureau of Reclamation, staff submitted an application requesting approximately \$100,000. If awarded funds, the project would establish a watershed group in the East Fork Trinity River above the Lavon Lake and Wilson Creek Subwatersheds. The project would also develop watershed management concepts and produce a watershed restoration plan that would address a number of water challenges including, but not limited to, expansive population growth, impaired waterways, water supply and conservation needs, and drought.

Upon a Motion Judge Self (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-13

Item 14. Resolution Endorsing Submittal of Grant Application to the Department of Energy for Increasing Residential Energy Code Compliance Rates

Edith Marvin, Director of Environment and Development, explained that the U.S. Department of Energy (DOE) Office of Energy Efficiency and Renewable Energy has a funding opportunity for the Strategies to Increase Residential Energy Code Compliance Rates and Measure Results grant program. The goal of the program is to investigate whether an investment in education, training, and outreach programs can produce significant, measurable change in single-family residential building energy code compliance rates.

In response to this opportunity, NCTCOG's Environment and Development staff partnered with the Texas A&M Energy Systems Laboratory, Texas Home Energy Rating Organization, and the Texas Association of Builders to submit an application for approximately \$1,875,000 (\$1,500,000 DOE funds plus \$375,000 in local match). If

awarded, the project would include implementing a statewide effort to measure the pre- and post-program energy code compliance rates and implementation of an education, training, and outreach program to increase code compliance.

Upon a Motion by Councilmember Jones Hill (seconded by Judge Whitley), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

See Exhibit E14-06-14

Item 15. Resolution Endorsing Submittal of a Letter of Interest and Potential Grant Partnership to Expand North Texas Solar Deployment Initiatives

Edith Marvin, Director of Environment and Development, explained that the U.S. Department of Energy (DOE) has announced a Solar Market Pathways funding opportunity for projects which enable cost-effective deployment of solar technologies. In response, the National Association of Regional Councils (NARC) and the Mid-America Regional Council (MARC) requested letters of interest to partner on an application for this funding opportunity. NCTCOG provided NARC/MARC with a letter of interest estimating a project cost of approximately \$250,000 (including grant required matching funds from the public and private sector) to partner on a formal grant application to continue to expand opportunities for solar deployment in the Dallas-Fort Worth region. This project would be a joint effort between the NCTCOG Environment and Development Department, Emergency Preparedness Department, and the Transportation Department that would focus on: 1) integrating solar utilization into city/county emergency disaster and/or resiliency plans and, 2) engaging rural electric utility cooperatives to establish incentive programs to further solar installations.

Upon a Motion by Judge Horn (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-06-15

Judge Whitley left the meeting at this point in the Agenda.

Item 16. Resolution Authorizing Amending Contract for Security Cameras Within the Workforce Centers

David Setzer, Director of Workforce Development, informed the Board that it has been determined that a resolution approved by the Board in April 2014 to authorize a contract for a security camera system within the existing eleven (11) workforce centers requires an amendment. The approved resolution included a contract price not to exceed \$104,000, which was to include the cost of equipment plus a five (5) year warranty. However, that price actually only included an approximate two (2) year warranty. This item would amend the resolution to specify a complete five (5) year warranty plan plus the cost of the equipment for a total of \$129,261.

Upon a Motion by Councilmember Jones Hill (seconded by Councilmember Scarth), and unanimous vote of all members present, except Judge Self who voted no, the Board approved the resolution as presented.

See Exhibit E14-06-16

APPOINTMENTS:

Item 17. Appointment of Officers for the Surface Transportation Technical Committee, Officers and Membership for the Air Transportation Technical Advisory Committee, and Notification of Regional Transportation Council Officers for the 2014-2015 Term

Michael Morris, Director of Transportation, asked the Board to approve the officers of both the Surface Transportation Technical Committee (STTC) and the Air Transportation Technical Advisory Committee (ATTAC). He also requested approval of ATTAC membership and announced the officers elected to the Regional Transportation Council (RTC) for the 2014-2015 Term.

The RTC officers for the 2014-2015 term are Mike Cantrell, Chair, Commissioner, Dallas County; Mark Riley, Vice Chair, County Judge, Parker County; and Ron Jensen, Secretary, Mayor, City of Grand Prairie.

STTC officers being recommended are Gregory Van Nieuwenhuize, Chair, City Engineer, City of North Richland Hills; Jim O'Connor, Vice Chair, Transportation Engineering Manager, City of Irving; and Loyl Bussell, Secretary, Director of Transportation Planning and Development, Texas Department of Transportation, Fort Worth District.

Quentin Hix, Chair, Denton Enterprise Airport
Bill Welstead, Vice Chair, City of Fort Worth
Judy Demoney, Secretary, Mid-Way Regional Airport
Christopher Ash, Alliance Air Services
Bobby Bateman, Mineral Wells Airport
Brad Burnett, City of Decatur
Randy J. Byers, Grand Prairie Municipal Airport
Mark Divita, Lancaster Regional Airport
Lana Furra, City of Dallas
Cynthia Godfrey, Mesquite Metro Airport
Gary W. Hawkins, Granbury Regional Airport
Joel Jenkinson, Addison Airport
Paul Martinez, Dallas/Fort Worth International Airport
Kenneth Pyatt, SKY Helicopters, Inc.
Karen VanWinkle, Arlington Municipal Airport
Kenneth F. Wiegand, McKinney National Airport
Sharlette Wilson, Cleburne Regional Airport
Vacant, City of Ennis
Vacant, City of Greenville
Vacant, City of Rockwall
Vacant, City of Terrell

Non-Voting Members

Aaron Barth, Spinks Airport
Brian E. Chase, Bell Helicopter
LCDR Pedro Espinoza, NAS Fort Worth, JRB
Steve Hadley, National Business Aviation Association
Donald C. Jensen, Representative, City of Irving
Jeff Kloska, Meacham Airport
Greg Miller, Texas Department of Transportation
Yasmina Platt, Aircraft Owners and Pilots Association
Mike Shahan, North Texas Regional Airport/Perrin Field
Bobby Waddle, Chair Emeritus, Past NCTCOG
Executive Board President
Representative, Association for Unmanned Vehicle
Systems International
Representative, North Texas Business Aviation Association
Representative, Tarrant County College District
Representative, University of North Texas, Denton
Representative, Federal Aviation Administration

Upon a Motion by Councilmember Jones Hill (seconded by Judge Self), and unanimous vote of all members present, the Board approved the appointments.

See Exhibit E14-06-17

STATUS REPORTS:

Item 18. Status Report Regarding Funding to Expedite US 75

Michael Morris, Director of Transportation, informed the Board that the Texas Department of Transportation (TxDOT) has requested \$2 million in Regional Toll Revenues to expedite construction on the US 75 widening project near Eldorado Parkway. Since this request is consistent with the scope and funding levels already approved by the RTC for the project; and the bid was for \$8.3 million less than the available funding; staff recommended that TxDOT utilize existing funds within the project for this purpose.

Item 19. Status Report Regarding Transportation Planning Funds in Advance of Moving Ahead for Progress in the 21st Century Reauthorization

Dan Kessler, Assistant Director of Transportation, briefed the Board on the status of Transportation Planning Funds, including the current balance of planning funds and the anticipated funding levels for FY2015 (Please see chart below). Federal authorization associated with these funds exists through the current federal transportation legislation *Moving Ahead for Progress in the 21st Century Act* (MAP-21), which will expire on September 30, 2014. The funds are utilized through the Unified Planning Work Program to perform the majority of transportation and air quality planning activities and many of the planning and technical assistance activities that support local governments and transportation partner agencies. They include Federal Highway Administration PL funds and Federal Transit Administration Section 5303 funds matched by the Texas Department of Transportation with Transportation Development Credits.

	<u>FY2014</u>	<u>FY2015</u>
FTA 5303	\$2,539,331	\$2,539,331
FHWA 112		
FHWA 112	\$5,879,244	\$5,892,368
FY2013 FHWA 112 Unspent	\$5,600,685	\$5,490,860
Total Transportation Planning Funds Available	<u>\$14,019,260</u>	<u>\$13,922,559</u>
Programmed	\$9,270,000	\$9,200,000
Projected Expenditures	\$8,528,000	\$8,740,000
Projected to Carry Over	<u>\$5,490,860</u>	<u>\$5,182,559</u>

Item 20. Information on Use of Identity Management Software and Services

Tim Barbee, Director of Research & Information Services, gave a brief overview of the web-based software IdentiDash, developed by current staff member David Raybuck. He explained that Mr. Raybuck has allowed NCTCOG to freely implement the software at no cost, allowing the agency the opportunity to evaluate the software in a production environment and make improvements based on the feedback provided. This allows NCTCOG a unique and exciting opportunity to gain a huge benefit with none of the upfront costs for research, planning and development of a software package of this nature. He assured the Board that no NCTCOG time, equipment or other resources were used in the development of IdentiDash and that partnering with Mr. Raybuck does not conflict with his duties in any way.

The software integrates with Active Directory to provide users and system/network administrators with tools that will drastically cut the amount of time it takes to do common tasks surrounding identity and asset management. The software provides an organization with standard processes and shortcuts for user account provisioning; access controls and computer asset management. It also provides an audit trail showing the network locations each employee can access and who approved that access and empowers those responsible for approving system access to grant access without having to go through IT.

MISCELLANEOUS:

Item 21. Old and New Business

Mike Eastland, Executive Director, reminded the Board of the new member Orientation at the July 24 Board meeting and explained that the required annual meeting of the NCTCOG Foundation would also take place at the July 24 meeting.

Item 22. Future Calendar and Attendance

The Board was provided a calendar of upcoming meetings and a record of attendance.

President Wilemon adjourned the meeting at 2:51 pm.

Approved by:

Checked by:

Kathryn Wilemon
 President, North Central Texas Council of Governments
 Mayor Pro Tem, City of Arlington

Mike Eastland, Executive Director
 North Central Texas Council of Governments

July 24, 2014 – Item 2



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 16, 2014

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended June 30, 2014.

The following schedule, which complies with the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided. I will be available at the Board meeting to answer any questions.

MM:rm

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P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION TO ACCEPT AND APPROVE
THE QUARTERLY INVESTMENT REPORT**

WHEREAS, the North Central Texas Council of Governments' Quarterly Investment Report for the quarter ended June 30, 2014 is hereby submitted in accordance with the Public Funds Investment Act;

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

Section 1: The North Central Texas Council of Governments Executive Board hereby accepts the Quarterly Investment Report for the quarter ended June 30, 2014.

Section 2: This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 24, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

NCTCOG Quarterly Investment Report

Fiscal Year 2014 Quarter 3

Ended 6-30-2014

Investment Portfolio Detail by Fund

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 3,981,363.19	\$ 6,730,812.65	\$ (5,144,004.42)	\$ 309.21	\$ 5,568,480.63	11.14%
Logic	756049012-001	General Operating	438.07	-	-	-	438.07	0.00%
TexStar	1111-000	General Operating	5,051,665.35	-	(2,693,673.58)	371.24	2,358,363.01	4.72%
General Fund			\$ 9,033,466.61	\$ 6,730,812.65	\$ (7,837,678.00)	\$ 680.45	\$ 7,927,281.71	15.86%
TexPool	2200400002	Solid Waste	578,737.00	387,374.35	-	44.06	966,155.41	1.93%
TexPool	2200400003	Supplemental Environmental Projects	0.00	6,630.07	-	0.08	6,630.15	0.01%
TexPool	2200400005	Air Check Texas	2,742,931.50	-	(1,451,863.10)	187.21	1,291,255.61	2.58%
TexPool	2200400005	9-1-1 Operating	1,900,787.28	-	(1,368,952.77)	127.35	531,961.86	1.06%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,397,685.13	-	(409,996.78)	1,101.69	14,988,790.04	29.99%
TexStar	1111001	Transportation	226,575.73	-	-	18.34	226,594.07	0.45%
TexStar	2100000	Exchange Funds Principal Denton County	(0.00)	-	-	-	(0.00)	0.00%
TexStar	2100999	Exchange Funds Principal Pooled	18,535,910.92	693,673.58	(1,501.64)	1,501.64	19,229,584.50	38.48%
TexStar	3100000	Exchange Funds Earnings Denton County	0.00	-	-	-	0.00	0.00%
TexStar	3100999	Exchange Funds Earnings Pooled	4,806,114.05	1,501.64	-	388.13	4,808,003.82	9.62%
Special Revenue Fund			\$ 44,188,741.61	\$ 1,089,179.64	\$ (3,232,314.29)	\$ 3,368.50	\$ 42,048,975.46	84.14%
Total			\$ 53,222,208.22	\$ 7,819,992.29	\$ (11,069,992.29)	\$ 4,048.95	\$ 49,976,257.17	100.00%

Investment Portfolio Detail by Investment Type

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 3,981,363.19	\$ 6,730,812.65	\$ (5,144,004.42)	\$ 309.21	\$ 5,568,480.63	11.14%
TexPool	2200400002	Solid Waste	578,737.00	387,374.35	-	44.06	966,155.41	1.93%
TexPool	2200400003	Supplemental Environmental Projects	0.00	6,630.07	-	0.08	6,630.15	0.01%
TexPool	2200400004	Air Check Texas	2,742,931.50	-	(1,451,863.10)	187.21	1,291,255.61	2.58%
TexPool	2200400005	9-1-1 Operating	1,900,787.28	-	(1,368,952.77)	127.35	531,961.86	1.06%
TexPool	2200400007	Transportation Revenue Center 5 Funds	15,397,685.13	-	(409,996.78)	1,101.69	14,988,790.04	29.99%
TexPool			\$ 24,601,504.10	\$ 7,124,817.07	\$ (8,374,817.07)	\$ 1,769.60	\$ 23,353,273.70	46.73%
Logic	756049012001	General Operating	\$ 438.07	\$ -	\$ -	\$ -	\$ 438.07	0.00%
TexStar	1111000	General Operating	5,051,665.35	-	(2,693,673.58)	371.24	2,358,363.01	4.72%
TexStar	1111001	Transportation	226,575.73	-	-	18.34	226,594.07	0.45%
TexStar	2100000	Exchange Funds Principal Denton County	(0.00)	-	-	-	(0.00)	0.00%
TexStar	2100999	Exchange Funds Principal Pooled	18,535,910.92	693,673.58	(1,501.64)	1,501.64	19,229,584.50	38.48%
TexStar	3100000	Exchange Funds Earnings Denton County	0.00	-	-	-	0.00	0.00%
TexStar	3100999	Exchange Funds Earnings Pooled	4,806,114.05	1,501.64	-	388.13	4,808,003.82	9.62%
TexStar			\$ 28,620,266.05	\$ 695,175.22	\$ (2,695,175.22)	\$ 2,279.35	\$ 26,622,545.40	53.27%
Total			\$ 53,222,208.22	\$ 7,819,992.29	\$ (11,069,992.29)	\$ 4,048.95	\$ 49,976,257.17	100.00%

NCTCOG Quarterly Investment Report
Fiscal Year 2014 Quarter 3
Ended 6-30-2014

Investment Portfolio Summary

Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 9,033,466.61	\$ 6,730,812.65	\$ (7,837,678.00)	\$ 680.45	\$ 7,927,281.71	15.86%
Special Revenue	44,188,741.61	1,089,179.64	(3,232,314.29)	3,368.50	42,048,975.46	84.14%
Total	\$ 53,222,208.22	\$ 7,819,992.29	\$ (11,069,992.29)	\$ 4,048.95	\$ 49,976,257.17	100.00%

Fiscal Year 2014 to Date

Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 24,347,069.70	\$ 21,270,216.16	\$ (22,270,216.16)	\$ 6,204.00	\$ 23,353,273.70	46.73%
Logic	438.05	-	-	0.02	438.07	0.00%
TexStar	32,614,524.67	10,566,262.35	(16,566,262.35)	8,020.73	26,622,545.40	53.27%
Total	\$ 56,962,032.42	\$ 31,836,478.51	\$ (38,836,478.51)	\$ 14,224.75	\$ 49,976,257.17	100.00%

Year to Date Interest

Pool Description	Fiscal Year 2014			Fiscal Year 2013		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 1,420.31	\$ 4,783.69	\$ 6,204.00	\$ 3,322.41	\$ 17,446.76	\$ 20,769.17
Logic	0.02	-	0.02	0.31	-	0.31
TexStar	1,410.36	6,610.37	8,020.73	4,840.33	28,458.31	33,298.64
Total	\$ 2,830.69	\$ 11,394.06	\$ 14,224.75	\$ 8,163.05	\$ 45,905.07	\$ 54,068.12

Interest Rate Averages

Rate Description	June-2014	June-2013	FY 2014 Qtr 3	FY 2013 Qtr 3	FY 2014 thru June-2014	FY 2013 thru June-2013
90 Day T-Bill	0.0400%	0.0500%	0.0333%	0.0500%	0.0478%	0.0744%
TexPool	0.0284%	0.0576%	0.0288%	0.0771%	0.0337%	0.1112%
Logic	0.1087%	0.1264%	0.0968%	0.1347%	0.0971%	0.1582%
TexStar	0.0322%	0.0614%	0.0325%	0.0792%	0.0355%	0.1190%

All funds are invested in investment pools whose book and market value are the same.

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾

Fiscal Year 2014 Quarter 3

Thru 5-31-2014

Investment Balances Summary

This Month

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,242,443,982.81	\$ -	\$ (6,667,881.40)	\$ 439,320.18	\$ 1,236,215,421.59	69.84%
RTR-REVOLVING FUND	419,031,874.17	547,840.60	(4,059,856.43)	143,184.75	415,663,043.09	23.48%
SH161 FUNDS	95,878,604.15	-	(2,507,452.65)	33,920.33	93,405,071.83	5.28%
SH162 FUNDS	25,131,478.41	-	(435,993.91)	8,892.06	24,704,376.56	1.40%
Total	\$ 1,782,485,939.54	\$ 547,840.60	\$ (13,671,184.39)	\$ 625,317.32	\$ 1,769,987,913.07	100.00%

This Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,252,680,502.88	\$ -	\$ (17,345,335.76)	\$ 880,254.47	\$ 1,236,215,421.59	69.84%
RTR-REVOLVING FUND	375,437,282.79	1,059,443.70	38,890,910.56	275,406.04	415,663,043.09	23.48%
SH161 FUNDS	96,854,985.10	-	(3,517,977.99)	68,064.72	93,405,071.83	5.28%
SH162 FUNDS	25,471,755.50	-	(785,313.91)	17,934.97	24,704,376.56	1.40%
Total	\$ 1,750,444,526.27	\$ 1,059,443.70	\$ 17,242,282.90	\$ 1,241,660.20	\$ 1,769,987,913.07	100.00%

Last Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,280,973,700.13	\$ -	\$ (29,581,651.12)	\$ 1,288,453.87	1,252,680,502.88	71.56%
RTR-REVOLVING FUND	398,813,925.97	1,364,618.40	(25,141,109.49)	399,847.91	375,437,282.79	21.45%
SH161 FUNDS	100,642,239.49	-	(3,888,768.90)	101,514.51	96,854,985.10	5.53%
SH162 FUNDS	25,795,008.29	-	(349,320.00)	26,067.21	25,471,755.50	1.46%
Total	\$ 1,806,224,873.88	\$ 1,364,618.40	\$ (58,960,849.51)	\$ 1,815,883.50	\$ 1,750,444,526.27	100.00%

Fiscal Year 2014 to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,319,120,693.88	\$ 43,885,865.84	\$ (130,146,338.13)	\$ 3,355,200.00	\$ 1,236,215,421.59	69.84%
RTR-REVOLVING FUND	429,743,000.92	3,775,277.86	(18,917,003.63)	1,061,767.94	415,663,043.09	23.48%
SH161 FUNDS	102,163,523.95	-	(9,023,940.32)	265,488.20	93,405,071.83	5.28%
SH162 FUNDS	27,802,026.38	-	(3,166,633.91)	68,984.09	24,704,376.56	1.40%
Total	\$ 1,878,829,245.13	\$ 47,661,143.70	\$ (161,253,915.99)	\$ 4,751,440.23	\$ 1,769,987,913.07	100.00%

Inception to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ -	\$ 2,509,540,060.13	\$ (1,460,389,477.92)	\$ 187,064,839.38	\$ 1,236,215,421.59	69.84%
RTR-REVOLVING FUND	-	1,018,698,323.17	(648,489,066.07)	45,453,785.99	415,663,043.09	23.48%
SH161 FUNDS	-	150,221,700.03	(58,759,544.44)	1,942,916.24	93,405,071.83	5.28%
SH162 FUNDS	-	50,073,900.01	(25,982,956.91)	613,433.46	24,704,376.56	1.40%
Total	\$ -	\$ 3,728,533,983.34	\$ (2,193,621,045.34)	\$ 235,074,975.07	\$ 1,769,987,913.07	100.00%

Interest Rate Averages

Rate Description	May-2014	May-2013	FY 2013 Qtr 4 thru May-2014	FY 2012 Qtr 4 thru May-2013	FY 2013 thru May- 2014	FY 2012 thru May- 2013
90 Day T-Bill	0.0300%	0.0400%	0.0445%	0.0500%	0.0488%	0.0775%
TexPool	0.0244%	0.0715%	0.0374%	0.0869%	0.0344%	0.1179%
Logic	0.0989%	0.1320%	0.0994%	0.1389%	0.0956%	0.1622%
TexStar	0.0273%	0.0723%	0.0384%	0.0881%	0.0359%	0.1262%
State Comptroller	0.3623%	0.3196%	0.3774%	0.3481%	0.3996%	0.4312%

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 17, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Consultant Contract for Completion of a Dallas Love Field Airport Survey

The North Central Texas Council of Governments (NCTCOG) has received Surface Transportation Program - Metropolitan Mobility funds from the Texas Department of Transportation for travel survey efforts, including completion of airport passenger travel surveys. This survey at Dallas Love Field Airport will assess departing passengers' trip origins, access modes, purpose of trips, vehicle accessibility, and parking location preferences prior to the lifting of the Wright Amendment's flight restrictions in October 2014. The results of this project will provide the airport with information used for ground access planning, provide NCTCOG the data needed to evaluate the current airport trip distribution component of the travel model, and provide a basis for comparison versus the "after study" that will be performed in year 2015 at Dallas-Fort Worth International and Dallas Love Field Airports to update the airport trip distribution model.

In June 2014, NCTCOG initiated procurement of a consultant to complete an airport survey at Dallas Love Field Airport. Four firms submitted a statement of qualifications and interest in response to the Request for Statement of Qualifications and Interest (RFQ). The Consultant Selection Committee (CSC) met on July 16, 2014, to review and evaluate the statements of qualifications and interest. The CSC recommends the statement of qualifications and interest from TransSolutions to complete the scope of work for this project. TransSolutions has a seventy-five Disadvantaged Business Enterprise (DBE) participation commitment.

A draft resolution authorizing a consultant contract with TransSolutions in an amount not to exceed \$85,000 is attached for Executive board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EB:tmb
Attachment

**RESOLUTION AUTHORIZING A CONSULTANT CONTRACT FOR COMPLETION OF A
DALLAS LOVE FIELD AIRPORT SURVEY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the FY2014 and FY2015 Unified Planning Work Program Element 2.01 provides for traffic and travel data collection and surveys; and,

WHEREAS, in December 2008 and June 2012 the Executive Board authorized receipt of Surface Transportation Program – Metropolitan Mobility and Local Match funds from Dallas Area Rapid Transit (DART), Denton County Transportation Authority (DCTA), and the Fort Worth Transportation Authority (The T) for activities related to travel surveys; and,

WHEREAS, in June 2014, NCTCOG issued a Request for Statement of Qualifications and Interest to hire a firm to complete a Dallas Love Field Airport Survey; and,

WHEREAS, TransSolutions has been recommended by the Consultant Selection Committee to complete the Dallas Love Field Airport Survey; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A Contract between NCTCOG and TransSolutions in an amount not to exceed \$85,000 be and is hereby approved.

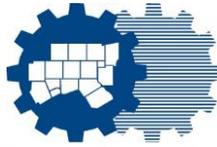
Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 24, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 17, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Contracts for the 2014 Cooperative Transit Vehicle and Inspection Services Procurements

The North Central Texas Council of Governments (NCTCOG) conducted the fourth cooperative procurement for Americans with Disabilities Act (ADA) accessible transit vehicles and the required in-plant inspection services. This is a service NCTCOG provides to small providers who operate public transportation services in the region in order to reduce duplication of efforts and to ensure compliance with federal rules in procurements. A combination of Federal Transit Administration (FTA) and local matching funds will be used.

On May 2, 2014, NCTCOG issued a Request for Proposals (RFP) for qualified vendors to design, manufacture and deliver three types of ADA-accessible vehicles, including light-duty buses, medium-duty buses and small transit vehicles. NCTCOG requested prices for a two-year base contract for up to 68 vehicles and an optional third year, during which an additional 48 vehicles could be purchased, if needed. NCTCOG received proposals from three vendors offering five (5) light-duty bus models, six (6) medium-duty bus models and five (5) small transit vehicle models.

Three (3) Vendor Selection Committees met and reviewed the proposals. The Committees recommended an award to Creative Bus Sales for the light-duty bus and small transit vehicle, and an award to National Bus Sales for the medium-duty bus. Attachment 1 contains a summary of the evaluations.

FTA requires an in-plant inspector during the vehicle manufacturing process for procurements of more than ten (10) vehicles. NCTCOG issued a Request for Statement of Qualifications and Interest for In-plant Inspection Services in June. NCTCOG requested prices for a two-year base contract and an optional third year during which additional inspection services could be purchased, if needed. NCTCOG received statements of qualifications and interest from two vendors offering inspection services.

A Consultant Selection Committee met and reviewed the proposals. The Committee recommended award to Transit Resource Center for inspection services. Attachment 1 contains a summary of the evaluations.

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P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

A draft resolution authorizing contracts with Creative Bus Sales, National Bus Sales and Transit Resource Center is attached for Executive Board consideration. The not to exceed amounts for the two-year base contracts are: \$4,430,000 for Creative Bus Sales; \$1,280,000 for National Bus Sales; and \$14,000 for Transit Resource Center. Staff will request Executive Board authorization to increase the amounts if an optional third year is needed. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

NV:tmb
Attachments

RESOLUTION AUTHORIZING CONTRACTS FOR THE 2014 COOPERATIVE TRANSIT VEHICLE AND INSPECTION SERVICES PROCUREMENTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula, Enhanced Mobility for Seniors and Individuals with Disabilities and Bus and Bus Facilities Program funds in areas not served by existing transit authorities, as delegated by the Governor of the State of Texas; and,

WHEREAS, element 3.06 of the Fiscal Year (FY) 2014 and FY 2015 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for the FTA Urbanized Area Formula, Enhanced Mobility for Seniors and Individuals with Disabilities and Bus and Bus Facilities Program funds, and conduct cooperative vehicle procurements on behalf of subgrantees; and,

WHEREAS, on May 2, 2014, NCTCOG issued a Request for Proposals (RFP) from qualified vendors to design, manufacture, and deliver three types of American with Disabilities Act (ADA) accessible transit vehicles to support public transportation services related to the FTA grant programs; and,

WHEREAS, Creative Bus Sales and National Bus Sales have been recommended by the Vendor Selection Committees to design, manufacture, and deliver vehicles for implementation of the these programs; and,

WHEREAS, on June 13, 2014, NCTCOG issued a Request for Statement of Qualifications and Interest for In-Plant Inspection Services to ensure the transit vehicles are designed and manufactured according to federal standards; and,

WHEREAS, Transit Resource Center has been recommended by the Consultant Selection Committee to provide in-plant inspection services related to the purchase of the transit vehicles; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Creative Bus Sales to design, manufacture, and deliver light-duty and small duty transit vehicles in a two-year base contract, for an amount not to exceed \$4,430,000 be and is hereby approved.

- Section 2.** A contract between NCTCOG and National Bus Sales to design, manufacture, and deliver medium-duty transit buses in a two-year base contract, for an amount not to exceed \$1,280,000 be and is hereby approved.
- Section 3.** A contract between NCTCOG and Transit Resource Center to provide in-plant inspection services in a two-year base contract, for an anticipated amount not to exceed \$14,000 be and is hereby approved.
- Section 4.** The Executive Director and Deputy Executive Director of NCTCOG are authorized to execute agreements with Creative Bus Sales, National Bus Sales and Transit Resource Center, in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 24, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

2014 Cooperative Vehicle Procurement Summary of Evaluations

Light-Duty Transit Buses

Vendor	Vehicle Model	Total Score
Creative Bus Sales	StarTrans Senator II	43.15
National Bus Sales	Glaval Universal	35.8
Creative Bus Sales	Starcraft Allstar	35.4
Alliance Bus	El Dorado Advantage	28.25
National Bus Sales	Goshen Impulse	26.75

Medium-Duty Transit Buses

Vendor	Vehicle Model	Total Score
National Bus Sales	Glaval Entourage	26.35
National Bus Sales	Goshen G-Force	22.95
Creative Bus Sales	Starcraft Allstar XL	20.75
Creative Bus Sales	StarTrans Senator HD	20.05
National Bus Sales	Glaval Concorde II	15.85
Alliance Bus	El Dorado Aero Elite	15.75

Small Transit Vehicles

Vendor	Vehicle Model	Total Score
Creative Bus Sales	MV-1	44.1
National Bus Sales	Braun Entervan	37.05
Creative Bus Sales	Braun Entervan	36.3
National Bus Sales	Lonestar Handicap Van	35.85
Alliance Bus	El Dorado Amerivan PT	30.5

Inspection Services

Vendor	Total Score
Transit Resource Center	27
First Transit	25.55

Light-duty Bus

StarTrans Senator II
Up to 39 vehicles



Small Vehicle



Medium-duty Bus

Glaval Entourage
Up to 11 vehicles



MV-1
Up to 18 vehicles



July 24, 2014 - Item 5

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 16, 2014

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Approving the FY2014-2015 Solid Waste Implementation Projects

The North Central Texas Council of Governments (NCTCOG) is the designated regional solid waste management planning agency for the 16-county region. Each biennium NCTCOG receives allocated state solid waste funds through the Texas Commission on Environmental Quality (TCEQ).

NCTCOG's Resource Conservation Council (RCC) has undertaken a competitive project selection process to allocate approximately \$1.3 million available for FY2014-2015 Solid Waste Implementation Projects. The RCC has now completed a scoring process set forth in the "FY2014-2015 Regional Solid Waste Management Program Funding Process" for the first and second call for projects. On May 22, 2014, the Executive Board approved the projects from the First Call for Projects as shown in Attachment 1.

At their July 10, 2014 meeting, the RCC endorsed seven local government projects and two regional projects from the Second Call for Projects and is recommending them for funding and Executive Board approval. Thirteen grant applications were received for the Second Call for Projects for a total requested amount of funds of \$633,916. The projects recommended for funding from the Second Call for Projects total \$539,511 as shown in Attachment 2.

Staff will seek Executive Board approval of the projects recommended for funding from the Second Call for Projects as shown in Attachment 2. A brief presentation of this item will be provided and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION APPROVING THE FY2014-2015 SOLID WASTE IMPLEMENTATION PROJECTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has a *Regional Solid Waste Management Plan*; and,

WHEREAS, the vision for success for the *Regional Solid Waste Management Plan* is that “purchased materials are reused and recycled wherever possible, illegal dumping is significantly reduced, and remaining waste is handled in a safe manner at authorized facilities;” and,

WHEREAS, the NCTCOG is directed by the State of Texas to administer solid waste project funds for implementing the *Regional Solid Waste Management Plan* and contribute to achieving the vision for success; and,

WHEREAS, the Resource Conservation Council (RCC), NCTCOG's solid waste advisory committee, conducted a competitive Call for Projects process for approximately \$1.3 million for local and regional solid waste implementation projects; and,

WHEREAS, the Executive Board approved the recommended projects and funding from the Solid Waste Program First Call for Projects on May 22, 2014 as shown in Attachment 1; and,

WHEREAS, the RCC met on July 10, 2014 and endorsed projects for the Solid Waste Program Second Call for Projects and is recommending projects shown in Attachment 2 for funding; and,

WHEREAS, the NCTCOG provided opportunity for public review and comment on the applications.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG's Resource Conservation Council (RCC) has reviewed applications for the Second Call for Projects FY2014-FY2015 local and regional grant projects according to the procedures set forth in the grant agreement with the TCEQ.
- Section 2.** The priority rankings of the Second Call for Projects requesting FY2014-FY2015 solid waste implementation funds were fully evaluated and determined to fit within the minimum criteria and standards established by the TCEQ.
- Section 3.** The priority-ranking list of grant projects, as recommended by the RCC and shown in Attachment 2, is approved by the Executive Board.
- Section 4.** The priority-ranking list of grant projects be submitted to the TCEQ to ensure eligibility and compliance with state guidelines.

- Section 5.** The Executive Director is authorized to negotiate and execute contracts, including grant project budget revisions, for eligible top-ranked grant projects in this second call for projects, within the available total funds according to this list.
- Section 6.** This resolution will serve as the official review by the NCTCOG Executive Board as required by the Texas Commission on Environmental Quality.
- Section 7.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 24, 2014

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Attachment 1

**Executive Board Approved Projects
FY 2014-2015 Solid Waste Implementation Projects
First Call for Projects**

Applicant	Project Title	Approved Funding
City of Grand Prairie	Enhancement of Concrete Recycling Program	\$98,000
City of Fort Worth	Electronic Take Back Awareness in the Metroplex	\$122,200
City of Fort Worth	Increasing Recycling Infrastructure in Fort Worth	\$96,725
City of Mansfield	Storage and Processing Equipment for a Household Hazardous Waste Permanent Drop-Off Location	\$96,000
City of Krum	Recycling in Downtown Historic Krum and City Park	\$30,000
City of Celina	Recycling in Downtown Historic Celina	\$20,000
City of Mesquite	Recycling Billboard On Wheels	\$37,143
City of Plano	Purchase a Community Cleanup Trailer	\$60,074
City of Fort Worth	Compost Demonstration Site Renovation and Improvement Project	\$67,990
City of Mineral Wells	Conduct Pilot/First Time Household Hazardous Waste and e-Recyclables Event	\$18,500
City of Arlington	Enhancement of Backyard Composting Education Program	\$15,470
Kaufman County	Operation Litter Control	\$35,000
Parker County	Parker County Illegal Dumping Enforcement Officer	\$64,357
	TOTAL AMOUNT APPROVED FUNDING:	\$761,459

Attachment 2
Recommended Projects for Executive Board Approval
FY 2014-2015 Solid Waste Implementation Projects
Second Call for Projects

Applicant	Project Title	Amount Requested
City of Allen	Community Clean-Up Trailer Program	\$22,360
City of Mesquite	Mesquite Athletic Facilities and Sports Complex Recycling	\$42,552
City of Mansfield	Recycling Drop-Off Construction and Equipment	\$15,000
City of Dallas	Scrap Tire Enforcement Program -Public Awareness & Education Campaign	\$125,000
Town of Little Elm	Time to Recycle at the Little Elm ISD Event Stadium	\$23,964
City of Wylie	Wylie Keeps Recycling!	\$46,700
City of Azle	Recycling & Trash Solar Compactors for City Parks and Athletic Complex	\$37,320
NCTCOG	Regional Solid Waste Management Plan Update (Volume II, Time to Recycle Website, Closed Landfill Inventory Map Digitizing)	\$100,000
NCTCOG	North Central Texas Regional Recycling Campaign	\$126,615
	TOTAL FUNDING REQUESTED:	\$539,511

July 24, 2014 – Item 6



North Central Texas Council of Governments

TO: NCTCOG Executive Board

DATE: July 16, 2014

FROM: Mike Eastland
Executive Director

SUBJECT: Appointments to Executive Board Standing Committees

Each year NCTCOG's President appoints selected Board members to serve on four standing committees:

1. Personnel and Finance
2. Audit
3. Appointments
4. Long-Range Planning

A list of these committees and their members is attached. President Wilemon is requesting approval of the attached resolution, which effectuates the appointments of these committees.

ME:sc
Attachments

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

NCTCOG EXECUTIVE BOARD
Committee Structure
2014 - 2015

APPOINTMENTS

Steve Terrell, Chair

Larry Marshall

Toni Rose, Ex Officio

Kevin Strength

Laura Wheat

AUDIT

John Horn, Chair

Clay Jenkins

Laura Maczka

Glen Whitley

LONG RANGE PLANNING

Kathryn Wilemon, Chair

John Horn

Danny Scarth

Steve Terrell

FINANCE/PERSONNEL

Danny Scarth, Chair

Vonciel Jones Hill

Tom Lombard

Keith Self

APPOINTMENTS TO EXECUTIVE BOARD STANDING COMMITTEES

WHEREAS, the Executive Board is the governing body of the North Central Texas Council of Governments (NCTCOG); and,

WHEREAS, the Executive Board is entrusted with the responsibility of providing proper policy direction and oversight of the major activities and programs of NCTCOG; and,

WHEREAS, each year NCTCOG's President appoints selected Board members to serve on four standing committees which are Personnel and Finance, Audit, Appointments and Long Range Planning; and,

WHEREAS, the work of these four committees strengthen the Executive Board's ability to provide proper direction and oversight; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The **Personnel and Finance Committee** is chaired by an officer of the Executive Board, and shall have the following responsibilities:

Review of annual budget and work plan prior to its submittal to the Executive Board; review of personnel policies relating to salary administration, benefits and travel; review of all insurance policies held by the Council of Governments; review of additional office space requests; and any other related items of business.

The **Audit Committee** is chaired by an officer of the Executive Board, and shall have the following responsibilities:

Recommend the engagement, continuation or termination of independent and internal auditors; review all work performed by auditors; review copies of all audits performed on the Council of Governments; review management response to and/or corrective action plans for all audits; and review the Council of Governments' financial controls and policies for adequacy. Membership on the Personnel and Finance Committee and Audit Committees shall not overlap.

The **Appointments Committee** is chaired by an officer of the Executive Board, and shall have the responsibility of reviewing and recommending approval of applicants to serve on committees and task forces.

The **Long-Range Planning Committee** is chaired by the President and shall be composed of the Council of Government's officers, and shall have the following responsibilities:

Review the Council of Governments' program of planning to assure that it adequately addresses the physical, infrastructure, economic, human resources, and natural resources needs for the future; review the adequacy of the strategic planning process; and assure that the Council of Governments maintains a comprehensive development planning process.

Section 2. That the President of NCTCOG's Executive Board is authorized to recommend appointments to these committees, including their chairs and that the attached list serves as the recommendations for 2014-2015.

Section 3. That this motion shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on July 24, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

July 24, 2014 – Item 7



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 17, 2014

FROM: Molly Thoerner
Emergency Preparedness Director

SUBJECT: Appointments to the Emergency Preparedness Planning Council (EPPC)

The Emergency Preparedness Planning Council serves in an advisory role to the NCTCOG Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for a two-year term. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Due to the recent elections, EPPC has population category positions open on the Council. To fill these vacancies we are requesting approval to seat a total of two (2) representatives at the next EPPC meeting. EPPC recommends Mayor Woodruff from the City of Decatur and Councilmember Nancy Yingling from the City of Coppell to fill the two vacant seats. The nominations for the seats and a tentative roster is attached

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at mthoerner@nctcog.org.

MT: cf

Attachment 1: EPPC Nominations and Roster

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

Emergency Preparedness Planning Council Members Roster 2014

Member First Name	Member Last Name	Jurisdiction	Position	Title	Email	Phone	Population Represented	Seat Expires
Bruce	Arfsten	Addison	Member	Deputy Mayor Pro Tem	barfsten@addison.tx.gov	(972) 450-7027	5,000-14,999	January 2016
Rickie	Allison	Benbrook	Vice Chair	Mayor Pro Tem	place4@cityofbenbrook.com	(817) 996-9593	15,000-29,999	January 2017
Don	Beeson	Johnson County	Member	Commissioner, Precinct 4	donb@johnsoncountytexas.org	(817) 558-9400	COUNTY	Permanent
Joe	Brown	Erath County	Member	Commisioner, Precinct 3	pct3@co.erath.tx.us	(254) 918-2113	COUNTY	Permanent
Perry	Bynum	Eules	Member	Mayor Pro Tem	pbynum@haltomcitytx.com	(817) 759-8663	50,000-79,999	January 2015
Robert	Cluck	Arlington	Member	Mayor	robert.cluck@arlingtontx.gov	(817) 459-6122	250,000-399,999	January 2016
Roger	Deeds	Hood County	Member	Sheriff	rdeeds@co.hood.tx.us	(817) 579-3330	COUNTY	Permanent
Bill	Dodson	Ellis County	Member	Commissioner, Precinct 2	bill.dodson@co.ellis.tx.us	(972) 875-3241	COUNTY	Permanent
Joe	Frizzell	Midlothian	Member	Mayor Pro Tem	joe.frizzell@midlothian.tx.us	(972) 775-3481	15,000-29,999	January 2016
Alan	Hanes	Red Oak	Member	Mayor Pro Tem	ahanes@redoaktx.org	(972) 617-3638	5,000-14,999	January 2015
Roger	Harris	McKinney	Member	Councilmember	rharris612@me.com	(972) 547-7501	120,000-169,999	January 2016
Richard	Hill	Hunt County	Member	Emergency Mgmt. Coordinator	homelandsecurity@huntcounty.net	(903) 408-4246	COUNTY	Permanent
Jerry	Hogan	Rockwall County	Member	County Judge	jhogan@rockwallcountytexas.com	(972) 204-6000	COUNTY	Permanent
Clay Lewis	Jenkins	Dallas County	Member	County Judge	clay.jenkins@dallascounty.org	(214) 653-7949	COUNTY	Permanent
Sheffie	Kadane	Dallas	Member	Councilmember	sheffie.kadane@dallascityhall.com	(214) 670-4069	1,000,000+	January 2015
David	Kelly	Colleyville	Chair	Mayor	dkelly@colleyville.com	(817) 235-6105	15,000-29,999	January 2016
Dick	Martin	Navarro County	Member	Comissioner, Precinct 2	dmartin@navarrocounty.org	(903) 654-3032	COUNTY	Permanent
Stephen	Mason	Cedar Hill	Member	Place 5	stephen.mason@cedarhilltx.com	(972) 291-5100	30,000-49,999	January 2016
Glenn	Hughes	Wise County	Member	County Judge	cojudge@co.wise.tx.us	(940) 627-5743	COUNTY	Permanent
Bobbie	Mitchell	Denton County	Member	Commissioner, Precinct 3	bobbie.mitchell@dentoncounty.com	(972) 434-4780	COUNTY	Permanent
Mark	Riley	Parker County	Member	County Judge	judge.riley@parkercountytexas.com	(817) 598-6148	COUNTY	Permanent
Shirley	Roberts	Mesquite	Member	Place 4	sroberts@cityofmesquite.com	(972) 288-5459	120,000-169,999	January 2016
Danny	Scarath	Fort Worth	Member	Mayor Pro Tem	danny.scarath@fortworthtexas.gov	(817) 392-8804	750,000-999,999	January 2015
Keith	Self	Collin County	Member	County Judge	keith.self@collincountytexas.gov	(972) 548-4623	COUNTY	Permanent
Ken	Shetter	Burleson	Member	Mayor	mayor@burlesontx.com	(817) 426-9691	30,000-49,999	January 2015
Raymond	Stephens	Forney	Member	Councilmember	stephensre35@yahoo.com	(972) 510-8446	15,000-29,999	January 2016
Scott	Turnage	North Richland Hills	Member	Councilmember	nrhsturnage@sbcglobal.net	(817) 427-6060	50,000-79,000	January 2016
Leroy	Vaughn	Lewisville	Member	Mayor Pro Tem	lvaughn@cityoflewisville.com	(972) 219-3404	80,000-119,999	January 2015
B. Glen	Whitley	Tarrant County	Member	County Judge	gwhitley@tarrantcounty.com	(817) 884-1441	COUNTY	Permanent
B.J.	Williams	Garland	Member	District 4	coucil4@garlandtx.gov	(972) 898-7672	170,000-249,999	January 2015
J.Bruce	Wood	Kaufman County	Member	County Judge	countyjudge@kaufmancounty.net	(972) 932-4331 x1218	COUNTY	Permanent
	VACANT		Member				5,000-14,999	January 2016
	VACANT		Member				30,000-49,999	January 2016

Updated 6/5/2014

EPPC Staff Recommendations List for 2014

(NOTE: Quorum Stays the Same at 16)

5,000-14,999:

(1 Seat Available – Rotating Off: Connie White, Trophy Club)

- Martin B. Woodruff - Decatur

30,000-49,999:

(1 Seat Available – Rotating Off: Patricia Ledbetter, DeSoto)

- Nancy Yingling - Coppell

Candice M. Forsyth

From: Diane Cockrell <dcockrell@decaturtx.org>
Sent: Friday, June 27, 2014 12:57 PM
To: Candice M. Forsyth
Subject: EPPC - Nomination Form
Attachments: SKM_C654e14062712490.pdf; MW Bio draft-2 (1).pdf

Ms. Forsyth – I have attached a nomination form for consideration. I had to abbreviate several words regarding the contributions for this nominee (please let me know if I need to send the information in another format – I have copied the information without abbreviations below).

Mayor Woodruff was appointed as the City of Decatur – COG Representative on May 19th.

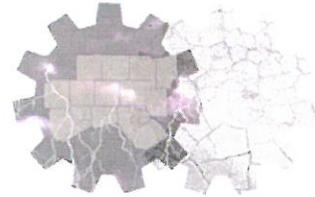
As Mayor of Decatur, I have an important role to play in local emergency response and I am therefore greatly interested in learning about and contributing to Emergency Preparedness Planning for our region. I bring the following background: 9 years military experience as a U.S. Army Transportation Officer; 14 years experience as a member of an industrial emergency response team, also responsible for preparation of Hazardous Materials reports and incident response planning for the company; 12 years on the Decatur EDC Board, 8 years on Decatur City Council, completion of NIMS ISO – 0700 course and other workshops for public officials; 12 years as Exec. Director of United Way of Wise County and 7 years service as Chair, Wise County Health Forum (a community public health coalition); 3 years appointed service as Donations Management Coordinator for Wise County's Emergency Response Plan.

Please review and reply that the nomination was received and let me know if an additional information is needed. Thank you.

Diane Cockrell, TRMC
City Secretary
City of Decatur
201 E. Walnut Street
P.O. Box 1299
Decatur, TX 76234
940-393-0204

Emergency Preparedness Planning Council

Nomination Form



Date: June 27, 2014

Elected Official Nominated: Martin B. Woodruff

Title: Mayor

Jurisdiction: City of Decatur

Mailing Address: P. O. Box 1299

City: Decatur

Zip Code: 76234

Email Address: mayor@decaturtx.org

Phone Number: 940-627-3684

What contributions could this nominee make to the EPPC?

9 yrs military exp. U.S. Army Trans. Officer; 14 yrs exp. member of an industrial emer response team, also responsible for preparation of HazMat reports and incident response planning for the co.; 12 yrs on the Decatur EDC Board, 8 yrs on Decatur City Council, completion of NIMS ISO – 0700 course and other workshops for public officials; 12 yrs as Exec. Dir. of United Way of Wise Co. & 7 years service as Chair, Wise County Health Forum; 3 yrs as Donations Mgmt Coordinator for Wise County Emer Response Plan

Please include a brief biography of your nominee as part of your submission

Nominated By: Decatur City Council

Title: _____

Jurisdiction: _____

Mailing Address: P.O. Box 1299

City: Decatur

Zip Code: 76234

Email Address: dcockrell@decaturtx.org

Phone Number: 940-393-0204

Nominator Signature: _____

A handwritten signature in black ink, appearing to read 'M B Woodruff'.

Martin B. Woodruff

Martin Woodruff grew up in Decatur, Texas and came to the University of Texas at Arlington in September 1966, after graduating from Decatur High School. He joined the Corps, became a member of the Insurgent Team, graduated from the ROTC Flight Training Program, and was the Corps Commander in the spring of 1970. He was elected to “Who’s Who in American Colleges and Universities” (Military Science). He was recognized as a Distinguished Military Graduate. He commissioned into the regular army in July 1970 in the Transportation Corps, with a two-year detail in the Infantry. He then completed Infantry Officer training and Airborne School at Fort Benning, GA.

Mr. Woodruff then served five months as a Mechanized Infantry platoon leader at Fort Knox, KY. He followed that by going to Vietnam as a platoon leader in the American Division for two months. He then served for seven months with MACV Advisory Team 70, and ended his tour as a Maintenance Officer in the 525th MI Group in Saigon. On his return to the continental United States he transitioned into the transportation corps where he served in various transportation-related positions emphasizing supply management, movement control, and material management, including assignment as Commander of the 12th Transportation Company at Fort Leonard Wood, MO during 1974-75.

He returned to civilian life in Decatur in 1979 working for over 20 years in management positions for Poco Graphite Inc. in the areas of Material Control, Information Systems, and Administration. In 2000 he became a management consultant, providing management services for both non-profit and for-profit clients, and is still doing that today.

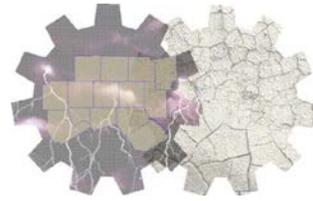
Mr. Woodruff has been very active in civic works. He has been a member of the Decatur Chamber of Commerce since 1980 and is a Past President. He has been a member of the Decatur Lions club since 1980, and Treasurer since 2008. He was active with the Longhorn Council, Boy Scouts of America serving on the District Committee and has received the District Award of Merit. He is a founding member of the Decatur Eagle Boosters Club and is a Past President. He is a Life Member of the Wise County Veterans Group. He is a founding member and Past President of the Wise County Community Chorus. He has worked with the United Way of Wise County since 1993, and is a Past President, Campaign Chair and Allocation Chair. He and his family have attended the First United Methodist Church since 1979, where he has served as a worship leader since 1989. And he has worked with the Wise County Health Forum (a community public health coalition) since 2004, serving as chair since 2007.

Mr. Woodruff has also been very active with the City of Decatur (population 6,000+). Since 2001 he has served on the Board of Directors for the Decatur Economic Development Corporation, serving as Vice Chair and Secretary/Treasurer. He was the Vice Chair of the Decatur City Home Rule Charter Commission from 2002 to 2003. He has also been a member of the Decatur City Council since 2005 serving as Mayor Pro-Tem from 2009 to 2012 and has been the Mayor since 2012. As Mayor, he strives to continue the development of Decatur into North Texas’ most preferred small residential and business community.

Mr. Woodruff has a Master’s Degree in Transportation Management and a Master’s Degree in Computer Science. He is married to his college sweetheart Jana Sue and has what he calls three super-wonderful children and eight amazing grandchildren.

Emergency Preparedness Planning Council

Nomination Form



Date: _____

Elected Official Nominated: _____

Title: _____

Jurisdiction: _____

Mailing Address: _____

City: _____

Zip Code: _____

Email Address: _____

Phone Number: _____

What contributions could this nominee make to the EPPC?

Please include a brief biography of your nominee as part of your submission



Nominated By: _____

Title: _____

Jurisdiction: _____

Mailing Address: _____

City: _____

Zip Code: _____

Email Address: _____

Phone Number: _____

Nominator Signature: _____

Please scan and send the completed form to cforsyth@nctcog.org or fax to 817-608-2372 Attn: EP Candice Forsyth. Submissions are due by 5:00pm on July 7, 2014.

NANCY P. YINGLING

255 Parkway Blvd. Coppell, Texas 75019
(C) 214.784.6985 | nyingling@coppelltx.gov

Nancy Yingling holds a Bachelor of Arts in Mass Communications from Eastern Illinois University. Ms. Yingling currently is an independent contractor assisting small businesses with marketing and branding after serving 22 years as an Operation Specialist with Delta Air Lines and Director of Sales with ClubCorp.

Ms. Yingling has been a servant leader in her community for over 24 years with a focus on emergency preparedness for the City of Coppell. She was pleased to serve as the Red Cross Liaison and CERT (Community Emergency Response Team) Member. She was also the driving force behind the "Heroes Live Forever" Basketball event, raising upwards of \$20,000 to benefit the "New York Police and Fire Widow's and Children's Fund", in response to the 9/11 attacks in 2001.

Ms. Yingling and her husband Keith Yingling of 25 years are the proud parents of Connor, a senior at the University of Oklahoma, and Grayson, a senior at Coppell High School.

Professional Background:

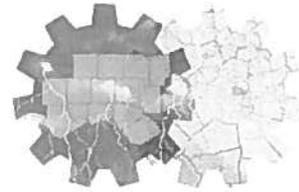
- Independent Contractor, November 2013 - Current
- ClubCorp, Director of Sales June 2012 - June 2013
- Rise and Conquer Foundation, Vice President, May 2011 - May 2012
- Taylor's Gift Foundation, Strategic Development Director, May 2010 – June 2011
- Coppellsports.com, Owner April 2007 – June 2011
- Delta Airlines, Operations Specialist August 1986 – April 2007

Community Service and Awards:

- City of Coppell Liaison to The North Texas Commission, appointed July 2014
- City of Coppell Liaison to Metrocrest Medical Services, appointed July 2014
- City of Coppell, City Council Member Place 5, elected May 2014
- Teen Leadership Coppell Facilitator, May 2014
- Advisory Council for Coppell City Manager, 2011 to May 2014
- "Rising Star" National ClubCorp award 2012
- Children's Medical Center of Dallas Parent Representative for International Improve Care Now Chicago Conference, 2012 and 2014
- Coppell Citizen's Task Force for Community Enhancement, 2011
- Coppell Citizen's Summit - Participant, 2003, 2007 and 2011
- New Tech High School PTSO - Vice President, 2008
- Coppell Lacrosse Association Board - Secretary, 2007
- City of Coppell - Red Cross Representative, 2002-2006
- Civilian Of The Year - Honored by Coppell Fire Department, 2005
- Coppell CERT (Community Emergency Response Team) Member 2003-2005
- Proclamation - Honored by Coppell Mayor Sheehan & City Council, 2002
- Organizer of the "Heroes Live Forever" Coppell benefit, raising upwards of \$20,000. An event spearheaded shortly after the attacks of September 11th. All funds were donated to the "New York Police and Fire Widow's and Children's Fund", 2001
- Kid Country Community Park - Volunteer Team, 1992#

Emergency Preparedness Planning Council

Nomination Form



Date: July 9, 2014

Elected Official Nominated: Carol Strain-Burk

Title: Councilmember

Jurisdiction: Lancaster

Mailing Address: 211 N. Henry St.

City: Lancaster

Zip Code: 75146

Email Address: cstrainburk@lancaster-tx.com

Phone Number: 972-218-1245

What contributions could this nominee make to the EPPC?

Please include a brief biography of your nominee as part of your submission

Nominated By: Marcus E. Knight

Title: Mayor

Jurisdiction: Lancaster

Mailing Address: 211 N. Henry St.

City: Lancaster

Zip Code: 75146

Email Address: mknight@lancaster-tx.com

Phone Number: 972-218-1310

Nominator Signature: _____

Please scan and send the completed form to cforsyth@nctcog.org or fax to 817-608-2372 Attn: EP Candice Forsyth. Submissions are due by 5:00pm on July 7, 2014.

A native Texan and lifetime resident of Lancaster, Carol Strain Burk is dedicated to preserving, promoting, and growing the community she is proud to call home. With deep roots spreading back to her Great-Great Grandfather Thomas McKee Ellis' arrival in Lancaster in 1845, Carol has the honor of living on the original headright and in the home built by her Grandfather Strain in 1895. Because of her astute commitment to preserving the local historic landscape, the Strain Farmstead is now recognized by the Agricultural Department as a Century Farm (farmed by the same family for over 100 years), is listed on the National Register of Historic Places, and is a Texas State Landmark.

Carol is a dedicated citizen who has volunteered countless hours as an elected official for 10 years on the Lancaster City Council. Throughout the years, Carol has used her own personal time and resources to educate herself in the governing process by attending seminars related to planning and zoning, budgeting, sustainable developmental concepts, and other methods and criteria which will aid in stabilizing the city's finances for the future. Carol received recognition of achievement for her educational efforts from the Texas Municipal League for four years in a row and has accrued over 600 hours of education in city related topics.

Carol has initiated many visionary ideas and projects for Lancaster, including:

- Promoting sustainable commercial development, which builds a firm tax base for now and the future
- Writing the Tree Preservation Ordinance to help preserve our natural asset
- Participating in the purchase, planting, and care of 128 trees in the city
- Organized successful educational programs for individuals in the southern sector such as Growing Greener, and Regional Rail's Economic Impact Vision North Texas Southeastern Sector
- Acquisition and development of Bear Creek Nature Park
- Production and personal funding of a semi-regular community newsletter
- Creation and fostering of several Neighborhood Associations

With a background of over 30 years in management, extreme organizational skills, and boundless energy, Carol has worked diligently for her community, volunteering her time to make a true difference in Lancaster.

As a nationally recognized preservationist, she has served on the Historic Landmark Preservation Committee, the Downtown Revitalization Committee for the City of Lancaster, and as a member of the Friends of the Library. Currently, Carol is a select participant for the Council of Government Vision North Texas. She has been a member of Council of Government advisory support committee for Development of Excellence and the Southern Gateway Policy Study Highway 67 south and IH 35. In addition, the North Texas Council of Government selected Carol to participate on the advisory committee of Vision North Texas in 2005.

Carol has also held positions as:

- Treasurer of the Lancaster Historical Society
- City delegate for North Texas Council of Government
- Secretary of the Lancaster Cemetery Association Board
- Vice Chair of Farm Service Agency County Committee
- Co-Chair for the 2009 Lancaster Legacy and Legends exhibit presented at Old Red Museum in Dallas

A graduate of Lancaster High School and recipient of a B.S. Degree in Education from the University of North Texas, Carol's varied background also included positions as a teacher, commercial model, real estate agent, farm manager, transportation and customer service consultant, and concerned citizen.

Carol is extremely proud to be part of what makes the Lancaster community such a great place to live. In fact, in 2006, Carol, her sister Mary Sykes, and their husbands gave up development rights to 121 acres of farmland to Connemara Land Conservancy. This move, which included the family members giving up any future ability to sell the property for financial gain, was made in order to preserve the landscape for perpetuity. It was based on a promise given to their father to preserve as much of the farm as possible and also to create an open-space buffer to the historic area from the intense future development around the airport. The land is preserved for agricultural reasons, to protect the historic landscape, and to conserve the wildlife corridor and habitat for generations to come. Carol not only talks the talk; she walks the walk as well. Carol and her family used their own hard work and finances to rebuild and restore the historic Strain Farmstead Complex after severe damage in a 1994 tornado, thus saving a chapter of Lancaster's historical heritage.

In addition to her dedication to protecting Lancaster's historical and future interests, Carol enjoys a full career and family life. She stays busy as a self-employed consultant/coordinator for the State Fair of Texas Customer Service and Information Services and as a freelance transportation coordinator for a number of destination management companies in the area. Carol also manages her agricultural interest in the Strain Farmstead. Ted Burk, Carol's husband, is Sr. Vice President of Corporate Development for Greyhound Lines, Inc. Ted's daughter, Melissa, teaches for Lancaster Independent School District. Recently Melissa and husband Rusty Lestina became proud parents of Macee Rhea Lestina, the second grandchild for the Burks. Both Justin and Macee hold a special place in the hearts of the Burks.

During the three years not on Council, Carol has worked to make improvements to the historic Strain Farmstead. The Brangus herd has been upgraded with genetics from the nationally recognized Camp Cooley and this past year was one of the most successful beef production years at the farm. Carol has applied to be a co-operator with the Noble Foundation out of Ardmore Oklahoma to continue her efforts to improve the techniques and continue the history of Strain Farmstead. She has continued to serve the community through the organizations of which she is a member.

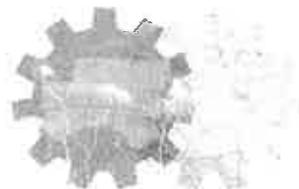
Carol's personal goals:

- Zealously guard open-space as an asset to stimulate economic development
- Public Safety a priority
- Infrastructure of streets to rehab or reconstruct
- Relentlessly partner with School Board to find common ground and set goals that will improve the school system, making Lancaster more attractive to new businesses and families
- Keep striving for means of a sustainable, financially-sound city government
- Strengthen community pride
- Continue to improve communication with local citizens
- Transform Lancaster into a destination city with true quality-of-life concepts while retaining the integrity and heritage of the city

Carol has set a positive example as an individual who not only talks the talk but also walks the walk for our city, and her hard work is evident throughout our community.

Emergency Preparedness Planning Council

Nomination Form



Date: 07/10/15

Elected Official Nominated: Jim Griffin

Title: Mayor

Jurisdiction: City of Bedford

Mailing Address: 2000 Forest Ridge Drive

City: Bedford

Zip Code: 76021

Email Address: Jim.Griffin@bedfordtx.gov

Phone Number: 817-952-2108

What contributions could this nominee make to the EPPC?

Mayor Griffin is an actively involved elected official in many regional endeavors including, but not limited to, Tarrant Regional Transportation, Hurst-Euless-Bedford Chamber of Commerce, and the HEB ISD Education Foundation. By serving on this board, Mayor Griffin will be able to provide input from not only a local aspect, but regionally as well. He will bring a skill set which includes team building, innovative thinking, regional approaches, and demonstrated leadership.

Please include a brief biography of your nominee as part of your submission

Nominated By: Beverly Griffith

Title: City Manager

Jurisdiction: City of Bedford

Mailing Address: 2000 Forest Ridge Drive

City: Bedford

Zip Code: 76021

Email Address: Beverly.Griffith@bedfordtx.gov

Phone Number: 817-952-2109

Nominator Signature: _____

Jim Griffin – Mayor of Bedford

Jim served 8 years on the Bedford council prior to being elected Mayor. Prior to that Jim was a member of Bedford's Planning and Zoning Commission.

Jim is married to Dr. Wynette Griffin who is the Principal of Glen Hope Elementary School in the Grapevine Colleyville ISD and has one daughter Liz who is a high school girl's head basketball coach in Southeast Texas.

Jim has been employed by Verizon for 34 years and continues to manage the voicemail network nationwide.

Jim currently serves as a member on the HEB Chamber Board of Directors, as a member of the HEB Economic Development Foundation, as a board member of the HEB Education Foundation, and President of Mid-Cities Basketball Association.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 17, 2014

FROM: Molly Thoerner
Emergency Preparedness Director

SUBJECT: September is National Preparedness Month

September is National Preparedness Month (NPM). This emergency preparedness awareness month is sponsored by the *Ready* Campaign in partnership with Citizen Corps. NPM is held each September and is designed to encourage Americans to take simple steps to prepare for emergencies in their homes, businesses, and communities. KnoWhat2Do, our regional public education campaign, exists to educate and empower people in the 16-county North Central Texas Council of Governments region about the tools and resources available to help them prepare for any number of threats specific to this region. We would like for the Executive Board to participate in preparedness activities and encourage local governments to increase preparedness at the citizen level by supporting National Preparedness Month.

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mthoerner@nctcog.org.

MT: cf

July 24, 2014 – Item 9



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: July 16, 2014

SUBJECT: Summary of New Workforce Legislation Passed by Congress

Workforce Investment Act (WIA) was originally enacted in 1998 and was never reauthorized. WIA has been superseded by Workforce Innovation and Opportunity Act (WIOA), which has been passed by Congress. Workforce staff will present a high level overview of some of the difference between the two acts.

Questions may be referred to me.

A handwritten signature in black ink, appearing to read "David K. Setzer", written over a horizontal line.

David K. Setzer, C.P.M., CWE



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: July 17, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Status Update on Implementation of the Freight Efficiency Outreach Center

In June 2011, the North Central Texas Council of Governments (NCTCOG) Executive Board authorized staff to enter into an Agreement with Cascade Sierra Solutions for implementation for a Freight Efficiency Outreach Center in an amount not to exceed \$700,935 (\$450,000 federal and \$250,935 local match). Through the subgrant agreement, Cascade Sierra Solutions was responsible for owning, operating, managing, and staffing an outreach center devoted to providing the trucking sector with air quality related education, outreach, and assistance with deployment of the Environmental Protection Agency (EPA) SmartWay-verified emission-reduction and fuel-saving technologies. The facility, which was located in south Dallas, opened in June 2013 and assisted with implementation of 92 SmartWay upgrades by the end of the year.

In January 2014, Cascade Sierra Solutions closed the Dallas facility as part of company-wide downsizing in preparation for bankruptcy proceedings. Since January, NCTCOG has been working closely with EPA staff to determine an appropriate course of action moving forward in order to fulfill original project goals and grant obligations. In consultation with former Outreach Center staff and EPA, it has been determined that a physical location for the outreach center is unnecessary, and that goals can be accomplished through meetings and other face-to-face interaction at locations such as truck stops or fleet offices. Therefore, the proposal is to bring this project in-house and dedicate NCTCOG staff to fulfill the tasks required in the grant.

Staff continues to coordinate with EPA to finalize a revised project scope. I will provide a brief presentation on this item and will be available to answer any questions. No Board action is requested at this time.

LPC:ch



North Central Texas Council of Governments

TO: NCTCOG Executive Board
FROM: Mike Eastland
Executive Director

DATE: July 17, 2014

SUBJECT: Future Calendar

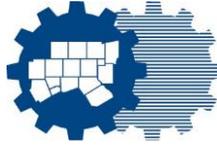
In order for you to schedule your calendars in advance, here are the next Executive Board meeting dates.

- | | |
|---------------------------|--|
| July 24, 2014 | Executive Board Meeting – NCTCOG Offices |
| August 28, 2014 | Executive Board Meeting – NCTCOG Offices |
| September 25, 2014 | Executive Board Meeting – NCTCOG Offices |
| October 23, 2014 | Executive Board Meeting – NCTCOG Offices |
| November 20, 2014 | Executive Board Meeting – NCTCOG Offices |
| December 18, 2014 | Executive Board Meeting – NCTCOG Offices |
| January 22, 2015 | Executive Board Meeting – NCTCOG Offices |
| February 26, 2015 | Executive Board Meeting – NCTCOG Offices |
| March 5, 2015 | Executive Board Meeting – NCTCOG Offices |
| April 23, 2015 | Executive Board Meeting – NCTCOG Offices |
| May 21, 2015 | Executive Board Meeting – NCTCOG Offices |
| June 25, 2015 | Executive Board Meeting – NCTCOG Offices |
| July 23, 2015 | Executive Board Meeting – NCTCOG Offices |
| August 27, 2015 | Executive Board Meeting – NCTCOG Offices |

EXECUTIVE BOARD ATTENDANCE

June 2014 - May 2015

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Kathryn Wilemon President	P												
John Horn Vice-President	P												
Daniel Scarth Secretary/Treasurer	P												
Steve Terrell Past President	P												
Vonciel Jones Hill	P												
Clay Jenkins	P												
Tom Lombard	P												
Laura Maczka	EA												
Larry Marshall, MD	P												
Keith Self	P												
Kevin Strength	P												
Glen Whitley	P												
Laura Wheat	EA												
Toni Rose - Ex Officio, Non-Voting Member	EA												
	11												
TOTAL PRESENT													
Attendance Code:	P=Present EA=Excused Absence A=Absence NM=No meeting												



**JULY 24, 2014 – Item 1
NCTCOG Foundation, Inc.**

North Central Texas Council of Governments

TO: NCTCOG Foundation Board

DATE: July 16, 2014

FROM: Mike Eastland
Executive Director

SUBJECT: Annual Meeting and Orientation of the North Central Texas Council of Governments Foundation, Inc.

The purpose of this item is to hold an annual meeting of North Central Texas Council of Governments Foundation, Inc., (Foundation) and provide an orientation to the members of the Board on the activities and status of the Foundation.

In 2002, the Executive Board of the North Central Texas Council of Governments (NCTCOG) authorized the creation of a non-profit corporation, the North Central Texas Council of Governments Foundation, Inc., which is a 501(c)(3) organization. The purpose of the Foundation is to supplement NCTCOG activities in order to provide broader service opportunities to NCTCOG's constituents and the North Central Texas region. For example, the NCTCOG Foundation has been utilized in the past to apply for and receive grant funding that requires a 501(c)(3) status from both public and private sector entities. The Foundation has no employees and is managed and operated by NCTCOG staff.

The Executive Board of NCTCOG serves as the Board of the Foundation. The officers of the Executive Board (President, Vice-President, and Secretary/Treasurer) serve as officers of the Foundation. The Foundation must comply with the Texas Open Meetings and Public Information Act. The Foundation is authorized to create committees as necessary to assist in management, policy direction, and oversight. The Bylaws outline authorized and prohibited transactions, indemnification provisions of directors, officers, and employees, and financial management of the Foundation.

I will brief the Board and be available to respond to any questions the Board may have.

MM:sc

Attachment: NCTCOG Foundation Bylaws

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

BYLAWS
OF
NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
FOUNDATION, INC.
A TEXAS NON-PROFIT CORPORATION
(Amended June 2013)

These Bylaws (referred to as the "Bylaws") govern the affairs of NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS FOUNDATION, INC., a nonprofit corporation (referred to as the "Corporation") organized under the Texas Non-Profit Corporation Act (referred to as the "Act").

ARTICLE 1

OFFICES

Principal Office

1.01. The principal office of the Corporation in the State of Texas shall be located at 616 Six Flags Drive, Arlington, Texas 76011.

Registered Office and Registered Agent

1.02. The Corporation shall comply with the requirements of the Act and maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the Corporation's principal office in Texas. The Board of Directors may change the registered office and the registered agent as provided in the Act.

ARTICLE 2

MEMBERS

2.01. The Corporation shall have no members.

ARTICLE 3

EXECUTIVE BOARD

Management of the Corporation

3.01. The affairs of the Corporation shall be managed by the Executive Board.

Number, Qualifications, and Tenure of Directors

3.02. The Executive Board of the North Central Texas Council of Governments shall serve as the Executive Board of the Foundation.

Annual Meeting

3.03. The annual meeting of the Executive Board shall coincide with the annual meeting of the North Central Texas Council of Governments. The Executive Board shall conduct other meetings from time-to-time as necessary.

Regular Meetings

3.04. The Executive Board may provide for regular meetings by resolution stating the time and place of such meetings. The meetings shall be subject to the Texas Open Meetings Act and shall be held at the Corporation's registered office in Texas.

Duties of the Executive Board

3.05. The Executive Board shall exercise ordinary business judgment in managing the affairs of the Corporation. The Executive Board of this corporation, shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation and that are not unlawful. In all other instances, the Executive Board shall not take any action that they should reasonably believe would be opposed to the Corporation's best interests or would be unlawful. An Executive Board member shall not be liable if, in the exercise of ordinary care, the member acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

Actions of Executive Board

3.06. The vote of a majority of the members present and voting at a meeting at which a quorum is present shall be sufficient to constitute the act of the Executive Board unless the act of a greater number is required by law or the bylaws. A Board member who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the decision of the Executive Board.

ARTICLE 4

OFFICERS

Officer Positions

4.01. The officers of the Corporation shall be a president, vice president, a secretary, and a treasurer. The President, Vice President, Secretary and Treasurer of North Central Texas Council of Governments shall serve as President, Vice President, Secretary and Treasurer of the Foundation.

Election and Term of Office

4.02. The officers of the Corporation shall be selected annually by the Executive Board of the North Central Texas Council of Governments.

President

4.03. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of the members and of the Board of Directors. The president may execute any deeds, mortgages, bonds, contracts, or other instruments that the Executive Board is authorized to be execute. However, the president may not execute instruments on behalf of the Corporation if this power is expressly delegated to another officer or agent of the Corporation by the Executive Board, the bylaws, or statute. The president shall perform other duties prescribed by the Executive Board and all duties incident to the office of president.

Vice President

4.04. When the president is absent, is unable to act, or refuses to act, a vice president shall perform the duties of the president. When a vice president acts in place of the president, the vice president shall have all the powers of and be subject to all the restrictions upon the president. A vice president shall perform other duties as assigned by the president or Executive Board.

Treasurer

4.05. The treasurer shall have such duties as are assigned by the Executive Board.

Secretary

4.06. The Secretary shall have such duties as are assigned by the Executive Board.

ARTICLE 5
COMMITTEES

Authorization of Specific Committees

5.01. There shall be the following committees:

- 1) Audit;
- 2) By-Laws;
- 3) Grant Award;
- 4) Fund Sources.

The Executive Board shall define the activities and scope of authority of each committee by resolution. The Executive Board may establish other committees as needed. The Executive Board shall appoint members and officers of each committee.

Quorum

5.02. One half of the number of members of a committee shall constitute a quorum for the transaction of business at any meeting of the committee. The committee members present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough committee members leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of committee members required to constitute a quorum. If a quorum is present at no time during a meeting, the chair may adjourn and reconvene the meeting one time without further notice.

Actions of Committees

5.03. The vote of a majority of committee members present and voting at a meeting at which a quorum is present shall be sufficient to constitute the act of the committee unless the act of a greater number is required by law or the bylaws. A committee member who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the act of the committee.

ARTICLE 6

TRANSACTIONS OF THE CORPORATION

Contracts

6.01. The Executive Board may authorize any officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of and on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of possible contracts and instruments.

Deposits

6.02. All funds of the Corporation shall be deposited to the credit of the Corporation in banks, trust companies, or other depositories that the Executive Board selects.

Gifts

6.03. The Executive Board may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation. The Executive Board may make gifts and give charitable contributions that are not prohibited by the bylaws, the articles of incorporation, state law, and any requirements for maintaining the Corporation's federal and state tax status.

Prohibited Acts

6.04. As long as the Corporation is in existence, and except with the prior approval of the Executive Board, no member, director, officer, or committee member of the Corporation shall:

- (a) Do any act in violation of the bylaws or a binding obligation of the Corporation.
- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
- (d) Receive an improper personal benefit from the operation of the Corporation.
- (e) Use the assets of this Corporation, directly or indirectly, for any purpose other than carrying on the business of this Corporation.

(f) Wrongfully transfer or dispose of Corporation property, including intangible property such as good will.

(g) Use the name of the Corporation (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.

(h) Disclose any of the Corporation business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

ARTICLE 7

BOOKS AND RECORDS

Required Books and Records

7.01. The Corporation shall keep correct and complete books and records of account. The Corporation's books and records shall include:

(a) A file-endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including, but not limited to, the articles of incorporation, and any articles of amendment, restated articles, articles of merger, articles of consolidation, and statement of change of registered office or registered agent.

(b) A copy of the bylaws, and any amended versions or amendments to the bylaws.

(c) Minutes of the proceedings of the members, Executive Board, and committees having any of the authority of the Executive Board.

(d) A list of the names and addresses of the members, directors, officers, and any committee members of the Corporation.

(e) A financial statement showing the assets, liabilities, and net worth of the Corporation at the end of the three most recent fiscal years.

(f) A financial statement showing the income and expenses of the Corporation for the three most recent fiscal years.

(g) All rulings, letters, and other documents relating to the Corporation's federal, state, and local tax status.

(h) The Corporation's federal, state, and local information or income tax returns for each of the Corporation's three most recent tax years.

Inspection and Copying

7.02. All records are subject to and governed by the Texas Open Records Act.

ARTICLE 8

FISCAL YEAR

8.01. The fiscal year of the Corporation shall begin on the first day of January and end on the last day in December in each year.

ARTICLE 9

INDEMNIFICATION

When Indemnification is Required, Permitted, and Prohibited

9.01. (a) The Corporation shall indemnify a director, officer, committee member, employee, or agent of the Corporation who was, is, or may be named defendant or respondent in any proceeding as a result of his or her actions or omissions within the scope of his or her official capacity in the Corporation. For the purposes of this article, an agent includes one who is or was serving at the request of the Corporation as a director, officer, partner, venturer, proprietor, trustee, partnership, joint venture, sole proprietorship, trust, employee benefit plan, or other enterprise. However, the Corporation shall indemnify a person only if he or she acted in good faith and reasonably believed that the conduct was in the Corporation's best interests. In a case of a criminal proceeding, the person may be indemnified only if he or she had no reasonable cause to believe that the conduct was unlawful. The Corporation shall not indemnify a person who is found liable to the Corporation or is found liable to another on the basis of improperly receiving a personal benefit. A person is conclusively considered to have been found liable in relation to any claim, issue, or matter if the person has been adjudged liable by a court of competent jurisdiction and all appeals have been exhausted.

(b) The termination of a proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or its equivalent does not necessarily preclude indemnification by the Corporation.

(c) The Corporation shall pay or reimburse expenses incurred by a director, officer, member, committee member, employee, or agent of the Corporation in connection with the person's appearance as a witness or other participation in a proceeding involving or affecting the Corporation when the person is not a named defendant or respondent in the proceeding.

(d) In addition to the situations otherwise described in this paragraph, the Corporation may indemnify a director, officer, member, committee member, employee, or agent of the Corporation to the extent permitted by law. However, the Corporation shall not indemnify any person in any situation in which indemnification is prohibited by the terms of paragraph 10.01(a), above.

(e) Before the final disposition of a proceeding, the Corporation may pay indemnification expenses permitted by the bylaws and authorized by the Corporation. However, the Corporation shall not pay indemnification expenses to a person before the final disposition of a proceeding if: the person is a named defendant or respondent in a proceeding brought by the Corporation **or one or more members**; or the person is alleged to have improperly received a personal benefit or committed other wilful or intentional misconduct.

(f) If the Corporation may indemnify a person under the bylaws, the person may be indemnified against judgments, penalties, including excise and similar taxes, fines, settlements, and reasonable expenses (including attorney's fees) actually incurred in connection with the proceeding. However, if the proceeding was brought by or on behalf of the Corporation, the indemnification is limited to reasonable expenses actually incurred by the person in connection with the proceeding.

Procedures Relating to Indemnification Payments

9.02. (a) Before the Corporation may pay any indemnification expenses (including attorney's fees), the Corporation shall specifically determine that indemnification is permissible, authorize indemnification, and determine that expenses to be reimbursed are reasonable, except as provided in paragraph 10.02(c), below. The Corporation may make these determinations and decisions by any one of the following procedures:

(i) Majority vote of a quorum consisting of the Executive Board who, at the time of the vote, are not named defendants or respondents in the proceeding.

(ii) If such a quorum cannot be obtained, by a majority vote of a committee of the Executive Board, designated to act in the matter by a majority vote of all directors, consisting solely of two or more directors who at the time of the vote are not named defendants or respondents in the proceeding.

(iii) Determination by special legal counsel selected by the Executive Board by vote as provided in paragraph 10.02(a)(i) or 10.02(a)(ii), or if such a quorum cannot be obtained and such a committee cannot be established, by a majority vote of all Board members.

(iv) Majority vote of members, excluding directors who are named defendants or respondents in the proceeding.

(b) The Corporation shall authorize indemnification and determine that expenses to be reimbursed are reasonable in the same manner that it determines whether indemnification is permissible. If the determination that indemnification is permissible is made by special legal counsel, authorization of indemnification and determination of reasonableness of expenses shall be made in the manner specified by paragraph 10.02(a)(iii), above, governing the selection of special legal counsel. A provision contained in the articles of incorporation, the bylaws, or a resolution of members or the Board of Directors that requires the indemnification permitted by paragraph 9.01, above, constitutes sufficient authorization of indemnification even though the provision may not have been adopted or authorized in the same manner as the determination that indemnification is permissible.

(c) The Corporation shall pay indemnification expenses before final disposition of a proceeding only after the Corporation determines that the facts then known would not preclude indemnification and the Corporation receives a written affirmation and undertaking from the person to be indemnified. The determination that the facts then known to those making the determination would not preclude indemnification and authorization of payment shall be made in the same manner as a determination that indemnification is permissible under paragraph 10.02(a), above. The person's written affirmation shall state that he or she has met the standard of conduct necessary for indemnification under the bylaws. The written undertaking shall provide for repayment of the amount paid or reimbursed by the Corporation if it is ultimately determined that the person has not met the requirements for indemnification. The undertaking shall be an unlimited general obligation of the person, but it need not be secured and it may be accepted without reference to financial ability to make repayment.

(d) Any indemnification or advance of expenses shall be reported in writing to the members of the Corporation. The report shall be made with or before the notice or waiver of notice of the next membership meeting, or with or before the next submission to members of a consent to action without a meeting. In any case, the report shall be sent within the 12-month period immediately following the date of the indemnification or advance.

ARTICLE 10

ADMINISTRATION

10.01. The Executive Board is authorized to enter into an agreement with the department of Administration of the North Central Texas Council of Governments to serve as administration and operations manager of the Foundation.

10.02. The Executive Board is authorized to pay an administrative charge to the North Central Texas Council of Governments not to exceed \$2,500 in 2002, in addition to any direct legal and filing fees. After the initial year of operation, the Executive Board shall negotiate an appropriate fee for such administrative services provided by the North Central Texas Council of Governments. Such fee shall be 5% of gross revenues of the Foundation, with a minimum fee of \$2,500 per annum.

10.03. The Executive Board is authorized to permit the North Central Texas Council of Governments to conduct financial transactions as necessary to accommodate Foundation funds, with authorized signatures to be any two (2) of the following persons: the Executive Director, Deputy Executive Director, Director of Administration, and Assistant Director of Finance of the North Central Texas Council of Governments.

ARTICLE 11

MISCELLANEOUS PROVISIONS

Legal Authorities Governing Construction of Bylaws

11.01. The bylaws shall be construed in accordance with the laws of the State of Texas. All references in the bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time.

Legal Construction

11.02. If any bylaw provision is held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision and the bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the bylaws.

Headings

11.03. The headings used in the bylaws are used for convenience and shall not be considered in construing the terms of the bylaws.

Gender

11.04. Wherever the context requires, all words in the bylaws in the male gender shall be deemed to include the female or neuter gender, all singular words shall include the plural, and all plural words shall include the singular.

ARTICLE 12

AMENDMENTS TO BYLAWS

12.01. The bylaws may be altered, amended, or repealed, and new bylaws may be adopted by the Executive Board provided that the amendment has been submitted in writing and included as an agenda item at the prior regularly scheduled meeting of the Executive Board.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected and acting secretary of North Central Texas Council of Governments Foundation, Inc. and that the foregoing Bylaws constitute the Bylaws of the Corporation. These Bylaws were duly adopted at a meeting of the Executive Board held on the 27 day of June, 2013.



Kathryn Wilemon, Secretary-Treasurer
North Central Texas Council of Governments Foundation, Inc.
Mayor Pro Tem, City of Arlington