



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** September 17, 2014
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

PLEASE NOTE: The time and order of the meeting has changed for this month!

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: September 25, 2014

TIME: 11:30 a.m. – Open Regular Session of Executive Board Meeting and Immediately Convene in Executive Session for Executive Director's Performance Review (If necessary, lunch will be served during Executive Session.)

Close Executive Session and Reconvene Regular Session for Consideration of Items Discussed During Executive Session (Possible Action)

Recess Regular Session until 12:45 p.m.

12:00 noon – Lunch

12:45 p.m. – Reconvene Executive Board Meeting

PLACE: NCTCOG Offices, Centerpoint II Conference Center, 616 Six Flags Drive
Arlington, TX 76011, Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
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www.nctcog.org**

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

September 25, 2014, 11:30 am

Executive Board

_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Toni Rose
_____ John Horn	_____ Vonciel Jones Hill	_____ Keith Self
_____ Daniel Scarth	_____ Tom Lombard	_____ Kevin Strength
_____ Stephen Terrell	_____ Laura Maczka	_____ Laura Wheat
	_____ Larry Marshall	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Michael Morris	_____ Edith Marvin
_____ Monte Mercer	_____ David Setzer	_____ Lucille Johnson
_____ Tim Barbee	_____ Molly Thoerner	_____ Stephanie Cecil

11:30 AM: REGULAR SESSION

Call to order time: _____

Regular Session will immediately convene to Executive Session.

Convene in Executive Session

Convene time: _____

The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters.

Performance Review of Executive Director and Consideration of Compensation

Close time: _____

Reconvene Regular Session

Reconvene time: _____

___/___ **Consideration of Item Discussed During Executive Session**

Recess Regular Session Until 12:45 PM

Recess time: _____

12:45 PM: RECONVENE REGULAR SESSION

Reconvene time: _____

Pledges

ACTION:

Motion/ Second	Item #	Name of Item
____/____	1.	Approval of Minutes
____/____	2.	Conduct a Public Hearing Regarding the Annual Fiscal Program for Fiscal Year 2014 – 2015 and Consider a Resolution to Accept and Approve the Annual Fiscal Program for Fiscal Year (FY) 2014 – 2015 (Monte Mercer)
____/____	3.	Resolution Authorizing Contract for Child Care Training (David Setzer)
____/____	4.	Resolution Authorizing Fiscal Year (FY) 2015 Workforce Provider Contract Option (David Setzer)
____/____	5.	Resolution Authorizing Contracts for Caregiver Services (Doni Green)
____/____	6.	Resolution Authorizing Contracts for Instruction and Training Services (Doni Green)
____/____	7.	Resolution Authorizing Contracts for Independent Care Coordinators (Doni Green)
____/____	8.	Resolution Authorizing Executive Director to Execute a Shared Service Contract for Hosting and Support of Infor's Lawson Software (Tim Barbee)
____/____	9.	Resolution Approving Agreements with the Mid Cities and Transit Agencies Related to Trinity Railway Express Service (Michael Morris)
____/____	10.	Resolution Authorizing Receipt of Texas Commission on Environmental Quality Funds for the AirCheckTexas Program (Michael Morris)

- ___/___ 11. Resolution Authorizing Submittal of Grant Applications to the Department of Energy (Michael Morris)
- ___/___ 12. Resolution Authorizing Contract Amendments with Irving Holdings, Inc. and Texoma Area Paratransit System for Transit Services (Michael Morris)
- ___/___ 13. Resolution Authorizing a Consultant Contract with DeChant Consulting Services for Photogrammetry Training and Equipment (Michael Morris)
- ___/___ 14. Resolution to Approve Travel to a Foreign Country for Christy Williams, Representing the National Emergency Number Association (Christy Williams)

APPOINTMENTS:

- ___/___ 15. Appointments for Department of Environment and Development Advisory Committees (Edith Marvin)

STATUS REPORTS:

- ___/___ 16. Status of Contract for Re-design of the dfwjobs.com Website (David Setzer)
- ___/___ 17. Status of Contract for Strategic Management Consultation via Malcolm Baldrige Criteria Framework (David Setzer)
- ___/___ 19. Aging Fiscal Year (FY) 2015 Budget and Program Update (Doni Green)
- ___/___ 18. 2015 Achievement of Excellence in Procurement Award Earned by Workforce Solution for North Central Texas (David Setzer)
- ___/___ 20. Homeland Security Grant Program – Contract with Mission Critical Partners to write the Urban Area Threat and Hazard Identification and Risk Assessment (THIRA) (Molly Thoerner)
- ___/___ 21. Discussion on NCTCOG Providing 9-1-1 Managed Services to Other 9-1-1 Entities (Christy Williams)

____/____

- 22. **Automation of Public Information Act Requests through Launch of Geographical Information Systems (GIS) Data Portal (Christy Williams)**

MISCELLANEOUS:

- 23. **Old and New Business**
- 24. **Future Calendar and Attendance**

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — August 28, 2014
Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:51 pm on August 28, 2014.

Members of the Board Present:

Kathryn Wilemon – President, Mayor ProTem, City of Arlington
John Horn – Vice-President, County Judge, Hunt County
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth
Stephen Terrell – Past President, Mayor, City of Allen
Vonciel Jones Hill, Councilmember, City of Dallas
Clay Jenkins, County Judge, Dallas County
Laura Maczka, Mayor, City of Richardson
Dr. Larry Marshall, Councilmember, City of Benbrook
Toni Rose, State Representative
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

Tom Lombard Councilmember, City of North Richland Hills

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Michael Morris, Director of Transportation
Edith Marvin, Director of Environment and Development
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Dana Buckholt, Operations Manager, Workforce
Tamara Cook, Manager, Environment & Development Programs
Heather Coots, HR Manager, Administration
Doni Green, Chief Aging Program Officer
Dan Kessler, Asst. Director, Transportation
Ken Kirkpatrick, Legal Counsel, Transportation
Chris Klaus, Sr. Program Manager, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce
Richard Michael, Budget Manager, Administration
Kay O'Dell, Manager, Workforce Development
James Powell, Assistant Council, Transportation
Molly Rendon, Fiscal Manager, Administration
Shannan Ramirez, Assistant Director of Finance, Administration
Karen Richard, Chief Human Resources Officer
Jack Tidwell, Manager, Environment & Development
Christy Williams, Chief Program Manager, 9-1-1

Sandra Barba, Senior Planner, Environment and Development
Stephanie Mullen, Grants and Contracts Supervisor, Transportation
Tony Price, Intern, Administration
Marcos Nunez, HR Intern, Administration
Bob Best, Audio/Video Comp Support Tech, Transportation

Visitors Present:

Jonathan Grummer, Citizen
Paul Ward, CBO, City of Southlake

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Wilemon stated that the first item on the agenda was approval of the minutes from the July Executive Board meeting.

Upon a Motion by Representative Rose (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the minutes of the July Executive Board meeting.

Item 2. Resolution To Approve the Extension of the Current Agreement with Gabriel, Roeder, Smith & Company (GRS) for Other Post-Employment Benefits (OPEB) Shared Services Program

Monte Mercer, Deputy Executive Director, asked the Board for a three year extension of the current agreement with GRS to provide Governmental Accounting Standards Board (GASB) statement 43/45 for Other Post-Employment Benefits (OPEB) valuations as part of the NCTCOG's OPEB Shared Services Program. He reminded the Board that in 2006, several member cities requested assistance in putting together a coordinated approach to respond to the GASB 43/45. NCTCOG responded by issuing an actuarial services RFP and upon recommendation of representatives of the participating cities, the Executive Board approved a six year contract with Gabriel Roeder Smith and Company (GRS). In 2012, the Board approved a two year extension to the contract to allow time for GASB's project for a companion standard entitled "Post-Employment Benefit Accounting and Financial Reporting" originally intended to be in effect by 2014. However the 2014 date was not met, and the effective date will be in January 2017. The currently participating entities (both cities and counties), which now number in excess of 100, are requesting the contract extension. NCTCOG holds the master contract and participants enter into a services agreement with GRS, utilizing the terms and conditions in the Master Contract. The participants are responsible for their own costs and GRS has agreed to hold constant the existing fee structure.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-2

Item 3. Executive Board Endorsement of Transportation Department Agreed Upon Procedures Audit

Monte Mercer, Deputy Executive Director, presented the final external audit report of Transportation Department consultant and subgrantee contracts in excess of \$250,000 for Fiscal Year 2013, 2012, and 2011, which was conducted by the accounting firm of Weaver & Tidwell, LLP. He explained that the audit is a financial and non-financial review to verify that invoices and payments pertaining to the contracts were in compliance with the department's contracting procedures, which have been approved by the Texas Department of Transportation (TxDOT). The report concluded that there were no exceptions in any of the above procedural areas for the contracts reviewed. A total of eleven (11) contracts were reviewed, as follows:

1. Proper determination of allowable costs
2. Evidence of Disadvantaged Business Enterprise (DBE) participation
3. Proper documentation and review of labor hours and rates
4. Evidence of verification and calculation of overhead rates

- 5.Verification and calculation of allowable profit
- 6.Verification of allowable travel costs
- 7.Evidence of documentation and review of final work product prior to the release of retainage.

Upon a Motion by Judge Whitley (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-3

Item 4. Resolution to Approve Contract with Mission Critical Partners (MCP) for 911 Project Management Services

Monte Mercer, Deputy Executive Director and Christy Williams, Chief of 9-1-1 Programs, asked the Board to approve a contract between NCTCOG and MCP for project management services, in an estimated amount of \$320,000. This contract was selected as a result of a Request for Proposal seeking technical project management services. Proposed projects include data backup solution deployment, network router and switch replacement at all PSAPs, 9-1-1 web based mapping software deployment, Microwave network feasibility study, renegotiation or procurement of Next Generation 9-1-1 contract, 9-1-1 Customer Premise Equipment (CPE) replacement, as well as other ongoing projects.

The requested on-site resource will collaborate with NCTCOG's technology staff to ensure timely deployment of 9-1-1 technology and infrastructure projects, as well as management of vendor deliverables, timelines, and costs associated with project execution. The contract will be structured for a 12 month term with an option to renew for an additional 12 months.

Upon a Motion by Judge Horn (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-4

Item 5. Resolution Authorizing Contract with Mascari Corporation for Housing Navigator Services

Doni Green, Chief Aging Program Officer, explained that the Texas Department of Aging and Disability Services (DADS) has funded housing navigator services through NCTCOG's Aging program since 2010. Aging has engaged in competitive procurement process on a biennial basis to secure a contract housing navigator and issued a Request for Qualifications in June. Mascari Corporation (which is the current contractor and has performed well under its contract), submitted the only proposal. The proposed Fiscal Year 2015 contract will not exceed \$50,000 per annum and is subject to a one-year extension with both parties' consent.

Upon a Motion by Councilmember Marshall (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-5

Item 6. Resolution Authorizing Contract with Senior Source for Money Management Services

Doni Green, Chief Aging Program Officer, explained that Aging currently contracts with the Senior Source for money management services in Collin, Denton and Rockwall counties, with a performance-based contract that terminates September 30, 2014. In response to a Request for Proposals for the four-year contract cycle beginning October 1, 2014 and terminating September 30, 2018, the current contractor, Senior Source, was the only respondent. They have performed well under the existing contract.

The new contract for Fiscal Year 2015 has an option to issue three consecutive one-year extensions. Senior Source would be compensated on a cost-reimbursement basis, at a cost not to exceed \$38,580 during the first year of the contract. Compensation for subsequent years will be renegotiated on an annual basis, prior to issuing an extension.

Upon a Motion by Councilmember Scarth (seconded by Mayor Maczka), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-6

Item 7. Resolution Authorizing Consultant Contract with Kimley-Horn and Associates, Inc., and HDR Engineering, Inc., to Implement the Regional Traffic Signal Retiming Program Phase III

Michael Morris, Director of Transportation, told the Board that in response to a Request for Proposals (RFP) to solicit consultant assistance for the Regional Traffic Signal Retiming Program Phase III, a Consultant Selection Committee recommended Kimley-Horn and Associates, Inc., and HDR Engineering, Inc., from among the five firms who submitted proposals. The contracts will be in an amount not to exceed \$1,400,000 for each consultant. The source of revenue is Congestion Mitigation and Air Quality Improvement Program funds plus State, local, and Transportation Development Credits (TDCs).

The goal of Phase III of the Program is to improve traffic operations through signal retiming along selected corridors. The consultant will establish a baseline analysis, implement signal retiming, perform subsequent analysis, and prepare an executive summary of the program for approximately 600 signalized intersections in the Dallas-Fort Worth nonattainment area. A Project Review Committee (PRC) identified criteria for corridor selection, which was then used to select among the lists of prioritized corridors submitted by local agencies. NCTCOG has begun contracting with local agencies and collecting local match. When accomplished, the consultants will be authorized to proceed.

Upon a Motion by Judge Whitley (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-7

Item 8. Resolution Approving Modifications to the FY2014 and FY2015 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, described the proposed modifications to the FY2014 and FY2015 Unified Planning Work Program for Regional Transportation Planning (UPWP), which identifies the transportation activities to be carried out between October 1, 2013, and September 30, 2015. The UPWP is required by federal and State transportation planning regulations. Included are new initiatives, project modifications, and funding adjustments, including the use of Transportation Development Credits as a source of matching funds. The proposed modifications were presented to the public during public meetings and are posted on NCTCOG's Web site. The Regional Transportation Council approved the modifications on August 14, 2014.

Transportation Planning Fund (TPF) Modifications:

- 2.04 Demographic Data and Forecasts – Data Maintenance and Public Information (update text to reflect public-agency access to Geographic Information System, land-use, and demographic data)
- 4.01 Metropolitan Transportation Plan (new initiative – update text to reflect a 2014 amendment of the Metropolitan Transportation Plan)
- 5.01 Corridor Studies/Environmental Study Support (new initiatives – update text to add IH 30 from Cooper Street to SH 161, IH 820 at IH 20/US 287, Southern Gateway – IH 35E/US 67, US 380 in Collin and Denton Counties, IH 35E Lowest Stemmons, and SH 121 Managed Lanes in Dallas and Tarrant Counties as technical assistance projects)
- 5.02 Transportation Subarea Studies and Comprehensive/Thoroughfare Planning Technical Support (new initiative - update text to add Western Tarrant County Transportation Initiative as a technical assistance project)
- 5.03 Land-use/Transportation Initiatives (new initiative – update text to reflect support for economic development initiatives)
- 5.04 Capital and Operational Asset Management System – Asset Management Data Collection (update text to identify pilot corridors; expand on anticipated products to include guidance on the incorporation of asset management principles, performance measures, and pilot project recommendations into various agency documents; and reflect a reference to more detailed studies carried out in Subtask 5.14)
- 5.05 Congestion Management Process (new initiative – add \$75,000 TPF funds and update text to add D-STOP initiative, which will utilize the University Partnership Program, to support the Federal Highway Administration program in partnership with the TRB Research and Technology Coordinating Committee) Chapter VIII – Proposed Budget (reflect the programming of the additional \$75,000 in TPF from Subtask 5.05, Congestion Management Process)

Other Modifications

- Introduction – Purpose (new initiative - update text to reference support for Agency’s new Economic Development District Policy Advisory Committee)
- 1.02 Program Administration (update text to clarify that the Transportation Research Board Minority Student Fellowship Program is funded with local dollars)
- 1.03 Grant Management Streamlining (update text to reflect the use of Transportation Development Credits as a source of matching funds)
- 2.01 Travel Forecasting Support – Regional Travel Model Improvement and Support (new initiative – add \$100,000 FHWA funds and update text to reflect activities to develop, implement, and document advanced model improvements to the current travel demand model, and the use of Transportation Development Credits as the source of matching funds)
- 2.01 Travel Forecasting Support – Regional Traffic and Travel Data Collection (update Exhibit III-1 to reflect the replacement of local funds with Transportation Development Credits as the source for matching funds on the Toll Road User Survey)
- 2.03 Information Systems – Geographic Information Systems Coordination (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 3.01 Transportation Project Programming – Regional Project Tracking, Monitoring, Assessment and Software Development Project (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 3.03 Air Quality Management and Operations – Technology Improvements (add \$2,000,000 CMAQ funds and update text to reflect the use of Transportation Development Credits as a source of matching funds, and development of a revolving loan program to fund emission-reduction strategies)
- 3.03 Air Quality Management and Operations – Demonstration Programs (update text to reflect the use of Transportation Development Credits as a source of matching funds)
- 3.03 Air Quality Management and Operations – Partnerships and Collaborations (update text to reflect use of CMAQ funds, use of Transportation Development Credits as a source of matching funds, administration of the Freight Efficiency Outreach Center, and collaboration with stakeholders to develop a Web site that serves as a “clearinghouse” of information related to energy efficiency and conservation)
- 3.03 Air Quality Management and Operations – Regional Policies and Best Practices (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 3.03 Air Quality Management and Operations – Enforcement Activities (update text to reflect use of CMAQ funds, use of Transportation Development Credits as a source of matching funds, education and training regarding impacts of an integrated single sticker for both vehicle registration and inspection processes, and evaluation of a mobile application for the Regional Smoking Vehicle Program)
- 3.04 Transportation and Air Quality Communications – Air Quality Public Education and Communication (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 3.04 Transportation and Air Quality Communications – Clean Cities Program (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 3.07 Quality Control and Field Operations (update text to reflect the use of Transportation Development Credits as a source of matching funds)
- 5.01 Corridor Studies/Environmental Study Support – Backland’s Corridor Study (update text to reflect the replacement of local funds with Transportation Development Credits as the source of matching funds)
- 5.01 Corridor Studies/Environmental Study Support – SH 199 (add \$1,000,000 STP-MM funds and update text to reflect extension of the corridor limits from IH 820 to the Fort Worth CBD, the use of Transportation Development Credits as the source for matching funds, and the potential for consultant assistance)
- 5.03 Land-use/Transportation Initiatives – Bicycle and Pedestrian Planning (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 5.03 Land-use/Transportation Initiatives – Transit-Oriented Development (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 5.04 Capital and Operational Asset Management System – Climate Change Pilot Program (add \$46,000 FHWA funds to fully program grant award and \$65,000 local match, and update text to reflect use of local funding beyond in-kind contributions for data collection and analysis efforts, and extension of the completion date to January 2015)
- 5.05 Congestion Management Process – Transportation System Management and Operations (update text to reflect use of Transportation Development Credits as a source of matching funds)
- 5.06 Congestion Management Operations – Regional Traffic Signal Retiming Project (update text to reflect use of Transportation Development Credits as a source of matching funds and the addition of frontage roads as part of the arterial system considered for improvements)
- 5.06 Congestion Management Operations – Special Event Management (update text to reflect use of Transportation Development Credits as a source of matching funds)

- 5.06 Congestion Management Operations – Park-and-Ride (add \$200,000 RTC Local funds and update text to reflect partnership with the Texas Rangers for the exchange of park-and-ride lots at IH 30, support for partners implementing parking technologies and services, and the deletion of reference to Partnership Program 3)
 - 5.06 Congestion Management Operations – Regional Trip Reduction Program (update text to reflect use of Transportation Development Credits as a source of matching funds)
 - 5.06 Congestion Management Operations – Freeway Incident Management Training (update text to reflect use of Transportation Development Credits as a source of matching funds)
 - 5.06 Congestion Management Operations – Mobility Assistance Patrol Program Review (update text to reflect use of Transportation Development Credits as a source of matching funds)
 - 5.06 Congestion Management Operations – Value Pricing Pilot Program (update text to reference IH 30 as the region’s permanent test corridor and the use of other technologies beyond the smart card to collect travel patterns)
 - 5.14 Strategic Corridor Initiatives (update text to include activities to advance project development and potential implementation of proposed corridor improvements evaluated through Subtask 5.04, Capital and Operational Asset Management System)
 - 5.14 Strategic Corridor Initiatives – Dallas-Oak Cliff Streetcar (update text to support planning assistance for future streetcar extensions, including connection from Union Station to the McKinney Avenue Transit Authority Trolley Extension in the Arts District)
 - 5.14 Strategic Corridor Initiatives – Cotton Belt Innovative Finance Initiative (update text to expand on anticipated products to include an analysis of project implementation, financial, and governance structure options)
 - 5.14 Strategic Corridor Initiatives (new initiative – add \$593,000 STP-MM funds and update text to reflect activities on the regional people mover initiative and the use of Transportation Development Credits as the source of matching funds)
- Chapter VIII – Proposed Budget (new initiative – update text to reflect new \$10 million Metropolitan Planning Organization Revolver Fund in partnership with the Texas Department of Transportation)

Upon a Motion by Judge Horn (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-8

Item 9. Resolution Adding Local Funding to the Federal Highway Administration Vulnerability Assessment

Michael Morris, Director of Transportation, told the Board that The Federal Highway Administration (FHWA) has awarded NCTCOG a \$75,000 grant for a pilot project to assess the vulnerability of transportation infrastructure to climate change and/or extreme weather events. He explained that although the current Metropolitan Transportation Plan (Mobility 2035) addresses the transportation sector’s effect on air quality, the potential impacts of climate change and the resulting extreme weather events on the multi-modal transportation infrastructure are unknown.

The project requires an equal amount of local match consisting of a combination of cash and in-kind contributions for relevant products and services provided through committed partnering agencies. \$50,000 in local match will be provided through in-kind contributions collectively from NCTCOG’s three partners: the University of Texas at Arlington (UTA), the City of Dallas, and the Fort Worth Transportation Authority (FWTA).

After extensive coordination and review of previous and ongoing pilot studies across the country, it was determined that the needed collection and analysis of specific climate, hydrologic, and soil data would require additional resources and labor through a combined team from the Colleges of Geosciences, Engineering, and Urban and Public Affairs at UTA. The contract with UTA will be in an amount not to exceed \$25,000 (\$12,500 FHWA grant funds; \$12,500 RTC local funds).

Upon a Motion by Councilmember Marshall (seconded by Mayor Maczka), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-9

Item 10. Action Requesting the City of Dallas to Consider Elements of the Proposed Regional Ordinance for For-Hire Services

Michael Morris, Director of Transportation, explained that for over five years, NCTCOG has been working on a comprehensive program for for-hire services that includes taxis, limousines, and shuttles. He asked the Board to consider approving a communication to the City of Dallas, which is currently considering changes to its for-hire vehicle ordinance, encouraging them to consider the work that NCTCOG has done on this issue. He said that in addition, the Regional Transportation Council will be transmitting comments on policy emphasis areas and NCTCOG staff will be transmitting technical areas for consideration.

Upon a Motion by Judge Jenkins (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-10

Item 11. Resolution Endorsing 2014 Edition of the National Electrical Code with Regional Amendments

Edith Marvin, Director of Environment and Development, explained that for the last 47 years NCTCOG has been active in promoting construction code uniformity in order to reduce the disparity in regional codes throughout the region. Standardization of these codes is the goal of NCTCOG's Regional Codes Coordinating Committee (RCCC) and its five code advisory boards, which are composed of public and private sector code professionals. By encouraging cities to adopt standardized codes and regional amendments, NCTCOG has helped North Central Texas municipalities reduce the cost of training codes personnel and made it easier for contractors, builders, and developers to do work from city to city, thereby reducing overall construction costs. She asked the Board to endorse the 2014 regional amendments to the 2014 National Electrical Code (NEC), which were developed by the RCCC's Electrical Advisory Board (EAB); to recommend that all cities and counties in the North Central Texas region adopt the 2014 NEC along with the corresponding regional amendments; and to consider a companion position paper as additional guidance.

Upon a Motion by Judge Horn (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-11

Item 12. Resolution Authorizing the Amendment of Previously Approved Resolution E14-06-12 to Increase the Funding Amount for FEMA Risk Map Flooding Study

Edith Marvin, Director of Environment and Development explained that the current funding authorization for Fiscal Year (FY) 2013-2014 Cooperating Technical Partnership (CTP) activities with Federal Emergency Management Agency (FEMA) was approved on June 26, 2014, with a limit of \$350,000 per annum through the end of FY2016. FEMA has requested the submission of a new proposal (projected at \$518,000) that will enable a Risk Map Flood Study for portions of the Big Bear Creek watershed in Tarrant County. Staff is requesting that the Board amend the current authorization to an amount not to exceed \$1,000,000 per annum for FY15 and for FY16.

75 percent of the grant cost would be provided by FEMA with a required local contribution of 25 percent from the Cities of Colleyville and Southlake. FEMA's share totals \$503,000 while the Cities of Colleyville and Southlake will contribute \$444,000 (to include items beyond FEMA's original scope) resulting in a 47 percent match. FEMA will also contribute \$15,000 to cover Agency project management costs.

Upon a Motion by Councilmember Marshall (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E14-08-12

STATUS REPORTS:

Item 13. Status Report on Fiscal Year 2015 Proposed Budget

Monte Mercer, Deputy Executive Director, explained that he had met with the Finance Committee to review the proposed Fiscal Year 2015 Annual Fiscal Program. He presented an overview to the Board and explained that the program structure is similar to previous years, and includes the following characteristics:

- Total expenditures of \$179,762,456; \$74,680,123 for operations, \$105,082,333 for pass-through and in-kind match funds.
- State and federal grants fund approximately 83% of programs with the remainder local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget and the per capita rate has not changed.

Funding Sources:

	FY 2015	FY 2014	Change
State and Federal Grants	\$ 143,392,998	\$ 144,445,777	\$ (1,052,779)
Local Contracts/Grants	16,585,378	20,520,376	(3,934,998)
In-Kind Match Funds	11,916,157	11,115,579	800,578
Membership Dues	678,392	665,212	13,180
Training Revenues	590,854	635,450	(44,596)
Total	\$ 173,163,779	\$ 177,382,394	\$ (4,218,615)

NCTCOG FY 2015 Proposed Budget:

<u>STATE</u>	FY 2015	% of Total Funding	FY 2014	Change
Texas Workforce Commission (TWC)	\$ 61,205,828	35.35%	\$ 61,558,217	\$ (352,389)
Texas Department of Transportation (TxDOT)	39,196,559	22.64%	36,635,204	2,561,355
Texas Commission on Environmental Quality (TCEQ)	4,133,383	2.39%	4,229,246	(95,863)
Texas Department of Aging and Disability Services (DADS)	7,136,692	4.12%	6,337,868	798,824
Commission on State Emergency Communications (CSEC)	6,716,288	3.88%	10,775,830	(4,059,542)
Texas Department of Public Safety (DPS)	3,914,302	2.26%	4,695,821	(781,519)
Governor's Office, Criminal Justice Division (CJD)	993,979	0.57%	961,612	32,367
Texas Department of Agriculture	2,000	0.00%	16,809	(14,809)
TOTAL STATE	123,299,031	71.20%	125,201,607	(1,911,576)
<u>FEDERAL</u>				
Federal Transit Authority (FTA)	17,735,291	10.24%	16,149,601	1,585,690
Environmental Protection Agency (EPA)	213,661	0.12%	303,200	(89,539)
United States Department of Energy (US DOE)	134,794	0.08%	853,281	(718,487)
United States Department of Labor (US DOL)	740,913	0.43%	1,138,129	(397,216)
Department of Housing & Urban Development (HUD)	-	0.00%	7,884	(7,884)
Federal Aviation Administration (FAA)	-	0.00%	437,804	(437,804)
United States Department of Commerce (US DOC)	60,000	0.03%	-	60,000
Federal Highway Administration (FHA)	616,308	0.36%	231,271	385,037
Federal Emergency Management Agency (FEMA)	593,000	0.34%	114,000	479,000
TOTAL FEDERAL	20,093,967	11.60%	19,235,170	858,797
TOTAL STATE AND FEDERAL	\$ 143,392,998	82.80%	\$ 144,445,777	\$ (1,052,779)

Item 14. Homeland Security Grant Program Closeout Project - Video Teleconferencing

Monte Mercer, Deputy Executive Director, on behalf of Molly Thoerner, Director of Emergency Preparedness, briefed the Board on the Closeout of the Regional Video Teleconferencing (VTC) project, including the purchase of nine Video Teleconferencing units for a total of \$56,440.19. She explained that in December 2013, the VTC Project was submitted to the Texas Homeland Security State Administrative Agency (THSSAA) for statewide

swept funding consideration, based upon results from the regional Urban Shield full-scale exercise in November 2013. In July, THSSAA awarded the program \$49,994.32 in FY 2012 SHSP swept funds. The funds were used to purchase eight VTC units, which will be distributed to NCTCOG and local jurisdictions to enhance their Emergency Operations Center (EOC) communications capabilities. Also in July 2014, the Dallas/Fort Worth/Arlington Urban Areas Security Initiative (DFWA UASI) awarded NCTCOG \$6,445.87 in FY 2011 DFWA UASI funds to purchase an additional VTC unit for the City of Dallas.

Item 15. SPEER Committee on Energy Efficiency

Mike Eastland, Executive Director, announced that he has accepted a seat on a statewide advisory committee initiated by the South Central Partnership for Energy Efficiency as a Resource (SPEER), which is a national organization. Membership of the committee includes electricity generating companies, retail providers, transmission and distribution companies, environmentalists, former legislators, building owners, building products companies, non-profit organizations and academic researchers. He explained that the goal of the advisory committee is to recommend methods for reducing electricity consumption, in general and peak usage in particular, and that conservation, energy efficiency and demand pricing/management are the broad categories of interest. He noted that NCTCOG's energy efficiency projects, building code activities and solar energy program fit closely with the objectives and outcomes being considered by the committee.

MISCELLANEOUS:

Item 16. Old and New Business

There was no old or new Business.

Item 17. Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

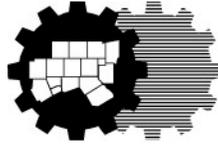
President Wilemon adjourned the meeting at 2:37 pm.

Approved by:

Checked by:

Kathryn Wilemon
President, North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

Mike Eastland, Executive Director
North Central Texas Council of Governments



NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

DATE: September 17, 2014

TO: NCTCOG Voting Representatives and
Selected Local Government Officials

FROM: Mike Eastland
Executive Director

SUBJECT: Public Hearing Regarding Annual Fiscal Program for FY 2014-2015

The 2014-2015 proposed fiscal program will be presented to NCTCOG's Executive Board for final review and approval at their September 25th meeting. You are welcomed and encouraged to offer your comments or questions relative to the budget at a member government hearing scheduled -

on: **Thursday, September 25, 2014**
at: 12:50 p.m.
in: NCTCOG's Transportation Council Room -- Centerpoint Two
616 Six Flags Drive -- Arlington

It has been possible for NCTCOG to operate an increasingly progressive fiscal program for over 40 years with only one increase in the dues structure -- in 1981. For the proposed 2014-2015 fiscal year a balanced budget is presented, and it will not be necessary to adjust the dues structure. Information on the proposed FY 2014-2015 budget can be accessed at <http://www.nctcog.org/aa/fiscal.asp>. If you need further information, please contact Monte Mercer, Deputy Executive Director at (817) 695-9121.

Through this budget, which covers the period October 1, 2014 through September 30, 2015, NCTCOG continues to pursue a progressive course of cooperative funding involving local, state and federal governments to undertake important programs of planning and coordination as a basis for effective regional problem solving as well as to continue essential service programs to local governments.

We appreciate your continued interest and involvement in the Council of Governments.

Mike Eastland

September 25, 2014 – ITEM 2



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution to Accept and Approve the Annual Fiscal Program for FY 2014-2015

The FY 2014-2015 Annual Fiscal Program will be considered for approval by the Executive Board following a public hearing on September 25, 2014. An overview of the program was presented to the Personnel and Finance Committee as well as the Executive Board at the monthly meeting on August 21, 2014. The program structure is similar to previous years with the following characteristics:

- Total expenditures of \$179,762,456
 - \$74,680,123 for operations,
 - \$105,082,333 for pass-through and in-kind match funds.
- Consists of state and federal grants that fund approximately 83% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not been changed.
- Authorizes the Executive Director to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs.

As in all annual fiscal programs, there is the potential to expand and contract to accommodate state and federal funding authorizations and program initiatives. Therefore, the annual fiscal program will be modified by Executive Board authorizations and amendments as needed throughout the year.

I will be available at the Board meeting to answer any questions.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION TO ACCEPT AND APPROVE
THE ANNUAL FISCAL PROGRAM FOR FY 2014-2015**

WHEREAS, the North Central Texas Council of Governments' Bylaws require the approval and adoption of an annual budget by the Executive Board, and

WHEREAS, the budget is funded by federal and state programs and local contracts for services requested by member counties and cities, and

WHEREAS, these individual grants and contracts control funding and expenditure amounts, and

WHEREAS, the budget is comprised of programs and initiatives previously approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives, and

WHEREAS, the budget has been presented to the Executive Board, and a public hearing held for comments;

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1: The North Central Texas Council of Governments Executive Board approves the FY 2014-2015 Annual Fiscal Program in the amount of \$179,762,456.

Section 2: The Executive Director and designees are authorized to receive federal, state and local funding for FY 2014-2015.

Section 3: The Executive Director and designees are authorized to approve and accept any and all funding revisions for ongoing programs.

Section 4: The Executive Director and designees are authorized to approve and accept funding for new programs.

Section 5: The Executive Director and designees are authorized to execute contracts for goods and services up to \$100,000 and to equip and provide facilities as allowed by law or grant regulation.

Section 6: The Executive Director and designees are authorized to execute contracts for goods and services as approved and funded by the Public Employees Benefits Cooperative (PEBC) Board or the City Net Shared Services Board.

Section 7: This resolution shall be in effect as of October 1, 2014.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

**North Central Texas
Council Of Governments
FY 2015 Proposed Budget**

Executive Board Meeting
September 25, 2014

NCTCOG FY 2015 Proposed Budget

Funding Sources	<u>FY 2015</u>	<u>FY 2014</u>	<u>Change</u>
State and Federal Grants	\$ 143,392,998	\$ 144,445,777	\$ (1,052,779)
Local Contracts/Grants	16,585,378	20,520,376	(3,934,998)
In-Kind Match Funds	11,916,157	11,115,579	800,578
Membership Dues	678,392	665,212	13,180
Training Revenues	<u>590,854</u>	<u>635,450</u>	<u>(44,596)</u>
Total	<u>\$ 173,163,779</u>	<u>\$ 177,382,394</u>	<u>\$ (4,218,615)</u>

NCTCOG FY 2015 Proposed Budget

Total Expenditures	<u>Operations</u>	<u>Pass – Through</u>	<u>FY 2015 Total</u>	<u>FY 2014</u>
– Transportation	\$ 36,711,329	\$ 36,715,059	\$ 73,426,388	\$ 76,103,990
– Workforce Development	5,401,719	54,150,145	59,551,864	60,367,090
– Community Services	9,494,224	12,062,377	21,556,601	24,097,510
– Research & Information Services	7,235,859	-	7,235,859	6,561,264
– Environment & Development	2,758,283	439,870	3,198,153	2,912,253
– Emergency Preparedness	4,656,818	1,714,882	6,371,700	5,731,187
– Agency Administration	7,285,570	-	7,285,570	6,858,230
– Agency Management	<u>1,136,321</u>	<u>-</u>	<u>1,136,321</u>	<u>972,500</u>
Total Proposed Expenditures	74,680,123	105,082,333	179,762,456	183,604,024
Less: Interdepartmental Charges ⁽¹⁾	<u>(6,598,677)</u>	<u>-</u>	<u>(6,598,677)</u>	<u>(6,221,630)</u>
Net Expenditures	<u>\$ 68,081,446</u>	<u>\$ 105,082,333</u>	<u>\$ 173,163,779</u>	<u>\$177,382,394</u>

⁽¹⁾ Includes Direct Service Charges and Indirect Overhead

NCTCOG FY 2015 Proposed Budget

Full-time Positions	FY 2015 <u>Budget</u>	FY 2014 <u>Budget</u>	<u>Change</u>
Transportation	148	149	(1)
Workforce Development	32	34	(2)
Community Services	48	47	1
Research & Information Services	27	27	0
Environment & Development	11	12	(1)
Emergency Preparedness	10	12	(2)
Agency Administration ⁽¹⁾	40	39	1
Agency Management	5	5	0
Total	<u>321</u>	<u>325</u>	<u>(4)</u>

⁽¹⁾ Includes added Assistant Director PEBC for a total of 5 positions for FY 2015

NCTCOG FY 2015 Proposed Budget

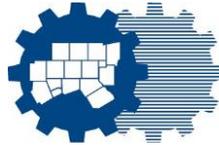
Personnel and Fringe Benefits

- 321 full-time positions and 43 part-time positions.
- Reduced 4 full-time positions.
- Healthcare 7% increase.
- 3% merit increase.

NCTCOG FY 2015 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2014 budget year close out.
- Implement FY 2015 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David Setzer
Director of Workforce Development

DATE: September 15, 2014

SUBJECT: Resolution Authorizing Contract for Child Care Training

In July 2014, Workforce Development engaged in a competitive procurement process for Child Care Training services for Child Development Associate training and Child Care Director's Credential training and received responsive bids from Camp Fire USA First Texas Council. We have had a successful contract with Camp Fire providing these services since 2010, and we look forward to continuing our relationship with them.

The contract would be effective through September 30, 2015, with the option to renew for an additional three years with both parties consent based upon available funding and demonstrated performance.

Workforce Development has \$161,974 budgeted for Child Care Training services.

With this as background, we are requesting Board authorization to contract with Camp Fire USA First Texas Council for Child Care Training services.

I will be available for questions.

A handwritten signature in black ink, appearing to read "David K. Setzer", written over a horizontal line.

David K. Setzer, CPSM, C.P.M., CWE

RESOLUTION AUTHORIZING CONTRACT FOR CHILD CARE TRAINING

WHEREAS, In July 2014, In July 2014, Workforce Development engaged in a competitive procurement process for Child Care Training services for Child Development Associate training and Child Care Director's Credential training and received responsive bids from Camp Fire USA First Texas Council; and,

WHEREAS, since 2010, Camp Fire USA First Texas Council has been a successful partner in providing these services;

WHEREAS, Camp Fire USA First Texas Council was selected based on their training plan and their demonstration of past performance with Workforce Development; and

WHEREAS, the contract would be effective through September 30, 2015, with the option to renew for an additional three years with both parties consent based upon available funding and demonstrated performance.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1: The North Central Texas Council of Governments contract with Camp Fire USA First Texas Council for Child Care Quality training.
- Section 2: The North Central Texas Council of Governments' Executive Director be authorized to execute a contract through September 30, 2015, with an option to extend for three additional one year periods based on demonstrated performance and mutual parties' consent.
- Section 3: This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 18, 2014

SUBJECT: Resolution Authorizing Fiscal Year (FY) 2015 Workforce Provider Contract Option

The North Central Texas Council of Governments (NCTCOG) is the Administrative Entity and designated grant recipient/fiscal agent of the North Central Texas Workforce Development Board. In this capacity, NCTCOG procured and awarded a workforce services contract to Workforce Network Incorporated (WNI) on August 1, 2010. The contract was for fourteen months (14) and included four (4) additional one (1) year options to renew.

WNI has performed satisfactorily under the agreement and the Workforce Development Board desires NCTCOG to exercise the fourth and final one (1) year option available for Fiscal Year 2015, beginning October 1, 2014. The total amount payable to WNI for these services is currently anticipated not to exceed \$54.5 million. Actual payment will be based on services performed and amounts received by NCTCOG from the Texas Workforce Commission (TWC).

A draft resolution authorizing the one (1) year contract option with WNI is attached for Executive Board consideration.

I will be available during the September 25th Board meeting to respond to questions.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, CSPM, C.P.M., CWE

**RESOLUTION AUTHORIZING FISCAL YEAR (FY) 2015
WORKFORCE PROVIDER CONTRACT OPTION**

WHEREAS, the North Central Texas Council of Governments, as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, conducted a procurement and awarded a workforce services contract to Workforce Network Incorporated (WNI) on August 1, 2010; and,

WHEREAS, that contract included a fourteen (14) month initial term with four (4) one (1) year options to renew; and,

WHEREAS, the Workforce Development Board wishes NCTCOG to exercise the final one (1) year contract renewal option with WNI, for Fiscal Year 2015, effective October 1, 2014 through September 30, 2015; and,

WHEREAS, the total compensation under the contract is not expected to exceed \$54.5 million;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

- Section 1: A contract between NCTCOG and Workforce Network Incorporated (WNI), in an amount not to exceed \$54.5 million, be and is hereby approved.
- Section 2: The Executive Director or designee is authorized to execute a contract with Workforce Network Incorporated in the name of the North Central Texas Council of Governments.
- Section 3: This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Doni Green
Chief Aging Program Officer

SUBJECT: Resolution Authorizing Contracts for Caregiver Services

NCTCOG's Aging Program receives National Family Caregiver (NFC) funds through the Older Americans Act to provide support services to family caregivers of older persons. A caregiver is a person who provides uncompensated care to a family member or friend age 60 and over, a person of any age who has Alzheimer's disease, and/or a grandparent who is at least 55 years old and has primary custody of grandchildren under the age of 18. Aging passes through some of these funds to community-based providers for caregiver information, education, training, and mental health activities. Providers apply during a Request for Proposal process, through which a subcommittee of the Regional Aging Advisory Committee (RAAC) evaluates competitive proposals.

The AAA has approximately \$120,000 per annum available in pass-through funding for caregiver information, education, training, and/or mental health services.

The AAA has received 10 competing proposals from eight agencies, requesting \$173,216 in funding. Their scope of work varies, as does the funding requested, ranging from \$4,644 to \$29,401. The RAAC Proposal Review Subcommittee has reviewed all proposals and recommended that all proposals be funded. In addition, it has recommended specific funding levels, as determined by applicants' scores as a percentage of total points available. For example, it recommends that an applicant with a 75% rating be awarded 75% of its funding request. Grantees will be funded for two years.

All caregiver contracts are performance-based, and contractors are paid for actual work performed.

Given your and the Executive Board's approval, we will allocate funds to the respondents on the attached sheet, at amounts indicated.

I will be available September 25th should you or the Board have any questions.

Thank you.

DG:ct

**PROPOSED FY15 CONTRACTORS
FOR CAREGIVER SERVICES**

<u>Agency</u>	<u>Recommended Funding Level</u>
Alzheimer's Association—Greater Dallas Chapter	\$ 14,887
Alzheimer's Association—North Central Texas Chapter (Information Services)	\$ 8,190
Alzheimer's Association—North Central Texas Chapter (Education and Training)	\$ 9,481
Wellness Center of Collin County (Education and Training)	\$ 7,541
Wellness Center of Collin County (Mental Health)	\$ 21,003
Z-Quest	\$ 18,773
Kaufman County Senior Citizens Services, Inc.	\$ 12,392
Meals on Wheels Senior Services of Rockwall County	\$ 8,214
Meals on Wheels of Johnson and Ellis Counties	\$ 18,382
LifeRoads	<u>\$ 2,455</u>
TOTAL	\$121,318

RESOLUTION AUTHORIZING CONTRACTS FOR CAREGIVER SERVICES

WHEREAS, the North Central Texas Council of Governments is entrusted to allocate National Family Caregiver funds through the Older Americans Act; and

WHEREAS, agencies have submitted proposals for National Family Caregiver funds; and

WHEREAS, the service agencies below have been recommended for funding by the Regional Aging Advisory Committee's Proposal Review Subcommittee.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments award contracts for National Family Caregiver funds to:

<u>Agency</u>	<u>Recommended Funding Level</u>
Alzheimer's Association—Greater Dallas Chapter	\$ 14,887
Alzheimer's Association—North Central Texas Chapter (Information Services)	\$ 8,190
Alzheimer's Association—North Central Texas Chapter (Education and Training)	\$ 9,481
Wellness Center of Collin County (Education and Training)	\$ 7,541
Wellness Center of Collin County (Mental Health)	\$ 21,003
Z-Quest	\$ 18,773
Kaufman County Senior Citizens Services, Inc.	\$ 12,392
Meals on Wheels Senior Services of Rockwall County	\$ 8,214
Meals on Wheels of Johnson and Ellis Counties	\$ 18,382
LifeRoads	\$ 2,455
TOTAL	\$121,318

Section 2. The North Central Texas Council of Governments' Executive Director is hereby authorized to execute contracts with the above agencies, which shall be in effect from October 1, 2014 to September 30, 2015, with an option to renew for an additional year with both parties' consent.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Doni Green
Chief Aging Program Officer

SUBJECT: Resolution Authorizing Aging Contracts for Instruction and Training Services

The Aging program passes through funds to community-based organizations that conduct educational programs for professionals and volunteers who provide direct services to older adults at risk of nursing home placement. It supports such projects under the service category of Instruction and Training. Aging currently has contracts with three such organizations that were solicited through a competitive procurement process, with periods of performance that will terminate on September 30, 2014.

Aging has approximately \$75,000 budgeted for Instruction and Training services.

In June 2014 it distributed a request for proposals for Instruction and Training and subsequently received four proposals. These proposals reflected a broad range of funding requests, from \$5,500 to \$53,981, and requested \$106,481 in total. Aging convened a review committee, comprised of four members of its Regional Aging Advisory Committee, which recommended that all four respondents be funded but at lesser amounts than requested. In addition, the Proposal Review Subcommittee has recommended specific funding levels, as determined by applicants' scores as a percentage of total points available. For example, it recommends that an applicant with a 75% rating be awarded 75% of its funding request.

Grantees will be funded for two years. Under the terms of their performance-based contracts, they will be reimbursed for actual expenses and subject to both program and fiscal reviews.

With this as background, we are requesting Board authorization to contract with the Wellness Center of Collin County, Good NEWS Living at Home/Block Nurse Program, Kaufman County Senior Citizens Services, Inc., and Mascari Corporation for Instruction and Training services.

I will be available September 25th should you or the Board have any questions.

Thank you.

DG:ct

**PROPOSED FY15 CONTRACTORS
FOR INSTRUCTION AND TRAINING SERVICES**

<u>Agency</u>	<u>Recommended Funding Level</u>
Wellness Center of Collin County	\$31,174
Good NEWS Living at Home/Block Nurse Program	\$26,307
Kaufman County Senior Citizens Services, Inc.	\$ 4,309
Mascari Corporation	<u>\$ 9,157</u>
TOTAL	\$70,947

RESOLUTION AUTHORIZING CONTRACTS FOR INSTRUCTION AND TRAINING SERVICES

WHEREAS, the North Central Texas Council of Governments' Area Agency on Aging receives funding from the Department of Aging and Disability Services that may be used for Instruction and Training services, and

WHEREAS, Aging has engaged in competitive procurement for Instruction and Training services during Fiscal Years 2015 and 2016; and

WHEREAS, Aging has received four competing proposals; and

WHEREAS, Aging has convened a Regional Aging Advisory Proposal Review Subcommittee, which has evaluated all proposals and recommended that all be funded, but at lesser levels than requested.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments' Area Agency on Aging program issue contracts for Instruction and Training services to the following respondents:

<u>Agency</u>	<u>Recommended Funding Level</u>
Wellness Center of Collin County	\$31,174
Good NEWS Living at Home/Block Nurse Program	\$26,307
Kaufman County Senior Citizens Services, Inc.	\$ 4,309
Mascari Corporation	<u>\$ 9,157</u>
TOTAL	\$70,947

Section 2. The North Central Texas Council of Governments' Executive Director be authorized to execute performance-based contracts with periods of performance from October 1, 2014 through September 30, 2015, with an option to extend for an additional year with both parties' consent.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Doni Green
Chief Aging Program Officer

SUBJECT: Resolution Authorizing Contracts with Independent Care Coordinators

The Aging program utilizes both staff and contract workers to provide services through its care coordination, caregiver support coordination, nursing home relocation, and options counseling services. These programs assist persons who are frail, have low incomes, are isolated, are at risk of premature institutionalization, or are institutionalized and wish to return to the community. Care coordinators assess clients in their home or nursing home and help arrange services that contribute to their health, safety, and independence.

Since these programs have highly variable case loads, and require face-to-face visits throughout a vast service area, contract workers help ensure timely and cost-effective services.

The AAA has engaged in a competitive procurement process for independent contract care coordinators. It issued requests for qualifications in June 2014, received proposals from 21 respondents, and is continuing to accept proposals from those willing to serve rural and underserved counties. The AAA has evaluated each proposal and wishes to offer performance-based contracts to the 17 respondents who meet the job qualifications. In addition, the AAA intends to continue accepting applications from care coordinators who are willing to work in underserved areas.

Under the contracts, independent contract care coordinators will be reimbursed on a unit rate basis, with unit rates that may not exceed \$73 per unit. This is consistent with state averages. A unit is defined as time spent by the caseworker in working on an eligible case. A unit does not include travel time or training time.

Pending Board approval, care coordination contracts will be in effect from October 1, 2014 through September 30, 2015.

The AAA has approximately \$620,000 budgeted for contractual agreements and can control this expense by controlling the number of referrals given to independent contract care coordinators. As part of its quality assurance and cost control strategies, it routinely analyzes care coordinators' cost per consumer and gives preference to care coordinators with lower cost who are in full compliance with programmatic requirements.

With this as background, we are requesting Board authorization to contract with independent contract care coordinators and thereby address the needs of older persons, family caregivers, and nursing home residents.

I will be available September 25th should you or the Board have any questions. Thank you.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

RESOLUTION AUTHORIZING CONTRACTS WITH INDEPENDENT CARE COORDINATORS

WHEREAS, the North Central Texas Council of Governments is strongly committed to serving older persons, their family caregivers, and nursing home residents in the North Central Texas region; and

WHEREAS, the North Central Texas Council of Governments' Area Agency on Aging receives funding from the Department of Aging and Disability Services to provide care coordination services to older individuals, their family caregivers, and nursing home residents of all ages; and

WHEREAS, contracting for care coordination services is an efficient means of staffing the care coordination program; and

WHEREAS, the North Central Texas Council of Governments' Area Agency on Aging has engaged in a competitive procurement process, whereby it has solicited, received, and evaluated proposals for independent contract care coordination services.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The North Central Texas Council of Governments' Area Agency on Aging be allowed expend up to \$620,000 on performance-based contractual agreements with contractors for its care coordination, caregiver support, and nursing home relocation programs.
- Section 2.** The North Central Texas Council of Governments' Executive Director be authorized to issue contracts to qualified independent care coordinators.
- Section 3.** Independent contract care coordinators will be reimbursed no more than \$73 per billable hour.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Authorizing Executive Director to Execute a Contract for Hosting and Support of Infor's Lawson Software.

Since the fall of 2004, NCTCOG has provided a shared services program for Arlington, Carrollton and Grand Prairie related to the enterprise resource planning software developed by Lawson Software. This software provides financial, procurement, human resources and payroll functionality to the cities. One portion of the program used by Arlington and Carrollton has been hosted and supported by Velocity Technology Solutions since the fall of 2006. The original contract with Velocity, along with all renewal options expires in the fall of 2015. As a result, a request for proposals was released and proposals were received to continue procuring these services.

The RFP process has proceeded to the point that finalists have been selected and we are working with Arlington and Carrollton to select a vendor and negotiate a new contract. Negotiations so far have resulted in the potential for significant savings for the participants of the program when compared to the existing contract, indicating significant movement in the market and, additionally, significant interest in the NCTCOG cooperative program. To address this dynamic during the term of the new contract, a provision was included in the RFP to have a respected information technology research firm conduct regular market surveys to ensure the existing contract is providing services at a competitive price. This portion of the contract will proactively ensure the competitiveness of the service offering.

While we are in the final stages of the RFP process, we have not yet negotiated a final contract for the service. As a result, the purpose of this item is to seek authorization from the Executive Board for Executive Director Mike Eastland to execute the negotiated contract when it is completed to the satisfaction of the customers of the shared services program for an amount not to exceed \$5.5 million for a 10-year term. The contract will have provisions to allow other entities to join the program. In the event that occurs, a change order will be presented to the Board recognizing the additional service provided to the newly added entity.

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RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR HOSTING AND SUPPORT OF INFOR'S LAWSON SOFTWARE

WHEREAS, the Executive Board is the governing body of the North Central Council of Governments (NCTCOG); and

WHEREAS, the Executive Board has approved the Resolution granting the NCTCOG Executive Director authority to execute a contract with the selected vendor to provide hosting, functional and technical support for Infor's Lawson software provided to entities as a part of the NCTCOG Share Service Program; and

WHEREAS, the North Central Texas Council of Governments has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

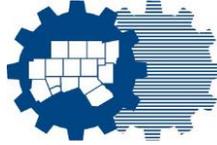
Section 1: The NCTCOG Executive Board authorizes the NCTCOG Executive Director to execute a contract when negotiations are complete with the selected vendor to provide hosting and support for Infor's Lawson Software to entities participating in the Shared Services ERP program for an amount not to exceed \$5,500,000 over a 10 year term.

Section 2: That this resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



September 25, 2014 – Item 9

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Approving Agreements with the Mid Cities and Transit Agencies Related to Trinity Railway Express Service

Since 2002, the North Central Texas Council of Governments (NCTCOG) has partnered with the Cities of Arlington, Bedford, Colleyville, Euless, Grand Prairie, Grapevine, Haltom City, Hurst, and North Richland Hills in support of commuter rail service on the Trinity Railway Express (TRE). At the request of the Fort Worth Transportation Authority (FWTA) and the Dallas Area Rapid Transit (DART), NCTCOG negotiates agreements with these cities for funds that contribute towards the operation of the TRE. NCTCOG retains these funds to support transportation and air quality programs of the Regional Transportation Council (RTC). The RTC, in return, programs a like amount of federal funds for the benefit of DART and FWTA. This is an ongoing partnership with FWTA, DART, and the nine mid-cities.

The NCTCOG Executive Board approved agreements with these cities in 2010 for Fiscal Years 2011-2013, for a contribution of approximately \$794,000 annually. It is now necessary to extend these agreements for Fiscal Years 2014-2016, as well as the corresponding agreements with FWTA and DART regarding this collaborative effort. NCTCOG has proposed to maintain the annual contribution at approximately \$794,000 for the next three fiscal years.

A draft resolution authorizing the receipt of approximately \$794,000 annually for Fiscal Years 2014-2016 is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KK:al
Attachment

RESOLUTION APPROVING AGREEMENTS WITH THE MID CITIES AND TRANSIT AGENCIES RELATED TO TRINITY RAILWAY EXPRESS SERVICE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council, comprised primarily of local elected officials, is the regional transportation policy body associated with the North Central Texas Council of Governments and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Regional Transportation Council appointed the Trinity Railway Express Monitoring Subcommittee to work with local governments in the Mid-Cities area and encouraged their participation in the operation of the Trinity Railway Express; and,

WHEREAS, the participating cities have expressed a desire to continue their participation in the operation of the Trinity Railway Express in Fiscal Years 2014-2016; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into agreements with participating local governments and transit authorities for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments is authorized to accept approximately \$794,000 annually in local funds from the participating local governments in support of the Trinity Railway Express for Fiscal Years 2014-2016.

Section 2. These funds shall be incorporated into the appropriate fiscal year budgets.

Section 3. The Executive Director of NCTCOG is authorized to execute agreements with the Cities of Arlington, Bedford, Colleyville, Euless, Grand Prairie, Grapevine, Haltom City, Hurst, and North Richland Hills to collect and disperse these funds for Fiscal Years 2014-2016 and future years as approved by the Regional Transportation Council for this ongoing program.

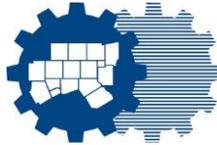
Section 4. The Executive Director of NCTCOG is authorized to execute agreements with the Fort Worth Transportation Authority and the Dallas Area Rapid Transit to collect and disperse these funds for Fiscal Years 2014-2016 and future years as approved by the Regional Transportation Council for this ongoing program.

Section 5. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Receipt of Texas Commission on Environmental Quality
Funds for the AirCheckTexas Program

In 2002, the North Central Texas Council of Governments (NCTCOG) initiated implementation of the Low Income Vehicle Repair Assistance, Retrofit and Accelerated Vehicle Retirement Program (LIRAP), also known as the AirCheckTexas Drive a Clean Machine Program. In continuing support of the program, the Texas Legislature has made funding available statewide in the amount of \$12.5 million for Fiscal Year (FY) 2014 and FY2015. The Dallas-Fort Worth nonattainment area will receive approximately \$2.81 million of this statewide funding for continuation of the program for Fiscal Year 2015.

A draft resolution authorizing receipt of Texas Commission on Environmental Quality (TCEQ) funds through participating counties (Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, and Tarrant) for continuation of the AirCheckTexas Program is attached. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JB:tmb
Attachment

**RESOLUTION AUTHORIZING RECEIPT OF TEXAS COMMISSION ON ENVIRONMENTAL
QUALITY FUNDS FOR THE AIRCHECKTEXAS PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of federal air quality standards and NCTCOG is actively involved in development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

WHEREAS, the Low Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP), also known in the North Central Texas region as the AirCheckTexas Drive a Clean Machine Program, is an element of the Regional High-Emitting Vehicle Program, as included in Element 3.03 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program; and,

WHEREAS, the RTC adopted a resolution dated June 13, 2002, endorsing NCTCOG as the administrator for the Regional High-Emitting Vehicle Program for all participating counties in the North Central Texas region; and,

WHEREAS, on June 27, 2002, the NCTCOG Executive Board adopted a resolution authorizing NCTCOG to administer the Regional High-Emitting Vehicle Program; and,

WHEREAS, during the 83rd Legislature of the State of Texas, Senate Bill 1 made funding available statewide in the amount of \$12.5 million for FY2014 and FY2015 for LIRAP.

NOW THEREFORE, BE IT RESOLVED THAT:

Section 1. NCTCOG is authorized to accept Texas Commission on Environmental Quality (TCEQ) funds through the nine nonattainment counties in the amount of approximately \$2,810,000 for LIRAP for FY2015.

Section 2. These funds will be incorporated into the appropriate fiscal year budget upon approval.

Section 3. The Executive Director or designee is authorized to execute the necessary agreements to carry out this initiative in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Submittal of Grant Applications to the Department of Energy

The US Department of Energy (DOE) has announced a funding opportunity for the Vehicle Technologies Alternative Fuel Vehicle Deployment Initiatives Funding Opportunity for projects that implement innovative approaches to increasing the acceptance and deployment of alternative fuel and advanced technology vehicles (AFATVs). Increased use of AFATVs is helpful in efforts to attain the federal ozone standard and is critical to fulfilling the North Central Texas Council of Governments' (NCTCOG) role as the designated Clean Cities Coalition for the Dallas-Fort Worth (DFW) area.

DOE has encouraged teaming arrangements amongst multiple potential applicants. Staff requests authorization to submit two separate grant proposals to the DOE under two of the DOE-defined areas of interest (AOI) as the prime recipient, in partnership with several other designated Clean Cities Coalitions. Additionally, staff requests authorization to participate as a subgrantee in a third proposal. Summaries of the three proposals are as follows:

DOE AOI 1: Alternative Fuel Vehicle Demonstration and Enhanced Driver Experience Projects:

- Staff proposes to apply as the lead applicant in partnership with designated Clean Cities Coalitions in the Houston, Austin, and Tulsa areas to submit a project that engages leasing companies, rental car facilities, collision centers, dealerships, hotels, and other relevant stakeholders in vehicle leasing/rental arrangements to ensure that AFATVs are available and cost-competitive to consumers and to provide resources to make the lease/rental experience seamless. If awarded, NCTCOG will receive approximately \$1,000,000 (\$500,000 federal DOE funds and \$500,000 grant-required matching funds) to be shared amongst participating Clean Cities Coalitions. Each region will be responsible for providing matching funds proportional to the federal funds received. In the NCTCOG region, industry and other external partners will be responsible for grant-required matching funds. A portion of funds will be retained for NCTCOG staff time associated with administration of the grant.

DOE AOI 2: Alternative Fuel Training for First Responders, Public Safety Officials, and Critical Service Providers:

- Staff proposes to apply as the lead applicant in partnership with designated Clean Cities Coalitions in Oklahoma, Louisiana, Arkansas, and the Austin area to submit a project that will address the full spectrum of training needs to support AFATVs, including code officials, mechanics and technicians, and first responders. If awarded, NCTCOG will receive approximately \$1,250,000 (\$1,000,000 federal DOE funds and \$250,000 grant-required matching funds) to be shared amongst participating Clean Cities Coalitions. Each region will be responsible for providing matching funds proportional to the federal funds received. In the NCTCOG region, industry and other external partners will be responsible for grant-required matching funds. A portion of funds will be retained for NCTCOG staff time associated with administration of the grant.

- Staff proposes to participate as a partner in a proposal to be submitted by the National Biodiesel Board and National Biodiesel Foundation to facilitate biodiesel training for critical service providers, dealership staff and technicians, fuel providers, and first responders. If awarded, NCTCOG will receive approximately \$20,000 (\$20,000 federal DOE funds, no matching funds required).

Work performed under these grants would support tasks 3.03 and 3.04 of the Unified Planning Work Program. A draft resolution authorizing submittal of and participation in the grant applications to DOE for the Alternative Fuel Vehicle Deployment Initiatives Funding Opportunity is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

LPC:tmb
Attachment

RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATIONS TO THE DEPARTMENT OF ENERGY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, on February 28, 2013, the Executive Board endorsed NCTCOG's re-designation as the host organization for the DFW Clean Cities Coalition and on July 23, 2013, DOE approved the re-designation of the DFW Clean Cities Coalition; and,

WHEREAS, Element 3.03 and Element 3.04 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program includes implementation of air quality initiatives; and,

WHEREAS, the Department of Energy (DOE) through the Vehicle Technologies Alternative Fuel Vehicle Deployment Initiatives has made funding available for projects that implement innovative approaches to increasing the acceptance and deployment of alternative fuel and advanced technology vehicles.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to submit a grant application to DOE, and if awarded receive funds, for implementation of an Alternative Fuel Vehicle Demonstration and Enhanced Driver Experience project in the amount of approximately \$1,000,000.
- Section 2.** NCTCOG is authorized to submit a grant application to DOE, and if awarded receive funds, for implementation of an Alternative Fuel Training for First Responders, Public Safety Officials, and Critical Service Providers project in the amount of approximately \$1,250,000.
- Section 3.** NCTCOG is authorized to participate with the National Biodiesel Board and the National Biodiesel Foundation in a grant application to be submitted to DOE, and if awarded receive funds, to facilitate biodiesel training in the amount of approximately \$20,000.
- Section 4.** If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 5. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements for receipt of local match funds.

Section 6. This motion shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Contract Amendments with Irving Holdings, Inc., and Texoma Area Paratransit System for Transit Services

In 2013, the Regional Transportation Council (RTC) approved an interim plan to assist with the transition of transportation services in Collin County from Collin County Area Regional Transit (CCART) to Texoma Area Paratransit System (TAPS) and Dallas Area Rapid Transit (DART). This interim solution included a taxi voucher program operated by Irving Holdings, Inc., and a demand response bus service operated by TAPS until September 30, 2014, to fill anticipated gaps in service. The funding for both the taxi voucher program and the demand response bus service was provided through existing New Freedom funds and local match from Regional Toll Revenue (RTR) funds awarded by RTC for transit sustainability.

On September 11, 2014, the RTC approved an extension of CCART Replacement Services, using existing funds programmed for this effort, until November 30, 2014. The extension of services will be funded with available federal New Freedom funding and available RTR funding, which will fulfill the local match requirement. Staff is requesting authorization to amend the existing Irving Holdings, Inc., New Freedom contract and amend the existing TAPS New Freedom contract to move \$70,000 federal funds and \$70,000 RTR funds, awarded by RTC, from Irving Holdings, Inc., to TAPS and to extend the CCART Replacement Services end date to November 30, 2014. Thus, the Irving Holdings, Inc., contract will be amended from \$1,874,000 to \$1,734,000 and the TAPS contract will be amended from \$650,000 to \$790,000.

A draft resolution authorizing the amendments is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SJC:tmb
Attachments

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**RESOLUTION AUTHORIZING CONTRACT AMENDMENTS WITH IRVING HOLDINGS, INC.,
AND TEXOMA AREA PARATRANSIT SYSTEM FOR TRANSIT SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is the Designated Recipient for the Federal Transit Administration (FTA) Section 5317 New Freedom Program for the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of Texas; and,

WHEREAS, element 3.06 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program provide for grant management and oversight for the New Freedom Program as applicable; and,

WHEREAS, the RTC programmed New Freedom funds to Irving Holdings, Inc., and to Texoma Area Paratransit System (TAPS), to support public transportation needs in the region; and,

WHEREAS, the RTC programmed Regional Toll Revenue funds to support transit coordination and implementation efforts in the region; and,

WHEREAS, On September 11, 2014, the RTC approved a continuation of Collin County Area Regional Transit (CCART) Replacement Services operated by Irving Holdings, Inc., and TAPS in the portions of Collin County that are in the Dallas-Fort Worth-Arlington Urbanized Area until November 30, 2014.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Agreement between NCTCOG and Irving Holdings, Inc., for CCART Replacement Service, shall be amended from \$1,874,000 to \$1,734,000 and to extend the service through November 30, 2014.

Section 2. The Agreement between NCTCOG and TAPS for CCART Replacement Service, shall be amended from \$650,000 to \$790,000 and to extend the service through November 30, 2014.

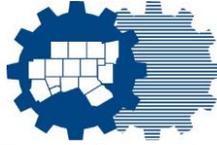
Section 3. The Executive Director or designee is authorized to execute the amended Agreements with Irving Holdings, Inc., and with TAPS in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Consultant Contract with DeChant Consulting Services for Photogrammetry Training and Equipment

The North Central Texas Council of Governments (NCTCOG) has received Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds from the Texas Department of Transportation for implementation of a Freeway Incident Management Program. The Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program Element 5.07 provides for implementation of this program as part of the Congestion Management Operations Program. Freeway Incident Management is a regional incident management program developed to address traffic congestion associated with freeway incidents. One recognized solution to these problems is to focus on the quick clearance of incidents by adopting best practices and providing training for individuals involved in incident and emergency response. Photogrammetry is a tool that maps crash scenes to enable quick clearance of freeway incidents.

Over the last several years, NCTCOG secured photogrammetry software, training, and equipment for interested local governments. Additional local governments have expressed a desire for this training and software as well as advanced training for local governments which have already gone through the program. On July 11, 2014, NCTCOG issued a Request for Proposals (RFP) for photogrammetry training and equipment. One firm submitted a proposal in response to the RFP. The Consultant Selection Committee (CSC) met, via conference call, on July 31, 2014, to review and evaluate proposals and recommends DeChant Consulting Services to complete the scope of work for this project. This contractor also provided services in previous efforts for the Freeway Incident Management Program. There is no Disadvantaged Business Enterprise (DBE) participation for this project. This project will be funded with CMAQ funds and Regional Transportation Council (RTC) Local as match.

A draft resolution authorizing a consultant contract with DeChant Consulting Services, to provide photogrammetry training and equipment in an amount not to exceed \$350,000 is attached for Executive Board consideration.

CF:tmb
Attachment

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RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH DECHANT CONSULTING SERVICES FOR PHOTOGRAMMETRY TRAINING AND EQUIPMENT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Element 5.06 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program, provides for Freeway Incident Management training as part of the Congestion Management Operations Program; and,

WHEREAS, on July 11, 2014, NCTCOG issued a Request for Proposals to hire a firm to provide Photogrammetry Training and Equipment; and,

WHEREAS, NCTCOG received only one proposal, from its current contractor, DeChant Consulting Services; and,

WHEREAS, DeChant Consulting Services has been recommended by the Consultant Selection Committee to provide Photogrammetry training and equipment; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and DeChant Consulting Services to provide photogrammetry training and equipment in an amount not to exceed \$350,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with DeChant Consulting Services in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



September 25, 2014 – Item 14

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: **Resolution to Approve Travel to a Foreign Country for Christy Williams,
Representing the National Emergency Number Association**

The British Association of Public Safety Communications Officials (APCO) autumn event is taking place November 11 - 12, 2014, at St James' Park, in Newcastle, England. This event is a timely update on all major topics set to affect Public Safety Communications in the near and long term. Delegates will contribute to sessions with their thoughts and observations and will leave public safety professionals more aware of and better prepared for the changes that will affect their involvement in Public Safety Communications. Christy Williams, Chief Program Officer of 9-1-1 Services, has been invited to participate in this event as President of the National Emergency Number Association (NENA). Travel and accommodation expenses will be paid directly by NENA.

The NCTCOG Policy Manual (Travel and Subsistence, Section 17.05) requires Executive Board approval for staff travel outside North America. A draft resolution approving Christy Williams' travel to Newcastle, England is attached for Executive Board consideration.

I will be available during the September 25th Board meeting to respond to questions.

**RESOLUTION TO APPROVE TRAVEL TO A FOREIGN COUNTRY FOR CHRISTY WILLIAMS,
REPRESENTING THE NATIONAL EMERGENCY NUMBER ASSOCIATION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for 44 Public Safety Answering Points within a 14 county 9-1-1 service area; and,

WHEREAS, NCTCOG Policy Manual (Travel and Subsistence, Section 17.05) requires approval by the Executive Board for staff to travel outside of North America; and,

WHEREAS, the British Association of Public Safety Communications Officials (APCO) autumn event is being held November 11 – 12, 2014, in Newcastle, England; and,

WHEREAS, Christy Williams, NCTCOG Chief 9-1-1 Program Officer, has been requested to participate in the event as President of the National Emergency Number Association (NENA); and,

WHEREAS, all travel and accommodation expenses will be paid directly by NENA.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Executive Board hereby approves travel by Christy Williams, Chief 9-1-1 Program Officer, to the APCO autumn event in Newcastle, England.

Section 2. This resolution shall be in effect immediately upon its adoption.

Kathryn Wilemon, President
North Central Texas Council of Governments
Mayor Pro Tem, City of Arlington

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 25, 2014.

Daniel Scarth, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth



September 25, 2014 – ITEM 15

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Appointments to Department of Environment and Development Advisory Committees

The Executive Board is being asked to consider appointments to the following advisory committees:

- **Public Works Council** — Originating in 1977 as the Standard Specifications Advisory Committee, becoming the Public Works Advisory Committee in 1984, and evolving into the Public Works Council (PWC) in 2001, this committee is composed of public and private sector professionals with public works and development expertise. The current PWC structure is based on large jurisdiction and subregion representation. The subregions are intended to provide a linkage to the Council for all jurisdictions in the region and allow for subregional meetings to address localized issues.
- **Regional Codes Coordinating Committee** — The North Central Texas Council of Governments' (NCTCOG) Regional Codes Coordinating Committee is comprised of area public and private code professionals that research and provide recommendations on the standardization of municipal construction codes.
- **Resource Conservation Council** — Serving as NCTCOG's solid waste advisory committee, the Resource Conservation Council provides support and advice on methods to conserve, recover, and recycle valuable resources and to provide proper handling and disposal of non-recoverable waste materials.
- **Water Resources Council** — The Water Resources Council (WRC) was established in 1979 to advise NCTCOG's Executive Board on both technical and policy issues related to water resources matters. The WRC reviews day-to-day technical issues; oversees the water resources planning process; and performs technical review of water-related grant applications.

Please reference Attachment 1 for the listing of members recommended for appointment/reappointment as well as continuing members. We look forward to discussing these recommendations with the Executive Board.

PUBLIC WORKS COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Joe Trammel, County Engineer, Tarrant County

Vice Chair: Walter Pishkur, Water Utilities Director, City of Arlington

Public Sector Standing Member	2014	2015
City of Arlington	Keith Melton, Director of Public Works and Transportation	**
City of Arlington	Walter Pishkur, Director of Water Utilities	Walter Pishkur, Director of Water Utilities
City of Carrollton	Bob Kopp, Director of Public Works	Danny Stevens, Streets, Drainage, and Traffic Operations
City of Dallas	Tim Starr, Assistant Director of Public Works (interim for Alan Hendrix)	Tim Starr, Assistant Director, Public Works Department
City of Dallas	Chad Kopecki, Program Manager, Water Utilities	**
City of Denton	David Hunter, Watershed Protection Manager	David Hunter, Watershed Protection Manager
City of Fort Worth	Greg Simmons, Assistant Director, Transportation and Public Works	**
City of Fort Worth	S. Frank Crumb, Director, Water Department	Andy Cronberg, Director, Water Department
City of Frisco	Perry Harts, Stormwater Administrator	Perry Harts, Stormwater Administrator
City of Garland	Michael Polocek, Director of Engineering	Michael Polocek, Director of Engineering
City of Grand Prairie	Ron McCuller, Public Works Director	**
City of Irving	Dan Vedral, Traffic and Transportation Director	Wayne Lee, City Engineer
City of McKinney	Paul Sparkman, Interim Director of Public Works (interim for Hal Cranor)	Chris Browning, Executive Director, Water Utilities and Infrastructure
City of Mesquite	Tim James, Director of Public Works	**
City of Plano	Gerald Cosgrove, Director of Public Works	**
City of Richardson	Jim Lockart, Assistant Director of Engineering, PWC Chair	**
Collin County	Tracy Homfeld, Assistant Director of Engineering	Tracy Homfeld, Assistant Director of Engineering
Dallas County	Jack Hedge, Assistant Director, Program Engineering Management Division	Jack Hedge, Assistant Director, Program Engineering Management Division
Denton County	Bennett Howell, County Engineer	Michael Tubiolo, Construction Manager
Tarrant County	Joe Trammel, County Engineer	**

**Continuing – term ends 9/30/2015

PUBLIC WORKS COUNCIL - continued

Public Sector Subregional Representative	2014	2015
Denton/Lake Cities	Jeffrey McSpedden, Director of Public Works, Town of Hickory Creek	Justin Brown, Public Works Director, City of Corinth
DFW North	David Salmon, City Engineer, City of Lewisville	David Salmon, City Engineer, City of Lewisville
East	Steve Rogers, City Engineer, City of Terrell	John Wright, Public Works Director, City of Greenville
Mid-Cities	Greg Van Nieuwenhuize, City Engineer, City of North Richland Hills	Hal Cranor, Director of Public Works, City of Euless
Northeast	Chris Flanigan, Director of Engineering, City of Allen	Frank Jaromin, Director of Public Works, Town of Prosper
Northeast Dallas	Jim Proce, Assistant City Manager, City of Rowlett	**
Northeast Tarrant	Cody Petree, Director of Community Development, City of Roanoke	**
Northwest	Eric Tamayo, Public Works Director, Town of Northlake (interim for Adam Farguson)	**
Northwest Dallas	Keith Marvin, Assistant Director of Public Works, City of Coppell	**
Northwest Tarrant	Kyle Culwell, Parks/Street Superintendent, City of Azle	**
South Tarrant	Sheyi Ipaye, City Manager, City of Forest Hill	**
Southeast	Jeff Chambers, Director of Public Works, City of Waxahachie	**
Southeast Dallas	Steve Miller, Public Works Director, City of Seagoville (interim for Jim Berman)	**
Southwest	Thomas "David" Disheroon, Public Works Director, Johnson County (interim for Eric Dumas)	Thomas "David" Disheroon, Public Works Director, Johnson County
Southwest Dallas	Mike Brownlee, Assistant Director of Public Works, City of Duncanville	Mike Brownlee, Assistant Director of Public Works, City of Duncanville
West	Manny Palacios, Director of Transportation and Public Works, City of Weatherford	Manny Palacios, Director of Transportation and Public Works, City of Weatherford

**Continuing – term ends 9/30/2015

PUBLIC WORKS COUNCIL - continued

Private Sector	2014	2015
Associated General Contractors	Paul Causey, North Texas Area Manager, Associated General Contractors of Texas	**
Council of Engineering Companies	Jerry Roberts, Vice President, Halff Associates, Inc.	**
Associated General Contractors	Ty Taylor, Director of Risk Management, Austin Bridge and Road	**
Council of Engineering Companies	Brad Tribble, Principal/Senior Vice President, Kimley-Horn	**
Texas Council of Engineering Laboratories	Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager, Terracon Consultants	Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager, Terracon Consultants

**Continuing – term ends 9/30/2015

REGIONAL CODES COORDINATING COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: David Kerr, Fire Marshal, City of Plano

Vice Chair: Paul Ward, Chief Building Official, City of Southlake

Public Sector Member	2014	2015
City of Arlington	Rick Ripley, Building Official (interim for Ed Dryden)	**
City of Dallas	Ted Padgett, Assistant Chief	**
City of Dallas	Ed Dryden, Assistant Building Official (interim for Philip Sikes)	Ed Dryden, Assistant Building Official
City of DeSoto	Jack Thompson, Building Official	Jack Thompson, Building Official
Town of Flower Mound	Danny Hartz, Building Official	Danny Hartz, Building Official
City of Fort Worth	Allison Gray, Assistant Director, Development Division (interim for David Hall)	**
City of Fort Worth	Bob Morgan, Senior Fire Protection Engineer	**
City of Frisco	Steve Covington, Chief Building Official	Steve Covington, Chief Building Official
City of Frisco	Gilbert Urvina, Chief Plumbing Inspector	Gilbert Urvina, Chief Plumbing Inspector
City of Granbury	Cliff Schaefer, Building Official	**
City of Grapevine	Scott Williams, Development Services Director/Building Official	Scott Williams, Development Services Director/Building Official
City of Irving	Gary Miller, Planning and Inspections Director	Gary Miller, Planning and Inspections Director
City of Mansfield	Richard Wright, Director of Development Services	**
City of Mesquite	Keith Smith, Building Official	Keith Smith, Building Official
City of Plano	David Kerr, Fire Marshal, RCCC Chair	**
City of Plano	Selso Mata, Building Official	Selso Mata, Building Official
City of Southlake	Paul Ward, Chief Building Official, RCCC Vice Chair	Paul Ward, Chief Building Official
Ellis County	Judy Armstrong, Director of Development Services	Judy Armstrong, Director of Development Services

**Continuing – term ends 9/30/2015

REGIONAL CODES COORDINATING COUNCIL - continued

Private Sector Member	2014	2015
Associated General Contractors	Jack Baxley, Executive Vice President, TEXO	Jack Baxley, Executive Vice President, TEXO
Associated General Contractors	Larry Bartlett, Lead Plumbing Coordinator, TDIndustries	**
International Association of Electrical Inspectors	Gary Jones, Principal, Owner, G. W. Jones Consulting	**
American Institute of Architects, East	Jack Craycroft, Partner/Architect, Craycroft McElroy Hendryx	**
American Institute of Architects, West	Carroll Pruitt, Owner, Pruitt Consulting	**
Building Owners and Managers Association	Teresa Foster, Executive Vice President, Building Owners and Managers Association - Dallas	Stan Folsom, Chief Executive Officer, Environmental and Energy Code Compliance Organization (EECCO)
Energy Specialist	Bahman Yazdani, Associate Director, Texas A&M Energy Systems Laboratory	**
Home Builders Association of Greater Dallas	Phil Crone, Executive Officer, Home Builders Association of Greater Dallas	**
Home Builders Association of Greater Dallas	Tommy Ford, President, Tommy Ford Construction Company	**
Developers	Warren Bonisch, Engineering Manager, Schirmer Engineering Corporation, Society of Fire Protection Engineers	Joe Bass, Senior Vice President - Development, Hillwood

**Continuing – term ends 9/30/2015

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Stephen Massey, Community Services Director, City of Allen

Vice Chair: Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful

Public Sector Member	2014	2015
City of Aledo	David Fain, Director of Public Works, City of Aledo (interim for Gordon Smith)	**
City of Allen	Stephen Massey, Community Services Director, RCC Chair	**
City of Arlington	Lorrie Anderle, Recycling Coordinator	**
City of Dallas	Martin Riojas, Assistant Director, Department of Sanitation (interim for Shelia Overton)	Martin Riojas, Assistant Director, Department of Sanitation
City of Denton	A. Vance Kemler, Director of Solid Waste	**
City of Fort Worth	Kim Mote, Assistant Director, Code Compliance Department	**
City of Garland	Lonnie Banks, Managing Director, Environmental Waste Services	Lonnie Banks, Managing Director, Environmental Waste Services
City of Grand Prairie	Patricia Redfearn, Solid Waste Manager	Patricia Redfearn, Solid Waste Manager
City of Hurst	Charles Swearngen, Council Member	Jeff Jones, Assistant City Manager
City of Irving	Brenda Haney, Solid Waste Services Director	**
City of Kennedale	New "small city" addition for FY2015	Bob Hart, City Manager
City of Lewisville	Lisa Weaver, Environmental Programs Coordinator	**
Town of Little Elm	New "small city" addition for FY2015	Kevin Mattingly, Director of Public Works
City of Mansfield	New "medium city" addition for FY2015	Howard Redfearn, Environmental Manager
City of Mesquite	Kathy Fonville, Water Conservation and Recycling Coordinator	Kathy Fonville, Water Conservation and Recycling Coordinator
City of Plano	Robert Smouse, Environmental Waste Services Manager	**
City of Stephenville	Betty Chew, Director of Community Development	**

**Continuing – term ends 9/30/2015

RESOURCE CONSERVATION COUNCIL - continued

Public Sector Member	2014	2015
Collin County	Gary Enna, Assistant Director of Public Works	**
Dallas County	Anthony Jenkins, Assistant Director of Environmental Health	**
Denton County	James Terry, Senior Deputy Fire Marshal	James Terry, Senior Deputy Fire Marshal
Ellis County	Judy Armstrong, Director of Development Services	"Large County" deletion for FY2015
Hood County	James McAusland, Director of Environmental Health	**
Hunt County	David Alexander, Assistant Emergency Management Coordinator	David Alexander, Assistant Emergency Management Coordinator
Tarrant County	Robert Berndt, Environmental Specialist	Robert Berndt, Environmental Specialist

Other	2014	2015
Educational	George W. Reid, Lead Environmental Coordinator, Fort Worth Independent School District	Michelle Hahn, Operations/Energy Manager, Plano ISD
Educational	New "educational" addition for FY2015	Dennis McCreary, Assistant Superintendent for Facilities, Planning, and Construction, Northwest ISD
Environmental	Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful, RCC Vice Chair	Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful
Environmental	Charles Whitaker, Executive Director, Environmental Co-op (interim for Marilyn May)	**
Environmental	Peter Wilson, Vice Chair, Dallas Sierra Club	Zac Trahan, Statewide Program Director, Texas Campaign for the Environment
Environmental	Grace Darling, Board Member, Arlington Conservation Council	**
Private Sector	Joe Jaynes, Public Sector Services Manager, Waste Management	**
Private Sector	Elizabeth Combs, Public Relations and Recycling Coordinator, Progressive Waste Solutions	**
Private Sector	Cheri Reynolds Howard, Regional Business Development Manager, ECS Refining	**

**Continuing – term ends 9/30/2015

RESOURCE CONSERVATION COUNCIL – continued

Other	2014	2015
Private Sector	Majaliwa Bass, Co-Owner, DeBass Recycling	Lori Hinchcliff, Municipal Solutions Manager, Living Earth
Private Sector	Reid Donaldson, Senior Area Municipal Services, Republic Waste	Reid Donaldson, Senior Area Municipal Services, Republic Waste
Private Sector	Robert Medigovich, Waste Minimization/Recycling Consultant, Community Waste Disposal, Inc.	Robert Medigovich, Waste Minimization/Recycling Consultant, Community Waste Disposal, Inc.
Special District	Jeff Mayfield, Solid Waste System Officer, North Texas Municipal Water District	Jeff Mayfield, Solid Waste System Officer, North Texas Municipal Water District

**Continuing – term ends 9/30/2015

WATER RESOURCES COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Ron McCuller, Director of Public Works, City of Grand Prairie

Vice Chair: Wayne Owen, Vice Chair, Planning Director, Tarrant Regional Water District

Public Sector Member	2014	2015
City of Arlington	Walter "Buzz" Pishkur, Director of Water Utilities, City of Arlington	Walter "Buzz" Pishkur, Director of Water Utilities, City of Arlington
City of Dallas System	Zachary Peoples, Assistant Director, Wastewater Operations, City of Dallas	**
City of Dallas System	Larry McDaniel, General Manager, Dallas County Park Cities Municipal Water District	**
City of Dallas System	Greg Porter, Deputy City Manager, City of Cedar Hill	Greg Porter, Deputy City Manager, City of Cedar Hill
City of Dallas System	Todd Reck, Water Utilities Director, City of Irving	Todd Reck, Water Utilities Director, City of Irving
City of Dallas System	Elizabeth Fernandez, Director, Trinity Watershed Management, City of Dallas	Elizabeth Fernandez, Director, Trinity Watershed Management, City of Dallas
City of Dallas System	Jody Puckett, Director, Water Utilities, City of Dallas	Jody Puckett, Director, Water Utilities, City of Dallas
City of Denton	Tim Fisher, Assistant Director of Water Utilities, City of Denton	Tim Fisher, Assistant Director of Water Utilities, City of Denton
City of Fort Worth System	David Fain, Director of Public Works, City of Aledo	**
City of Fort Worth System	Mike Curtis, Managing Director, Development Services, City of North Richland Hills	Mike Curtis, Managing Director, Development Services, City of North Richland Hills
City of Fort Worth System	S. Frank Crumb, Water Director, City of Fort Worth	**
City of Fort Worth System	Richard Talley, Regulatory/Environmental Coordinator, City of Fort Worth	Richard Talley, Regulatory/Environmental Coordinator, City of Fort Worth

**Continuing – term ends 9/30/2015

WATER RESOURCES COUNCIL – continued

NCTCOG Region-At-Large***	Patricia Ledbetter, Councilperson, Place 2, City of DeSoto	Gabe Johnson, City Engineer, City of Celina
NCTCOG Region-At-Large***	Michael Nieswiadomy, Department of Economics, University of North Texas	Michael Nieswiadomy, Department of Economics, University of North Texas
NCTCOG Region-At-Large***	Steve Sievers, Manager, Bethesda Water Supply Corporation	Terry Kelley, General Manager, Johnson County Special Utility District
NCTCOG Region-At-Large***	Robert Scott, Tarrant Coalition of Environmental Awareness	Robert Scott, Tarrant Coalition of Environmental Awareness
NCTCOG Region-At-Large***	Craig Schkade, Senior Development Manager, Hillwood Development	Craig Schkade, Senior Development Manager, Hillwood Development
North Texas Municipal Water District	Jerry Ortega, Director of Public Services, City of Richardson	Donald Magner, Jr., Assistant City Manager, Community Services, City of Richardson
North Texas Municipal Water District	John Baker, Managing Director of Water and Wastewater Utilities, City of Garland	John Baker, Managing Director of Water and Wastewater Utilities, City of Garland
North Texas Municipal Water District	Robert McCarthy, Planning Program Manager, North Texas Municipal Water District	**
Tarrant Regional Water District	Wayne Owen, Planning Director, Tarrant Regional Water District, WRC Vice Chair	Wayne Owen, Planning Director, Tarrant Regional Water District, WRC Vice Chair
Trinity River Authority	Ron McCuller, Director of Public Works, City of Grand Prairie, WRC Chair	**
Trinity River Authority	James Whitt, Assistant Director of Public Works, City of Euless (interim for J. T. Ackerman)	**
Trinity River Authority	Fiona Allen, Northern Regional Manager, Trinity River Authority	Fiona Allen, Northern Regional Manager, Trinity River Authority
Trinity River Authority	Glenn Clingenpeel, Senior Manager, Planning and Environmental Management Division, Trinity River Authority	Glenn Clingenpeel, Senior Manager, Planning and Environmental Management Division, Trinity River Authority

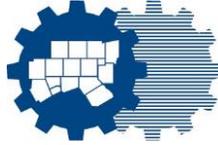
**Continuing – term ends 9/30/2015

***Region-At-Large members serve a one year term set to expire on September 30, 2015

WATER RESOURCES COUNCIL – continued

Upper Trinity Regional Water District	Kevin Mercer, General Manager, Denton County Fresh Water Supply District 6 & 7	Kevin Mercer, General Manager, Denton County Fresh Water Supply District 6 & 7
Upper Trinity Regional Water District	Larry Patterson, Manager of Engineering, Upper Trinity Regional Water District	**

**Continuing – term ends 9/30/2015



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 17, 2014

SUBJECT: Status of Contract for Re-design of the dfwjobs.com Website

The Workforce Development department will be entering a contract with TradeMark Media to redesign our dfwjobs.com website. The contract will begin this month and completed by March 2015. The contracted budget will not exceed \$65,000. The redesigned website will be mobile friendly and hosted by TradeMark Media. TradeMark Media is a DIR vendor based out of Austin, TX.

I will be available for questions.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, CPSM, C.P.M., CWE



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 17, 2014

SUBJECT: Status of Contract for Strategic Management Consultation via Malcolm Baldrige
Criteria Framework

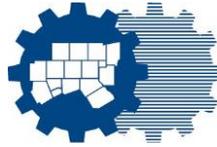
The Workforce Development department will be entering in a contract with Mr. Joe Muzikowski to assist our continuous improvement efforts. The contract will begin October 2014 and complete by September 2015. The contract has an option for up to 4 renewals. Including each of the potential renewals, the expenditure amount will not exceed \$96,000.

The assistance we receive from Mr. Muzikowski will further the Workforce Development department efforts to improve our operational performance, and better serve the citizens in our region.

I will be available for questions.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, CPSM, C.P.M., CWE



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 17, 2014

SUBJECT: 2014 Achievement of Excellence in Procurement Award Earned by Workforce Solutions for North Central Texas

Workforce Solutions for North Central Texas has been awarded the prestigious 19th Annual Achievement of Excellence in Procurement Award (AEP) for 2014 from the National Procurement Institute (NPI). The AEP Award is earned by public and non-profit organizations that obtain a high application score based on standardized criteria. The judging criteria are: Innovation, Professionalism, E-Procurement, Productivity, and Leadership

This program encourages the development of excellence as well as continued organizational improvement to earn the award annually.

For 2014, there were 199 successful applicants, including 44 counties, 69 cities, 23 higher education agencies, 22 school districts, 33 special districts, and 8 state agencies.

In addition to NPI, the Achievement of Excellence in Procurement Award is sponsored by the California Association of Public Procurement Officials (CAPPO), Florida Association of Public Procurement Officials (FAPPO), the Institute for Supply Management (ISM), NIGP: The Institute for Public Procurement, the National Association of State Procurement Officials (NASPO), the National Association of Educational Procurement (NAEP), the Texas Public Purchasing Association (TxPPA) and The Canadian Public Procurement Council/Conseil canadien des marchés publics (CPPC-CCMP).

This is our fourth consecutive year to be awarded this significant recognition. I will be available at the meeting to address any questions or concerns you may have.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, CPSM, C.P.M., CWE



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Doni Green
Chief Aging Program Officer

SUBJECT: Aging Fiscal Year (FY) 2015 Budget and Program Update

The following information is provided as a broad overview of the Aging budget, services, eligibility, and challenges for Fiscal Year 2015.

Budget

Aging's primary funding source is Title III of the Older Americans Act (OAA), with funding allocated through the Texas Department of Aging and Disability Services. As a non-entitlement program, the OAA has been adversely affected by Federal Sequestration. As a result Aging experienced funding reductions during Fiscal Years 2013 and 2014. It anticipates receiving \$5,777,339 in OAA revenues during FY 15, representing a \$4,099 (.07%) increase from FY 14 actual funding.

In addition, Aging receives discretionary funding from DADS for three programs: the Aging and Disability Resource Center (ADRC), nursing home relocation, and Housing Bond. The ADRC is budgeted at \$274,280 for FY15, nursing home relocation is budgeted at \$923,948, and Housing Bond is budgeted at \$27,622.

Other funding sources including State General Revenue, counties, clients, and private foundations.

To prevent reduction in services, Aging is seeking funding from non-traditional sources. It has been participating in a national initiative to build capacity to contract with managed care organizations (MCOs) and has a contract pending with an MCO for provision of care transitions and medication reconciliation services. Both services are intended to reduce potentially preventable emergency department visits, hospitalizations, and re-hospitalizations. Under their contracts with the state Medicaid agency, MCOs are subject to penalties for unnecessary utilization of acute care services.

Programs

Aging staff provide both administrative (e.g., strategic planning and contract management) and direct service responsibilities, with a staff of 18 persons.

Its programs include:

- Home-delivered meals
- Congregate meals
- Demand-response transportation
- Information, referral and assistance
- Benefits counseling: help understanding and accessing both public and private benefits such as Medicare, Medicare Savings Programs, pharmaceutical companies' patient assistance programs, and veterans' services

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www.nctcog.org**

- Care coordination: temporary assistance with in-home services for persons at risk of nursing home placement
- Caregiver support coordination: temporary assistance with in-home services for caregivers at risk of burnout
- Caregiver respite
- Caregiver counseling
- Grandparent support services: temporary assistance with in-home services, legal consultation, and respite
- Long-term care ombudsman: advocacy for residents of skilled nursing facilities and licensed assisted living facilities
- Nursing home relocation
- Evidence-based programs: care transitions, fall prevention, medication reconciliation, chronic disease self-management, and other services that maintain or enhance level of functioning and prevent unnecessary hospitalizations
- Aging and Disability Resource Center: access to in-home services funded by Medicaid waivers and other public/private programs

Eligibility

NCTCOG's Aging Program serves the 14 counties surrounding Dallas and Tarrant. Eligibility for OAA programs is age-based, in most cases, with services restricted to persons age 60 and over. Notable exceptions include the long-term care ombudsman and nursing home relocation programs, which serve facility residents of all ages; the benefits counseling program, which serves people of all ages who have been deemed disabled by Social Security; and the caregiver programs, which serve caregivers of all ages who are caring for older adults, as well as grandparents at least 55 years of age caring for grandchildren under the age of 18.

Although Aging has discretion to serve any person age 60 and over, it has scarce resources and gives service priority to certain at-risk populations identified within its enabling legislation. These populations including older adults with greatest economic need, social need, frailty, and risk of premature institutionalization.

The ADRC serves persons with disabilities of all ages, their caregivers, and persons who wish to plan for long term services and supports in advance of need.

Challenges

- Budget: Aging will face growing pressure to manage its budget, in light of flat or declining federal funding that cannot keep pace with dramatic growth of eligible persons. Within the next 10 years the number of persons age 60 and over in its 14-county service area is projected to swell from approximately 420,000 to 670,000. Aging has had to become more restrictive in its screening criteria in order to avoid program freezes, and its providers have had to establish waiting lists for critical supports such as home-delivered meals.
- Need to expand lines of business and develop non-traditional funding streams: Aging must diversify its funding streams. It is marketing its preventive health and nursing home relocation programs to Medicaid managed care organizations that assume risk for beneficiaries' hospital stays and nursing home placements.
- Lack of flexibility to fund services most needed at regional level: The Older Americans Act is characterized by tremendous flexibility, with some notable exceptions. It earmarks nutrition funding for either congregate or home-delivered meals, and places limits on the percentage of funding (40%) that can be transferred between these services. At present approximately 2/3 of the funding is dedicated to congregate meals. However, the region's demand for home-delivered meals is approximately four times as great as the demand for congregate meals.

- Lack of reauthorization of the OAA. The OAA was scheduled for reauthorization in 2011 but has not been reauthorized yet. It is currently stalled in the Senate, and the House will not act until the Senate does. The sticking point is the current funding formula, which has established a floor for states' funding on the basis of Fiscal Year 2006 appropriation levels. The funding formula shelters low-growth states from funding cuts, at the expense of high-growth states.
- Increasing demand to gather personal data that are not relevant to service decisions: Aging programs are not means-tested, and older persons cannot be denied services on the basis of income. However, DADS and the Administration for Community Living require Area Agencies on Aging to gather highly sensitive data from participants of many programs (e.g., home-delivered meals, transportation, and benefits counseling) such as income, resources, doctor's name, and type of disability. While such data may be helpful in some cases, Aging is concerned about overreaching requirements.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 18, 2014

FROM: Molly Thoerner
Emergency Preparedness Director

SUBJECT: Homeland Security Grant Program – Contract with Mission Critical Partners to write the Urban Area Threat and Hazard Identification and Risk Assessment (THIRA)

As part of the requirements to receive Homeland Security Grant funds our Urban Area is required to submit an updated Threat and Hazard Identification and Risk Assessment (THIRA) plan every year to FEMA. In the past we have opted to write the THIRA ourselves but due to time restraints as well as the increasing demands and complexity of the document the UASI PPOCs have decided to hire a contractor to write the document this year.

Mission Critical Partners has been selected by the UASI PPOCs as the vendor that will write the THIRA for the D/FW/A UASI. They have provided a quote for \$71,604.65 and are offering to perform the services for a fixed firm price and agreed to have the final product completed within the required deadlines.

Should either you or the Executive Board members have questions, staff will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mthoerner@nctcog.org.

MT:mb

September 25, 2014 – Item 21



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: **Discussion on NCTCOG Providing 9-1-1 Managed Services to Other 9-1-1 Entities**

The NCTCOG 9-1-1 Program has been solicited to provide technical expertise and 9-1-1 services to the City of Rowlett and to the North Texas Regional Planning Commission (NRPC). The NCTCOG 9-1-1 Program will assist these entities in conjunction with their selected vendor in hosting and networking the new systems.

NCTCOG and NRPC will be taking amendments to the Commission on State Emergency Communications (CSEC) in October to seek approval for new 9-1-1 service arrangements.

The NCTCOG 9-1-1 Program is currently contracted to provide 9-1-1 services for two other municipalities.

The NCTCOG 9-1-1 Program is working with NRPC to assist in providing an equal level of 9-1-1 services for citizens in the state 9-1-1 Program.

I will be available during the September 25th Board meeting to respond to any questions.



September 25, 2014 – Item 22

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 17, 2014

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: **Automation of Public Information Act Requests through Launch of Geographical Information Systems (GIS) Data Portal**

The NCTCOG 9-1-1 Program routinely receives requests for its Geographical Information Systems (GIS) data. As a public entity, NCTCOG is subject to the Texas Public Information Act and required to share such information. Due to the large geographic region involved, these GIS datasets contain a significant amount of data that must be sorted, exported and transferred to a requestor by staff which is a time consuming process. Often, because of the statutory response requirements, this unnecessarily diverts staff resources from more critical, high priority assignments.

In an effort to expedite this process for requesters and improve efficiency, the NCTCOG 9-1-1 Program staff intends to leverage existing hardware and software capabilities to launch a GIS Data Portal. Anyone interested in the data will be able to obtain a login and access the GIS data at their convenience. Further, automatic updates will ensure the available data is current and significantly reduce the 9-1-1 staff time involved. This service should be available by the end of the month.

I will be available during the September 25th Board meeting to respond to any questions.

EXECUTIVE BOARD ATTENDANCE

June 2014 - May 2015

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Kathryn Wilemon President	P	P	P										
John Horn Vice-President	P	P	P										
Daniel Scarth Secretary/Treasurer	P	P	P										
Steve Terrell Past President	P	P	P										
Vonciel Jones Hill	P	EA	P										
Clay Jenkins	P	EA	P										
Tom Lombard	P	P	EA										
Laura Maczka	EA	P	P										
Larry Marshall, MD	P	P	P										
Keith Self	P	EA	P										
Kevin Strength	P	P	P										
Glen Whitley	P	P	P										
Laura Wheat	EA	EA	P										
Toni Rose - Ex Officio, Non-Voting Member	EA	EA	P										
TOTAL PRESENT	11	9	13										
Attendance Code:	P=Present EA=Excused Absence A=Absence NM=No meeting												