

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — June 25, 2015

Transportation Council Room
616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:48 on June 25, 2015.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Kathryn Wilemon – Past President, Councilmember, City of Arlington
Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
J.D. Clark, County Judge, Wise County
Michael Glaspie, Councilmember, City of Arlington
Kelly Allen Gray, Councilmember, City of Fort Worth
Clay Jenkins, County Judge, Dallas County
Jeff Leach, State Representative
Dan McClendon, Mayor Pro Tem, City of Burleson
Kevin Strength, Mayor, City of Waxahachie
Chris Watts, Mayor, City of Denton
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Laura Wheat, Mayor, Town of Westlake

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Bob Best, Audio/Video Comp Support Tech, Transportation
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Dana Buckholt, Operations Manager, Workforce Development
Nick Vail, Senior Planner, Transportation
Leah Brown, Planner III, Transportation
Edgar Hernandez, Planner I, Transportation
Carmen Morones, HR Manager
Kay O'Dell, Manager, Workforce Development
Natalie Bettger, Senior Program Manager, Transportation
Jessie Huddleston, Planner, Transportation
Chris Klaus, Sr. Program Manager, Transportation
Karen Richard, Chief Human Resources Officer

LeAnna Russell, Technical Coordinator, 9-1-1
Karla Weaver, Principal Planner, Transportation

Visitors Present:

Jill Brown, Director, ResCare

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the May Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

Item 2. Resolution Authorizing the Acceptance of Grant Funds for Medicare Fraud Abuse Services and the Addition of a Part-Time Benefits Counselor for Aging Program

Doni Green, Director of Aging, explained that NCTCOG's Aging program has been invited to participate in a grant between the Centers for Medicare and Medicaid Services (CMS) and the Better Business Bureau (BBB) regarding Medicare fraud prevention activities. BBB wishes to subcontract with Aging to support its Senior Medicare Patrol Project (SMP), which educates Medicare beneficiaries on Medicare fraud and abuse. Aging will be compensated \$20,000 during the contract period beginning June 1, 2015 and ending May 31, 2016 and will add a part-time benefits counselor to train and support the volunteers. Salary and related costs are estimated at \$33,000 per annum. Sufficient funds exist in the form of BBB revenues and funding from CMS.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-2

Item 3. Resolution Authorizing Submittal of Application to Texas Department of Aging and Disability Services for Relocation of Nursing Home Residents

Doni Green, Director of Aging, explained that NCTCOG has contracted with the Texas Department of Aging and Disability Services (DADS) to assist nursing home residents in returning to the community since 2007; and the current contract will terminate on August 30, 2015. She requested authorization to submit an application to DADS, and if awarded funds, to subcontract with qualified individuals and agencies selected through a competitive procurement process to provide intense case management services.

Judge Jenkins entered the meeting.

Upon a Motion by Judge Clark (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-3

Item 4. Resolution Authorizing 9-1-1 Program to Contract Lease Space in Two Geographically Diverse Commercial Data Centers

Christy Williams, Director of 9-1-1, explained that the 9-1-1 Program houses its mission critical systems utilizing two geographically diverse locations and has contracted with ViaWest for one site since 2011. The other site was located at NCTCOG. This proposal is to locate both systems at separate off-site facilities. Through a competitive process, ViaWest's submitted the best solution based on both capabilities and cost. 9-1-1 will contract with ViaWest for two years with annual auto renewals for up to six additional years. The amount of the two year contract for the two data center locations as well as the move of critical infrastructure will be \$775,245. Annual renewals after year two will be \$360,122 for both locations.

Upon a Motion by Councilmember Lombard (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-4

Item 5. Resolution Authorizing Annual Maintenance and Software Support for 9-1-1 Call Handling Solution

Christy Williams, Director of 9-1-1 Program's, requested approval to contract with Intrado, via the HGAC (Houston/Galveston Council of Governments) State Cooperative Purchasing Agreement, for \$325,000. This contract is a one year renewal for maintenance and software support for the 9-1-1 Programs four Intrado Multi-Node host systems, 44 PSAP systems, and 145 call taking positions.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-5

Item 6. This item was withdrawn

Item 7. Resolution to Approve 9-1-1 PSAP Reimbursements

Christy Williams, Director of 9-1-1 Programs, explained that at the end of each biennium, if funds are available, the program can offer reimbursements to PSAP's for eligible expenses. NCTCOG has received documented requests for reimbursements from 22 PSAP's totaling \$413,135.00, is proposing to reimburse these eligible expenses.

Upon a Motion by Judge Clark (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-7

Item 8. Resolution to Approve NCTCOG 9-1-1 2016/2017 Strategic Plan

Christy Williams, Director of 9-1-1 Programs, asked for approval of the 9-1-1 2016/2017 Strategic Plan and provided an Executive Summary. She explained that this plan is required by the Commission on State Emergency Communications (CSEC) every biennium.

Representative Leach left the meeting.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-8

Item 9. Resolution Authorizing the Receipt of Federal Transit Administration Fiscal Year 2015 Formula Funds and Execution of Necessary Agreements

Michael Morris, Director of Transportation, explained that in January the Regional Transportation Council (RTC) programmed approximately \$87.8 million in federal funds to public transit providers in the region.

- Approximately \$78.6 million was programmed to public transit providers who have the authority to enter into grant agreements directly with FTA.
- NCTCOG received approximately \$1.2 million in FTA funds to conduct administrative and compliance responsibilities as well as approximately 200,000 in Transportation Development Credits to eliminate the need for RTC local matching funds.
- NCTCOG will enter into grant agreements directly with FTA for receipt of approximately \$9.2 million, including NCTCOG's administration, and then enter into subgrantee agreements with the smaller public transit providers, as follows:

- Approximately \$6.7 million in Fiscal Year (FY) 2015 Urbanized Area Formula Program funds will be used for services by the following transit providers: City/County Transportation (Johnson County), Public Transit Services (Parker County), Span, Inc. (Denton County), STAR Transit (Dallas and Rockwall Counties), and TAPS Public Transit (Collin County).
- Approximately \$2.0 million in FY 2015 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds will be used for services by the following transit providers: City of Arlington, City of Grand Prairie, City of Mesquite, and SPAN, Inc. (Denton County).
- Approximately \$500,000 in FY 2015 Bus and Bus Facilities Program funds will be used to purchase vehicles for transit providers.

Upon a Motion by Judge Whitley (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-9

Item 10. Resolution Authorizing the Receipt of Congestion Mitigation and Air Quality Improvement Program Funds and Execution of Necessary Agreements to Purchase Buses

Michael Morris, Director of Transportation, explained that NCTCOG staff has been creating a new partnership with the public transit authorities to promote bus service outside of their traditional service areas in order to respond to the growth that has occurred in these areas and to increase the number of cities interested in piloting transit projects. One component of the partnership is to provide funding for the purchase of buses to incentivize new services.

In July of 2014, the Regional Transportation Council (RTC) programmed Federal Highway Administration (FHWA) Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds to purchase buses for public transit providers through coordination with NCTCOG, as the federal grantee.

On April 16, 2015, the FHWA approved the transfer of \$8.0 million in CMAQ funds to the FTA so that NCTCOG could submit a grant application to purchase the buses for the expanded service. Transportation Development Credits (TDCs) were used to cover the local match requirement.

Upon a Motion by Judge Whitley (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-10

Item 11. Resolution Authorizing Submittal of Grant Application to the Transportation Research Board

Michael Morris, Director of Transportation, explained that the Transportation Research Board is seeking grant applications through the second State Highway Research Program (SHRP2) to fund projects that showcase the use of PlanWorks, which is a decision-making tool used to deliver projects that meet environmental, community, and mobility needs. NCTCOG will submit a grant application of up to \$300,000. The funds will be used to implement the SHRP2 PlanWorks tool to conduct scenario planning and develop performance targets for the Metropolitan Transportation Plan.

Upon a Motion by Councilmember Wilemon (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-11

Item 12. Resolution Authorizing Consultant Contract with Kimley-Horn and Associates, Inc., for the Northwest Highway and Preston Road Area Plan and Receipt of Funds from the City of Dallas

Michael Morris, Director of Transportation, explained that NCTCOG is currently coordinating with the City of Dallas for the Northwest Highway and Preston Road Area Plan. The purpose of the Plan is to develop a vision and provide recommendations to guide future policy and public investment, including examination of future

possible land development scenarios and their potential impact to the transportation network. This project is funded from Regional Transportation Council (RTC) programmed local funds. The City of Dallas has committed to contributing local funds to the project. The contract will be an amount not to exceed \$350,000 (\$250,000 RTC Local and \$100,000 from the City of Dallas).

Upon a Motion by Mayor Pro Tem Smith (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-12

Item 13. Resolution Authorizing a Consultant Contract with RideShark Corporation for a Hosted Website Solution for WWW.TRYPARKINGIT.COM

Michael Morris, Director of Transportation, explained that the Unified Planning Work Program lists the Regional Trip Reduction Program as a task under the Congestion Management Operations Program. The Trip Reduction Program is designed to reduce employee vehicle trips and congestion through alternative commute options like: rideshare programs, telecommuting, flexible work-hour programs, transit use, bicycling and similar strategies. *The Try Parking It* website WWW.TRYPARKINGIT.COM (initially launched in 2006) is a component of the Regional Trip Reduction Program and is the region's existing commuter tracking and ride-matching website. The goal is to reduce the number of vehicles on the road and to track the savings that result. The website assists commuters in locating carpool and vanpool ride-matches and enables them to record information about alternative commute trips.

The website is currently hosted and supported within the NCTCOG agency. The agency does not have full-time dedicated staff or expertise to maintain technological website advances and functionality. NCTCOG issued a Request for Proposals (RFP) on April 10, 2015 for a hosted website solution, including a requirement for a built-in award system that incorporates sustainable incentives, along with participant recruitment and outreach services.

RideShark Corporation has been recommended by the Consultant Selection Committee to provide the hosted website and participant recruitment and outreach services in an amount not to exceed \$400,000 annually for one year, with two, one-year renewals.

Upon a Motion by Councilmember Lombard (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-13

Item 14. Resolution Authorizing Consultant Contract with Lee Engineering, LLC to Implement the 511DFW Traveler Information System – Independent Evaluation Project

Michael Morris, Director of Transportation, explained that The 511DFW Traveler Information System is the DFW Region's official traffic and transit information source. The goal of this 511DFW project is to perform an independent review of the various components of the system; make comparisons to similar systems; make recommendations for improvement; and identify and evaluate alternatives for long-term viability of the system. The Consultant Selection Committee recommended the proposal from Lee Engineering, LLC for consultant assistance for the 511DFW Traveler Information System – Independent Evaluation Project in an amount not to exceed \$50,000.

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Councilmember Wilemon left the meeting.

See Exhibit E15-06-14

Item 15. Resolution Approving Modifications to the FY2014 and FY2015 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, discussed the proposed modifications to the Unified Planning Work Program for Regional Transportation Planning (UPWP), which were approved by the Regional Transportation Council at its June 11, 2015, meeting. The UPWP is required by federal and State transportation

planning regulations and provides a summary of the transportation and transportation-related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2014 and FY2015 UPWP identifies the activities to be carried out between October 1, 2013, and September 30, 2015.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-15

Item 16. Resolution Authorizing Contract with ResCare Workforce Services for Management and Operation of the Workforce System

Dana Buckholt, Operations Manager, Workforce Development, explained that NCTCOG, in its capacity as Administrative Entity and designated grant recipient/fiscal agent of the North Central Texas Workforce Development Board, issued a Request for Proposals (RFP) for the Management and Operation of the Workforce System on April 10, 2015. Following evaluation, ResCare Workforce Services (RWS) was recommended as the new Workforce System Contractor, beginning on or before October 1, 2015. A transition period beginning on or around August 1, 2015, is being recommended to enable RWS to become fully operational within the Workforce Board's region by October 1, 2015. The Workforce Board endorsed the selection of ResCare Workforce Services and the transition period in an amount not to exceed \$16.5 million, including four (4) optional one (1) year renewals in amounts not to exceed \$16.5 million annually.

Upon a Motion by Judge Whitley (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-06-16

APPOINTMENTS:

Item 17. Approval of New 9-1-1 Regional Advisory Committee Member - Small County Representative

Christy Williams, Director of 9-1-1 Programs, explained that the 9-1-1 Regional Advisory Committee currently has an opening for a new member representing small counties. She recommended Somervell County Chief Deputy Brian Peterson to fill the vacant seat. The term of this committee appointment will be 3 years, expiring in 2018.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the appointments as presented.

Item 18. Appointment of Officers and Membership for the Surface Transportation Technical Committee and Air Transportation Technical Advisory Committee and Notification of Regional Transportation Council Officers for the 2015-2016 Term

Michael Morris, Director of Transportation, explained the procedures and process of selecting members and officers of the Surface Transportation Technical Committee (STTC) and the Air Transportation Technical Advisory Committee (ATTAC). He asked for approval of the new officers for STTC and officers and membership roster for ATTAC. He also identified the new Regional Transportation Council Officers.

STTC Officers:

- Chair - Jim O'Connor, Transportation Engineering Manager for the City of Irving
- Vice Chair - Loyl Bussell, Director of Transportation Planning and Development for the Texas Department of Transportation (Fort Worth District)
- Secretary - Todd Plesko, Vice President of Planning and Development for Dallas Area Rapid Transit

ATTAC Officers:

- Chair - Bill Welstead, Airport System Director for the City of Fort Worth
- Vice Chair - Judy Demoney, Airport Manager for the Mid-Way Regional Airport

ATTAC MEMBERS: VOTING MEMBERS

Bill Welstead, Chair, City of Fort Worth
Judy Demoney, Vice Chair, Mid-Way Regional Airport
Christopher Ash, Alliance Air Services
Keith Barret, Caddo Mills Airport
Bobby Bateman, Mineral Wells Airport
Joey Boyd, City of Rockwall
Brad Burnett, City of Decatur
Randy J. Byers, Grand Prairie Municipal Airport
Gary Cadenhead, Majors Field Airport
Mark Divita, Lancaster Regional Airport
Chuck Ewings, City of Ennis
Lana Furra, City of Dallas
Cynthia Godfrey, Mesquite Metro Airport
Gary W. Hawkins, Granbury Regional Airport
Quentin Hix, Denton Enterprise Airport
Joel Jenkinson, Addison Airport
Paul Martinez, Dallas/Fort Worth International Airport
Kenneth Pyatt, SKY Helicopters, Inc.
Karen VanWinkle, Arlington Municipal Airport

Kenneth F. Wiegand, McKinney National Airport
Sharlette Wright, Cleburne Regional Airport
Vacant, City of Terrell

NON-VOTING MEMBERS

Aaron Barth, Spinks Airport
Brian E. Chase, Bell Helicopter
Rodney Clark, Federal Aviation Administration
LCDR Pedro Espinoza, NAS Fort Worth, JRB
Steve Hadley, National Business Aviation Association
Donald C. Jensen, Representative, City of Irving
Jeff Kloska, Meacham Airport
Darrell Phillips, Dallas Executive Airport
Yasmina Platt, Aircraft Owners and Pilots Association
Mike Shahan, North Texas Regional Airport/Perrin Field
Karen Ulferts, Association for Unmanned Vehicle Systems International
Bobby Waddle, Chair Emeritus
Representative, North Texas Business Aviation Association
Representative, Tarrant County College District
Representative, University of North Texas, Denton

Upon a Motion by Councilmember Lombard (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the appointments as presented.

STATUS REPORTS:

Item 19. United States Department of Transportation Issues Positive Transportation Conformity Determination

Michael Morris, Director of Transportation, announced that the region has received a positive transportation conformity determination from the United States Department of Transportation for Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and the 2015-2018 Transportation Improvement Program. Transportation conformity, as required by the Clean Air Act due to the region's ozone nonattainment designation, ensures that federally funded or approved transportation plans, programs, and projects conform to air quality objectives established in the region's State Implementation Plan (SIP). He also discussed informed the Board of the following:

- A SIP revision is under development
- The Environmental Protection Agency is anticipated to set a lower ozone standard later this year
- An updated transportation plan, Mobility 2040, is in the works
- Subsequent transportation conformity analyses will be conducted

MISCELLANEOUS:

Item Old and New Business

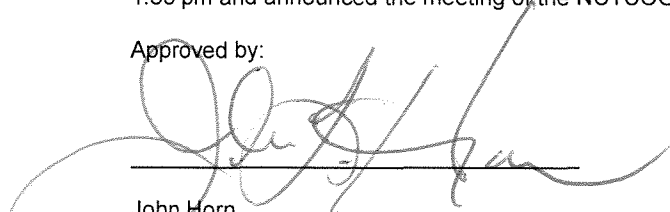
Mike Eastland reminded the Board that there would be a new member orientation before the July Board meeting.

Item Attendance and Calendar

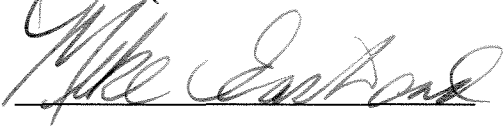
The Board was provided with a Calendar of meeting and a record of Attendance. President Horn adjourned the meeting at 1:55 pm and announced the meeting of the NCTCOG Foundation Board.

Approved by:

Checked by:



John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County



Mike Eastland, Executive Director
North Central Texas Council of Governments