



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** March 17, 2016
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: March 24, 2016

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

APPOINTMENTS COMMITTEE:

11:45 am (Kathryn Wilemon, Chair; Bruce Archer; J.D. Clark; Michael Glaspie; Jeff Leach, Ex Officio; Laura Wheat)

NCTCOG BOARD

TIME: 12:00 noon – Lunch
 12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
 Centerpoint II Conference Center
 616 Six Flags Drive
 Arlington, TX 76011
 Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

March 24, 2016

12:45 P.M.

Executive Board

_____ John Horn	_____ Michael Glaspie	_____ Bobbie Mitchell
_____ Lissa Smith	_____ Kelly Allen Gray	_____ Keith Self
_____ Tom Lombard	_____ Clay Jenkins	_____ Kevin Strength
_____ Kathryn Wilemon	_____ Lee Kleinman	_____ Chris Watts
_____ Bruce Archer	_____ Jeff Leach	_____ Laura Wheat
_____ J. D. Clark	_____ Dan McClendon	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Edith Marvin	_____ Christy Williams
_____ Monte Mercer	_____ Michael Morris	_____ Lucille Johnson
_____ Tim Barbee	_____ David Setzer	_____ Stephanie Cecil
_____ Doni Green	_____ Molly Thoerner	

REGULAR SESSION

Call to order time: _____

Pledge of Allegiance to the United States and Texas Flags

Service Awards

ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1	Approval of Minutes
_____/____	2	Resolution Authorizing a Contract with Infor for CloudSuite Public Sector Software as a Service (SaaS) and Support (Tim Barbee)
_____/____	3	<u>Resolution Endorsing Mobility 2040: The Metropolitan Transportation Plan for North Central Texas and Associated 2016 Transportation Conformity (Michael Morris)</u>

___/___ 4 Resolutions Authorizing Participation in Grant Applications to the US Department of Energy (Michael Morris)

___/___ 5 Resolution Authorizing Execution of Agreements with Subrecipients of the Clean Fleets North Texas 2015 Call for Projects (Michael Morris)

___/___ 6 Resolution Authorizing a Contract with SKC Communications to Replace Audio and Video Equipment in the Transportation Council Room (Michael Morris)

___/___ 7 Resolution Authorizing a Lease Agreement with Hunt County for the Greenville Workforce Center (David Setzer)

___/___ 8 Resolution Supporting Expedited Federal Government Approval of Construction of the Lower Bois D 'Arc Creek Reservoir (Mike Eastland)

APPOINTMENTS:

___/___ 9 Appointment to the Law Enforcement Training Advisory Committee (Monte Mercer)

10 Announcement of the President's 2016-17 Executive Board Nominating Committee (John Horn)

STATUS REPORTS:

11 Status Report on 50th Anniversary Celebration (Lucille Johnson)

MISCELLANEOUS:

12 Old and New Business

13 Future Calendar and Attendance

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — February 25, 2016

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 pm on February 25, 2016.

Members of the Board Present:

Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Kathryn Wilemon – Past President, Councilmember, City of Arlington
Michael Glaspie, Councilmember, City of Arlington
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

John Horn – President, County Judge, Hunt County
Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
J.D. Clark, County Judge, Wise County
Kelly Allen Gray, Councilmember, City of Fort Worth
Jeff Leach, State Representative
Chris Watts, Mayor, City of Denton
B. Glen Whitley, County Judge, Tarrant County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Tamara Cook, Manager, Environment & Development
Debra Kosarek, Quality Assurance Manager, Workforce
Maggie Lira, Chief Accountant, Administration
James Powell, Assistant Council, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Shannan Ramirez, Chief Accounting Officer, Administration
Kelly Schmidt, Senior Criminal Justice Planner
Richard Zavala, Jr., Manager, Regional Police Academy

Sandra Barba, Senior Planner, Environment and Development
Erin Kelly, Planner, Environment and Development
Mark Brown, Program Manager, 9-1-1
Dana Buckholt, Operations Manager, Workforce
Lori Clark, Principal Planner, Transportation

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the January Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the January Executive Board meeting.

Item 2 Resolution Authorizing Submission of the North Central Texas Region's Comprehensive Economic Development Strategies (CEDS) to the U.S. Economic Development Administration (EDA)

Lucille Johnson, Assistant to the Executive Director, explained that the Economic Development Administration (EDA) asked NCTCOG to form an Economic Development District (EDD) in the North Central Texas Region because the region was the only area within the five-state State EDA area (Arkansas, Louisiana, New Mexico, Oklahoma and Texas) that did not have an EDD. EDD designation requires the creation of a regional Comprehensive Economic Development Strategy (CEDS) that must be submitted to and approved by the EDA. NCTCOG applied for and was awarded EDA planning dollars to assist in the preparation of the regional CEDS. In-kind matching assistance came from more than 120 public and private sector regional stakeholders.

Working through NCTCOG, a committee of Elected Officials and Economic Development stakeholders was formed and worked for 16 months to review the region's economic condition and needs, receive public input, and prepare a CEDS. A completed draft CEDS was placed on NCTCOG's website, and the websites of the members of the Committee, for public input, and five public meetings were held throughout the region. The CEDS document was adopted by the Committee on January 11, 2016.

Upon a Motion by Mayor Strength (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-2

Item 3 Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2015

Monte Mercer, Deputy Executive Director, presented the Comprehensive Annual Financial Report (CAFR), single audit reports, and the accompanying independent auditor's report for the fiscal year ending September 30, 2015. He explained that the Audit Committee met with staff and audit firm representatives prior to the meeting to review the reports. Audit Committee Chair, Mayor Pro Tem Smith commended the administration staff for their work.

Upon a Motion by Councilmember Lombard (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-3

Item 4 Resolution Adopting FY 2017 Criminal Justice Grants Policies and Procedures

Kelly Schmidt, Senior Criminal Justice Planner, presented the *Criminal Justice Grants Policies and Procedures for FY 2017*, which are required by the Criminal Justice Division's Interlocal Cooperation Agreement. She

explained that the changes were reviewed and approved by the 2016 Criminal Justice Policy Development Committee (CJPDC). The document will guide the review and scoring of criminal justice grant applications submitted by local agencies.

Upon a Motion by Judge Jenkins (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-4

Item 5 Resolution Authorizing a Contract with Matrix Resources, Inc., for Public Employee Benefits Cooperative (PEBC) Application Maintenance and Support Services

Tim Barbee, Director of Research & Information Services, explained that the Public Employee Benefits Cooperative (PEBC) provides for joint purchase of employee health benefits and cost-effective, centralized administrative services for Dallas, Denton, Parker and Tarrant Counties, and the North Texas Tollway Authority. NCTCOG provides professional services, including IT support and maintenance, for the exclusive benefit of PEBC, through an Interlocal Agreement between NCTCOG and the local participating governments.

In 2014, NCTCOG procured Matrix Resources, Inc., to rewrite the PEBC application software (that was originally developed approximately 15 years ago) to improve security, efficiency and effectiveness. The newly developed application is scheduled to go into production during Spring of 2016. This contract with Matrix is to provide maintenance and support services, for a maximum of five years, in an amount not to exceed \$650,000, with four optional one-year renewals, funded either directly by PEBC or out of its annual budget to Research and Information Services.

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-5

Item 6 Resolution Authorizing Approval of the Prioritized Project Ranking for the FY2016 State Homeland Security Program Grant and Submission of North Central Texas Council of Governments-Managed Projects to the Office of the Governor

Molly McFadden, Director of Emergency Preparedness, presented the Prioritized Project Ranking of the grant applications requesting funding under the FY2016 State Homeland Security Program (SHSP) from the Department of Homeland Security. She explained that the applications were reviewed, amended and prioritized by the Emergency Preparedness Department in conjunction with the Regional Emergency Preparedness Advisory Committee (REPAC) and the Emergency Preparedness Planning Council (EPPC) Project Review Committee. They were subsequently approved by the EEPC and will be submitted to the State of Texas, Office of the Governor for potential funding, up to a total of \$2,000,000.

Prioritized Project Ranking

- 3008301 – 2016 SHSP Regional Planning Statement of Work
- 3023601 – 2016 SHSP CCP Coordinator, Training, and Equipment
- 3040301 – 2016 SHSP LETPA SWAT Joint Training
- 3059901 – 2016 SHSP Regional EOC Support Teams
- 3064301 – 2016 SHSP USAR Training, Equipment, Supplies, and Exercises
- 3067201 – 2016 SHSP Regional HazMat Training
- 3065301 – 2016 SHSP Incident Management Technology Integration
- 2945202 – 2016 SHSP Public Education Program Enhancement
- 3061401 – 2016 SHSP Regional Training and Exercise Program
- 3054601 – 2016 SHSP Regional Interoperable Communications Enhancements

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-7

Item 7 Resolution Authorizing a Contract with Codan Radio Communications for Portable Radio Repeaters

Molly McFadden, Director of Emergency Preparedness, reminded the Board that NCTCOG administers the State Homeland Security Program (SHSP) grant on behalf of the North Central Texas region. Working with staff, the Regional Interoperability Communications Working Group has identified a gap regarding interoperable radio communications in the region and requested funding from the Regional Emergency Preparedness Advisory Committee (REPAC) to purchase four briefcase style 700/800 MHz portable radio communications repeaters from Codan Radio Communications. The repeaters can be easily deployed anywhere in the region when needed. REPAC reviewed and approved the project utilizing remaining Fiscal Year (FY) 2014 SHSP grant funds, in a total amount not to exceed \$125,000.

Upon a Motion by Councilmember Lombard (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See *ExhibitE16-02-7*

Item 8 Resolution Authorizing Submittal of Application to Receive Supplemental Environmental Project Funding

Michael Morris, Director of Transportation, explained that the Texas Commission on Environmental Quality (TCEQ) oversees implementation of Supplemental Environmental Projects (SEP), which are environmentally beneficial projects that entities implement in settlement of an enforcement action. Organizations may request to be third-party administrators of SEPs and receive funding for projects on a TCEQ pre-approved SEP list.

NCTCOG is currently a third-party administrator for the North Texas Clean School Bus Program - a pre-approved SEP. Thus, when an entity in the NCTCOG area commits a violation, they may choose to contribute funds toward this project. The contributions received so far, totaling \$21,255, would be better suited for implementation of lower-cost emissions reduction projects. For this reason, NCTCOG desires to submit additional applications to TCEQ for low cost projects to be included on the pre-approved SEP list. This funding would support initiatives currently listed in the Dallas-Fort Worth Eight-Hour Ozone State Implementation Plan, including:

- Purchase and installation of diesel retrofit devices verified by the Environmental Protection Agency (EPA)
- EPA-verified smartway® technologies
- Infrastructure to support active transportation
- Equipment for highway operations and traffic signal coordination

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See *ExhibitE16-02-8*

Item 9 Resolution Authorizing Submittal of Grant Application for an Inclusive Planning Impact Grant from the US Administration for Community Living

Michael Morris, Director of Transportation, explained that *Access North Texas*, endorsed by the Board in 2013, is the regional public transportation coordination plan for North Central Texas. The plan includes strategies to improve the coordination and availability of public transportation for older adults and people with disabilities. The Federal Transit Administration's (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities Program, as well as State planning requirements, call for updating *Access North Texas* every four years.

Currently, NCTCOG does not have funding to support this planning work outside the 12-county transportation Metropolitan Planning Area (MPA). The US Administration for Community Living, through the Community Transit Association of America (CTAA), has made funding available to implement projects that support inclusive planning practices. The Transportation Department, in partnership with the Area Agency on Aging, would like to submit an application for a one-year planning grant for up to \$86,000. The grant will be used to supplement Transportation Planning Funds and FTA funds currently available for planning within the 12-county MPA, and to increase the direct involvement of older adults and people with disabilities in the updated *Access North Texas* plan, with a focus on the rural counties of the region.

Upon a Motion by Councilmember Glaspie (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-09

Item 10 Resolution Approving Modifications to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, explained that project modifications and funding adjustments have resulted in the need to amend the FY2016 and FY2017 Unified Planning Work Program, (UPWP), which is required by federal and State transportation planning regulations and provides a summary of the transportation and transportation-related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. Listed below, and described in detail in the attachment in the agenda, are the proposed modifications to the FY2016 and FY2017 UPWP. The proposed modifications have been posted on NCTCOG's Web site, were presented in public meetings, and were approved by the Regional Transportation Council.

Modifications

1.03 Advanced Fiscal Management and Information Systems – Grant Management Streamlining (Amend text to reflect staff work activities related to the assessment of risks associated with NCTCOG grant applications and potential subrecipients and the application of appropriate mitigating factors to minimize these risks. Training for staff, subrecipients, and contractors to disseminate the new Uniform Guidance on risk assessment is also included.)

3.04 Transportation and Air Quality Communications – Clean Cities Program (Program additional \$67,300 Department of Energy [DOE] funds to reflect an increase in funding of \$44,000 and to carry over \$23,300 in unspent dollars from FY2015 into FY2016.)

4.03 Coordination of Transportation and Environmental Planning Processes - Strategic Highway Research Program 2 Implementation Assistance (Eco-Logical) (Amend text to reflect a revision to the project work scope that will establish a framework for common goals with resource agencies.)

5.05 Congestion Management Planning and Operations - Regional and Corridor-Level TDM Strategies (Program \$400,000 STP–MM funds and \$100,000 Local funds, and amend text to reflect parking management initiatives to be conducted in partnership with the City of Dallas. These initiatives will serve as pilot programs for the region.)

5.10 Regional Military and Community Coordination – Regional Joint Land-use Study (Adjust estimated, programmed dollars to actual funds received by reducing the Department of Defense [DOD] funds by \$15,000 and increasing the associated funding match by \$4,000 in RTC Local funds.)

Modification Previously Approved by the Executive Board

5.09 Regional Aviation Planning and Education – Aviation Education Integration and Outreach (Program \$30,000 Local funds and amend the text to reflect the development of an aviation gaming application to be used as an outreach strategy to local middle- and high-school students with the goal of promoting interest in aviation careers.)

Upon a Motion by Councilmember Lombard (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

See ExhibitE16-02-10

Item 11 Resolution Approving Materials Management Call for Projects Funding Recommendations and Authorizing Agreements with Subrecipients

As the designated regional solid waste management planning agency for the 16-county region, each biennium NCTCOG receives allocated state funds through the Texas Commission on Environmental Quality (TCEQ) and administers a solid waste pass-through grant program to implement the goals of the *Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040*. For the current cycle of funding, the Resource Conservation Council (RCC) has recommended fourteen local government projects for a total subrecipient amount of \$1,285,096; plus \$15,342 for a NCTCOG administered regional project to be determined by the RCC; for a total funding amount of \$1,300,438, as follows:

City of Denton - Slow Speed Shredder/High Speed Grinder for Landfill Mining Operations	\$200,000
Birdville ISD - Birdville Going Green	\$100,965
City of Hawk Cove - Beautify Hawk Cove	\$71,568
City of Mesquite - Asphalt Recycling	\$40,220
City of Denton - Regional Household Hazardous Waste Drop-Off Facility	\$195,000
Trinity Environmental Academy - Area Wide Composting Education	\$88,800
City of Fort Worth - Increasing Recycling Infrastructure in Fort Worth – Phase Two	\$87,475
City of Cedar Hill - Development and Implantation of HHW Program	\$65,824
City of Allen - Implement Recycling in Watters Branch Community Park	\$39,926
City of Cleburne - Recycling and Litter Prevention Specialist	\$94,933
City of Mesquite - Community Cleanup Trailer	\$39,489
Collin County - Environmental Ed. and Analysis for Illegal Dumping Enforcement	\$49,251
City of Richardson - Recycling Education Vehicle	\$57,807
City of Lancaster - Litter and Illegal Dumping Cleanups/Education	\$153,838
Regional Project (Topic TBD) – Selected by Resource Conservation Council	\$15,342
Total	\$1,300,438

Upon a Motion by Councilmember Lombard (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-02-11

APPOINTMENTS:

Item 12 Appointments to the Criminal Justice Policy Development Committee (CJPDC)

Kelly Schmidt, Senior Criminal Justice Planner, asked for approval of eight new appointments and nine reappointments to a three-year term on the Criminal Justice Policy Development Committee (CJPDC). She also recommended Ms. Lisa Tomlinson, Director of Johnson-Somervell County Juvenile Probation Department, for Chair; and Ms. Jewel West, Director of Finance and Grant Management, Hunt County Children’s Advocacy Center/Hunt County Rape Crisis Center for Vice-Chair. She explained that these recommendations were made by the CJPDC Nominations Subcommittee.

Officers:

Ms. Lisa Tomlinson
 Ms.
 Jewel West

New Members:

Ms. Patricia Anthony	Chair	City of Garland’s Community Multicultural Commission
Dr. Kary Cooper	Assistant Superintendent of District Services	Plano ISD
Mr. Donald Feare III	Law Enforcement Academy Program Coordinator	Weatherford College
Ms. Jodee Lucero	President/CEO	Cross Timbers Family Services
Mr. Robert III	Chief of Police	City of Cleburne
Ms. Sherry Shipman	Judge	Denton County 16 th District Court
Mr. Dale Sigler	Assistant Chief of Police	City of Waxahachie
Ms. Cheryl Williams	Municipal Judge	City of Dallas

Reappointments

Mr. Samuel Allen	Community Service Liaison	City of Balch Springs
Ms. Deborah Caddy	Director of Rape Crisis and Victims’ Services	The Women’s Center

Ms. Pam	Corder	Project Manager	Kaufman County Administration Office
Mr. Chris	Crawford	Police Commander	City of Weatherford
Ms. Kenda	Culpepper	District Attorney	Rockwall County District Attorney's Office
Ms. Holly	Griffith	Assistant District Attorney	Collin County District Attorney's Office
Ms. Nancy	Hagan	Citizen-At-Large	Tarrant County
Mr. Jerry	Stringer	Commissioner, Precinct #3	Johnson County
Mr. Kelly	Willis	Victim Assistance Supervisor	Tarrant County Juvenile Services

Upon a Motion by Mayor Wheat (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the appointments as presented.

STATUS REPORTS:

Item 13 Status Report on Collaborative Adaptive Sensing of the Atmosphere (CASA WX) Project

Molly McFadden, Director of Emergency Preparedness, told the Board that the Collaborative Adaptive Sensing of the Atmosphere (CASA WX) membership program cost share now has approximately 50 participating jurisdictions, bringing in nearly \$200,000 to support 2016 operational costs. These numbers are expected to increase as jurisdictions plan their Fiscal Year 2017 budgets over the spring and summer. On December 26, 2015 the CASA WX radars provided great detail of tornadoes as storms tracked from south to north. CASA is currently in the process of developing a mobile data application for use by its members and the public. Radars have already been installed at the following locations and two more are planned for 2016:

Installed:

1. The Town of Addison
2. Johnson County
3. The City of Fort Worth
4. The City of Midlothian
5. The University of North Texas (UNT)
6. The University of Texas – Arlington (UTA)

Planned for 2016:

7. The City of Mesquite (early March of 2016)
8. The City of McKinney (looking for a location)

Item 14 Status Report on 50th Anniversary Celebration

Lucille Johnson, Assistant to the Executive Director, explained that 2016 marks the 50th anniversary of NCTCOG, which was formed on January 20, 1966. Local governments in North Central Texas took this action in response to their common interests and concerns and the need for a joint approach to resolve area wide problems. She told the Board that throughout the year, the agency will look back at significant events that helped North Central Texas grow into one of the most vibrant regions in the country. This yearlong look back will be chronicled through the 50th anniversary website at <http://nctcog.org/50>, in newsletters, in videos, in photos displayed around the agency, and during this year's General Assembly, which will be held on Friday, June 17th at the Hurst Conference Center.

Ms. Johnson then introduced a video excerpt of interviews of Past Presidents that were filmed by Brian Geck, Media and Technology Coordinator for Environment & Development for the 50th Anniversary celebration. Throughout the year, individual departments will present significant historical events and accomplishments for their departments. For February, Richard Zavalla, Manager of the Regional Police Academy, gave a presentation on the history of his department and Kelly Schmidt, Senior Criminal Justice Planner, gave a presentation on the history of the Criminal Justice Program over the years.

MISCELLANEOUS:

Item 15 Old and New Business

Judge Self requested that a Resolution in support of the Bois d 'Arc Creek Reservoir be placed on the March Board Agenda for consideration.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of future meetings and a record of Attendance.

President Horn adjourned the meeting at 2:30 pm.

Approved by:

Checked by:

John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 17, 2016

FROM: Timothy R. Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Authorizing a Contract with Infor for CloudSuite Public Sector Software as a Service (SaaS) and Support

Since the fall of 2004, NCTCOG has provided a shared services program for Arlington, Carrollton and Grand Prairie related to the enterprise resource planning software developed by Infor (formerly Lawson). This software provides financial, procurement, human resources and payroll functionality to the cities. NCTCOG, through a vendor, also provides hosting services for Arlington and Carrollton as part of this shared services program.

Last fall, following a competitive procurement process, hosting services were transitioned to a new vendor. Since the time of that procurement, a new offering has become available through Infor that will result in significant additional savings for Arlington and Carrollton. The Cities of Arlington and Carrollton have requested that NCTCOG pursue this more cost effective solution known as Software as a Service (SaaS). This offering essentially bundles the software licensing with hosting and support into a single offering. Infor has presented NCTCOG with pricing for this service that will result in significant cost savings when compared to the current system. The SaaS offering is only available through Infor and so is being procured as a sole source purchase. Technical services for the SaaS offering will be procured utilizing a purchasing cooperative.

A draft resolution authorizing a contract with Infor for its CloudSuite Public Sector Software as a Service and related technical services is attached for Executive Board consideration. All costs for this initiative will be provided by the cities participating in the shared services program.

**RESOLUTION AUTHORIZING A CONTRACT WITH INFOR FOR
CLOUDSUITE PUBLIC SECTOR SOFTWARE AS A SERVICE AND SUPPORT**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, since 2004, NCTCOG has served as Administrative Entity to the Shared Services Cooperative which provides financial, procurement, human resources and payroll software, along with associated hosting and support services to Arlington, Carrollton and Grand Prairie; and,

WHEREAS, in recognition of a more cost effective solution that has become available, staff recommends transitioning to a Software as a Service (SaaS) delivery model which bundles software licensing, hosting and support; and,

WHEREAS, the participating cities are supportive of this transition and will provide the funds necessary to cover all program costs; and,

WHEREAS, the NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Infor for CloudSuite Public Sector Software as a Service (SaaS), for an initial five (5) year term and in an amount not to exceed \$3,000,000, be and is hereby approved.
- Section 2.** A contract for related technical services, in an amount not to exceed \$500,000, be and is hereby approved.
- Section 3.** Subject to appropriation by the participating cities, the contract(s) may be extended in amounts as authorized through the annual NCTCOG budget adoption process.
- Section 4.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



March 24, 2016 – Item 3

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 17, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Endorsing Mobility 2040: The Metropolitan Transportation Plan for North Central Texas and Associated 2016 Transportation Conformity

The Regional Transportation Council approved Mobility 2040: The Metropolitan Transportation Plan for North Central Texas (Mobility 2040) and the 2016 Transportation Conformity on March 10, 2016.

Mobility 2040 is the long-range multimodal transportation plan that guides the expenditure of federal and state funds for transportation projects in North Central Texas. NCTCOG staff have worked with the public, transportation partners, and elected officials to prepare this transportation plan. Mobility 2040 meets financial constraint requirements and all federal nondiscrimination and environmental justice requirements. The recommendations of this plan have no disproportionate impacts on protected populations. Mobility 2040 and the 2016 Transportation Conformity were developed in accordance with NCTCOG's approved public participation plan, including presentation of draft recommendations and analysis results prior to Regional Transportation Council adoption.

Additionally, the 2016 Transportation Conformity results demonstrate successful passing of the motor vehicle emissions budgets test, the timely implementation of Transportation Control Measures, and is consistent with the air quality goals of the State Implementation Plan as required by the Fixing America's Surface Transportation Act and the Clean Air Act.

A resolution endorsing Mobility 2040 and the 2016 Transportation Conformity is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

EW:cmg
Attachment

**RESOLUTION ENDORSING MOBILITY 2040: THE METROPOLITAN
TRANSPORTATION PLAN FOR NORTH CENTRAL TEXAS AND THE
ASSOCIATED 2016 TRANSPORTATION CONFORMITY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and continues to be the regional forum for cooperative decisions on transportation; and,

WHEREAS, federal law, the Fixing American's Surface Transportation Act (FAST Act), assigns the MPO the responsibility for carrying out the metropolitan transportation planning process in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for approving the metropolitan transportation plan and periodic updates; and,

WHEREAS, Mobility 2040: The Metropolitan Transportation Plan for North Central Texas was developed in cooperation with local governments, the Texas Department of Transportation, North Texas Tollway Authority, Dallas Area Rapid Transit, Fort Worth Transportation Authority, Denton County Transportation Authority, and other transportation agencies; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for carrying out the transportation conformity process in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, the Metropolitan Transportation Plan and Transportation Improvement Program where developed using the most recent federal guidance and applicable regulations; and,

WHEREAS, the air quality conformity review of Mobility 2040: The Metropolitan Transportation Plan for North Central Texas meets the transportation conformity-related requirements of the State Implementation Plan; the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)) as amended on November 15, 1990; and the conformity rule as specified in the US Environmental Protection Agency's Transportation Conformity Rule Restructuring Amendments effective April 13, 2012; and,

WHEREAS, the environmental justice review of Mobility 2040: The Metropolitan Transportation Plan for North Central Texas meets the requirements of the Civil Rights Act of 1964 and Executive Order 12898 regarding nondiscrimination of protected populations for all federally funded projects; and,

WHEREAS, Mobility 2040: The Metropolitan Transportation Plan for North Central Texas and the findings of the 2016 Transportation Conformity and Environmental Justice Analyses were adopted by the Regional Transportation Council on March 10, 2016 under Resolution R16-01.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The North Central Texas Council of Governments Executive Board endorses Mobility 2040: The Metropolitan Transportation Plan for North Central Texas.
- Section 2.** The North Central Texas Council of Governments Executive Board endorses the findings of the 2016 Transportation Conformity which indicate that Mobility 2040: The Metropolitan Transportation Plan for North Central Texas meets the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act, and the transportation conformity rule.
- Section 3.** The North Central Texas Council of Governments Executive Board recognizes that the Regional Transportation Council is conducting a Transportation Control Measure substitution to update a project from interim status. This substitution will not impact findings of the 2016 Transportation Conformity.
- Section 4.** The North Central Texas Council of Governments Executive Board endorses the findings of the nondiscrimination and environmental justice review which indicate that Mobility 2040: The Metropolitan Transportation Plan for North Central Texas has no disproportionate impacts on protected populations.
- Section 5.** This resolution will be included in the final documentation of Mobility 2040: The Metropolitan Transportation Plan for North Central Texas and 2016 Transportation Conformity.
- Section 6.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 17, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolutions Authorizing Participation in Grant Applications to the US Department of Energy

The US Department of Energy (DOE) has announced the Fiscal Year 2016 Vehicle Technologies Program Wide Funding Opportunity for projects that reduce petroleum consumption and greenhouse gas emissions through electric and alternative fuel vehicles, while meeting or exceeding vehicle performance and cost expectations. Electric and alternative fuel vehicle projects supported under this funding opportunity are helpful in efforts to attain the federal ozone standard and is critical to fulfilling the North Central Texas Council of Governments' (NCTCOG) role as the designated Clean Cities Coalition for the Dallas-Fort Worth area.

DOE has encouraged teaming arrangements amongst multiple potential applicants. Staff requests authorization to partner on two separate grant proposals to the DOE under two of the DOE-defined areas of interest as a subrecipient. EV below refers to Electric Vehicles. Summaries of the two proposals are as follows:

DOE Area of Interest 1: EV Everywhere Plug-In Electric Vehicle Local Showcases:

NCTCOG will participate as a subrecipient in a proposal submitted by the Mid-America Regional Council for the Electric Vehicle Technology on Display project. This project aims to dramatically increase general public exposure to plug-in electric vehicle (EV) technology through the deployment of high-quality mobile showcase displays exhibited at large-scale events in five states (Arkansas, Louisiana, Missouri, Oklahoma, and Texas). Key project partners include regional councils, Clean Cities Coalitions, investor-owned utilities, local governments, universities, community colleges, training specialists, EV and charging infrastructure manufacturers/dealerships, and local advocacy/interest groups. If awarded, NCTCOG will receive up to approximately \$250,000 federal funds and would be responsible for securing \$250,000 in match. Match is expected to be provided by industry and other external partners.

DOE Area of Interest 10: Alternative Fuel Vehicle Workplace Safety Programs:

NCTCOG will participate as a subrecipient in a proposal submitted by the National Alternative Fuels Training Consortium for the Gaseous Alternative Fuel Vehicle Workplace Safety Program. This project will provide real-world, hands-on educational opportunities for key personnel responsible for safety requirements in developing and working with gaseous alternative fuel vehicle facilities. Workshops will be held in each of DOE's Clean Cities regions; staff will be responsible for the workshop in Dallas-Fort Worth, part of the South Central region. If awarded, NCTCOG would receive approximately \$20,000 federal funds and would be responsible for securing \$4,000 in match. Match is expected to be provided by industry and external partners.

Work performed under these grants would support tasks 3.03 and 3.04 of the Unified Planning Work Program. Draft resolutions authorizing participation in each grant application and, if awarded, execution of Agreements as needed, are attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

PB:mg
Attachments

**RESOLUTION AUTHORIZING PARTICIPATION IN THE MID-AMERICA REGIONAL
COUNCIL GRANT APPLICATION TO THE
US DEPARTMENT OF ENERGY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth (DFW) region is in nonattainment of the federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, on February 28, 2013, the Executive Board endorsed NCTCOG's redesignation as the host organization for the DFW Clean Cities Coalition and on July 23, 2013, US Department of Energy approved the re-designation of the DFW Clean Cities Coalition; and,

WHEREAS, Element 3.03 and Element 3.04 of the Fiscal Year (FY) 2016 and FY 2017 Unified Planning Work Program includes implementation of air quality initiatives; and,

WHEREAS, the US Department of Energy through the Fiscal Year 2016 Vehicle Technologies Program Wide Funding Opportunity has made funding available for projects that implement innovative approaches to increasing the acceptance and deployment of alternative fuel and advanced technology vehicles; and,

WHEREAS, the Mid-America Regional Council (MARC) is requesting funding under the EV Everywhere Plug-In Electric Vehicle Local Showcases topic, and has invited NCTCOG to participate as a subrecipient.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit of a grant application through MARC, to the US Department of Energy to host electric vehicle showcase events.

Section 2. If awarded, NCTCOG is authorized to receive up to approximately \$250,000 from MARC, and any necessary matching funds.

Section 3. If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 4. The Executive Board directs staff to include awarded funds in the appropriate Unified Planning Work Program.

Section 5. The Executive Director or designee is authorized to execute necessary agreements to carry out this program.

Section 6. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

RESOLUTION AUTHORIZING PARTICIPATION IN THE NATIONAL ALTERNATIVE FUELS TRAINING CONSORTIUM'S GRANT APPLICATION TO THE US DEPARTMENT OF ENERGY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth (DFW) region is in nonattainment of the federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, on February 28, 2013, the Executive Board endorsed NCTCOG's redesignation as the host organization for the DFW Clean Cities Coalition and on July 23, 2013, US Department of Energy approved the re-designation of the DFW Clean Cities Coalition; and,

WHEREAS, Element 3.03 and Element 3.04 of the Fiscal Year (FY) 2016 and FY 2017 Unified Planning Work Program includes implementation of air quality initiatives; and,

WHEREAS, the US Department of Energy through the FY 2016 Vehicle Technologies Program Wide Funding Opportunity has made funding available for projects that implement innovative approaches to increasing the acceptance and deployment of alternative fuel and advanced technology vehicles; and,

WHEREAS, the National Alternative Fuels Training Consortium (NAFTC) is requesting funding under the Alternative Fuel Vehicle Workplace Safety Programs topic, and has invited NCTCOG to participate as a subrecipient.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to submit a grant application through NAFTC, to the US Department of Energy to host an alternative fuel vehicle workplace safety workshop.

Section 2. If awarded, NCTCOG is authorized to receive approximately \$20,000 from NAFTC, and any necessary matching funds.

Section 3. If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 4. The Executive Board directs staff to include awarded funds in the appropriate Unified Planning Work Program.

Section 5. The Executive Director or designee is authorized to execute necessary agreements to carry out this program.

Section 6. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 17, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Execution of Agreements with Subrecipients of the Clean Fleets North Texas 2015 Call For Projects

The Regional Transportation Council (RTC) opened the Clean Fleets North Texas 2015 Call for Projects (CFP) on August 17, 2015. The primary goal of this CFP is to reduce emissions of nitrogen oxides from on-road mobile sources in the ten-county ozone nonattainment area. Eligible applicants included fleets operating in the nonattainment area who had adopted the RTC Clean Fleet Policy (A list of eligible applicants is available at www.nctcog.org/fleetpolicy). The CFP closed on October 23, 2015. Staff recommends subawards as detailed in Attachment 1 to replace older vehicles with newer, lower-emitting vehicles, pending availability of funds. Subawards will begin with a subset of nine applicants with the most cost-effective projects; this will result in replacement of 43 vehicles. In the event recommended projects do not move forward, fall under budget, or dollars dedicated to this CFP otherwise become available, additional activities from a “wait list” will be funded. Executive Board approval will be requested to enter into agreements with recommended subrecipients and with waitlisted subrecipients as necessary.

These projects will utilize a combination of funding from the Texas Commission on Environmental Quality Supplemental Environmental Project (SEP) Program, and up to \$2,500,000 from the Congestion Mitigation and Air Quality Improvement Program (CMAQ). In addition, staff recommends reserving a portion of CMAQ funding for a contract with a provider of an automated vehicle locator system to help streamline required monitoring and reporting of usage for grant-funded vehicles. This contract will be brought back to Executive Board for approval once the contractor is selected. Local match will be funded through Transportation Development Credits. However, subrecipients will provide local contributions to show commitment to the project and goals; all local contributions will be tracked and documented. Any additional SEP funds received for the North Central Texas Clean School Bus Program will be applied to the recommended school bus replacements in this CFP to expedite utilization of funds.

A draft resolution authorizing execution of agreements with the above identified subrecipients is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

AH:mg
Attachment

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS WITH SUBRECIPIENTS OF
THE CLEAN FLEETS NORTH TEXAS 2015 CALL FOR PROJECTS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, element 3.03 of the Fiscal Year (FY) 2016 and FY 2017 Unified Planning Work Program provides for activities to improve air quality by reducing vehicle and equipment emissions, including implementation of technology improvements; and,

WHEREAS, the Clean Fleets North Texas 2015 Call for Projects is funded by the Texas Commission on Environmental Quality (TCEQ) Supplemental Environment Program (SEP) and the Congestion Mitigation and Air Quality Improvement Program (CMAQ); and,

WHEREAS, on August 17, 2015, the RTC announced the Clean Fleets North Texas 2015 Call for Projects in the ten-county ozone non-attainment area for the implementation of projects that reduce nitrogen oxide emissions; and,

WHEREAS, on March 10, 2016, the RTC approved projects for the Clean Fleets North Texas 2015 Call for Projects, which included projects submitted by entities on the attached funding table; and,

WHEREAS, NCTCOG has complied with RTC procedures for Calls for Projects/Funding Initiatives.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Agreements between NCTCOG and the Subrecipients for the Clean Fleets North Texas 2015 Call for Projects in an amount not to exceed \$2,500,000 in CMAQ funds and available SEP funds, as detailed in Attachment 1 (including wait-listed subrecipients in priority order), be and are hereby approved.

Section 2. Additional TCEQ SEP funds designated for the North Central Texas Clean School Bus Program are approved to be awarded to recommended school bus projects outlined in Attachment 1.

Section 3. The Executive Director or designee is authorized to execute agreements with subrecipients of the Clean Fleets North Texas 2015 Call for Projects.

Section 4. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

**Clean Fleets North Texas 2015 Call for Projects
March 24, 2016 Executive Board**

Subrecipients Recommended for Funding

	Subrecipient	Total Project Cost	CMAQ*	TCEQ SEP**	Local Contribution
1	Dallas Independent School District	\$623,802	\$499,045	\$0	\$124,757
2	Campbell Kings, Inc.	\$336,920	\$252,688	\$0	\$84,232
3	Morgan Express Deliveries, Inc.	\$155,966	\$116,975	\$0	\$38,991
4	Dream Team Deliveries, Inc.	\$696,264	\$556,496	\$0	\$139,768
5	MJS Holdings, Inc.	\$178,531	\$142,825	\$0	\$35,706
6	Sestha Package Delivery, Inc.	\$48,527	\$36,395	\$0	\$12,132
7	City of Dallas	\$97,523	\$50,000	\$0	\$47,523
8	GTS Express, Inc.	\$74,973	\$56,230	\$0	\$18,743
9	Denton Independent School District	\$1,422,648	\$669,736	\$21,264	\$731,648
	Total	\$3,635,154	\$2,380,390	\$21,264	\$1,233,500

*CMAQ=Congestion Mitigation and Air Quality Improvement Program; approximately \$119,000 reserved for procurement of automated vehicle locator system to facilitate project tracking.

** TCEQ=Texas Commission on Environmental Quality; SEP=Supplemental Environmental Project

Waitlist - Subrecipients Recommended for Funding Pending Availability of Funds

(Ranked in Priority Order Based on Cost Per Ton)

	Subrecipient	Total Project Cost	CMAQ	TCEQ SEP	Local Contribution
1	Denton Independent School District	\$214,664	\$105,000	\$0	\$109,664
2	Morgan Express Deliveries, Inc.	\$80,993	\$60,745	\$0	\$20,248
3	GTS Express, Inc.	\$783,917	\$587,940	\$0	\$195,977
4	Dream Team Deliveries, Inc.	\$84,580	\$67,664	\$0	\$16,916
5	T & TR Transport, Inc.	\$536,172	\$402,130	\$0	\$134,042
6	Sestha Package Delivery, Inc.	\$48,556	\$36,417	\$0	\$12,139
7	City of Irving	\$223,113	\$178,490	\$0	\$44,623
8	City of Dallas	\$648,477	\$400,000	\$0	\$248,477
9	Lois West	\$74,973	\$56,230	\$0	\$18,743
10	Kyunis Enterprise, Inc.	\$74,973	\$56,230	\$0	\$18,743
11	M & K Express, Inc.	\$48,560	\$36,420	\$0	\$12,140
12	Campbell Kings, Inc.	\$84,230	\$63,172	\$0	\$21,058
13	Tiger Express, Inc.	\$100,194	\$75,146	\$0	\$25,048
	Total	\$3,003,402	\$2,125,584	\$0	\$877,818



March 24, 2016- Item 6

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 17, 2016

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Contract with SKC Communications to Replace Audio and Video Equipment in the Transportation Council Room

Over the last several months, there has been an increase in the failure of audio and video equipment in the Transportation Council Room. With the State-required live streaming of Regional Transportation Council meetings and the increase in video recordings of meetings, including those of the NCTCOG Executive Board, staff is recommending the replacement of the table microphones, speakers, amplifiers, video equipment, and televisions to ensure the reliability of operations of the audio and video equipment during meetings, web broadcasts (live streaming), and video recordings. This equipment has been in place since 2007.

In January 2016, NCTCOG requested quotes from two audio/video companies included in a State and national cooperative purchasing program for replacement of the aged equipment in the Transportation Council Room. After meeting with the two companies and reviewing the pricing proposals for replacement of the audio and video equipment, staff recommends selecting SKC Communications. The selected company will provide the equipment, installation services, monitoring services, and a three-warranty. There is no Disadvantaged Business Enterprise (DBE) participation for this project. This bid was approximately \$30,000 less than the second bidder and provides better quality control and warranty.

A draft resolution authorizing execution of a contract with SKC Communications to replace audio and video equipment in the Transportation Council Room, in an amount not to exceed \$170,000, is attached for Executive Board consideration. Funding for this effort will be provided through \$100,000 Transportation Planning Funds and \$70,000 RTC local funds. Other NCTCOG local funds may be used in lieu of the RTC local funds to reflect collaboration among Agency departments in utilizing the Transportation Council Room. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

EB:va
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH SKC COMMUNICATIONS TO REPLACE AUDIO AND VIDEO EQUIPMENT IN THE TRANSPORTATION COUNCIL ROOM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Subtask 1.02 of the Fiscal Year (FY) 2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning provides for activities related to audio and visual support for meetings as well as maintenance of audio/video equipment; and,

WHEREAS, it has become necessary to replace the audio and video equipment in the Transportation Council Room; and,

WHEREAS, NCTCOG is a member of The Interlocal Purchasing System (TIPS) and BuyBoard Cooperative Purchasing; and,

WHEREAS, in January 2016, NCTCOG requested quotes from two firms approved through these two cooperative purchasing programs for the replacement of the audio and video equipment; and,

WHEREAS, SKC Communications has been recommended to provide for the purchase, installation and service of audio and video equipment; and,

WHEREAS, SKC Communications is an approved vendor through The Interlocal Purchasing System; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and SKC Communications for the purchase, installation, and service of audio and video equipment, in an amount not to exceed \$170,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with SKC Communications in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: March 16, 2016

SUBJECT: **Resolution Authorizing a Lease Agreement with Hunt County for the Greenville Workforce Center**

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board), operates a number of workforce centers throughout the region including a location at 2500 Stonewall Street, Greenville, Texas. This location contains 9,141 square feet and is leased at a price per square foot of \$16.50 (including taxes, insurance, common area maintenance, janitorial, and utilities). The current lease ends on May 31, 2016.

The Workforce Center for Hunt County has been located within this facility since March of 2003. The original ten (10) year lease with the City of Greenville ended in March 2013. NCTCOG subsequently entered into three (3) short term one (1) year leases due to the uncertainty of continued Workforce Board funding and building ownership (the City of Greenville was actively attempting to sell the facility).

Hunt County purchased the facility from the City of Greenville on December 1, 2015, and has offered a lease that contains the following provisions:

- Lease Term: Seven (7) years beginning June 1, 2016.
- Lease Rate: \$17.00 per square foot (including taxes, insurance, common area maintenance, utilities, and janitorial) plus a 2% annual increase to cover operating expense increases. The average price for the seven (7) year lease term including the annual 2% increase totals \$18.04 per square foot.
- Lease Tenant Improvement Allowance: \$6.00 per square foot (\$54,846) will be provided by Hunt County in the form of an allowance for various improvements to the Workforce Center's existing space. Improvements are expected to include new paint, carpet, and customer modular furniture.

NCTCOG's real estate broker, Avison Young, has performed a current market survey of other comparable properties (Please see Exhibit A) and confirmed that the proposed rate for this facility is within the market price for that surrounding area.

Staff believes that this is still an optimum facility for our workforce center due to the following:

- Pricing is within market range of the Greenville area.
- Close proximity to major roads and thoroughfares-Located in the Greenville downtown area within approximately two (2) miles of I-30.
- Adequate parking surrounding the facility as a result of an attached, multi-level parking garage and available street parking.

A draft resolution authorizing a lease agreement with Hunt County is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

**RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH HUNT COUNTY FOR
THE GREENVILLE WORKFORCE CENTER**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG currently has a lease agreement, expiring May 31, 2016, for 9,141 square feet of office space for operation of a workforce center located at 2500 Stonewall Street, Greenville, Texas; and,

WHEREAS, the Workforce Center in Hunt County has been located within the current facility since March 2003, and remains an optimum facility due to location, price and available parking; and,

WHEREAS, staff recommends a seven (7) year lease agreement beginning June 1, 2016, at a price per square foot of \$17 (including taxes, insurance, common area maintenance, utilities, and janitorial) plus a two (2) % annual operating expense increase.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A lease agreement between NCTCOG and Hunt County for the property located at 2500 Stonewall Street in Greenville, Texas, for seven (7) years beginning June 1, 2016, at a price of \$17.00 per square foot (including taxes, insurance, common area maintenance, utilities, and janitorial) plus a two (2) % annual increase, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a lease agreement with Hunt County, Texas, in the name of the North Central Texas Council of Governments




Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Greenville, TX Comparison Chart - Retail & Office Properties

Building Picture	Building Address/Name	Bldg. Size (sf)	Avail Space (sf)	% Leased	Avg. Base Rate (\$/sf)	Rate Type	OPEX* (\$/sf)	Gross Rate inc. E & J (\$/sf)	Parking Ratio	TI Allowance (\$/sf)	Yr. Built
	4801-4805 Wesley St	12,550	10,000	20%	\$13.00	NNN	\$5.50	\$18.50	4.4/1,000 SF	TBD	1962
	Greenville Commons Shopping Center 7215 IH 30	38,100	7,250	81%	\$12.50	NNN	\$7.69	\$20.19	7.0/1,000 SF	Up to 12 months free in lieu of TI \$	2007
	Greenville Exchange Building (Current Location) 2500 Stonewall St	32,108	0	100%	\$18.04	Full Service	\$0.00	**\$18.04	Garage & Street	\$6.00	1930's

Average Gross Rate (\$/sf)	\$18.91
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* OPEX includes Taxes, Insurance, CAM, Utilities & Janitorial

** Rental rate totals the average price over the seven (7) year lease period including the 2% annual increase.

March 24, 2016 – Item 8



North Central Texas Council of Governments

TO: NCTCOG Executive Board

DATE: March 16, 2016

FROM: Mike Eastland
Executive Director

SUBJECT: Resolution Supporting Expedited Federal Government Approval of Construction of the Lower Bois D 'Arc Creek Reservoir

Due to past and continuing rapid growth, North Central Texas, and Collin County specifically, have demonstrated a need for new sources of potable water to serve the future needs of this region. I recommend that the Executive Board support the North Texas Municipal Water District in their efforts, through the US Congress, to apply a fast track approach to the construction of the Lower Bois D 'Arc Creek Reservoir.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION SUPPORTING EXPEDITED FEDERAL GOVERNMENT APPROVAL
OF CONSTRUCTION OF THE LOWER BOIS D 'ARC CREEK RESERVOIR**

WHEREAS, the 16 county area served by the North Central Texas Council of Governments is projected to increase from seven (7) million in current population to 10.5 million by 2035; and,

WHEREAS, Collin County is and has been among the fastest growing counties in this region, the State of Texas, and the nation for both residents and businesses; and,

WHEREAS, current water resources are already stressed from the large amount of past growth and will be totally insufficient to serve the expected influx of future residents and businesses, even with strong and extensive conservation and reuse techniques; and,

WHEREAS, the North Texas Municipal Water District is ready to initiate the construction of the Lower Bois d 'Arc Creek Reservoir to help alleviate the forecasted shortage of available potable water in Collin County; and,

WHEREAS, there is a pressing need to commence construction on this reservoir as quickly as possible.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board fully supports the "North Texas Reservoir Approval Act" (H.R. 4466), which would expedite the federal approval process as it relates to the Lower Bois d 'Arc Creek Reservoir including any associated water transmission facilities.

Section 2. This resolution shall be transmitted to all Congressional members representing the North Central Texas region.

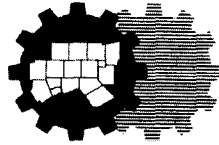
Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on March 24, 2016.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

March 24, 2016 – Item 9



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: March 16, 2016

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Appointment to the Law Enforcement Training Advisory Committee

The Law Enforcement Training Advisory Committee (LETAC) reviews and recommends admission standards for entry-level candidates into the academy, as well as changes to academy rules. Also, it monitors progress of the academy in meeting Texas Commission on Law Enforcement (TCOLE) requirements.

We are forwarding the attached list of candidates for Executive Board consideration. We have four candidates for four vacant positions. All four candidates are new and their biographical resumes are attached along with the complete roster of the Committee. A brief outline of the Committee's responsibilities is also attached for your reference.

I will be available at the Executive Board meeting to answer any questions.

MM:rz

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
REGIONAL POLICE ACADEMY**

LAW ENFORCEMENT TRAINING ADVISORY COMMITTEE (LETAC)

This committee is an advisory committee mandated by the Texas Commission on Law Enforcement Officer Rule 215.7 Training Provider Advisory Board. The committee advises on the need to study, evaluate, and identify specific training needs, the determination of the types, frequency, and location of course offerings, and the establishment of rules for admission to programs. LETAC monitors the progress of the academy in accordance with grant requirements and fiscal responsibility.

NUMBER OF COMMITTEE MEMBERS

The committee shall be composed of seven to ten members, one of whom shall serve as chairperson.

SELECTION OF BOARD MEMBERS

Board members may be law enforcement personnel however, one-third of the members must be public members.

STANDARD MEETING DATE, TIME, AND LOCATION

The committee meets as often as needed at the Regional Police Academy but must meet at least once a year.

SPECIAL REQUIREMENTS: TCLEOSE RULE: 215.7 (b)

Board members are required to successfully complete the commission developed advisory board training course within one year of appointment to an advisory board.

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

Law Enforcement Training Advisory Committee

CONTINUING MEMBERS

David Hale (Chair)
Deputy Chief
Farmers Branch Police Department
City of Farmers Branch, TX

Lisa Schmidt-Estrella (CIV)
Social Programs
Harris Methodist Hospital
City of Fort Worth, TX

Damita Sangermano (CIV)
Rockwall County Asst. D. A.
City of Rockwall, TX

James Spiller
Chief of Police
DART Police Department
City of Dallas

Carl Smith
Chief of Police
Midlothian Police Department
City of Midlothian

Debbie Mullins
Section Chief
Dallas Fire and Rescue-Arson Unit
City of Dallas

RECOMMENDED NEW APPOINTMENTS

Pam Masters (CIV)
Community Living Concepts
City of Cleburne, TX

Heather Herriage (CIV)
Supervisor Police Communications
Fort Worth Police Department
City of Fort Worth, TX

Kirk H. Riggs
Chief of Police
Rockwall Police Department
City of Rockwall, TX 75087

Kim Lemaux
Chief of Police
UTA Police Department
City of Arlington, TX 76013

Replacing the following:

Mark Moller - Retired
Chief of Police
Rockwall Police Department
385 S. Goliad
City of Rockwall, TX 75087

Deanna Robinson - Retired
Captain of Police
Addison Police Department
City of Addison, TX

Mr. Martin Purselley (CIV)
Tarrant County District Atty. Office
City of Fort Worth, TX

Barbara Smith (CIV)
Administrative Manager
City of Plano

North Central Texas Council of Governments

2016 Executive Board Nominating Committee

John Horn, President 2015-16; County Judge, Hunt County; 903.408.4146,
jhorn@huntcounty.net

Kathryn Wilemon, President 2014-15, Mayor Pro Tem, City of Arlington,
(817) 459-6141, kathryn.wilemon@arlingontx.gov

Steve Terrell, President 2013-14, Mayor, City of Allen, 214.509.4120
sterrell@cityofallen.org

Bobbie Mitchell; President 2012-13; Commissioner, Denton County; (940) 349-2805;
Bobbie.Mitchell@dentoncounty.com

Glen Whitley, Past President 2010-11, County Judge, Tarrant County, 817.884.1040,
gwhitley@tarrantcounty.com

Bobby Waddle, Past President 2009-10, 972.223.8243, bgwaddle@flash.net

John Murphy, Past President, 2008-9, 972.664.9192, johnamurphy2@TX.RR.com

T. Oscar Trevino, Jr., Past President 2006-7, Mayor, City of North Richland Hills,
817.427.6062, nrhoscar@sbcglobal.net

Bob Phelps, Past President 2004-5, 972.484.9388, bob0701@att.net

Mike Cantrell, Past President 2001-02, Commissioner Dallas County, 214.589.7060,
mcantrell@dallascounty.org

Mary Poss, Past President 2000-01, 214-738-0777, mary@dallastex.com

Ron Harris, Past President 1999-2000, 972.841.5487, ronharristx@gmail.com

Elzie Odom, Past President, 1997-98, 817.265.8804, erodom@tx.rr.com

Gary A. Slagel, Past President 1994-95, 972.220.1568, gary.slagel@CapitalSoft.com

Jim Alexander, Past President 1991-92, 940.566.0111, jralexander1@verizon.net

Bill Lofland, Past President 1990-91, 972.771.5212, bill_lofland@juno.com

Jerry Gilmore, Past President 1974-75, 469.662-9922, jerryrun.gilmore29@gmail.com



North Central Texas Council of Governments

TO: NCTCOG Executive Board

DATE: March 16, 2016

FROM: Lucille Johnson
Assistant to the Executive Director

SUBJECT: Status Report on NCTCOG's 50th Anniversary Celebration

On January 20, 1966, the local governments of North Central Texas established the North Central Texas Council of Governments (NCTCOG) in response to their common interests and concerns and the need for a joint approach to resolve areawide problems. This year marks NCTCOG's 50th anniversary.

Each month, NCTCOG is featuring one of its departments. During the month of March, the Administration Department is being featured. Additional information is being chronicled on our 50th anniversary website at <http://nctcog.org/50/>, in newsletters, in videos, in photos displayed around the agency, and during this year's General Assembly, which will be held on Friday, June 17th at the Hurst Conference Center. We will conclude the year with a look ahead and a message from our 2016 – 2017 NCTCOG President.

The Board will be briefed on the activities in the Administration Department.

EXECUTIVE BOARD ATTENDANCE

June 2015 - May 2016

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
John Horn President	P	P	P	P	P	NM	P	P	A				7
Lissa Smith Vice-President	P	P	P	P	P	NM	P	P	P				8
Tom Lombard Secretary/Treasurer	P	P	P	P	P	NM	P	P	P				8
Kathryn Wilemon Past President	P	P	A	P	P	NM	P	P	P				7
Bruce Archer	P	P	P	P	A	NM	A	P	A				5
J. D. Clark	P	P	A	A	P	NM	P	P	A				5
Michael Glaspie	P	P	P	P	P	NM	P	P	P				8
Kelly Gray	P	P	A	P	A	NM	P	P	A				5
Clay Jenkins	P	A	P	P	P	NM	A	A	P				5
Lee Kleinman	P	P	P	P	P	NM	A	A	P				6
Dan McClendon	P	A	P	P	P	NM	P	A	P				6
Bobbie Mitchell	A	P	A	P	P	NM	P	P	P				6
Keith Self	A	A	A	P	P	NM	P	P	P				5
Kevin Strength	P	P	P	P	P	NM	P	A	P				7
Chris Watts	P	P	P	P	A	NM	A	A	A				4
Laura Wheat	A	A	P	P	A	NM	P	P	P				5
Glen Whitley	P	P	A	A	P	NM	A	A	A				3
Jeff Leach - Ex Officio, Non-Voting Member	P	A	A	P	A	NM	A	P	A				3
TOTAL PRESENT	15	13	11	17	13	NM	12	12	11				
Attendance Code:	P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2015-16 NCTCOG Executive Board Calendar

March 24, 2016	Executive Board Meeting – NCTCOG Offices
April 28, 2016	Executive Board Meeting – NCTCOG Offices
May 26, 2016	Executive Board Meeting – NCTCOG Offices
JUNE 17, 2016	GENERAL ASSEMBLY
June 23, 2016	Executive Board Meeting – NCTCOG Offices
July 28, 2016	Executive Board Meeting – NCTCOG Offices
August 25, 2016	Executive Board Meeting – NCTCOG Offices
September 22, 2016	Executive Board Meeting – NCTCOG Offices
October 27, 2016	Executive Board Meeting – NCTCOG Offices
November 17, 2016	Executive Board Meeting – NCTCOG Offices
December 15, 2016	Executive Board Meeting – NCTCOG Offices