

North Central Texas Council of Governments

SUMMARY

Public Works Council

Thursday, November 3, 2016
9:30 AM, Regional Forum Room
NCTCOG Offices, CPII
616 Six Flags Drive, Arlington, Texas 76011

Chair: Joe Trammel, Tarrant County
Vice Chair: Manny Palacios, City of Weatherford

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

Manny Palacios (City of Weatherford and Vice Chair of PWC) led the meeting due to Joe Trammel's (Tarrant County) absence. Kori Mullen (NCTCOG staff) introduced herself as the new contact for the Public Works Program and Public Works Council. Kori Mullen (NCTCOG Staff) welcomed the Fiscal Year 2017 appointed members and gave an update on the Commitment Response Forms process.

ACTION/PRESENTATION/DISCUSSION ITEMS

2. **Meeting Summary.** The August 25, 2016 meeting summary is available online for review. Approval will be sought at the meeting.

The meeting summary was approved with no comments.

3. **Sustainable Public Rights of Way.** NCTCOG staff will update the PWC on the activities of the SPROW Subcommittee. (Mia Brown)

Mia Brown (NCTCOG staff) informed the group that the next Education Forum is tentatively planned for the end of March.

It was also announced that there was an email sent to SPROW members with options for potential additional activities, as well as to receive feedback about any ideas members may have. Mia listed the potential activities to date: field visits to sites with SPROW related projects, promotional videos about SPROW topics for the public, SPROW Construction Method or Demonstration Project competition, college design competition for engineering students in the region with plans/designs presented to and judged by SPROW followed by networking with students, which could count for PE mentorship/CEC hour requirements for SPROW members. Mia asked the group for additional activities not included in the list above.

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4. **Public Works Construction Standards.** NCTCOG staff and the Public Works Construction Standards Subcommittee will brief the PWC on the overall progress of the update to the Construction Standards. (Cassidy Campbell)

Kori Mullen (NCTCOG staff) informed the group that attorney review has been completed for Division 100 and NCTCOG is determining next steps for coordinating to address the attorney's comments. NCTCOG has received comments from the PWCSS on Division 200. Divisions 300 and 400 are complete with the exception of having the PWCSS review and address PWC comments. It was noted that no major comments were received on Divisions 500 and 600 of the Construction Standards, and that these Divisions have completed the review process. It was also noted that the PWC is currently reviewing Divisions 700 and 800, and that comments are due on November 24th.

5. **integrated Stormwater Management (iSWM) Activities and Consultant Contract.** NCTCOG staff will present an update of iSWM program activities including the recently released Request for Proposals for iSWM services. (Derica Peters)

Derica Peters (NCTCOG staff) informed the group that the City of Frisco was presented with their iSWM plaque and street sign at the City Council meeting on September 6th. It was noted that Grand Prairie is undergoing the review process for Silver-Status Certification. It was also noted that Chair David Gattis has retired from his role at the City of Benbrook and the iSWM Implementation Subcommittee.

Derica announced Halff Associates as the new consultant for the Implementation Subcommittee and that the contract and task orders are currently under review, and the work program will be available at the next iSWM meeting slated for February 15th.

6. **Other Program Activities.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partnership Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)

Mia Brown (NCTCOG staff) informed the group that the next Floodplain Administrator's/CRS Users Group Meeting is scheduled for Wednesday, December 14, from 12 p.m. to 2 p.m. Marcia Hackett with USACE will give a presentation on how Silver Jackets can help CRS communities. Registration will now be through the Texas Floodplain Management Association website.

Mia also announced that the CTP program had been awarded new grants and highlighted the Flood Risk Project in Lower West Fork Trinity: Mackey Creek Watershed (North Richland Hills) and Silver Creek Tributaries (Tarrant County), the Flood Risk Project in Middle Brazos/Lake Whitney: West Buffalo Creek (Cleburne) and McAnear Creek (Cleburne), and the Flood Risk Project in East Fork Trinity Watershed: Large Scale Automated Engineering and Discovery Project. The FY 15 projects are ongoing with Cedar/Denton Discovery Meetings target date in the spring of 2017 and Irving/Lynchburg is wrapping up the engineering; work will now transition into mapping.

Kori Mullen (NCTCOG Staff) announced two additional activities that were approved in the FY 17 Work Program, trainings for contractors and partnerships and trainings with regional associations. Kori asked the group if they had any suggestions for specific types of

trainings to focus on. Monte Mercer (NCTCOG staff) and his team from the Admin department explained that COG will have a Public Works Academy program developed, that will host Public Works trainings. Mike Garza, City of Coppell, asked for Beginning Level Inspector trainings, and a refresher course for Intermediate Level Inspector trainings, and the group expressed a shared need. There was a suggestion for partnerships with AGC.

Kori Mullen (NCTCOG staff) gave a brief history of the 2014-2016 Public Works Roundups and their topic areas. Still seeking a location for 2017 Public Works Roundup and additional topic ideas that were discussed included traffic congestion and safety, drones and other technologies, utility risk assessment, and asset management software.

INFORMATION ITEMS

7. **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Mistie Gardner)

Kori Mullen (NCTCOG Staff) informed the group that Mistie Gardner (City of Richardson) prepared an update for the PWC regarding PWERT. Mistie Gardner (City of Richardson) wanted to let the Council members know that PWERT membership is at forty-six cities. The last PWERT activation was for the 2016 December Tornadoes, where seventeen member cities responded to five impacted jurisdictions. This event showed coordinated public works response that was unprecedented in the State of Texas at this time. Grant funding from FY2015-2017 has purchased equipment for numerous cities, and online training for hot phones is now available.

8. **Summary of De-icing Material Feedback.** NCTCOG staff will present responses to an email regarding a cooperative purchase for de-icing materials. (Edith Marvin)

Kori Mullen (NCTCOG staff) informed the group that COG received just eighteen responses regarding a de-icing material cooperative purchasing opportunity, and these results yielded that sand and meltdown 20 are the most used de-icing materials. Jessie Shadowens (NCTCOG staff) announced the North Texas Share Program and that it would act as a buy board for regional needs. The group explained that sand is used more as a visual to show that the city responded, and that availability and storage of materials is the real issue. The issue of sand cleanup was noted.

9. **Regional Pavement Procurement.** NCTCOG staff will update the PWC on the status of the procurement for regional vendors to perform pavement analysis services. NCTCOG staff will brief the PWC on how members can use this shared service, as well as provide an update on who is using this service. Staff will also discuss the development of a de-icing cooperative purchase opportunity. (Jessie James and Craigan Johnson)

Monte Mercer (NCTCOG staff) and his Admin team handed out literature on the Pavement Procurement process and introduced the menu of twenty-six available services. The goal of the program is to reduce costs and admin processes, but to also improve the quality and service. COG will negotiate master agreements for the entities, with three-year set budget contracts that have the opportunity for two-year extensions, in order to keep prices low.

10. **Texas Public Works Association Update.** A TPWA representative or NCTCOG staff will update the PWC on upcoming TPWA local events and meetings. (Donna Renner)

Kori Mullen (NCTCOG staff) noted that no Roundtables were currently scheduled on TPWA's website, however there will be an Annual One-Day Seminar on November 10th at the Richardson Civic Center on Strengthening Our Resiliency. The Contractor of the Year Award deadline is November 18th, to nominate a contractor for TPWA North Central Texas Branch 2016 Contractor of the Year Award please visit the TPWA website. The Contractor of the Year Award will be handed out at the TPWA Annual Branch Meeting and Holiday Luncheon on December 6th at Cedar Hills Recreation Center. Registration for the TPWA NCTB luncheon is on the TPWA website. Kori also introduced the Public Works Institute of Texas (PWITX), which provides members of the Texas Chapter of the American Public Works Association (APWA) with educational and professional development opportunities through four sessions. The next session will take place April 14-16, 2017 in Austin, TX.

11. **Discussion with TML Speaker.** At the PWC meeting on August 27, 2015, a request was made by the Council to bring in local utility agencies to future meetings for approximately 30 minutes of discussion on field issues and how to coordinate more effectively. The Council will continue this initiative through a discussion with Texas Municipal League. A representative from TML will be addressing concerns about Wireless Towers in the Rights-of-Way. (Snapper Carr)

Snapper Carr (Focused Advocacy) presented information on telecommunication systems in the city's rights-of-way as well as a brief history of franchising and land sovereignty in Texas. Snapper explained that cell companies and their agents have no retail customers and should not be given permits to access a city's rights-of-ways. It was also noted that because these "small" cell companies do not have customers, they do not need to pay access fees. Small cells are actually larger and placed on top of buildings or next to poles, thereby obstructing land zonings. Snapper discussed why the group should be weary of Chapter 283 claims from these companies. Snapper encouraged the Council members to engage a city attorney if approached by these companies. The group was very engaged in the discussion and concerned with this issue. Robert Woodbury expressed a need for a Public Utility Commission 101 class.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

12. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

The PWC is satisfied with the utility discussions, and did not suggest another utility company to be brought in at the next meeting.

13. **Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.

Carrollton: member asked for guidance, as they are new to the group. Mesquite: expressed a need for a streets presentation at the PWR 2017. Waxahachie: explained a significant increase in their street repair budget (now \$13million) due to growth. Dallas:

reminded the group that their PW department is now operating under the name Mobility and Streets Services.

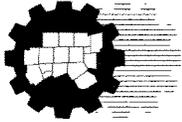
14. **Schedule for the Next PWC Meeting.** The next PWC meeting is scheduled for Thursday, February 16, 2017, at 9:30 a.m., in NCTCOG's William J. Pitstick Executive Board Room. Please earmark that date, and as we get closer to that time, NCTCOG staff will coordinate with the Chair to confirm the meeting and provide an agenda.

15. **Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Kori Mullen by phone at (817) 695-9215, or by email at kmullen@nctcog.org.

Thank you.

DRAFT



Public Works Council
 9:30 a.m. Thursday, November 3, 2016
 Regional Forum Room



MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Joseph Alvarez		Northwest Tarrant Subregion
Mike Brownlee		Denton/Lake Cities Subregion
Mindy Carmichael		City of Arlington
Paul Causey		Associated General Contractors
Jeff Chambers		Southeast Subregion
Bobby Clay		East Subregion
Gerald Cosgrove		City of Plano
Lyndon Cox		Texas Council of Engineering Labs
John Crawford		City of Carrollton
Mike Curtis		Mid-Cities Subregion
David Disheroon		Southwest Subregion
Fred Ehler		Denton County
Gary Enna		Collin County
Alan Fourmentin		Northeast Subregion
Mike Garza		Northwest Dallas Subregion
Stephanie Griffin		City of Grand Prairie
David Hunter		City of Denton
Jeremy Hutt		Northeast Tarrant Subregion
Sheyi Ipaye		South Tarrant Subregion
Tim James		City of Mesquite
Eric Johnson		Associated General Contractors
Kenneth Jones		City of Dallas
John Kasavich		City of Fort Worth
Paul Knippel		City of Frisco
Wayne Lee		City of Irving
Jim Lockart		City of Richardson
Keith Marvin		DFW North Subregion
John Mears		Dallas County
Manny Palacios		West Subregion
Buzz Pishkur		City of Arlington
Michael Polocek		City of Garland
Jim Proce		Northeast Dallas Subregion
Jerry Roberts		Council of Engineering Companies
Elias Sassoon		Southwest Dallas Subregion
Greg Simmons		City of Fort Worth
Paul Sparkman		City of McKinney

See Reverse

Tim Starr	<i>Sub for Tim Starr</i>	City of Dallas
Eric Tamayo		Northwest Subregion
Joe Trammel		Tarrant County
Brad Tribble	<i>Brad Tribble</i>	Council of Engineering Companies
Andrew Waits		Southeast Dallas Subregion

