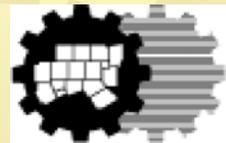


2009 Sustainable Development Call for Projects

**Application Workshops
March 16, 25, and 26, 2009**

Planning Project Application



**North Central Texas Council of Governments
Transportation Department**



Planning Application Sections

- I. **Basic Information**
- II. **Site Description**
- III. **Budget**
- IV. **Project Purpose**
- V. **Community/Site Profile**
- VI. **Checklist of Attachments**

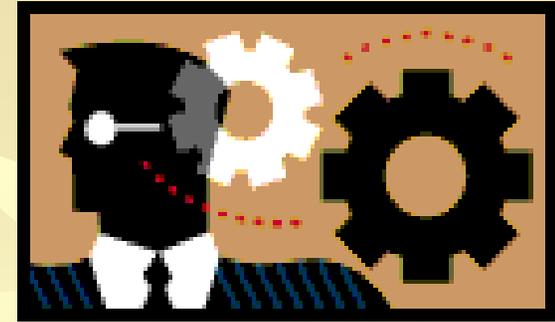


Points awarded for various topics.

Maximum Amount: 125 Points



I. Basic Information



1. Project Name



Creative Name – Differentiate the project from other projects.

2. Public Sector Agency



Each application must be sponsored by:

- ✓ **City,**
- ✓ **County,**
- ✓ **Special District, or**
- ✓ **Transit Agency**



I. Basic Information

3. Contact information for the Primary Sponsor or Public Sector Agency

- Name of the Contact Person
- Department Mailing Address
- Physical Address if Different
- Phone Number
- Fax Number
- E-mail Address



This contact person will be handling the majority of the day-to-day communication with NCTCOG staff.



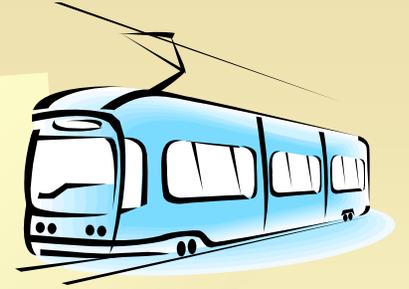
I. Basic Information

**4. Are there any additional public sector sponsors?
If yes, provide the following information:**

- ✓ **Additional Public Sponsor Agency Name**
- ✓ **Name of the Contact Person**
- ✓ **Department Mailing Address**
- ✓ **Physical Address if Different**
- ✓ **Phone Number**
- ✓ **Fax Number**
- ✓ **E-mail Address**

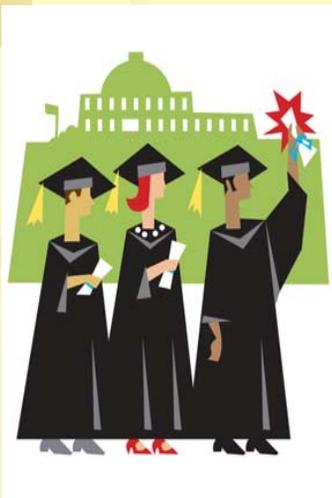


I. Basic Information



Additional sponsors may include:

- ✓ Cities
- ✓ Counties
- ✓ Non-profits
- ✓ Colleges and Universities
- ✓ Transit Authorities
- ✓ Special Districts
- ✓ Housing Authorities
- ✓ Not-for-profit Homebuilders
- ✓ Independent School Districts
- ✓ Tax Increment Refinance Zones
- ✓ Public Improvement Districts





I. Basic Information

5. Is there a Private Sector Partner?

If yes, provide the following information:

- ✓ **Private Sector Agency Name**
- ✓ **Name of the Contact Person**
- ✓ **Department Mailing Address**
- ✓ **Physical Address if Different**
- ✓ **Phone Number**
- ✓ **Fax Number**
- ✓ **E-mail Address**



I. Basic Information

6. Which focus area(s) does your project fall under?

Rail Station



Existing: 10 Points Future: 5 Points

Passenger Rail

Existing: 10 Points Future: 5 Points

Infill: 5 Points

Main Street/Historic District: 5 Points



- ✓ **Select all that apply.**
- ✓ **See instruction sheet for focus area descriptions.**



I. Basic Information

7. Project Duration

8. Upload letter(s) of support from the project sponsor(s).

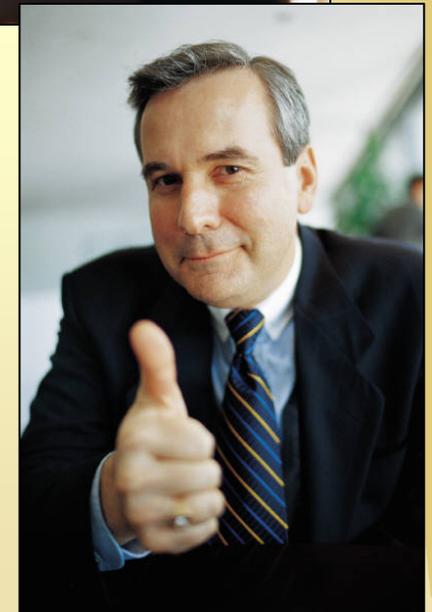


A template is provided to download.

9. Resolution:



The primary public sector sponsor must provide to NCTCOG a resolution of its governing body, endorsing receipt of the award, and confirming any additional partnerships within 90 days of RTC action (March 2010) to select the project. A template will be made available on the Sustainable Development website.





II. Site Description

1. Project Site Location

- ✓ Address
- ✓ Boundaries
- ✓ Upload Site Map



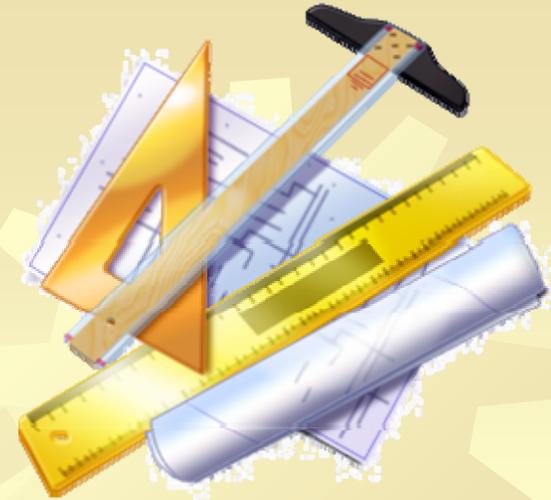
Upload a project area map (in PDF format) showing the site boundaries delineating the street names and other key features in the legend, with a scale bar and north arrow.

2. Project Area or Length

- ✓ Feet
- ✓ Acreage



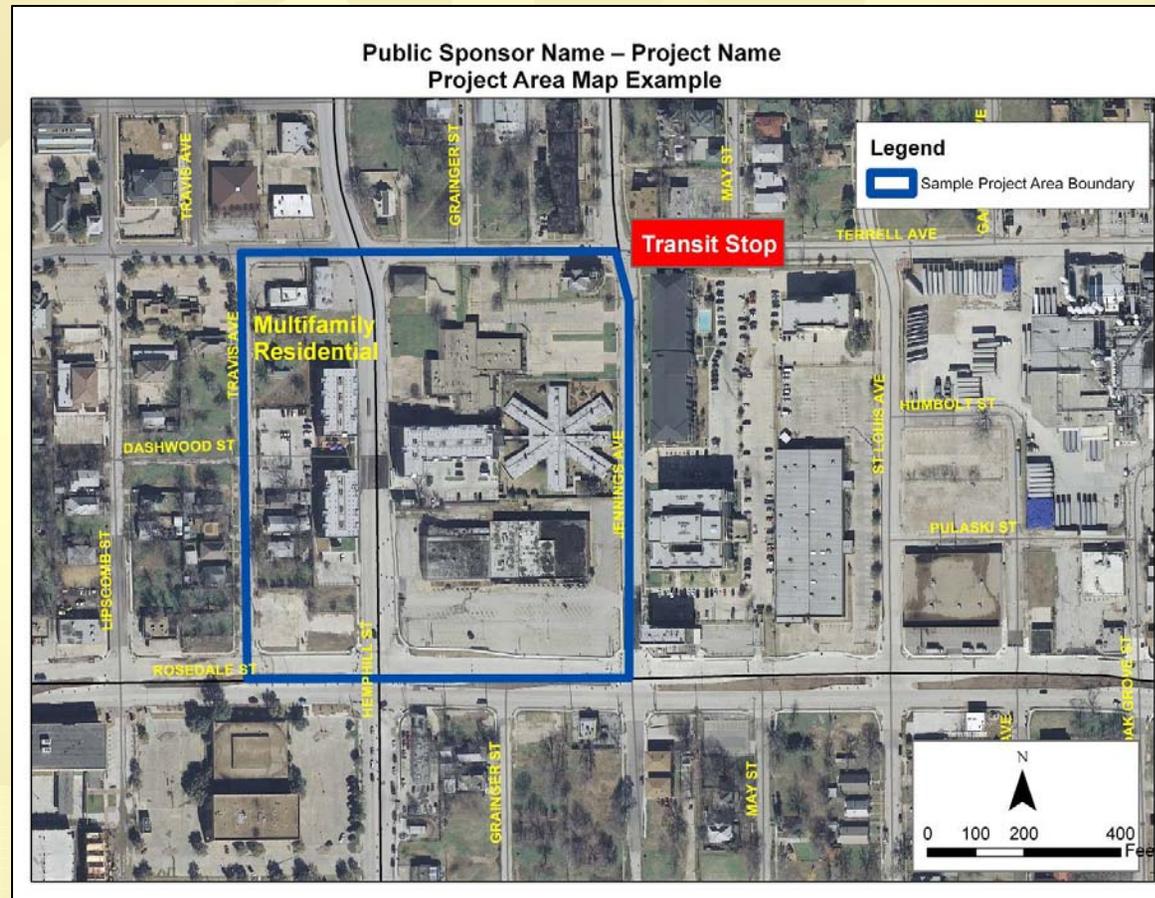
Provide the total length of the project area, if it is linear such as a roadway or trail. Otherwise, provide acreage.





II. Site Description

Project Area Map Example*



* Maps provided in this presentation are hypothetical examples and are not intended to show the details of a specific geography.



II. Site Description



3. What is the current zoning of the project area?

Upload a current zoning map showing the project area boundaries and description of zoning categories.

4. What are the current land uses in the project area?

Upload a current land use map showing the project boundaries.



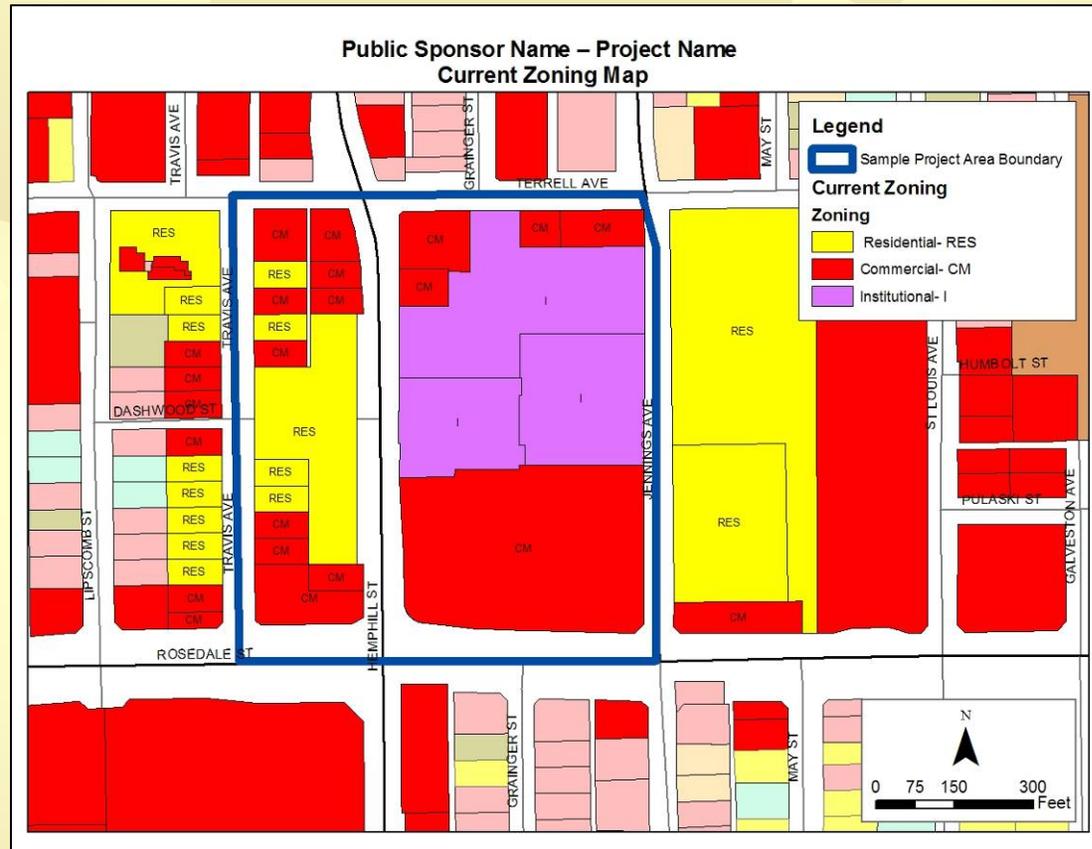
Upload legible maps showing project boundaries and street names, with a legend and north arrow.



Upload a description of zoning and land use categories within the project area, in a separate document.

II. Site Description

Current Zoning Map Example



Upload legible maps showing project boundaries and street names, with a legend and north arrow.

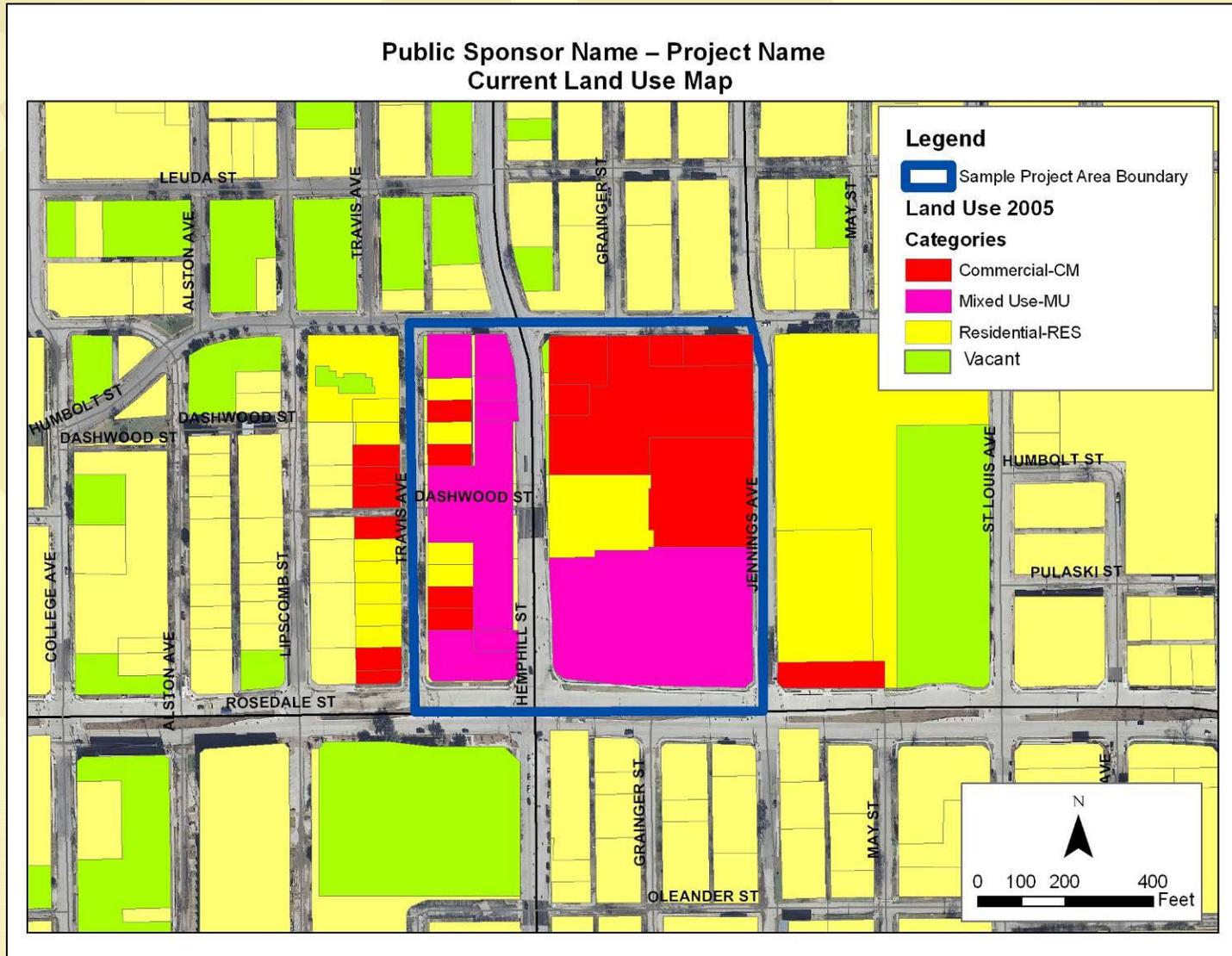


Upload a description of zoning categories within the project area, in a separate document.



II. Site Description

Current Land Use Map Example



II. Site Description

5. What are the future land uses in the project area? *If the future land uses are different from current land uses, upload a future land use map showing the project boundaries.*
6. Will the project goal promote or plan for a multimodal transportation connection (bike, pedestrian, transit, and/or automobile) between the surrounding land uses? *If yes, describe the project goals and tasks that promote a multimodal transportation connection.*

10 Points



III. Project Budget

1. **TOTAL anticipated amount of the study (NCTCOG Funds + other sources)?**
2. **Total estimated NCTCOG project cost (100%).**
 **Cannot exceed \$375,000**
3. **NCTCOG funds requested (80%).**
 **The maximum amount of funding that can be allocated to a single planning project is \$300,000.**
4. **Required local match amount (20%).**



III. Project Budget



5. What is the source of the local match ?

6. What is the availability of the local match?

Available now

Available by date

7. Has the project sponsor applied for funds from an alternative source? If yes, provide the name of the source of additional funding.



Identify whether the planning project includes funds from multiple sources.



IV. Project Purpose

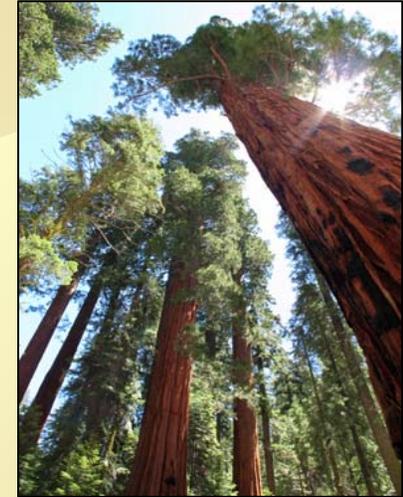
1. Provide a 1 to 2 page statement discussing the project's purpose and overall benefit to the community. **10 Points**



Provide a 1 to 2 page Purpose Statement that details the project's purpose, role, overall benefit to the community, and impact on neighboring land uses.



IV. Project Purpose



2. Describe the existing infrastructure in the project area.



Availability and condition of roads, street lights, sidewalks, bike and pedestrian trails, street lighting, etc.

3. Describe the natural/historic resources in the project area.



Natural resources (parks, natural gas deposits, water wells, etc.) and historic resources (historic residential, commercial, etc.) in the project area.

4. Describe any existing resource protection and enhancement activities associated with the project. Upload supporting documentation. 5 Points



Neighborhood empowerment zones, historic district, tax increment financing district, resource conservation areas, etc.

IV. Project Purpose

5. Describe the amenities such as schools, parks, libraries, police stations, and other public resources within $\frac{1}{4}$ mile of the project area. *Upload a map showing project boundaries and the location(s) of amenities.*

2 Points for each
– maximum of 10 Points

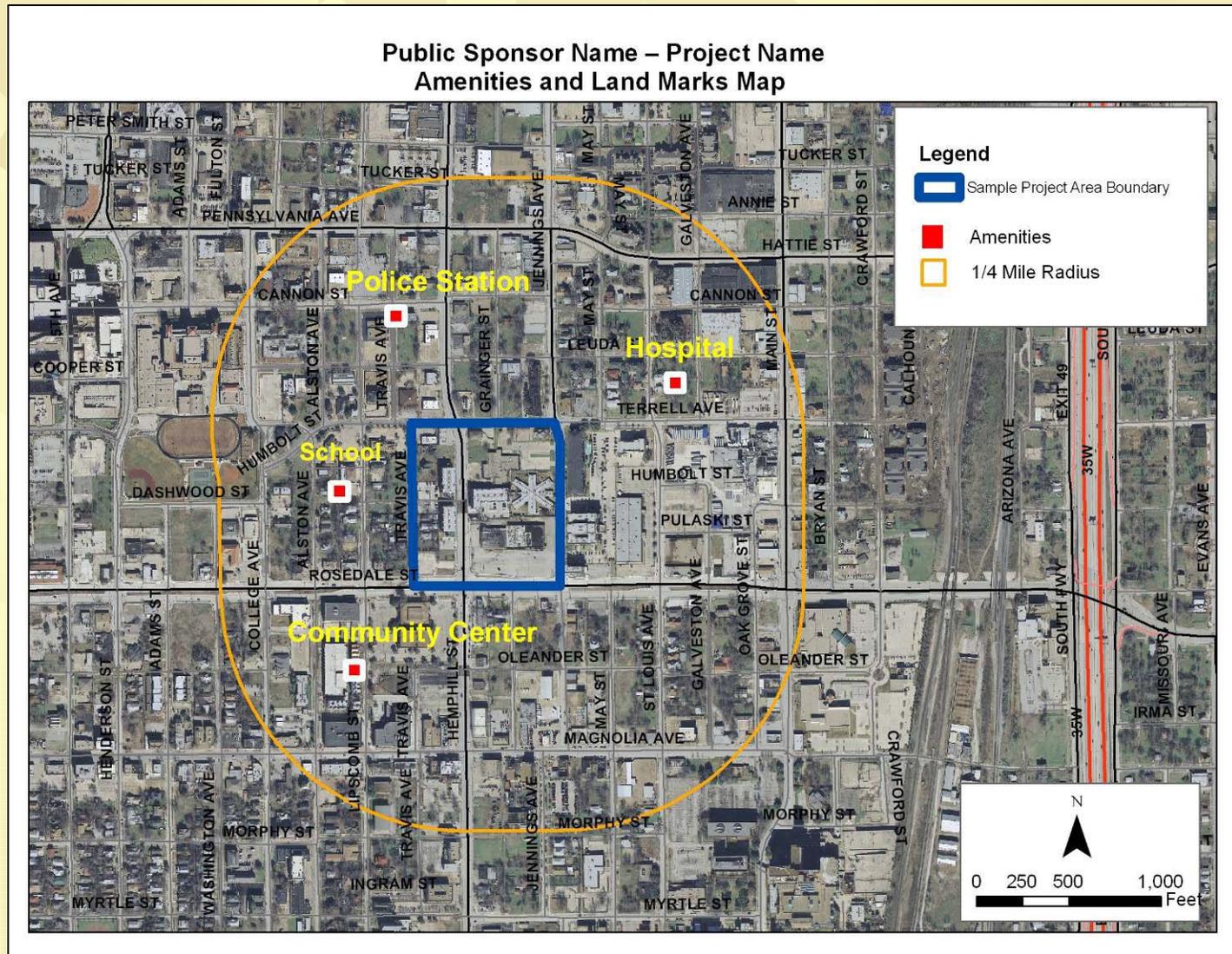
6. List previous studies or analysis that have been conducted on the project site.





IV. Project Purpose

Amenities in Quarter-Mile Map Example



V. Community Profile

(Questions 1 through 8 will be completed by NCTCOG staff.)

1. What is the total population of the municipality in which the project is located? Use county data if the project is located in an unincorporated area.
2. What is the estimated population of the project area and the $\frac{1}{4}$ mile radius around the project site?
3. Environmental Justice groups in the city or county:
 - a. Ethnic profile:
 1. Percent African American
 2. Percent Asian
 3. Percent Caucasian
 4. Percent Hispanic
 5. Percent Native American
 6. Percent Minority
 - b. Percent female-headed households
 - c. Percent of the population age 13 and below
 - d. Percent of the population age 65 and older
 - e. Percent of the population that is disabled
 - f. Percent low-income households
(per the U.S. Department of Health and Human Services poverty guidelines)



V. Community Profile

(Questions 1 through 8 will be completed by NCTCOG staff.)

4. Provide the following information for the city or county:

- ✓ Total housing units
- ✓ Percent vacant housing
- ✓ Percent single-family housing
- ✓ Percent multi-family housing
- ✓ Percent pre-1960 housing
- ✓ Median value
- ✓ Median rent
- ✓ Percent unemployed persons



5. Environmental Justice groups for the ¼ mile radius around the project site:

a. Ethnic profile:

1. Percent African American
2. Percent Asian
3. Percent Caucasian
4. Percent Hispanic
5. Percent Native American
6. Percent Minority

b. Percent female-headed households

c. Percent of the population age 13 and below

d. Percent of the population age 65 and older

e. Percent of the population that is disabled

f. Percent low-income households

(per the U.S. Department of Health and Human Services poverty guidelines)

V. Community Profile

(Questions 1 through 8 will be completed by NCTCOG staff.)

6. Provide the following information for the project site and ¼ mile radius around the site:

- ✓ Total housing units
- ✓ Percent vacant housing
- ✓ Percent single-family housing
- ✓ Percent multi-family housing
- ✓ Percent pre-1960 housing
- ✓ Median value
- ✓ Median rent
- ✓ Percent unemployed persons



7. In which of the following NCTCOG *Communities of Concern* is the project located?

- ✓ Community of highest concern **10 Points**
- ✓ Community of moderate concern **5 Points**
- ✓ Community of lowest concern **0 Points**

V. Community Profile

COMMUNITIES OF CONCERN

Legend

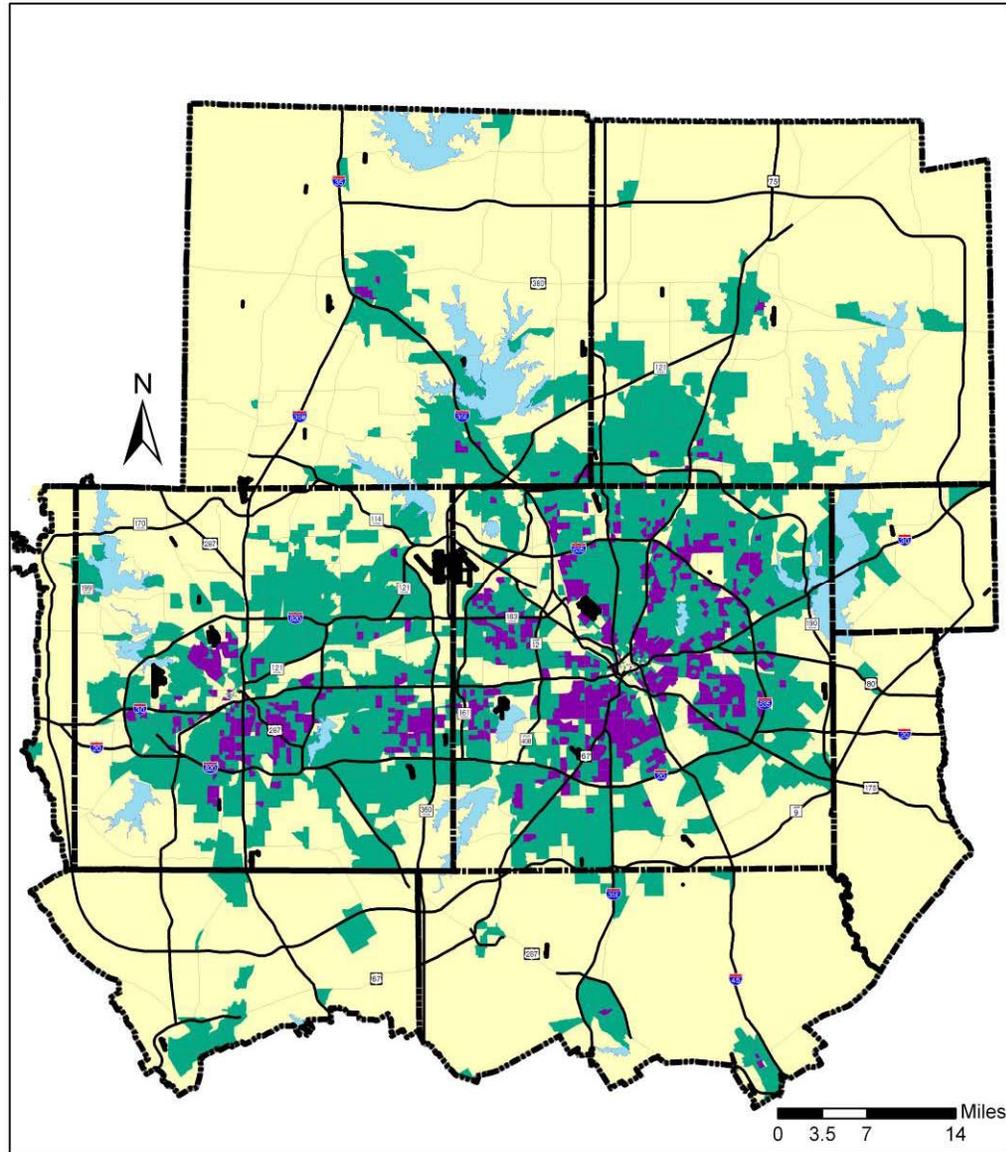
- Communities of Highest Concern
- Communities of Moderate Concern
- Communities of Lowest Concern
- Hispanic Population Above Average
- 2030 Freeway Network
- MPA Boundary
- County Boundaries
- Airports
- Major Lakes

Communities of Concern classifications are based on the total protected population in each Traffic Survey Zone (TSZ) relative to the total area (square mile) of the corresponding TSZ.

Protected Populations include: Black, Asian, American Indian, Hispanic, Age 65 and Over, Disabled, Female Head of Household, and Below Poverty Line.

Community of Concern	Protected Population in TSZ	Density of Protected Classes (Population/Sq. Mile in TSZ)
Highest	High	Moderate to High
Moderate	Moderate	Moderate to High
Lowest	Low	Low to Moderate

All data is based on Census 2000 information.



V. Community Profile

(Questions 1 through 8 will be completed by NCTCOG staff.)

8. Is the project site within 1 mile of any major employers?
If yes, provide a list of major employers and a map.

0-10 employers - 2 Points, 10 or more employers - 5 Points



Refer to the data source:

www.nctcog.org/RIS/demographics/index.asp

9. Provide acreage of the land uses within ¼ mile radius of the project site.

- ✓ Residential
- ✓ Retail
- ✓ Office
- ✓ Built out
- ✓ Open space
- ✓ Vacant
- ✓ Industrial



V. Community Profile

10. Is the project area within $\frac{1}{4}$ mile of an existing or future transit stop(s) identified in Mobility 2030: The Metropolitan Transportation Plan for the Dallas-Fort Worth Area, 2009 Amendment or other regional mobility studies or documents? *If yes, upload a map showing the project area and the transit stop location(s).* **5 Points**

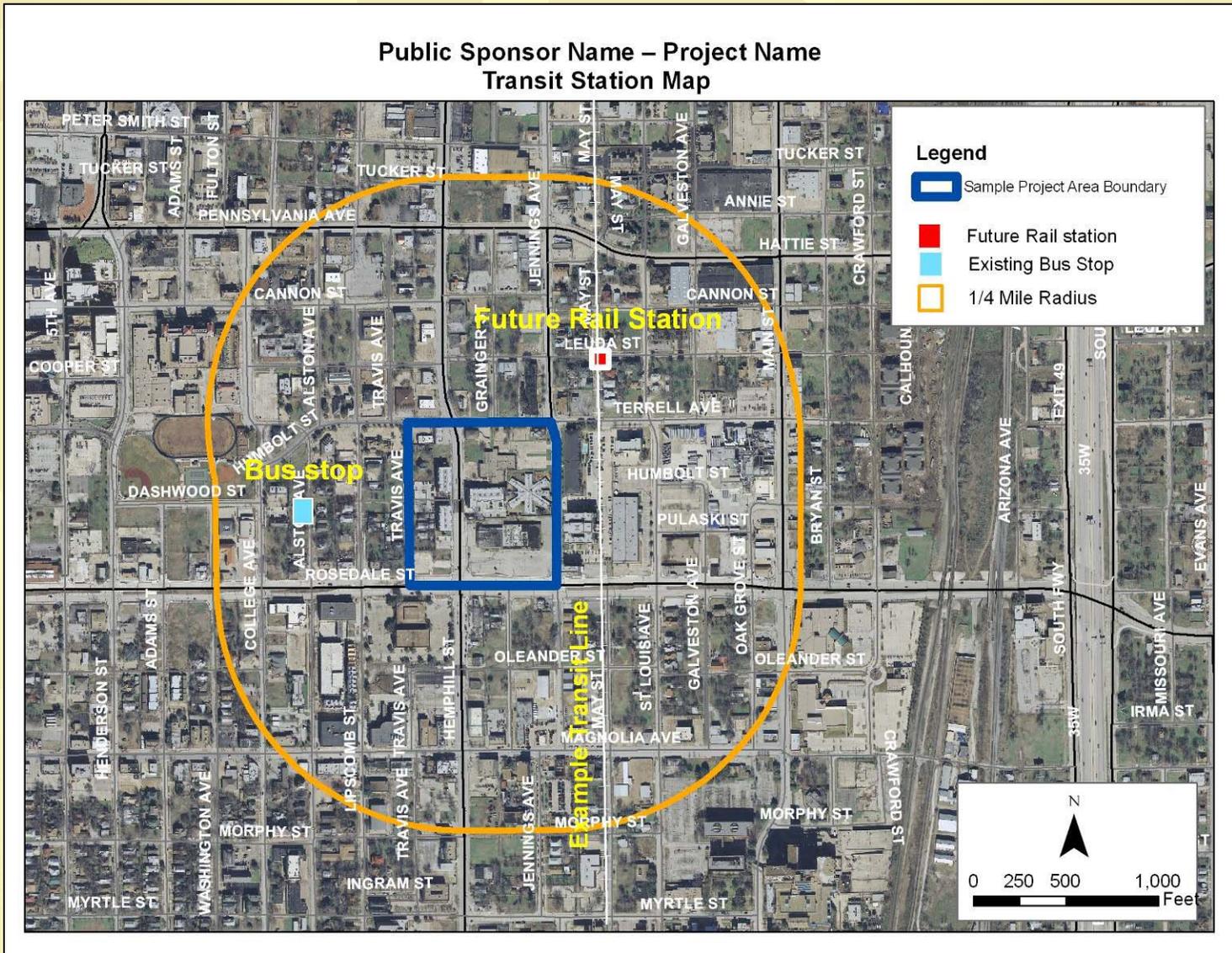


11. Is the project area on an existing or future passenger rail line identified in Mobility 2030: The Metropolitan Transportation Plan for the Dallas-Fort Worth Area, 2009 Amendment or other regional mobility studies or documents? *If yes, upload a map showing the project area and the passenger rail line locations.*



V. Community Profile

Transit Station Map Example





V. Community Profile

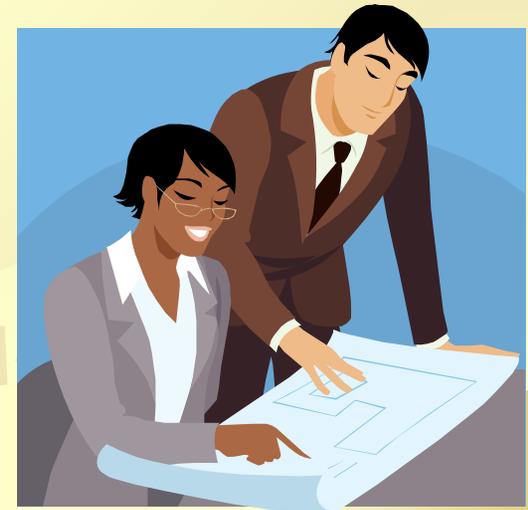
12. Do the project goals promote or plan for residential mixed-use development? (refer to mixed-use under Definitions) *If yes, describe the project goals and tasks that promote residential mixed-use development.* **5 Points**

13. Will the project area study or plan further community or comprehensive plan directives that ensure the preservation of historical, cultural, or archeological features? *If yes, upload an excerpt from the Comprehensive Plan for documentation.* **5 Points**

V. Community Profile

14. Is the project area located in an area that has been identified for redevelopment in the Comprehensive Plan and/or has it been locally designated as an urban infill, urban redevelopment, or downtown revitalization area?

If yes, upload an excerpt from the Comprehensive Plan for documentation. 5 Points



15. Is the project area the existing future redevelopment of a Brownfield site?

If yes, upload documentation. 5 Points

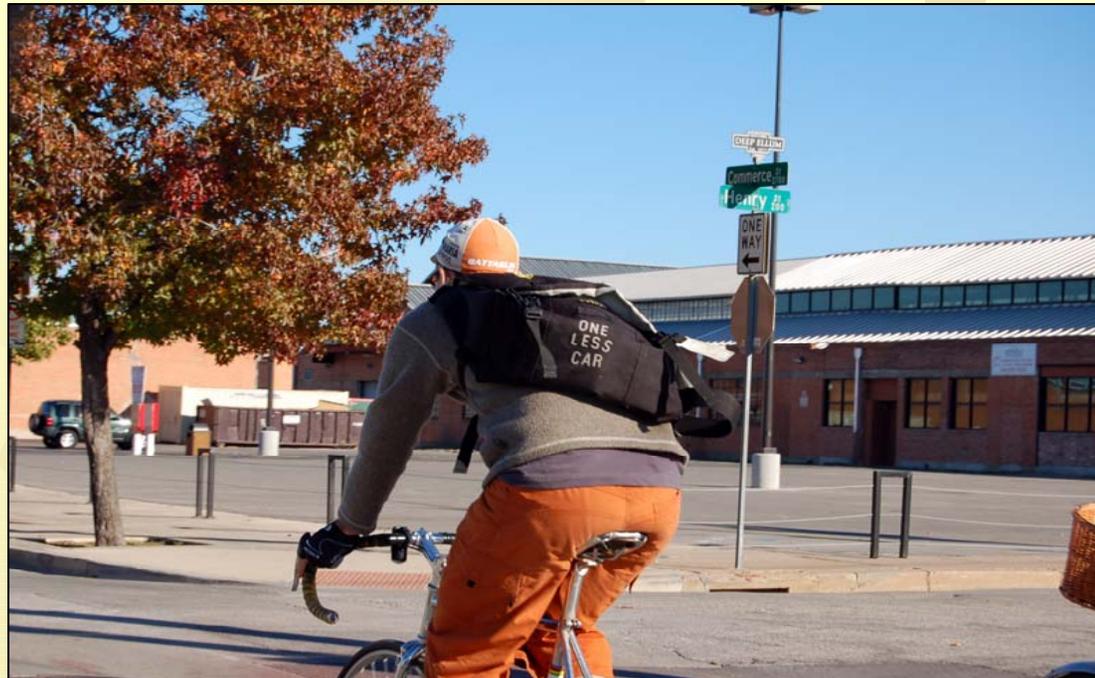




V. Community Profile

16. Does the project's Scope of Work plan for or promote connection to the regional Veloweb or a City or County adopted bike and pedestrian access plan route?

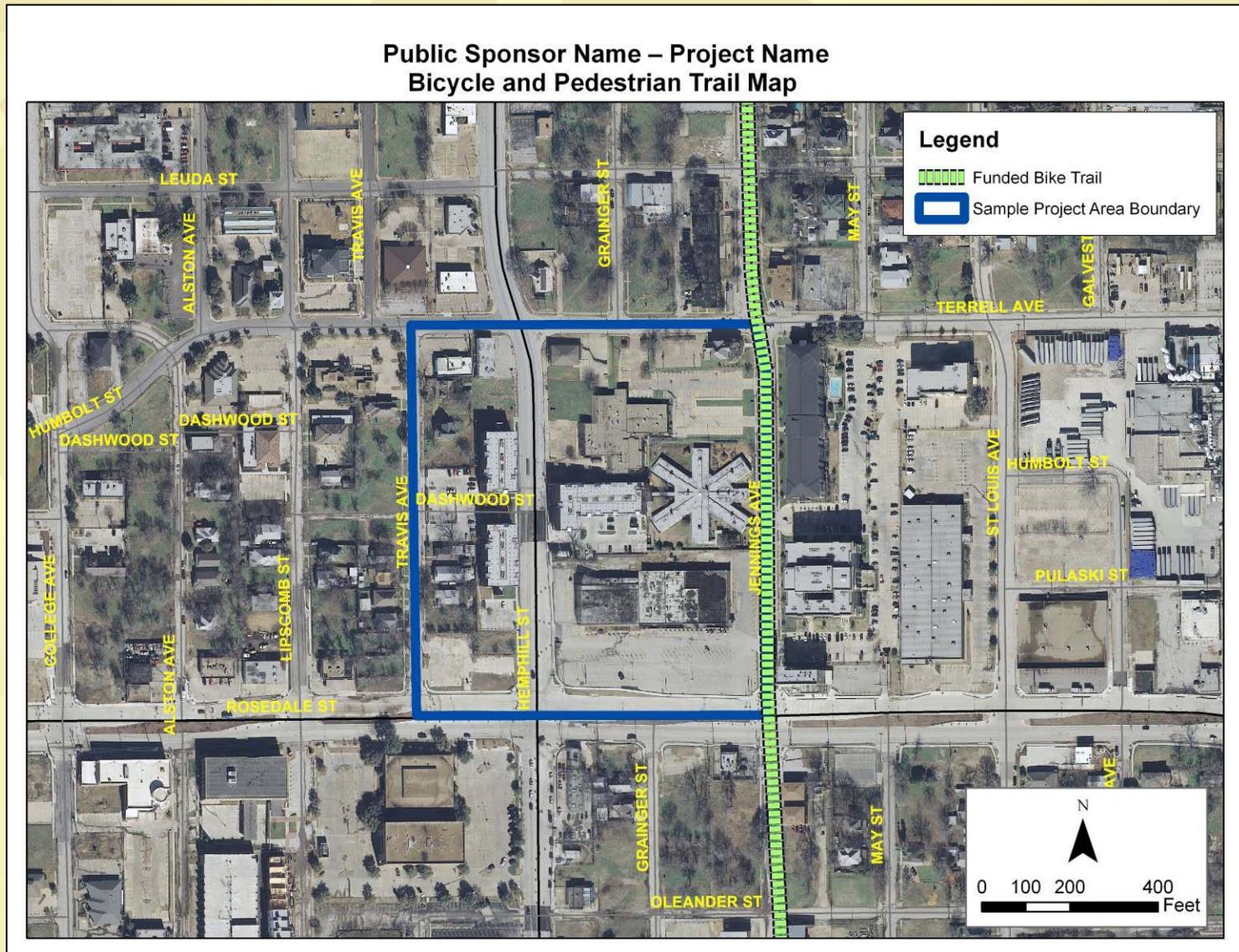
*If yes, provide a map that indicates the project boundaries and regional Veloweb or a City or County adopted bike and pedestrian access plan route. **5 Points***





V. Community Profile

Bicycle and Pedestrian Trail Map Example





V. Community Profile

17. **Will the project's Scope of Work promote form-based coding? (refer to Definitions)**
If yes, describe the project goals and tasks that promote form-based coding. 5 Points

18. **Does the City or County currently include form-based coding in their zoning ordinance or other regulatory documents? (refer to Definitions)**
If yes, upload an excerpt from the zoning ordinance or the regulatory document that shows the inclusion of form-based coding.



V. Community Profile



- 19. Does the project's Scope of Work promote Context-Sensitive Solutions? (refer to Definitions)** *If yes, describe the project goals and tasks that promote Context-Sensitive Solutions. 5 Points*
- 20. Does the project's Scope of Work promote affordable housing, workforce housing, and/or infill housing? (refer to the Definitions)** *If yes, describe the project goals and tasks that promote affordable housing, workforce housing, and/or infill housing. 5 Points*



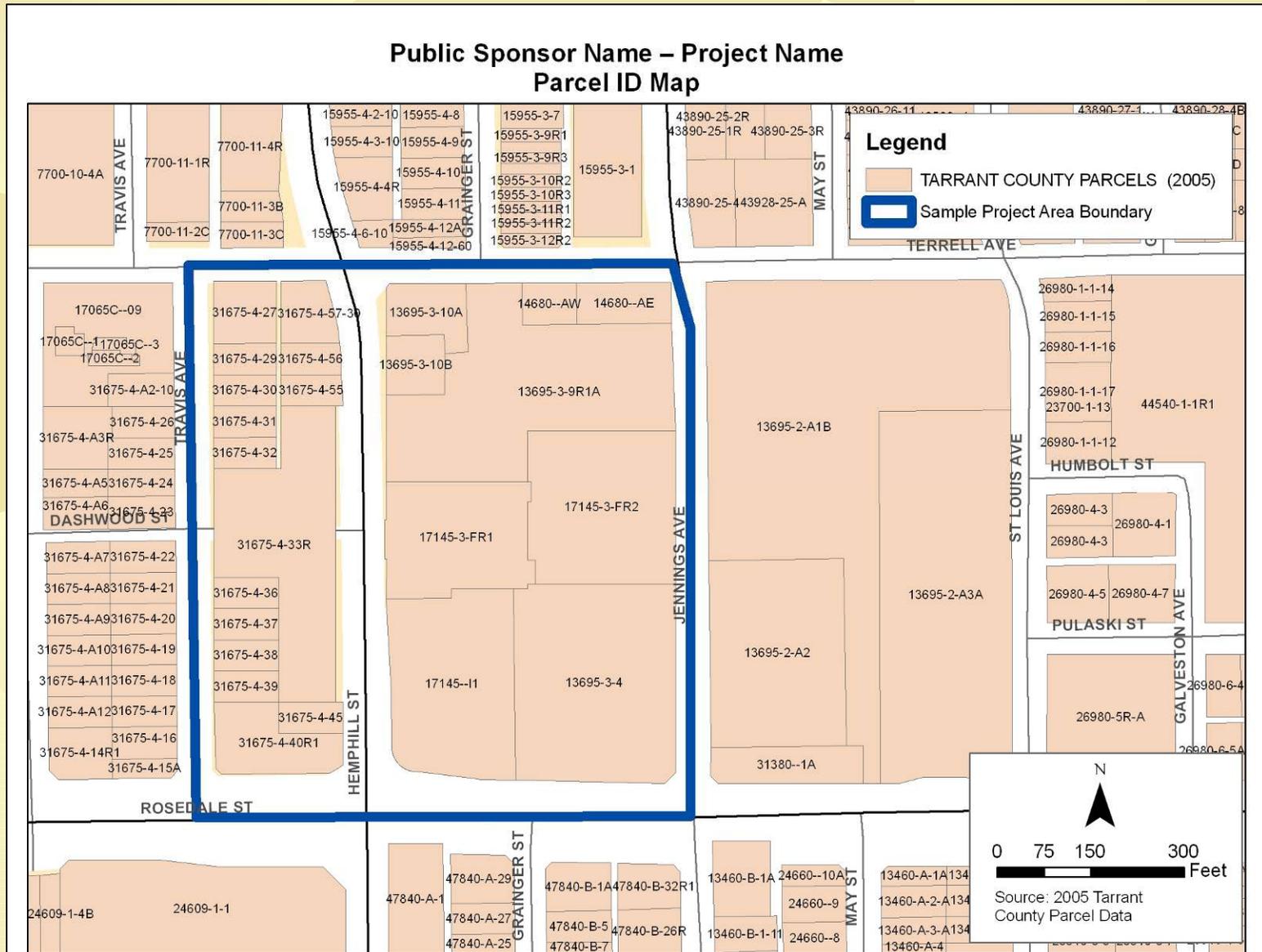
V. Community Profile

- 21. Upload a map that delineates the project site's boundary, access points, road names with the county appraisal data parcel numbers on a parcel scale, and a table showing property owners and parcel tax identification.**

- 22. Upload an aerial photograph at 1in:2000 ft., or greater, detail with the project boundary delineated.**

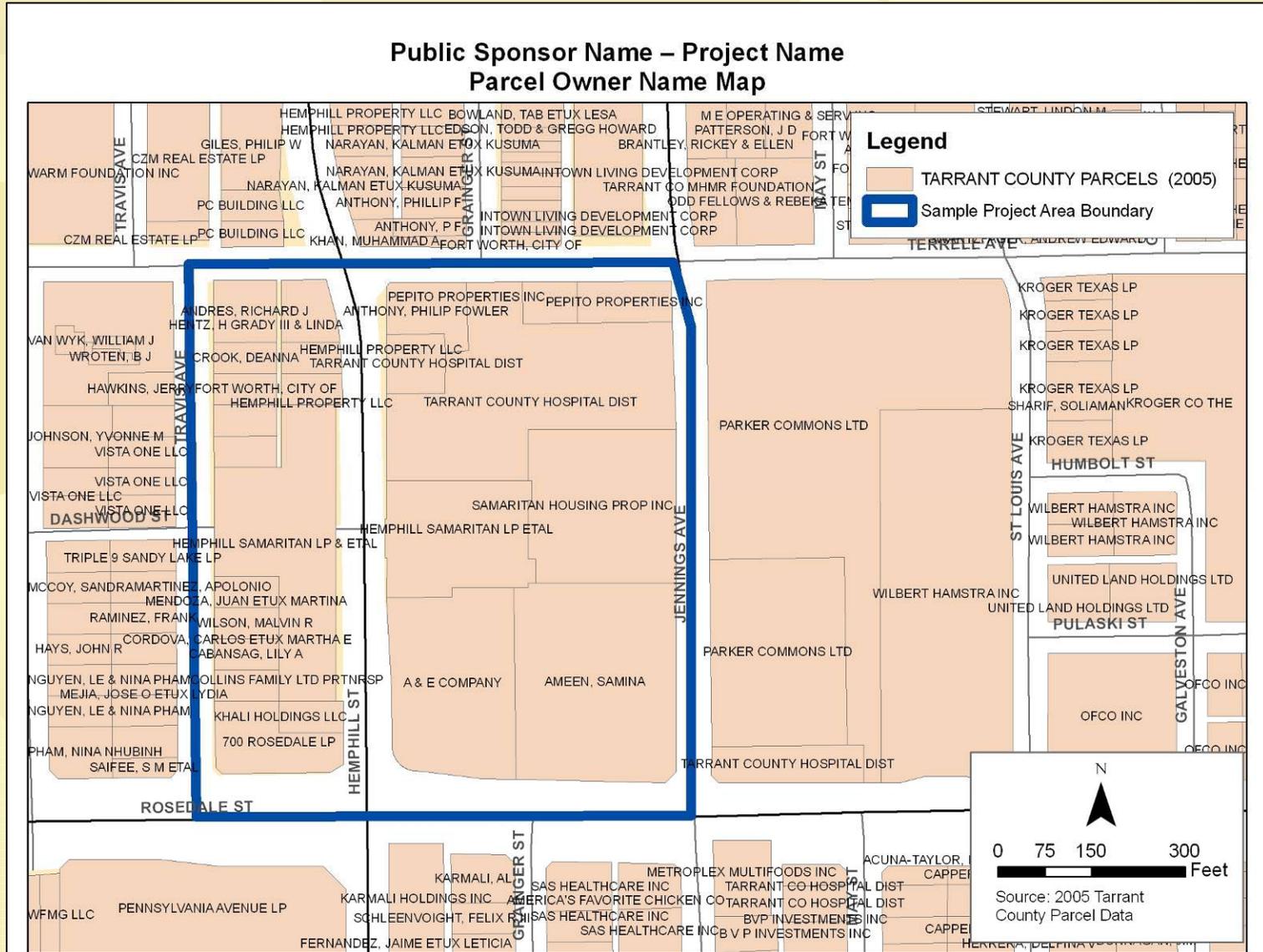
V. Community Profile

Parcel Tax ID Map Example



V. Community Profile

Parcel Owner Name Map Example or Parcel ID and Excel sheet

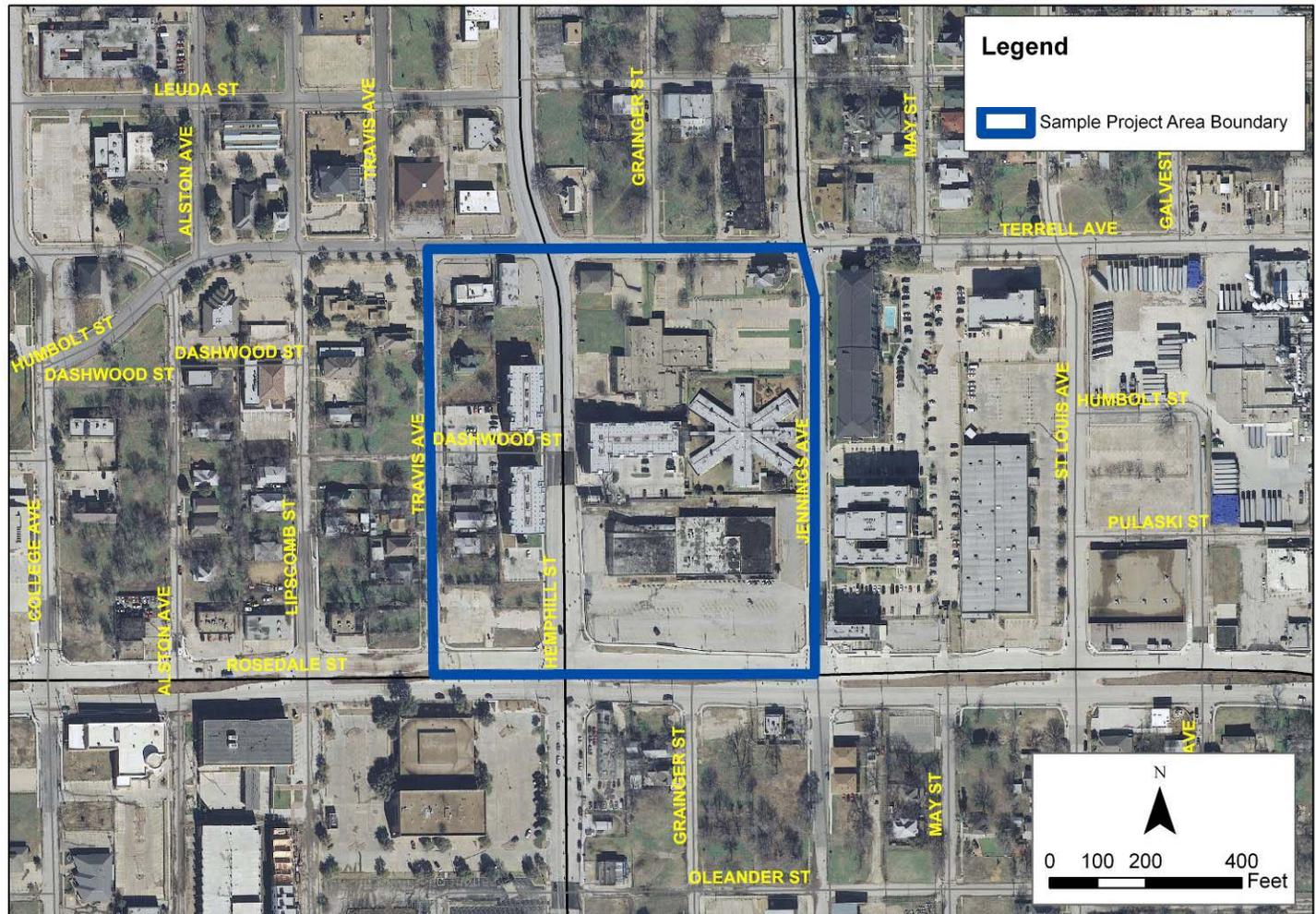




V. Community Profile

Aerial Map Example

Public Sponsor Name – Project Name
Aerial Map



V. Community Profile

- 23. Upload at least one labeled photograph of the site that documents on-site features such as existing structures, land uses, infrastructure, historic features, and other critical project elements.**

Example



Intersection of Brown St. and Jones looking east.

The project area currently has a warehouse structure that will be removed by the developer and is currently vacant. There are no historical features on the property site, and sidewalk easements are currently in place.



V. Community Profile

- 24. Download the following project summary template and upload the completed template showing a summary of project information in PowerPoint format.**

Project Summary Template

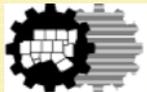
Public Sponsor Name – Project Title

Project Description

- Purpose and Need:
- Project Scope:
- Location or Project Boundaries:
- Area (Acreage or Feet for Corridor):
- Projected Time Frame:
- Total Project Cost:
- NCTCOG Funds (80%):
- Local Match (20%):

Insert one or more pictures of the existing conditions of the project area.

Insert one or more pictures of the existing conditions of the project area.



North Central Texas Council of Governments
2009 Sustainable Development Call for Projects

Public Sponsor: _____

Secondary or Private Sponsor: _____



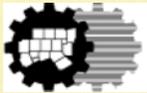
Upload the Project Summary Template in PowerPoint format.

Project Summary Template

Public Sponsor Name – Project Title

**Project Area Aerial Map Showing
Project Area Boundaries, Street Names,
and Key Features.**

**Please provide a legible map showing
legend, scale, and north arrow.**



North Central Texas Council of Governments
2009 Sustainable Development Call for Projects

Public Sponsor: _____

Secondary or Private Sponsor: _____



Upload the Project Summary Template in PowerPoint format.

V. Checklist of Attachments

- ✓ Letters of support (I-8)
- ✓ Site map (II-1)
- ✓ Current zoning map (II-3)
- ✓ Description of zoning categories (II-3)
- ✓ Current land use map (II-4)
- ✓ Description of current land use categories (II-4)
- ✓ Future land use map (II-5)
- ✓ Documentation to support that the project area is within an empowerment zone, historic district, tax increment financing district, resource conservation area, etc. (IV-4)
- ✓ Map showing the location of amenities such as schools, parks, libraries, police stations, and other public resources within ¼ mile of the project area (IV-5)



Upload all attachments in PDF format (except Project Summary Template in PowerPoint format).



Checklist will identify any missing attachments.



V. Checklist of Attachments

- ✓ **Map showing connection to existing or future transit stop(s) within ¼ mile of the project boundary (V-9)**
- ✓ **Map showing connection to existing or future passenger rail line within ¼ mile of the project boundary (V-10)**
- ✓ **Excerpts from the Comprehensive Plan directives that ensure the preservation of historical, cultural, or archeological features and the inclusion of the project area (V-12)**
- ✓ **Map to show the project located in an area that has been identified for redevelopment in the Comprehensive Plan and has been locally designated as an urban infill, urban redevelopment, or downtown revitalization area and the excerpts from the comprehensive plan (V-13)**
- ✓ **PDF copy of the Certificate of Completion or EPA documentation to show that the project area is in a brownfield site (V-14)**



V. Checklist of Attachments

- ✓ **Map to show the project boundaries and the regional Veloweb or a City or County adopted bike and pedestrian access route (V-15)**
- ✓ **Excerpts from the City's zoning ordinance or the regulatory document that shows the inclusion of form-based coding (V-17)**
- ✓ **Map that delineates the project site's boundary, access points, road names with the county appraisal data parcel numbers on a parcel scale, and a table showing property owners and parcel tax identification (V-20)**
- ✓ **Aerial map at 1in:2000 ft. or greater detail with the project boundary delineated (V-21)**
- ✓ **Photographs of on-site features (V-22)**
- ✓ **Project Summary Template in PowerPoint format (V-23)**



The application may not be submitted unless all attachments are uploaded.

2009 Sustainable Development Call for Projects

For more information:

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(817) 704-2503**

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**Staron Faucher
Transportation Planner
sfaucher@nctcog.org
(817) 704-2505**

www.nctcog.org/trans/sustdev/landuse/funding/CFP09.asp